



Kaua'i Police Department

Fiscal Year 2021 Annual Report

July 1, 2020 – June 30, 2021

Todd Raybuck
Chief of Police

KAUA'I POLICE DEPARTMENT

I. MISSION STATEMENT

The employees of the Kaua'i Police Department, in full understanding of the "*Aloha Spirit,*" are committed to enhancing the quality of life in our community.

WE EMBRACE THE VALUES OF:

PONO:

RESPECT

We acknowledge and accept our individual differences and unique cultural diversity, and promise to treat each other and everyone we serve with dignity and respect.

INTEGRITY

We strive to maintain public trust and confidence by upholding the highest moral and ethical standards, and are honest and open in our mission.

PROFESSIONALISM

We pledge to provide superior level of services, and to take responsibility for our actions and decisions.

As Kaua'i Police Department employees, we promise to strive to be leaders in public safety through teamwork and an unwavering commitment to excellence.

E Ho`omālama Pono
"To Serve and Protect"

II. KAUA’I POLICE DEPARTMENT (KPD) GOALS

1. Improve Employee Safety, Wellness and Resiliency.
2. Enhance Organizational Efficiency.
3. Increase Community Engagement.

III. PROGRAM DESCRIPTION

KAUA’I POLICE COMMISSION

<u>COMMISSIONERS</u>	<u>DATE APPOINTED</u>	<u>TERM</u>	<u>TERM EXPIRES</u>
Chair Roy Morita	January 1, 2020	2 nd	December 31, 2022
Vice-Chair Catherine Adams	January 1, 2019	2 nd	December 31, 2021
Mary Kay Hertog	January 1, 2019	2 nd	December 31, 2021
Gerald Bahouth	January 1, 2020	2 nd	December 31, 2022
Kevin T. Mince	January 1, 2019	2 nd	December 31, 2021
Jonelle Leina’ala Jardin	January 1, 2018 January 1, 2021	1 st 2 nd	December 31, 2020 December 31, 2023
Dean Pigao	January 1, 2018 January 1, 2021	1 st 2 nd	December 31, 2020 December 31, 2023

The Police Commission consists of seven members who are appointed by the Mayor and confirmed by the County Council. The Commission adopts rules as it may consider for conduct of its business and regulation of matters relating to the goals and aims of the department. (Article XI 11.03.A)

Appointments are for a three-year term with a maximum of two terms.

The Police Commission receives, considers, and investigates charges brought by the public against the conduct of the department or any of its members. The Commission is also responsible for reviewing the annual budget. (Article XI 11.03.B-C)

OFFICE OF THE CHIEF OF POLICE

The Chief of Police is responsible for the perseverance of public peace, protection of the rights of persons and property, prevention of crime, detection and arrest of offenders, and enforcement of all laws of State and County ordinances and all rules and regulations.

The Chief of Police is responsible to equip, train, maintain and supervise a force of police officers and civilian staff. The Chief is also responsible for the serving of processes and notices both in criminal and civil proceedings.

The Chief of Police plans, organizes, staffs, directs and controls the personnel and resources of the department, and administers the department in a manner consistent with Charter of County of Kaua'i and the laws of the State of Hawai'i.

The Office of the Chief of Police provides overall direction and supervision to all of the subunits and personnel of the department. It establishes departmental goals and priorities and monitors the progress of bureaus in attaining these goals. It also directs and supervises the information gathering and enforcement efforts of the Criminal Intelligence Unit (CIU) and Office of Professional Standards (OPS) which investigates complaints against police officers.

A. Objectives

1. To enhance and institutionalize the philosophy of Community Policing and the creation of a positive and pro-active partnership between police officers and our citizens; to be responsive to the needs of our community.
2. To develop and promote an internal work environment based on mutual respect, dignity, and trust; to ensure that all employees are treated fairly and equitably.
3. The Kaua'i Police Department supports the belief that there is a direct correlation between the increase in drug arrests and seizures, and with the subsequent decrease in the number of overall crimes. To this extent, we remain committed to ensuring that all possible efforts will be taken to reduce drug related elements within the community.
4. To provide efficient law enforcement to prevent criminal behavior, and to apprehend those responsible for criminal acts.
5. To increase positive interaction and programs with and for the youth in our community and to reduce the probability of youth crimes.
6. To persistently pursue and obtain the resources, training, and equipment needed by our employees to maximize their efficiency and effectiveness.
7. The amount of new hires, especially police officers, continued to be a reflection of the positive strides being made in this area. However, keeping pace with retirement and other attrition factors have been and will remain to be a challenge.

