

**BERNARD P. CARVALHO, JR.**  
Mayor



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COUNTY OF KAUAI

**DEPARTMENT OF PUBLIC WORKS**

**News Release**

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**County transitioning to electronic plan review**

LĪHU'E – After several months of testing, the county's Building Division is scheduled to "go live" with a web-based permitting system by the end of April.

The new system called electronic plan review (EPR) enables architects, contractors, and engineers to submit their building plans to the county electronically, eliminating the need to drive to county offices to deliver paper plans. EPR also allows customers to check on the status of their projects 24 hours a day and respond to feedback from government agencies that are involved in the permitting process.

"We plan to go completely paperless next month and encourage anyone with questions about electronic plan review to call or come in and see us," said Doug Haigh, Building Division chief.

Haigh noted that an EPR user's guide developed by the county's Code Enforcement Officer Ron Darville is also available on the county's website.

"EPR streamlines the Building Division's operations and saves the public time and money," said Mayor Bernard Carvalho, Jr, adding that the new system also reduces harmful emissions and traffic congestion, as well as saves a lot of trees.

Other advantages of using an electronic plan review system include:

- Speeds up the permitting approval process.
- Cost savings due to the reduction in paper usage and elimination of most trips to the Building Division.
- Time savings due to the reduction in time spent reproducing sets of plans.
- Allows for simultaneous review by county and state agencies.
- Ease of plan retrieval for current as well as future building projects and for public safety needs.

“This much needed, time sensitive, and business friendly application will also add to Kauai’s economic stimulus in terms of economic and workforce development. In the long term, this new service will save in unanticipated delays, money, and bring our county government closer to key elements of our construction, real estate and other related sectors,” said Randall Francisco, president of the Kaua’i Chamber of Commerce. “I highly encourage our business community to visit the county’s website and learn about this new system.”

Over the last several years, the County of Kaua’i has incorporated several technology-driven initiatives into its online customer services, including: submittal of bids and proposals for county projects; payment of real property taxes, sewer bills, and motor vehicle registration fees; submittal of employment applications for county jobs; enrollment in Connect CTY, the county’s emergency notification system; and obtaining various county forms.

“This initiative is part of our continuing efforts to provide the best possible customer service to our residents, businesses and visitors,” said the mayor.

To access the “Electronic Plan Review Applicant Guide”, please click on the following link, [http://www.kauai.gov/Portals/0/PW\\_Bldg/ApplicantUserGuide.pdf](http://www.kauai.gov/Portals/0/PW_Bldg/ApplicantUserGuide.pdf).

For more information, please contact Darville at 808-241-4854 or via email, [rdarville@kauai.gov](mailto:rdarville@kauai.gov).

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