

COUNTY OF KAUAI
Minutes of Meeting
OPEN MEETING SESSION

Draft to be Approved

Board/Commission:	CHARTER REVIEW COMMISSION	Meeting Date	SEPTEMBER 26, 2022
Location	Microsoft Teams, Boards & Commissions Conference Room, Lihue Civic Center	Start of Meeting: 3:11 p.m.	End of Meeting: 3:31 p.m.
Present	Chair Lori Koga, Vice Chair Jan TenBruggencate. Commissioners: Bronson Bautista, Reid Kawane, Marissa Sandblom (via Microsoft Teams), Coty Trugillo (via Microsoft Teams). Also: Teresa Tumbaga, Deputy County Attorney. Boards & Commissions Office Staff: Administrator Ellen Ching, Administrative Specialist Anela Segreti.		
Excused			
Absent			

SUBJECT	DISCUSSION	ACTION
A. Call To Order		Chair Lori Koga, called the meeting to order at 3:11 p.m.
B. Roll Call		Roll Call: Commissioner Bautista-present Commissioner Kawane – present Commissioner Sandblom- present Commissioner Trugillo-present Vice Chair TenBruggencate-present Chair Koga- present Quorum: 6 commissioners present
C. Approval of Agenda	Chair Koga entertained a motion to approve the agenda. Administrator Ching asked if there was anyone present wanting to provide testimony. Hearing none, Chair Koga moved forward.	Commissioner Kawane moved to approve the agenda. Commissioner Bautista seconded. Motion carried 6:0
D. Minutes	<u>Open Session Minutes of August 22, 2022</u> Chair Koga entertained a motion to approve the minutes of August 22, 2022.	Vice Chair TenBruggencate moved to approve the minutes of August 22, 2022 Commissioner Kawane seconded. Motion carried 6:0

SUBJECT	DISCUSSION	ACTION
	<p>Administrator Ching asked if there was anyone present wanting to provide testimony. Hearing none, Chair Koga moved forward.</p>	
<p>E. Public Testimony</p>	<p><u>Administrator Ching asked if there was anyone present wanting to provide testimony. Hearing none, Chair Koga moved forward.</u></p> <p>None</p>	
<p>F. Communication</p>	<p><u>None</u></p>	
<p>G. Business</p>	<p><u>CRC 2022-17 Update, discussion, and possible action on a Commentary by Commission to The Garden Island Newspaper and other media venues and press releases.</u></p> <p>Administrator Ching noted that the Commissioners have a copy of the draft (on file) and asked that they approve the draft to finalize it for release.</p>	<p>Vice Chair TenBruggencate moved to approve the draft commentary. Commissioner Kawane seconded. Motion carried 6:0</p>
	<p><u>CRC 2022-18 Update, discussion, and possible action on public education digital campaign and publication.</u></p> <p>Administrator Ching updated the Commission on the status of the digital campaign to start in October and run a month. It will be similar to last election with a landing page and ads about each question with purpose and background with a link to Charter Website with Ramseyer changes.</p> <p>Administrative Specialist explained the procurement process to finalize the purchase of the digital campaign. The one-time For Kauai Newspaper publication will be free to the public, and the Office of Boards & Commissions pays for the cost of the special publication. They will be available in the Office of the Mayor, Boards & Commissions and Council, and where For Kauai is found.</p>	<p>Vice Chair TenBruggencate moved to receive CRC 2022-18. Commissioner Kawane seconded. Motion carried 6:0</p>

SUBJECT	DISCUSSION	ACTION
	<p><u>CRC 2022-19 Update, discussion, and possible action on presentations on ballot questions by Commissioners.</u></p> <p>Vice Chair TenBruggencate reported that the Lihue Business Association has no spots available for the Commission to do a presentation. He reminded the Commission that they all have authority to speak on the amendments if there is an invitation to do so.</p> <p>Administrator Ching reported that Kauai Public Radio and Civil Beat inquired, and that information was passed on the Chair and Vice Chair. In general, if the office is contacted the Chair and other members will be notified.</p>	<p>Vice Chair TenBruggencate moved to receive CRC 2022-19. Commissioner Kawane seconded. Motion carried 5:0</p>
H. Announcements	<p>Next Meeting: October 24, 2022</p> <p>Administrator Ching will be discussing with Chair whether a meeting needs to be held in October. November meeting will be after election and updates can be given then.</p>	
I. Adjournment		<p>Hearing no objections Chair Koga adjourned the meeting at 3:31 p.m.</p>

Submitted by: _____
 Anela Segreti, Administrative Specialist

Reviewed and Approved by: _____
 Lori Koga, Chair

- () Approved as circulated.
- () Approved with amendments. See minutes of _____