B. Highlights

1. The global Coronavirus (COVID-19) pandemic had a major impact on KPD's operations throughout the fiscal year. In addition to normal policing duties, officers and civilian staff were tasked with various COVID-19 operations. The efforts of all KPD staff help prevent the spread of the deadly COVID-19 virus and made Kaua'i the safest county in the State of Hawai'i.
2. In response to the CDC's safety protocols related to COVID-19, KPD developed new policies and procedures to reduce the potential exposure of staff to the virus by reducing unnecessary staff and community face-to-face contact. An online report system was implemented to allow citizens to make complaints and report crimes, depending on the severity. KPD records section developed online request forms to process record, UIPA and firearms request.
3. In an effort to provide more wellness resources to KPD employees and their families the department worked with CORDICO, a public safety health and wellness company, to develop and customized app with various wellness resources. The app was distributed through the department and provides confidential 24/7 access to variety of resources, i.e. Peer support, Hawai'i Crisis Line, Suicide Prevention Hotline, health and wellness programs.
4. KPD received its 2nd reaccreditation award from the Commission on Accreditation for Law Enforcement Agencies (CALEA). This prestigious international award recognizes professional excellence in law enforcement and is only granted to police departments that choose to undergo an accreditation process in which all criteria for management, safety, service and delivery must be demonstrated.

PATROL SERVICES BUREAU (PSB)

The Patrol Services Bureau, regarded as the "backbone of the department", is responsible for providing first responder police services throughout the island of Kaua'i. They engage in the preservation of the public peace, prevention of crimes, and the pursuit of offenders. PSB enforces State and County laws and ordinances and protects the rights of individuals. PSB accomplishes this while maintaining the department's mission of treating people with respect.

The bureau is divided into three (3) main districts, Kawaihau, Lihu'e, and Waimea. The bureau also has four vital support sections: Traffic Safety Section, Communications/Dispatch Center, Detention Center/Holding Facility and Domestic Violence Intervention Coordinator. These districts and sections operate 24 hours a day, 365 days a year.

The Traffic Safety Section is responsible for traffic enforcement and investigating major traffic collisions involving serious injuries or fatalities. They assist with various community

events throughout the island which may have a traffic related concern and conduct child car seat safety installations island wide. The Abandoned and Derelict Vehicle Coordinator position is now under the Traffic Safety Section.

The Communications/Dispatch Center is responsible for dispatching the entire County of Kaua'i Police, Fire and Medical personnel, as well as other county agencies after hours.

The Detention Center/Holding Facility is responsible for providing continuous supervision and security for individuals being held within police custody.

The Domestic Violence Intervention Coordinator's primary area of responsibility is as a special case manager for all incidents of family, child and elder abuse, as well as protective order and temporary restraining order violations.

A. Objectives

1. Patrol Services Bureau Officers respond to calls for services and conducts the initial investigations of both criminal and non-criminal incidents. Officers remain proactive and patrol the island to deter crime, assist when needed and enforces federal, state, and local laws. Officers engage in community oriented policing and actively helps in collaborating with the public to identify and to deter criminal activities.

B. Highlights

1. In an effort to prevent the spread of COVID-19 in the community officers were tasked to conduct compliance checks on individuals in quarantine along with enforcing other COVID-19 emergency proclamations. The vast majority complied with the COVID-19 emergency rules. Citations or physical arrest were made on Individuals who refused to comply.

