

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Commission	Cost Control Commission	Meeting Date	Monday, September 9, 2019
Location	Mo`ikeha Building – Meeting Room 2A/B	Start of Meeting: 1:40 p.m.	End of Meeting: 2:11 p.m.
Present	Chair James Whitfield; Vice Chair Joanne Nakashima; Commissioners: Preston Chong and Tyler Rodighiero. Also present: Board & Commissions Office Staff: Support Clerk Mercedes Omo; Administrator Ellen Ching; Office of the County Attorney:		



SUBJECT	DISCUSSION	ACTION
Call To Order		With a quorum being present, Chair Whitfield called the meeting to order at 1:40 p.m.
Chair Announcements	Next meeting – 1:30 p.m. on Monday, October 14, 2019 at the Mō`ikeha Building, Meeting Room 2A/2B.	
Approval of minutes	Regular Open Session Minutes of July 29, 2019.	Mr. Rodighiero moved to accept the minutes as circulated. Mr. Chong seconded the motion. The motion carried 4:0.
Business CCC 2019-03	<p><u>Discussion on possible areas to investigate to reduce the cost of county government while maintaining a reasonable level of public service in accordance to Section 28.04 of the Kaua`i County Charter Article XXVIII Cost Control Commission.</u></p> <p>After reviewing the budgetary reports from Fire and Police, Chair Whitfield expressed his concerns on the amount of overtime expenditures both Fire and Police had accumulated. He stated that to his understanding council also had concerns about the overtime usage so, he will be attending the council meeting this coming Wednesday to hear if they had anything more to say about the overtime. He clarified that for the record that the reports was not distributed to commissioners and that he had asked staff to provide him with the reports to use as a talking point.</p>	

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	<p>He then referred to the Kaua‘i Police Department’s fiscal report reflecting data on the vacant positions particularly for police services officer which, he believes is contributing to the Department’s overtime. He questioned why fifty percent of the applicants who applied fail to pass the written exam. To address Chair Whitfield concerns, Ms. Ching explained that as part of the Police Department’s recruitment efforts, the Department has been offering police exam preparation course to interested persons to help them prepare for the written exam. She further explained that those who pass the written exam and are deem qualified will have to undergo a pre-offer psychological examination, background check and a physical readiness standards test which the applicant will be given the opportunity to watch a video of the readiness test to help prepare them mentally and physically.</p>	
<p>CCC 2019-04</p>	<p><u>Discussion and decision-making on a draft letter from Chair James Whitfield to Jan TenBruggencate, Vice Chair, Charter Review Commission (CRC) regarding a proposal to change the Cost Control Commission to a Cost Control and Revenue Enhancement Commission and to designate Chair Whitfield to represent the Commission at the next Charter Review Commission meeting.</u></p> <p>Chair Whitfield asked the Commissioners to review the draft letter and to point out any changes they would like to make. Hearing none. He called for a motion to approve the draft letter as circulated. Ms. Ching indicated that she would ask staff to forward the letter to the Charter Review Commission’s secretary for placement on the agenda. Chair Whitfield stated that the next order of business is to designate a member to represent the Commission at the CRC meeting on September 23, 2019. He noted that if no one is interested, he’ll be happy to do it. Mr. Rodighiero thanked Chair Whitfield for his willingness to appear before the Charter Review Commission, then proceeded to make the motion.</p>	<p><u>Motion No. 1</u> Mr. Rodighiero moved to approve the draft letter as circulated. Mr. Chong seconded the motion. The motion carried 4:0.</p> <p><u>Motion No. 2</u> Mr. Rodighiero moved to designate Chair Whitfield to represent the Cost Control Commission at the CRC meeting on September 23, 2019. Mr. Chong seconded the motion. The motion carried 4:0.</p>
<p>CCC 2019-05</p>	<p><u>Discussion and decision-making on a draft letter from Chair James Whitfield to Council Chair Arryl Kaneshiro and Members of the Council regarding a request for information on audits performed.</u></p> <p>Chair Whitfield asked the commissioners to review the letter and point out any changes they would like to make. He noted that the response date should be no later than October 7, 2019 to which the commissioners agreed.</p>	<p>Mr. Rodighiero moved to approve the draft letter with a request to receive the information no later than October 7, 2019. Mr. Chong seconded the motion. The motion carried 4:0.</p>

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	Hearing no further discussion, Chair Whitfield called for a motion to approve the draft letter with the response date on no later than October 7, 2019. Ms. Ching indicated that she would ask staff to forward the request to the County Clerk for processing.	
Adjournment	With no further business to conduct, Chair Whitfield called for a motion to adjourn the meeting.	Mr. Rodighiero moved to adjourn the meeting. Mr. Chong seconded the motion. The motion carried 4:0. At 2:11 p.m. the meeting adjourned

Submitted by: _____
 Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
 James Whitfield, Chair

- (X) Approved as circulated on November 18, 2019
- () Approved as amended. See minutes of _____ meeting.