

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Approved as circulated 5/24/16

Board/Committee:	CIVIL SERVICE COMMISSION	Meeting Date	March 22, 2016
Location	Mo'ikeha Building, Liquor Control Commission, Meeting Room 3	Start of Meeting: 3:01 p.m.	End of Meeting: 3:11 p.m.
Present	Chair John Low. Members: Nancy Golden; Elizabeth Hahn; Jeffrey Iida; Karen Matsumoto; Roy Morita Also: Deputy Attorney Teresa Tumbaga; Boards & Commissions Office Staff Support Clerk Barbara Davis and Administrator Jay Furfaro; Director of HR Janine Rapozo		
Excused			
Absent	Vice Chair Richard Jose		

SUBJECT	DISCUSSION	ACTION
Call To Order/Roll Call		Chair Low called the meeting to order at 3:01 p.m. with 6 members present.
Approval of Minutes	<u>Open Session Minutes of February 23, 2016</u>	Mr. Morita moved to approve the minutes as circulated. Mr. Iida seconded the motion. Motion carried 6:0
Director's Reports	<p><u>CSC 2016-06 March 2016 Director's Report</u></p> <p>Ms. Rapozo reported they had a very successful 2015 Annual Employee Recognition Banquet with approximately 300 guests attending and thanked everyone who helped with it, especially for the team effort from her office staff. A nice touch was all of the department heads served the dinner and people were in awe that their bosses were doing the serving.</p> <p>The second highlight was the arbitration award rendered for Unit 14. Basically it equates between 16-20% increase; it is more than what we were offering but less than what the Union was asking for and this is a brand new unit so you cannot compare their raises to the other units. Every jurisdiction now has to have their legislative body approve the award. If one jurisdiction does not approve it then it goes back to the bargaining table.</p>	
	<u>ES-005 Executive Session Minutes of February 23, 2016</u>	

SUBJECT	DISCUSSION	ACTION
	With no questions, changes or discussion it was determined there was not a need to convene in Executive Session.	Ms. Hahn moved to approve the Executive Session Minutes as circulated. Mr. Iida/Ms. Golden simultaneously seconded the motion. Motion carried 6:0
Announcements	Next Meeting: Tuesday, April 26, 2016 – 3:00 p.m. Chair Low asked the Commissioners to stay on a bit at the conclusion as this is Mr. Morita’s last meeting having served the Commission for 6 years. Mr. Furfaro also thanked Mr. Morita on behalf of the Mayor for his 6 years of service.	
Adjournment		Mr. Iida moved to adjourn the meeting at 3:11 p.m. Ms. Matsumoto seconded the motion. Motion carried 6:0

Submitted by: _____
Barbara Davis, Staff Support Clerk

Reviewed and Approved by: _____
John Low, Chair

- () Approved as circulated.
- () Approved with amendments. See minutes of _____ meeting.