Month	Physical Arrests	MK Citations
Jul-20	8	2
Aug-20	8	11
Sep-20	26	1
Oct-20	25	1
Nov-20	17	4
Dec-20	24	1
Jan-21	22	0
Feb-21	14	0
Mar-21	17	0
Apr-21	12	5
May-21	10	6
Jun-21	6	0
Total	189	31

C. Activities

1. Patrol Services Bureau conducted special projects throughout fiscal year 2020. The following are the projects by districts.

KAWAIHAU DISTRICT:

Special Projects accomplished by Kawaihau District Personnel:

- Held and participated in Hawai'i Law Enforcement Regatta.
- Conducted major cleanup projects in the areas of Anahola and Anini Beach.
- Assisted the Waimea District in the Salt Pond Clean up.
- Coffee with a Cop.
- Hā'ena and Kē'ē Beach Parking Enforcement.
- Hanalei Black Pot Land Dispute Protest/ "Love has Won" Protest / Protesting the opening of the Hanalei Road / Wainiha Protest
- Participated in Kapaa High School Graduation.
- Conducted numerous warrant sweeps that resulted in the arrest of several subjects that had high bail warrants.
- Assisted the north shore community during the Hanalei flooding & mudslide.
- Attended Kīlauea Neighborhood Association Meeting.
- Conducted Officer ride-a-longs throughout the year with potential officers and members of the public interested in seeing what police officers do.
- Assisted with manning the COVID-19 operations at the Līhu'e Airport

LĪHU'E DISTRICT

Special Projects accomplished by Līhu'e District Personnel:

- Traffic Enforcement Grant Projects (i.e., Speeding & Seatbelt) conducted at various locations in the Līhu'e District throughout the year resulting in numerous citations for speeding and seatbelt violations.
- Officers participated in a Hanamaulu Beach Park clean-up involving the removal of houseless encampments located adjacent to the park.
- OVUII projects were conducted at various locations in the Līhu'e District in attempts to reduce the number of traffic collisions due to intoxicated drivers.
- Monitored numerous protest related to the Governments COVID-19 mandates.
- Conducted Officer ride-a-longs throughout the year with potential officers and members of the public interested in seeing what police officers do.
- Assisted with manning the COVID-19 operations at the Līhu'e Airport.
- Special projects were conducted throughout the year to ensure the parks were safe for community members.

- The designation of Kamalani Campgrounds as a “Shelter in Place” site closed on June of 2021. Officers along with other County and private agencies participated in a cleanup of the area so it could be used again by all community members.

WAIMEA DISTRICT

Special Projects accomplished by Waimea District Personnel:

- Continuous traffic monitoring of Omao Road area (vicinity of the park).
- Traffic enforcement of the Papalina Road area for speeding violations.
- Monitored Hanapepe River Crossing for illegal squatting.
- Traffic enforcement of Kekaha Road for speeding violations.
- Traffic enforcement at Mile Marker 19 due to numerous citizen complaints.
- Continuous support of the COVID monitoring at the Lihue Airport.
- Monitored traffic on Poipu Road for speeding violations.
- Per citizen complaint, monitored parking violations on Ho‘onani Road.
- Meeting with Kekaha Senior members of the Community to discuss ongoing problems in the community.
- Assisted in the dismantling of the Salt pond and Lucy Wright Houseless Encampments.
- Traffic enforcement on Waimea Canyon Drive for speeding violations.
- Monitored Kekaha Beach near 2nd ditch due to reports of underage drinking.
- Officers assisted with Career Day for the Hanapepe Summer Fun program.
- Officers participated with the Special Olympics medal presentations.

TRAFFIC SAFETY SECTION

Special Projects accomplished by Traffic Safety Section Personnel:

- In an effort to reduce traffic collisions enforcement projects were conducted island wide. Projects included enforcement related to speeding, seatbelt (child restraint), mobile electronic device (cellular telephone), and Operating under the Influence of an Intoxicant (OVUII).
- Assisted with the child car seat safety install booth during the Kukui Grove Shopping Center Back to School bash.
- Utilized a mobile speed trailer in an effort to educate and gain voluntary compliance in areas known for speeding violations.
- Assisted with the planning of road closures for community events, Rice Street second Saturday, Kaua‘i Pride Parade along with other events.

