

COUNTY OF KAUAI
Minutes of Special Meeting
OPEN SESSION

Board/Commission:	CIVIL SERVICE COMMISSION	Meeting Date:	December 15, 2019
Location	Mo'ikeha Building, Liquor Conference Room 3	Start of Meeting: 9:15 a.m.	End of Meeting: 2:27 p.m.
Present	<p>Chair Richard Jose. Vice Chair Jeffrey Iida. Commissioner: Fely Faulkner (<i>arrived 9:15 a.m.</i>), Elizabeth Hahn, Vonnell Ramos, Beth Tokioka and Ricky Watanabe.</p> <p>Deputy County Attorney Todd Jenson. Office of Boards and Commissions Staff: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.</p>		
Excused			
Absent			
SUBJECT	DISCUSSION	ACTION	
Call To Order/Roll Call		Chair Jose called the meeting to order at 9:15 a.m. with seven members present constituting a quorum.	
Business	<p><u>CSC 2019-33</u> <u>Discussion and review of the interview process.</u></p> <p>Before the start of the meeting the Commission received a copy of the December 15, 2019 Agenda and interview scoring packet for candidate three.</p> <p>Vice Chair Iida stated they would follow the same process as yesterday. The commissioners had no additional questions regarding the interview process.</p>		
	<p>Pursuant to Hawai'i Revised Statutes §§92-4 and 92-5 (a) (2) (4), the purpose of this Executive Session is to interview candidates for the position of Director of Human Resources and other related matters where consideration of matters affecting privacy will be involved and to consult with the Commission's legal counsel on questions and issues pertaining to the Commission's and the County's powers, duties, privileges, immunities, and/or liabilities as they may relate to this agenda item.</p>		<p>Ms. Tokioka moved to enter into Executive Session. Vice Chair Iida seconded the motion.</p> <p>Administrator Ellen Ching read the Hawai'i Revised Statutes to move the meeting into Executive Session.</p>

SUBJECT	DISCUSSION	ACTION
	Chair Jose called for the question.	Motion carried 7:0. At 9:17 p.m. the Commission entered into Executive Session.
Return to Open Session	At 2:25 p.m. the Commissioners reconvened in Open Session.	Ms. Tokioka moved to ratify the actions taken in Executive Session. Vice Chair Iida seconded the motion. Motion carried 7:0.
Business	<p><u>CSC 2019-34</u> <u>Discuss candidates qualifications and assess interviews.</u></p> <p>A. <u>Discussion and possible selection of the top candidates.</u></p> <p>B. <u>Discussion and decision on conditional offers.</u></p> <p>C. <u>Discussion on other related matters.</u></p> <p>CSC 2019-34 was discussed in executive session and no further comments were required.</p>	
Announcements	Next Meeting: Tuesday, December 17, 2019 – 3:00 p.m., Mo'ikeha Building, Liquor Conference Room 3.	
Adjournment		With no objections, Chair Jose adjourned the meeting at 2:27 p.m.

Submitted by: _____
 Sandra Muragin, Commission Support Clerk

Reviewed and Approved by: _____
 Richard Jose, Chair

(X) Approved as circulated. 01/07/20

() Approved with amendments. See minutes of _____ meeting.