



COUNTY OF KAUAI  
Minutes of Meeting  
OPEN SESSION

Approved as submitted 07/16/2021.

Board/Commission:	<b>BOARD OF ETHICS</b>	Meeting Date	<b>June 18, 2021</b>
Location	Teleconference	Start of Meeting: 1:00 p.m.	End of Meeting: 1:22 p.m.
Present	Chair Susan Burriss, Vice Chair Mia Shiraishi. Members: Ryan de la Pena, Dean Toyofuku. Also: Deputy County Attorney Aaron Larrimore. Boards & Commissions Office Staff: Administrator Ellen Ching and Administrative Specialist Anela Segreti.		
Excused	Secretary John Latkiewicz, Member Kelly Gentry,		
Absent			

SUBJECT	DISCUSSION	ACTION
<b>Call To Order</b>		Chair Burriss called the meeting to order at 1:00 p.m.  Roll call: Member de la Pena: present Member Gentry: excused Member Toyofuku: present Secretary Latkiewicz: excused Vice Chair Shiraishi: present Chair Burriss: present Four members present, which constituted a quorum.
<b>Approval of Minutes</b>	<u>Open Session Minutes of May 21, 2021</u> Vice Chair Shiraishi suggested that the third paragraph on page 3, “not” should be inserted before “receive” in the sentence, Chair Burriss explained that the Board did “not” receive it...  Chair Burriss suggested that “till” be changed to “until” in the same sentence. On page 2 she suggested change “Board could only provide the Board” to “PIG could only provide the Board” in the second paragraph.	

SUBJECT	DISCUSSION	ACTION
	<p>Also the last line of that same paragraph, “County’s” should be “Counties”.            On page 3 last sentence, “Councilmember Cowden stated that it “will” should be “would” be great and welcomed and why she got on insert “the” meeting today.”</p> <p>Chair Burriss entertained to approve the minutes as amended.</p>	<p>Vice Chair Shiraishi moved to approve the minutes as amended.            Member de la Pena seconded.</p> <p>Voice Vote: 4 ayes, 0 nays.            Motion carried 4:0</p>
<b>Public Testimony</b>	<u>None</u>	
<b>Communication</b>	<u>None</u>	
<b>Request for Advisory Opinion</b>	<u>None</u>	
<b>Business</b>	<p><u>BOE 2021-19 Discussion on the recommendations of the Permitted Interaction Group (PIG) on an ordinance defining regulatory employees who are required to submit a disclosure statement.</u></p> <p>Chair Burriss asked Administrator Ching to clarify the process.</p> <p>Ms. Ching stated that the process would be for the Board to have a discussion and approve, reject or amend. She suggested that because two members of the PIG are excused today, the Board may want to defer to the next meeting when they are present.</p>	<p>Member de la Pena moved to defer BOE 2021-19 to the next meeting.            Member Toyofuku seconded.</p> <p>Voice Vote: 4 ayes, 0 nays.            Motion carried 4:0</p>
	<p><u>BOE 2021-20 Election of two members to represent the Board of Ethics regarding the proposed ordinance defining regulatory employees required to submit a disclosure statement and other related matters.</u></p> <p>Chair Burriss stated that since they will not be approving the ordinance today and a nominee may include one or more of the absentees, she entertained a motion to defer.</p>	<p>Member de la Pena moved to defer BOE 2021-20 to the next meeting.            Vice Chair Shiraishi seconded.</p> <p>Voice Vote: 4 ayes, 0 nays.            Motion carried 4:0</p>

SUBJECT	DISCUSSION	ACTION
<p><b>Disclosures</b></p>	<p><u>Employee:</u></p> <ol style="list-style-type: none"> <li>1. Ernest Barreira, Department of Finance, Division of Purchasing</li> <li>2. Boyd Gayagas, Deputy County Engineer</li> <li>3. Leo Sandoval, Director of Liquor Control Department</li> </ol> <p>Chair Burriss asked for comments on #1. No responses.</p> <p>Chair Burriss asked for comments on #2. She commented that his County position was not listed in Section III.</p> <p>Member de la Pena suggested that it be returned for information on County employment and income.</p> <p>Chair Burriss questioned need for description of “Beef Brothers”. Vice Chair Shiraishi stated that though she doubts Beef Brothers has anything to do with his County employment, but since returning for employment and income, should ask him to describe his “Beef Brothers” business.</p> <p>Chair Burriss entertained a motion to return #2 for more information on Section III and IV.</p> <p>Chair Burriss asked for comments on #3. She noted that Section V included that Mr. Sandoval disclosed that he is a member of a General Merch Store business, and will assume that there is no income.</p> <p>Chair Burriss entertained a motion to approve #1 and #3.</p>	<p>Vice Chair Shiraishi moved to return disclosure #2 for more information on Section III and IV. Member de la Pena seconded.</p> <p>Voice Vote:        4 ayes, 0 nays        Motion carried 4:0</p> <p>Member Toyofuku moved to approve disclosures #1 and #3. Member de la Pena seconded.</p> <p>Voice Vote: 4 ayes, 0 nays.        Motion carried 4:0</p>

SUBJECT	DISCUSSION	ACTION
<b>Executive Session</b>	<p><u>ES-010 Pursuant to Hawai'i Revised Statutes §92-4, §92-5(a)(4), §92-9(a)(1-4) and (b), the purpose of this Executive Session is for the Board to approve or amend the Executive Session Minutes of May 21, 2021, and to consult with its attorney on issues pertaining to the Board's powers, duties, privileges, immunities, and /or liabilities as they may relate to this item.</u></p> <p style="text-align: center;"><i>The Board moved into Executive Session at 1:12pm</i></p>	<p>Vice Chair Shiraishi moved to move into Executive Session. Member de la Pena seconded.</p> <p>Voice Vote: 4 ayes, 0 nays.            Motion carried 4:0</p>
<b>Return to Open Session</b>		<p>The Board resumed in Open Session at 1:20 p.m.</p> <p>Roll call:            Member de la Pena: present            Member Gentry: excused            Member Toyofuku: present            Secretary Latkiewicz: excused            Vice Chair Shiraishi: present            Chair Burriss: present            Four members present, which constituted a quorum.</p>
	<p>Ratify on Board actions taken in Executive Session.</p>	<p>Member Toyofuku moved to ratify the actions taken in Executive Session. Member de la Pena seconded.</p> <p>Voice Vote:            4 ayes, 0 nays            Motion carried 4:0</p>
<b>Announcements</b>	<p>Next Meeting: Friday, July 16 , 2021 at 1:00pm</p> <p>Ms. Ching thanked Member de la Pena for attending the meeting on his holiday.</p> <p>Chair Burriss wished all a Happy 4<sup>th</sup> of July.</p>	

SUBJECT	DISCUSSION	ACTION
<b>Adjournment</b>		Hearing no objections Chair Burriss adjourned the meeting at 1:22 p.m.

Submitted by: \_\_\_\_\_ Reviewed and Approved by: \_\_\_\_\_  
Anela Segreti, Administrative Specialist Susan Burriss, Chair

( X ) Approved as circulated.

( ) Approved with amendments. See minutes of \_\_\_\_\_