INVESTIGATIVE SERVICES BUREAU (ISB)

The Investigative Services Bureau is responsible for investigating all felony offenses that are referred by the Patrol Services Bureau and include more complicated misdemeanor offenses. When appropriate, they initiate their own investigations.

The Bureau is divided into four (4) Major sections: General Crimes, Special Focus, Vice, and Crime Scene and Laboratory Section.

The Bureau support sections include: Sexual Assault Nurse Examiner (SANE) Program.

The General Crimes Section primarily conducts investigations associated with crimes against persons.

The Special Focus Section primarily conducts investigations associated with crimes against property.

The Vice Section is responsible for investigating and enforcing all laws related to illegal drug activity.

The Crime Scene and Laboratory Section is responsible for scientific investigations including crime scene response, digital forensics, and laboratory analysis of evidence.

Hawai'i Inter-Island Bomb Squad (HIBS) is responsible for addressing and investigating hazardous devices or explosives.

A. Objectives

1. Bureau investigators are responsible for the preparation of arrest and search warrants, apprehending perpetrators, gathering evidence, conducting interviews and preparing their respective cases for prosecution.
2. The Bureau conducted community outreach through informational presentations and is supported by personnel from other Bureaus. Presentations included internet theft and burglary prevention to minimize victimization.
3. A standby-detective program is in place to ensure an immediate response for after-hour investigations involving major felony offenses and incidents of specific interest.
4. A standby-Criminalist program is in place to ensure an immediate response to after-hour investigations requiring specialized crime scene evidence processing.
5. The Vice Section conducts investigations of drug offenses at local, state and federal levels. The Vice Section strives to increase the number of drug investigations conducted to curtail the use, sale, and distribution of illegal narcotics and drugs.

6. Bomb technicians respond to hazardous or suspicious devices, military ordinances, explosives and conduct post blast investigations to provide safety and to minimize the impact to the public.

B. Highlights

General Crimes Section

In January 2021 a former student of a local High School who is currently attending an out of state university contacted the State of Hawai'i Department of Education Equity Specialist for the Kaua'i District. The former student wanted to share some concerns they had of their former JROTC instructor while they were a student.

The investigation involved alleged misuse of electronic devices issued to the instructor by the DOE and the U.S. Army. The Kaua'i Police Department was notified of the DOE investigation's initial findings; detectives later obtained and executed search warrants for several DOE-issued electronic devices as well as electronic storage devices and a cellphone from the instructor's residence. The instructor later resigned his position as the JROTC Senior Army Instructor at the High School after being notified of the initial findings of the DOE investigation. The instructor was also arrested for sexual assault 2nd degree and promoting child abuse 3rd degree. The individual is currently in Federal Detention awaiting trial for federal offenses.

Search Warrants

In fiscal year 2021, General Crimes detectives initiated and executed 33 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts from all ten districts on Kaua'i. Numerous items related to evidence of a homicide, attempted homicide, sex assaults, robberies, assaults and other violent crimes were recovered and seized. The recovery of evidence led to numerous arrests and convictions. Some cases are still pending trial.

Special Projects

In keeping with continued efforts regarding Sexual Assault Kit Initiative (SAKI), House Bill 1907, Act 207, KPD has sent out 7 Sexual Assault Kits for analysis from July 2020 to July 2021 for forensic processing.

Vice Section

Drug Seizures

- 5,225 grams Meth
- 47.1 grams Heroin
- 2,239.96 grams Marijuana
- 21.9 grams Cocaine

- 61.2 grams Psilocybin

Notable Drug Investigation

In March of 2021, the Kaua'i Police Department's Vice section executed a search warrant at a local Smoke Shop located in the Kawaihau District. The search warrant resulted in the seizure of an excess of 2 pounds marijuana, numerous amounts of vape cartridges labeled with over 80% tetrahydrocannabinol, "medicated" edibles, several pounds of green vegetable matter and \$5,858 in US currency.

Based on the search warrant, a suspect was arrested for the offense of Commercial Promotion of Marijuana 2nd and released after posting \$5,000 bail. A second individual was also arrested for Commercial Promotion 2nd and released pending investigation.

