



KAUA'I COUNTY HOUSING AGENCY

County of Kaua'i, State of Hawai'i

Pi'ikoi Building 4444 Rice Street Suite 330 Lihu'e Hawai'i 96766
TEL (808) 241-4444 FAX (808) 241-5118

HOME BUYER LIST PROCEDURES

1. Applicant must register for Home Buyer Education classes with a HUD-approved education and counseling agency. Hawai'i HomeOwnership Center (877-523-9503) or Hawai'ian Community Assets (808-632-2070) work in partnership with Kaua'i County Housing Agency to provide the required education and support to potential homeowners.
2. Upon completion of the home buyer education class, the applicant will receive a **CERTIFICATE OF ACHIEVEMENT**; a copy needs to be submitted to the Housing Agency.
3. Complete the **Kaua'i Resident Affordable Home Buyer Registration Form (purple form)** and submit with a copy of the certificate to Housing Agency, to be on the Affordable Housing Waitlist (AHWL).
4. Upon receipt of both forms (purple form and certificate), a letter will be sent to the applicant informing of their perpetual Home Buyer Number.
5. Notification of any affordable "for sale" development, single family home or project will be sent to all active participants on the AHWL.



An Equal Opportunity Employer