

Attachment D

Board Membership Certification Request Form

Bernard P. Carvalho, Jr.
Mayor



George K. Costa
Director

Nadine K. Nakamura
Managing Director

OFFICE OF ECONOMIC DEVELOPMENT

County of Kaua'i, State of Hawai'i

4444 Rice Street, Suite 200, Līhu'e, Hawai'i 96766
TEL (808) 241-4946 FAX (808) 241-6399

09 December 2015

State of Hawaii
Department of Labor & Industrial Relations
Workforce Development Division
Attn: Linda Chu Takayama, Director
830 Punchbowl, Room 329
Honolulu, HI 96813

RE: Certification of Local Workforce Development Boards

Dear Ms. Linda Chu Takayama,

Enclosed is our completed application for Certification of the Kauai Workforce Development Board as requested according to WIOA Bulletin No. 04-15 (see Attachment 2). WIOA Bulletin No. 04-15, issues criteria for the appointment of local workforce development boards (LWDB) and their certification under the Workforce Innovation and Opportunity Act of 2014. All LWDB members shall conform with WIOA § 107(b)(2) and TEGL 27-14 as summarized in Local Workforce Development Board Membership Requirements below:

"SEC. 107. LOCAL WORKFORCE DEVELOPMENT BOARDS. (a) Establishment.—Except as provided in subsection (c)(2)(A), there shall be established, and certified by the Governor of the State, a local workforce development board in each local area of a State to carry out the functions described in subsection (d) (and any functions specified for the local board under this Act or the provisions establishing a core program) for such area.

(b) Membership.—

(1) STATE CRITERIA.—The Governor, in partnership with the State board, shall establish criteria for use by chief elected officials in the local areas for appointment of members of the local boards in such local areas in accordance with the requirements of paragraph (2).

(2) COMPOSITION.—Such criteria shall require that, at a minimum—

(A) a majority of the members of each local board shall be representatives of business in the local area, who—

i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority;

(ii) represent businesses, including small businesses, or organizations representing businesses described in this clause, that provide employment opportunities that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area; and

(iii) are appointed from among individuals nominated by local business organizations and business trade associations"

In summary, please review our request for local board certification that has been completed and signed by the Chief Local Elected Official and the Local Workforce Development Board Chairperson.

Mahalo for your continued assistance in this matter as we continue to improve and provide excellent services to our Kauai island community. Please call Kaeo Bradford at (808) 241-4950 if you have any questions or concerns.

Sincerely,



George K. Costa
Director
Office of Economic Development

CC: Kaeo Bradford, KWDB Executive Director & WIOA Administrator
Linda Sakamoto, WDC Specialist

County of Kauai

Local Workforce Development Area

**LOCAL WORKFORCE DEVELOPMENT BOARD MEMBERSHIP
CERTIFICATION REQUEST**

By signing this form, the workforce development board Chairperson and Chief Local elected Official requests certification of its Local Board.

Current LWDB Membership

In the chart below, list the individuals currently appointed to the LWDB, their titles, and their respective membership category (e.g., business, local education entity, labor organization, community based organization, etc.)

	Name	Title	Membership Category
1	Steven Lupkes	BASF Manager	Business
2	Irving Soto	KCFCU- Vice President	Business
3	Susan Tai-Kaneko	KEDB – President	Economic Development
4	Sandy Poenelt	Business Owner	Business
5	Kelly Robinson	BESSD/TANF – Office Manager	Government
6	Lynn Kua	KEO Administrator	Economic Development
7	Peggy Lake	Interim Director –KCC OCET	Education – Post Secondary
8	Kevin Moriguchi	Macy Manager	Business – Retail
9	Sheryl Grady	KIUC - Training Coordinator	Business Apprenticeship Program
10	Lahea Salazar	Hale Opio Coordinator	Social Services
11	Bill Arakaki	DOE – District Superintendent	Education
12	Mauna Kea Trask	Legal Counsel-Attorney	Business/Government
13	Canen Hookano	Knudsen Trust Manager	Business – Land
14	Bricen Moritsugu	HUD – Coordinator	Housing/Government
15	Gino Soquena	Construction Labor Rep 368	Workforce – Union
16	Tanya Davis-Mendija	Alu Like Program Specialist	Business-Workforce
17	Lance Jyo	Vice-Principal Adult Education	Education – Adult
18	Kevin Mince	Island Director- Rural Dev.	Rural Development
19	Leialoha Sanchez	YWCA Prevention Coordinator	Business/Social
20	Layne Shigeta	Branch Manager	Government
21	Kamika Smith	General Manager	Business
22	Danette Wise	Parent Representative	Public Representative
23	Gerald Ako	HGEA - District Representative	Workforce-Union
24	Bobby Ayonon	CEO –ACS Inc. Pipefitters Union	Business/Workforce
25	Galen Gokan	SSFM – Manager	Business - Engineer
26	Randy Francisco	Film Commissioner	Economic Development
27	Eric Nordmeier	WDD Branch Manager/Wagner Peyser	Sub-recipient Contractor Wagner-Peyser
28	Wendy Parent	PAXEN – Site Manager	Sub-recipient Contractor

Local Board Membership Minimum/Actual					
	Business (10)	Workforce (4)	Education/Training (2)	Economic/Community Development (1)	Government (2)
1	Kamika Smith	Gino Soquena	Lance Jyo	Susan Tai-Kaneko	Layne Shigeta
2	Sandy Poenelt	Gerald Ako	Bill Arakaki	Randy Francisco	Kelly Robinson
3	Steven Lupkes	Bobby Ayonon	Peggy Lake	Lynn Kua	Bricen Moritsugu
4	Irving Soto	Sheryl Grady			Mauna Kea Trask
5	Sheryl Grady	Eric Nordmeier			
6	Galen Gokan	Wendy Parent			
7	Kevin Moriguchi	Tanya Davis-Mendija			
8	Bobby Ayonon				
9	Canen Hookano				
10	Tanya Davis-Mendija				
11	Leialoha Sanchez				
12	Lynn Kua				

Nomination Process

Identify associations or trade organizations from whom nominations were sought for business representatives and labor organization representatives.

Business Organizations: **County of Kauai
Kauai Filipino Chamber of Commerce**

Labor Organizations: **Construction Laborers Local 368
HGEA – Hawaii Government Employee Association**

Local Workforce Development Board
Chair/Vice-Chair

Bobby Ayonon
Signature

Leialoha Sanchez/Bobby Ayonon

Name

YWCA Coordinator/CEO –Kauai ACR

Title

1/6/16
Date

Chief Local Official

Bernard P. Carvalho
Signature

Bernard P. Carvalho

Name

Mayor

Title

01/06/2016

Date

Approved by DLIR

Not approved by DLIR

Signature

Name

Comments:

Date

Title

Attachment E

Reserved Section for Public Comments