Drug Detection Dogs

KPD's canines Bika and Tora assist KPD in keeping the community safe with drug interdiction which includes incoming mail/packages and drug investigations.

Case highlight: K9 screening at a mailing facility resulted in the seizure of 1,812 grams or (4 pounds) of Methamphetamine.

Search Warrants

In fiscal year 2021, the Vice Section initiated and executed 61 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts related to evidence of a drug sales, distribution, and use. The recovery of evidence led to numerous arrests and convictions. Some cases are still pending trial.

Special Focus Section

With assistance from Vice, property crime detectives conducted a control purchase (Buy Bust) of a stolen generator and resulted in the arrest of the suspect in the Lihue District. Vice officers conducted the purchase. The suspect was then arrested without incident and the suspect's vehicle was seized. A canine sniff was conducted due to paraphernalia observed in the vehicle. CIU assisted with the operations as well conducting surveillance.

Special Projects

In January 2021, Project Kaiakea Barriers was initiated on the southbound shoulder of Kuhio Highway just above the north end of the Kaiakea Lookout Parking Lot. In the months leading up the project, KPD had been getting numerous complaints about a growing homeless camp located in the overgrown

bushes area just above the Kaiakea Lookout Parking Lot. One of the main complaints was that the homeless camp was situated on a blind turn where the homeless subjects would drive their vehicles onto Kuhio Highway. Vehicles merging and vehicles traveling southbound would not have enough time to see each other, increasing the likelihood of a crash. After conducting a safety assessment, it was determined that vehicles merging onto Kuhio Highway from the homeless camp posed a very high risk of causing a serious or fatal crash. The vehicles traveling south on Kuhio Highway into the blind turn would not see the merging vehicle until it was too late.

It was also determined that the camp was home to various criminal activities such as wanted fugitives, stolen items, and drug distribution. The concern was to address the high volume of vehicles going in and out of the camp area during all day and night hours.

Project Kaiakea Barriers' goal was to block vehicle traffic to the homeless camp area and reduce the chances of a serious and or fatal vehicle crash. KPD enlisted the help of the County of Kaua'i's Assistant Chief of Field Operations and his work crew, who did everything from supplying the trucks to transport the cement jersey barriers and heavy equipment to clearing the southbound shoulder and setting the cement jersey barriers.

Due to the location of the homeless camp being next to Kuhio Highway, KPD also got a lot of support from the Hawai'i Department of Transportation's Homeless Coordinator, with the support of the DOT Highways Kaua'i District, District Engineer, and staff, to include DOT Supervisors. HDOT and DOT (Kaua'i) played a big role in the success of Project Kaiakea Barriers by also having their staff, big trucks, and heavy equipment readily available in the unlikely event other assistance was needed. They also sent out the Grace Pacific Traffic Cone Crew, who was able to set up traffic cones so that normal traffic would not be interrupted during the project.

Search Warrants

In fiscal year 2021, Special Focus Detectives initiated and executed 20 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts from all ten districts on Kaua'i.

Crime Scene and Laboratory Section

Due to the public's assistance, as well as a number of anonymous tips that came through our Crime Stoppers Kaua'i P3 Tips app, Kaua'i police were able to make a positive identification of previously unidentified remains. Through the use of DNA samples, KPD's Applied Biosystems RapidHIT ID System™ from Thermo Fisher Scientific—a new, advanced form of DNA technology—made an accurate identification in a timely fashion

KPD had been conducting extensive research and DNA analysis in an attempt to identify the remains since they were discovered, including referencing missing persons cases. The individual identified had not been reported as a missing person and was believed to have been affiliated with a former camp near where his remains were discovered. His remains were discovered on June 11, 2019 about 25 yards south of the paved mountain trail by a group of individuals who had been cutting trees for firewood in the area. The case is classified as an unattended death and no foul play is suspected.

Bomb Technicians

The Kaua'i Police Department partnered with the Hawai'i Police Department and Maui Police Department in forming the first-ever Hawai'i Interisland Bomb Squad or HIBS.

