

Approved

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Approved as circulated 6/24/19

Board/Commission:	CHARTER REVIEW COMMISSION	Meeting Date	May 20, 2019
Location	Mo'ikeha Building, Meeting Room 2 A/B	Start of Meeting: 3:05 p.m.	End of Meeting: 3:26 p.m.
Present	Chair Ricky Watanabe, Vice Chair Jan TenBruggencate. Members: Marissa Sandblom, Lori Koga. Also: Deputy County Attorney Adam Roversi. Boards & Commissions Office Staff: Administrator Ellen Ching, Administrative Specialist Anela Segreti		
Excused	Carol Suzawa, Virginia Kapali		
Absent	Patrick Stack		

SUBJECT	DISCUSSION	ACTION
Call To Order	Chair Watanabe requested Vice Chair TenBruggencate conduct today's meeting.	Vice Chair TenBruggencate called the meeting to order at 3:05 p.m. with four members present which constituted a quorum.
Communications	Communication from Chair Watanabe addressing CRC 2019-03.	
Approval of Agenda	Vice Chair TenBruggencate requested to add Communication from Chair Watanabe to agenda as an agenda addressing CRC 2019-03. Next meeting June 24, 2019.	Vice Chair TenBruggencate, agenda stands approved with addition of communication addressing CRC 2019-03.
Approval of Minutes	<u>Open Session Minutes of April 22, 2019</u> Licensed Engineer requires passing an additional exam be added to minutes.	Vice Chair TenBruggencate, the Open Session Minutes of March 25, 2019 stands approved with correction.
Business	<u>CRC 2019-02 General Discussion on Charter Initiatives of Interest</u> Vice Chair was made aware of an area in the Charter where it is inconsistent to state law. Section 23.06 regarding claims. Requested it be added to agenda for next meeting to discuss	Ms. Sandblom moved to add this item to agenda for next meeting. Ms. Koga

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	<p>bringing it in line with State law. Called for motion.</p> <p>Ms. Koga asked about the County Engineer position and why it cannot be like Maui's that does not have in their Charter that you must be licensed.</p> <p>Vice Chair TenBruggencate shared history of changing requirements for County Engineer. So Commission has been discussing it because it was not concluded. Commission has the authority to place items on the agenda, if it feels it will improve the functioning of County Government, on its own authority, does not need to wait for recommendation from administration. Can be placed on agenda and proceed through the process.</p> <p>Mr. Roversi clarified that it doesn't violate Sunshine Law as a general discussion on whether the Commission wants to have it as an agenda item to have it considered formally in front of the public.</p> <p>Ms. Ching shared that on the Salary Commission that there was discussion. She suggested inviting the Administration to have a discussion regarding any amendments they may be interested in. She is also aware that Board of Ethics will be addressing a letter to the Commission asking for consideration and review regarding amendments in the area of ethics.</p> <p>Vice Chair TenBruggencate noted that Commission is twelve months away from having list of proposed Charter amendments concluded.</p> <p>Vice Chair welcomed a motion to invite Administration to review the Charter and bring any proposed changes to July meeting.</p> <p>Ms. Ching suggested sending out an invitation to the other Commissions.</p> <p>Vice Chair TenBruggencate stated that the Commissioners intent is to include the whole County, the Administration, specific Boards and Commissions, County Council in the motion.</p>	<p>seconded. Motion carried 4:0</p> <p>Ms. Koga moved to invite the Administration to review the Charter and bring any proposed changes to the July meeting. Ms. Sandblom seconded. Motion carried 4:0</p>

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	<p><u>CRC 2019-03 Discussion on County Auditor Position</u></p> <p>Vice Chair asked if we had heard from the County Council. No communication has been received. Ms. Ching stated that they are wrapped up with budget and will be available after.</p> <p>Chair Watanabe submitted a communication to be discussed under CRC 2019-03 at next meeting.</p> <p>Vice Chair asked if Mr. Roversi will be providing the Commission with some language on this.</p> <p>Mr. Roversi replied that he can.</p>	<p>Without objection Chair Watanabe's communication was received and will be added to June 24, 2019 Agenda.</p>
Announcements	Next meeting: Monday, June 24, 2019.	
Adjournment		<p>With no objection, Vice Chair TenBruggencate adjourned the meeting at 3:26pm.</p>

Submitted by: _____
 Anela Segreti, Administrative Specialist

Reviewed and Approved by: _____
 Ricky Watanabe, Chair

- (X) Approved as circulated.
 () Approved with amendments. See minutes of _____ meeting.