County of Kauai
Department of Finance - Purchasing Division

Professional Services Procurement Disclosure

Pursuant to the requirements of HRS 304-103D, the following information is hereby publicly disclosed.

Award Date : March 3, 2017
Contract #: 9484

1. **Professional Services Publication Number:**
   - **Publication Number:** 2017-PROF-1, A.1.;

2. **Description of Services Required:**
   - **Special Counsel to act as Disclosure Counsel for the County of Kauai**

3. ☐ **Check if Small Purchase procedures used.**

4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
   - **Orrick Herrington & Sutcliffe, LLP**
   - **Hawkins Delafield & Wood, LLP**
   - **McCorriston Miller Mukai MacKinnon, LLP**

5. **The legal name of the person or organization receiving the award:**
   - **Hawkins Delafield & Wood, LLP**

6. **The Dollar amount of the contract: $25,000.00**

7. **The names of the Selection Committee members:**
   - **Dave Spanski**
   - **Jodi Higuchi**
   - **Mahealani Krafft**

8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
   - DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE

Date Posted : March 3, 2017

Notice of Award
2017-PROF-1, A.1

Bernard P. Carvalho, Jr.
Mayor

Wallace G. Rezentes, Jr.
Managing Director

Ken M. Shimonishi
Director of Finance

Sally A. Motta
Deputy Director of Finance

DEPARTMENT OF FINANCE
County of Kaua'i, State of Hawai'i
PURCHASING DIVISION
4444 Rice Street, Suite 303, Līhu'e, Hawai'i 96766
TEL (808) 241-4288 FAX (808) 241-6297

March 3, 2017

Hawkins Delafield & Wood, LLP
One Gateway Center, 24th Floor
Newark, NJ 07102

ATTN: Eric (Rick) J. Sapir, Partner

Gentlemen:

RE: **CONTRACT NO 9484 - SPECIAL COUNSEL – Disclosure Counsel for the County of Kauai**

Your firm has been awarded the negotiated contract to provide SPECIAL COUNSEL – Disclosure Counsel and related matters, for the Office of the County Attorney, County of Kauai, in accordance with 2017-PROF-1, A.1, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

☒ Insurance certificates as required per solicitation or negotiated terms.

The negotiated contract amount shall not exceed **TWENTY-FIVE THOUSAND AND NO/100 DOLLARS ($25,000.00)**.

The contract term shall begin upon the date set forth in the official Notice to Proceed and end upon final completion of the case.

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **9484** is assigned and should be referenced in all future communications relating to this Contract.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.
Further as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

☒ Tax clearance compliance required by HRS 103D-328; and 103D-310 (c)

☒ Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HAR 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Digitally signed by Ernest Barreira
DN: dc=Intra, dc=cok, ou=Locations, ou=Civic Center, ou=Finance, ou=Purchasing, cn=Ernest Barreira, email=ebarreira@kauai.gov
Date: 2017.03.03 11:30:46 -10'00'

ERNEST W. BARREIRA, M.S.
Assistant Chief Procurement Officer

c: OCA – M. Trask, T. Amoy

EWB:jc