As part of the HIBS, specially trained officers from KPD's Investigative Services Bureau have taken on the advanced task of becoming certified bomb technicians. They are now responsible for responding to all accidental explosions, bombings, explosives, military ordnances, and other related hazardous materials on the island.

KPD's bomb technicians continue to undergo extensive training and have acquired a high level of expertise not only related to how to render an explosive devise safe, but also how to properly handle, remove and dispose of said devices.

Prior to becoming bomb technicians, the officers were required to complete a Public Safety Bomb Technician course at the Hazardous Devices School at Redstone Arsenal in Alabama, where they underwent many weeks of intense training.

Last year, following completion of all bomb-technician training and certification, HIBS was officially accredited by the U.S. Department of Justice's Federal Bureau of Investigation Hazardous Devices School for meeting all the National Bomb Squad Commanders Advisory Board requirements.

The officers are now required to retain their certification with active-duty status that includes maintaining physical and operational requirements and pursuing ongoing training.

COVID- 19 Emergency Rules and Enforcement Operations

Pursuant to the directives outlined in early 2020, ISB detectives continued to assist with enforcing COVID-19 Governor's and Mayor's Emergency Proclamations. These activities included but not limited to enforcement of stay-at-home orders, curfew violations, COVID-19 related emergency rule violations, quarantine compliance checks, airport passenger screening and all other emergency rules set in place to curb the spread of COVID-19.

Crime Stoppers

As of November 17, 2020, Crime Stoppers Kaua'i Inc. has made a significant amount of progress from the beginning of Q3 2020. Several of the goals that we have set out to achieve have been met. Below are a list of program highlights that Crime Stoppers is pleased to share:

- 1) The purchase of www.csKaua'i.org
- 2) Secured temporary licensing from the U.S. Department of Homeland Security to be part of the "See Something, Say Something" campaign through formal request made to the Federal Government.
- 3) Implementation of in-person business and community outreach by the crime stoppers coordinator.
- 4) Implementation and enhancement of our earned media campaign.

Moreover, with a revised referral service that now involves the Patrol Services Bureau, Crime Stoppers has been more effective in delivering timely resolution to reported violations. Crime Stoppers also assisted in the execution of some law enforcement objectives. Among them is the solving of a crime associated with the June 11, 2019 discovery of unidentified remains.

ADMINISTRATIVE AND TECHNICAL BUREAU (ATB)

The primary function of the Administrative & Technical Bureau (ATB) is to provide support services to all other police units, assisting them in meeting their own departmental goals and objectives.

The Administrative & Technical Bureau includes the Fiscal Section, Records Section, Training Section, Research & Development Section, Community Relations/Kaua'i Police Activities League Unit and School Resource Officer Unit. The Communication Support Team (CST), Peer Support Team, and the Police Chaplaincy Program are auxiliary units that also fall under ATB's responsibility.

A. Objectives

Fiscal / Personnel

The Fiscal Section prepares and manages the department's annual operating budget, prepares payroll, responsible for procurement, accounts payable, grants financial management, and the department's inventory. Fiscal also manages personnel matters within the department in conjunction with the Department of Human Resources.

Records

The Records Section is responsible for maintaining a records system of all police reports to include review and retrieval of documents in accordance with established regulations. Overall, the section is responsible for the following processes: legal documents (warrants, subpoenas, summons, and TRO's), firearms registration and permits, civil employment fingerprinting services, insurance requests, report duplication, police and criminal record checks, for criminal conviction and sex offender registry inquiries, expungement orders, Uniform Information Practices Act (UIPA) requests, National Crime Information Center (NCIC) records management system data entry & maintenance, crime reporting statics and maintaining individual arrest records. Evidence is a part of the Records Section and has a critical role in the receipt, handling, security, and disposition of property and evidence.

Evidence Section

This section plays a critical role by maintaining strict measures for the receipt, handling, security, and disposition of property and evidence control. They are responsible for ensuring issued evidence items are accounted for from initial receipt to final disposition, including maintaining proper chain of custody procedures when items are sent for testing or used during court trials.

