

Approved

COUNTY OF KAUAI
Minutes of Meeting
SPECIAL MEETING SESSION

Approved as submitted 1/24/22.

Board/Commission:	CHARTER REVIEW COMMISSION	Meeting Date	JANUARY 10, 2022
Location	Teleconference	Start of Meeting: 3:05 p.m.	End of Meeting: 4:01 p.m.
Present	Chair Reid Kawane, Vice Chair Lori Koga. Commissioners: Bronson Bautista, Virginia Kapali, Marissa Sandblom, Jan TenBruggencate. Also: Hugo Cabrera, Deputy County Attorney. Boards & Commissions Office Staff: Administrator Ellen Ching, Administrative Specialist Anela Segreti.		
Excused			
Absent			
SUBJECT	DISCUSSION	ACTION	
	<i>Prior to call of order the Oath of Office for mayoral re-appointees, Reid Kawane and Lori Koga serving second terms ending 12/31/24 was completed.</i>		
Call To Order		Chair Reid Kawane, called the meeting to order at 3:05 p.m.	
Roll Call		Roll Call: Commissioner Bautista-present & alone Commissioner Kapali- present & alone Commissioner Sandblom- present & alone Commissioner TenBruggencate-here, not alone (in dental waiting room) not able to hear or participate Vice Chair Koga- present & alone Chair Kawane - present & alone Quorum: 6 commissioners present	
Agenda		Vice Chair Koga moved to approve the agenda. Commissioner Kapali seconded.	

SUBJECT	DISCUSSION	ACTION
		Voice Vote: 6 Ayes, 0 Nays Motion carried 6:0
Minutes	<u>None</u>	
Public Testimony	Bert Lyon online, but no testimony.	
Communication	<u>None</u>	
Business	<u>CRC 2022-01 Election of Chair, Vice Chair for Calendar Year 2022.</u> Staff clarified that Chair Kawane cannot serve two consecutive years as Chair.	Commissioner Kapali nominated Reid Kawane for Chair and Lori Koga for Vice Chair. Commissioner TenBruggencate seconded. Commissioner Kapali withdrew nominations of Reid Kawane for Chair and Lori Koga for Vice Chair. Commissioner TenBruggencate withdrew second. Commissioner Kapali moved that Lori Koga serve as Chair. Commissioner Sandblom seconded. Voice Vote: 6 Ayes, 0 Nays Motion carried 6:0

SUBJECT	DISCUSSION	ACTION
	<p><i>Chair Koga assumed Chair of the Commission at 3:20pm</i></p>	<p>Commissioner Kapali moved that Jan TenBruggencate serve as Vice Chair. Commissioner Sandblom seconded.</p> <p>Voice Vote: 6 Ayes, 0 Nays Motion carried 6:0</p>
	<p><u>CRC 2022-02 Discussion and possible approval of the 2022 meeting calendar.</u></p> <p>Administrator Ching asked the Commissioners to look at the June meeting at the end of the month and that another meeting may be needed in May to get ballot questions.</p>	<p>Commissioner Kawane moved to approve the calendar. Commissioner TenBruggencate seconded.</p> <p>Voice Vote: 6 Ayes, 0 Nays Motion carried 6:0</p>
	<p><u>CRC 2020-17 Discussion and possible action on proposing a Charter amendment relating to Council Districting.</u></p> <p>Commissioner Sandblom asked for clarification on CRC 2022-03 after this item.</p> <p>Deputy County Attorney explained that CRC 2022-03 needed to be on the agenda for group to be formed.</p> <p>Administrator Ching clarified that after the last meeting it was decided that there needed to be a special meeting to discuss districting and possible need to form a Permitted Interaction Group (PIG) and completing a survey. She went on that this is a standing agenda item due to the on-going discussions and possibility of the</p>	