Training Section

The Training Section is committed to remaining at the forefront of all aspects of law enforcement training. The Training Section reviews, evaluates and researches training needs to improve services and programs of the department and provides training to all departmental personnel. The Training Section also coordinates training requests from outside agencies and conducts Active Shooter/Assault Trainings for various organizations.

Information & Technology

Maintains the department's computer-related systems communications, performs as the Records Management System application administrator, and provides computer and electronic device related systems technical support. Configure install, maintain mobile devices, and maintain secure VPN network connectivity. Maintains and controls portable radios, mobile devices, laptops, and body worn cameras. Responsible for computer-related system contracts and service/maintenance agreements. Responsible for providing and maintaining employee's access to various computer-related systems utilized.

Research & Development Section

The Research & Development Section conducts research and special studies relating to crime trends, new equipment, technology, and techniques. Research

& Development also conducts thorough background investigations on all individuals applying for employment with the police department. Research & Development is also responsible for procuring and issuing uniforms and equipment to police personnel.

Department Police Fleet Coordinator

The Police Fleet and Equipment Maintenance Coordinator is responsible for the Police Fleet Maintenance budget and expenditures and coordinates all repairs and maintenance for approximately 200 of the department's vehicles and equipment. The Fleet Coordinator maintains a service plan to ensure all police vehicles run safely and efficiently, and is responsible for generating requisitions for parts, supplies, and coordinating all repairs that are needed. In addition to fleet responsibilities, the Fleet Coordinator maintains other types of department equipment, including the Mobile Incident Command Center vehicle, forklift, emergency generators, light generators, off road emergency vehicles, and various types of trailers to transport, and house emergency equipment including signage road light trailers for the Traffic Safety Unit.

School Resource Officers (SRO) Unit

School Resource Officers are permanently assigned to three of Kaua'i's main public high schools, Kaua'i High, Kapaa High, and Waimea High. They also teach the Drug Abuse Resistance Education (DARE) curriculum at middle schools. The SRO Unit uses a "triad concept" to define the three main roles of school resource officers: educator (i.e. guest lecturer), informal counselor/mentor, and law enforcement officer. The primary functions of School Resource Officers are to prevent school violence, implement educational programs and develop a close police-student relationship to deter drug and gang activity among juveniles and to create a positive relationship between youth and police officers with the hope of extending that positive relationship into adulthood.

The COVID-19 pandemic required KPD to reassign School Resource Officers from their regular duty assignments in the schools to supplement public safety operations associated with COVID-19 safety, security and enforcement operations.

Community Relations/Kaua'i Police Activities League (K-PAL)

The Community Relations/KPAL Unit seeks to develop partnerships and resources within the community to build problem-solving coalitions. Objectives include building relationships and collaborating with the community through interactions with local agencies, organizations, members of the public, and especially juveniles. Additional responsibilities include facilitating the assignment of speakers requested by various organizations, coordinating special awards/events and conducting various community programs like the Citizens Police Academy, Junior Police Academy, and Police Exam Prep Course.

The COVID-19 pandemic had a significant impact on KPD Community Relations and Kaua'i Police Activities League (KPAL) community engagement activities. KPD was forced to suspend all KPAL activities and in-person community engagement activities to comply with emergency rules and orders associated with COVID-19. However, KPD did find ways to stay engaged with the community through various food drives and distributions, contactless Special Olympics award ceremonies, Salvation Army Angel Tree an Operation Kupuna Stocking. Employees also participated in various radio and video messaging in an effort to stay engaged with the community, i.e. virtual career day, Department of Education virtual read-a-thon and exercise video.

Communications Support Team

The Communications Support Team (CST) is an auxiliary unit comprised of volunteer officers, who act as a logistical team, that deploy to provide alternate communications and support during times of emergency or for planned operations. The Communication Support Team is also the primary liaison with the other County, State, and Federal entities as it relates to emergency communications.

Peer Support Team

The mission of the Peer Support team is to provide all members of the department and their families, the opportunity to receive emotional and tangible peer support through times of personal or professional crisis, and to help anticipate and address potential difficulties. The Peer Support Team is made up of trained colleagues who are available to help augment existing employee assistance resources, but not replace them.