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	<p>need for open discussion. Commissioner Bautista clarified if the discussion can be about if the Commission wants to move to forming a Permitted Interaction Group (PIG).</p> <p>Commissioners discussed their first votes related to their understanding of whether to form a Permitted Interaction Group would be discussed in the next item.</p> <p>Chair Koga asked Deputy County Attorney Cabrera if she could take this out of order. And move on to next two agenda items and then return to this one.</p> <p>Deputy County Attorney Cabrera affirmed.</p> <p>Chair Koga noted that there is a motion and second and will return to this item.</p>	<p>Commissioner Kawane moved to defer CRC 2020-17. Commissioner TenBruggencate seconded.</p> <p>Voice Vote: 6 Ayes, 0 Nays Motion carried 6:0</p>
	<p><u>CRC 2022-03 Discussion and possible action regarding establishing and defining the scope of a Permitted Interaction Group (PIG). The purpose of the Permitted Interaction Group (PIG) would be to recommend a Charter amendment relating to Council Districting.</u></p> <p>Commissioner TenBruggencate stated that the group would be able to discuss and research what is needed to ease the process and come back with a recommendation to the Commission.</p> <p>Administrator Ching stated benefits of having a PIG and that the three members of the PIG must be Charter Commissioners.</p> <p>Deputy County Cabrera noted that it is not a quorum that meets to discuss and do research and no voting is done and is not subject to open meeting laws. He added that this meeting is to establish the scope of the PIG and assigning members if that is direction they want to go. Another meeting would be noticed when the PIG has</p>	

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	<p>recommendations to present.</p> <p>Commissioners clarified with staff the makeup of the PIG, staff's role and process. Chair Sandblom clarified with Deputy County Attorney Cabrera that the subsequent agenda item about conducting a survey of voters could be something the PIG could discuss or incorporate.</p> <p>Deputy County Attorney Cabrera stated that it could be incorporated into the role of the group to come up with the survey and either conduct it or investigate someone conducting the survey and should be established in the scope.</p> <p>Chair Sandblom stated she is happy to serve but voiced her concern that Vice Chair TenBruggencate could be helpful on the PIG with his knowledge and experience.</p> <p>Commissioners discussed timelines of the PIG submitting a report.</p> <p>Commissioners Sandblom, Kawane, and Bautista volunteered to be members of the PIG.</p>	<p>Commissioner Sandblom moved to establish a Permitted Interaction Group (PIG). Commissioner Kawane seconded. Ayes-6 Nays-0 Motion carried 6:0</p> <p>Vice Chair TenBruggencate moved that the PIG be established for the purpose of creating a written report recommendation on how and whether to create districting for our County Council and that permitted interaction group be authorized to access all previous communications of districting proposals to the Commission and able to review additional recommendations, that it be authorized to conduct any other kinds of research required, including interacting with subject matter experts and members of the Kaua'i public. Commissioner Sandblom seconded. Ayes-6 Nays-0 Motion carried 6:0</p>
	<p><u>CRC 2022-04 Discussion and possible action on conducting a survey of the voters regarding Council Districting.</u></p> <p>Administrator Ching reported that she checked with Office of Public Information, and they are concerned that the Commission doing a survey that with Charter Review when an amendment is put up, that is what the voters want. Putting an</p>	

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	<p>amendment on the ballot is the decisive factor. She clarified is that they are against doing the survey, they suggest that a group could do a survey, but it must be separate and apart from the Commission. She did get some suggestions of questions and could approach groups suggested.</p>	<p>Commissioner TenBruggencate moved to authorize staff to identify organizations to conduct a survey that might be useful to the Commission in consideration of districting. Commissioner Sandblom seconded.</p> <p>Ayes-6 Nays-0 Motion carried 6:0</p>
Announcements	<p>Next Meeting: January 24, 2022</p> <p>Chair asked whether an executive session is needed. Hearing none, the Commission did not move to executive session.</p>	
Adjournment		<p>Hearing no objections Chair Koga adjourned the meeting at 4:01pm</p>

Submitted by: _____
 Anela Segreti, Administrative Specialist

Reviewed and Approved by: _____
 Lori Koga, Chair

(X) Approved as circulated.
 () Approved with amendments. See minutes of _____