Police Chaplaincy Program

This is a volunteer position with great responsibility to the department as well as our community and the citizens we serve. Because police work can become very emotional for the officers and the public we serve, the Police Chaplain works to meet the needs of both the Officer and citizen who may need spiritual and/or emotional support. Chaplains sometimes do ride-a-longs with officers during their shifts and will also be on call to support and aid both officers and victims of trauma that they may encounter. Police Chaplains are equipped with knowledge to listen with empathy and calmly advise officers and citizens in a proper manner.

B. Highlights

Records

COUNTER SERVICE	FY 2021
Criminal Reports	297
Traffic Reports	1027
Miscellaneous Reports	263
Autopsy Reports	35
Computer Access CD	35
Pepper Spray	67
General Photos	7
AV Towing Fees	45
Public Access Printout	96
Rapback fingerprints w/photos	506
Rolled Fingerprints	201
Sex Offender Registry	177
No Pay Fingerprints	82
Legal Service	543
Miscellaneous walk up service	1410
Expungements	40
Insurance Requests	1090

PROCESSED LEGAL SERVICE	FY 2021
Warrant of Arrest	100
Bench Warrant	48
eBW Traffic	682
eBW Criminal	1578
Summons	17
Temporary Restraining Order	353
Protective Order	54
Restraining Order Civil	37
Juvenile Detention Order	9
Subpoena Civil	9
Subpoena OPA	538

FIREARMS REGISTRATION	FY 2021
Handguns	1805
Rifles	2422
Shotguns	574

Training

Training Provided by Kaua'i Police Department		
Number of Training	Personnel	Hours
149	671	4212
Training Attended off Island: Provided by Outside Agency		
Number of Training	Personnel	Hours
4	17	177
Training Attended on Island: Provided by Outside Agency		
Number of Training	Personnel	Hours
3	13	107

4,499 documented hours of training involving 156 different training sessions were provided to Department personnel during FY21.

Recruitment

Streamlining hiring background report writing in FY20 increased KPD's ability to fill vacancies in FY21. Conducting thorough backgrounds in a timely manner along with a dedicated staff allowed KPD to hire 18 officers and 6 civilian staff in FY21.

Background Investigations	
Accountant II	7
Administrative Clerical Assistant	1
Administrative Support Assistant	16
Police Chaplain	4
Off Duty Clerk	4
Outside Contractors	26
Emergency Services Dispatcher I	24
Background Investigator	1
Outside Agencies LE application requests	8
Police Equipment Maintenance Coordinator	5
Police Investigative Operations Assistant	3
Police Officer	1
Police Services Officer	45
Program Support Technician II	9
Public Safety Worker	25
Summer Intern	1

IV. **BUDGET FY2021**

General Fund	FY 2021-Budget	FY 2021-Actual*
Equivalent Personnel	226	192
Salaries and Wages	\$ 21,871,114	\$ 19,580,695
Employee Benefits	\$ 15,424,850	\$ 13,697,573
Operations	\$ 7,566,087	\$ 6,710,463
Total	\$ 44,862,051	\$ 39,988,731

**Draft pending fiscal year end closing*

V. **STATISTICS**

Agency Statistics	FY 2020	FY 2021
Dispatch Center calls received	56,588	52,350
KPD calls for service	48,241	47,160
KPD units responded	59,794	63,336
KPD reports generated	24,791	14,776

Legal Documents Served	FY 2020	FY 2021
Criminal Warrants	1,402	1,610
Restraining Orders	277	340
Subpoenas	208	448
Summons	20	8
Others	327	0
Total	2,234	2,406

Arrest Summary	FY 2020	FY 2021
Adult	3,809	3,323
Juvenile	502	182
Felonies	938	831
Misdemeanors	3,092	1,918
Petty Misdemeanors	1,554	1,147
Others	776	432
OVUII	137	110

Traffic Violations	FY 2020	FY 2021
Parking	1,589	833
MISC	8,508	6,672
Seat Belt and Child Restraint	465	308
Moving	4,761	3,575
Speeding	1,416	1,970
Mobile Device	179	201
Total	16,918	13,559