Chad Pacheco
Chair

Members:
Jen Chahanovich
Alfredo Garces Jr.
Alfred Levinthol
Michael Martinez
Thomas Nizo

Linda Kaauwai-Iwamoto
Vice Chair

RECEIVED

'19 MAY 24 P2:09

COUNTY OF KAUA'I FIRE COMMISSION
NOTICE OF MEETING AND AGENDA
Monday, June 3, 2019
2:00 p.m. or shortly thereafter
Mo'ikeha Building, Meeting Room 2A/B, 4444 Rice Street, Līhu'e, HI 96766

CALL TO ORDER

CHAIR'S COMMENTS/ANNOUNCEMENTS INCLUDING BUT NOT LIMITED TO:

Next Regular Monthly Meeting – 2 p.m. on Monday, July 1, 2019 at the Mo'ikeha Building, Room 2A/2B. Executive Session to follow.

APPROVAL OF MINUTES

- Regular Open Session Meeting Minutes of May 6, 2019
- Regular Executive Session Meeting Minutes May 6, 2019

RECOGNITION & COMMENDATION CEREMONY TO HONOR THE COMMUNITY IN THE HANALEI RESCUE OF FIRE FIGHTER I SPENCER TAYLOR-STEIK

CHIEF'S REPORTS AS OF APRIL 30, 2019

1. Fire Commission Reports
2. Strategic Initiatives and Goals
3. Fiscal Report
4. Daily Flight Hours and Alarm Data
5. Chief's announcements and other pertinent updates

EXECUTIVE SESSION

Pursuant to HRS 92-5(a) (4), the purpose of this Executive Session item is for the Commission's attorney to report back as to what the legal limitations of the Commission's Permitted Interaction Group is.

BUSINESS

KFC 2019-07 Presentation of the Permitted Interaction Group on its recommendations relating to the selection of a new Fire Chief.

KFC 2019-10 Communication dated May 7, 2019 from Mayor Derek Kawakami to Chair Chad Pacheco regarding Salary Resolution 2019-1.

EXECUTIVE SESSION

ES KFC 2018-002 Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this agenda item. (On-going)

ES KFC 2019-006 Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve the Regular Executive Session Meeting Minutes of May 6, 2019 and to consult with its attorney on issues pertaining to the Commission's powers, duties, privileges, immunities, and or liabilities as they may relate to this agenda item.

RETURN TO OPEN SESSION TO RATIFY THE ACTIONS TAKEN IN EXECUTIVE SESSION FOR ITEMS KFC 2018-002 and ES KFC 2019-006.

NOTICE OF EXECUTIVE SESSION

Pursuant to Hawai'i Revised Statutes, ("H.R.S.") §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and §92-9 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.

ADJOURNMENT

cc: Deputy County Attorney Cameron Takamura
Deputy County Attorney James Forest
Deputy Fire Chief Kilipaki Vaughan

PUBLIC COMMENTS and TESTIMONY

Persons wishing to offer comments are encouraged to submit written testimony at least 24 hours prior to the meeting indicating:

1. Your name and if applicable, your position/title and organization you are representing;
2. The agenda item that you are providing comments on; and
3. Whether you will be testifying in person or submitting written comments only.
4. If you are unable to submit your testimony at least 24 hours prior to the meeting, please provide ten (10) copies of your written testimony at the meeting.

While every effort will be made to copy, organize, and collate all testimony received, materials received on the day of the meeting or improperly identified may be distributed to the members after the meeting is concluded.

The length of time allocated to persons wishing to present verbal testimony may be limited at the discretion of the chairperson or presiding member.

Send written testimony to:
Kaua'i Fire Commission
Office of Boards and Commissions
4444 Rice Street, Suite 150
Līhu'e, HI 96766
mromo@kauai.gov Phone: 241-4920 Fax: 241-5127

Special Assistance

If you need an ASL Interpreter, materials in an alternate format, or other auxiliary aid support, or an interpreter for a language other than English, please contact Anela Segreti at (808) 241-4917 or asegreti@kauai.gov at least seven calendar days prior to the meeting.

County of Kaua'i

GOVERNMENT · RESIDENTS · BUSINESS · VISITORS ·

BOARDS AND COMMISSIONS

Government / Boards And Commissions

Event Detail

<< All Events

Fire Commission Meeting

Monday, June 3, 2019 @ 2:00 PM - 4:00 PM

This notice is to satisfy the notice requirement of Hawaii Revised Statutes (HRS) Section 92-7

Click on the link below for a PDF file of the posted agenda

06/03/2019

When & Where

Date / Time

Monday, June 3, 2019 @ 2:00 PM - 4:00 PM
Hawaiian Standard Time

Venue

Lihue Civic Center - Moikeha 2A/2B
4444 Rice St, Lihue, HI 96766, USA

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RECEIVED
'19 MAY 24 P2:08
THE COUNTY CLERK
COUNTY OF KAUAI

DRAFT To Be Approved

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Commission	**Kaua'i Fire Commission**	Meeting Date	**May 6, 2019**
Location	Mo`ikeha Building – Meeting Room 2A/B	Start of Meeting: 2:00 p.m.	End of Meeting: 3:14 p.m.
Present	Chair Chad Pacheco; Vice Chair Linda Iwamoto-Kaauwai; Commissioners: Jen Chahanovich, Alfredo Garces Jr., Alfred Levinthol, Michael Martinez and Thomas Nizo. Also present: Board & Commissions Office Staff: Support Clerk Mercedes Omo and Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorneys Cameron Takamura and James Forest; Kaua'i Fire Department: Deputy Fire Chief Kilipaki Vaughan; Secretary Soncy Tamashiro and numerous firefighters in the Kaua'i Fire Department.		
Excused			
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order		Chair Pacheco called the meeting to order at 2 p.m. with all seven (7) Commissioners present to conduct business.
Chair's Comments/ announcements	Next Regular Monthly Meeting – Monday, June 3, 2019 at the Mō'ikeha Building, Meeting Rooms 2A/2B. Executive Session to follow.	
Approval of Minutes	Regular Open Session Minutes of March 4, 2019 and April 1, 2019 Deputy County Attorney Takamura requested that on page two, third paragraph of March 4, 2019 meeting minutes be amended to reflect that it was he who made the statement and not Mr. Morimoto. Also, on page two, fifth paragraph, the name should be Mr. Wilson and not Mr. Colin. Staff acknowledged the corrections and will make the necessary changes. With no further corrections, Chair Pacheco called for a motion to approve the meeting minutes of March 4, 2019 as amended, then and another motion to approve or amend the meeting minutes of April 1, 2019.	Motion No. 1 Ms. Chahanovich moved to approve the meeting minutes of March 4, 2019 as amended. Mr. Nizo seconded the motion. The motion carried 7:0. Motion No. 2 Mr. Garces moved to approve the meeting minutes of April 1, 2019. Mr. Nizo seconded the motion. The motion carried 7:0.

SUBJECT	DISCUSSION	ACTION
Chief's Monthly Reports as of March 31, 2019	1. Fire Commission Reports 2. Strategic Initiatives and Goals 3. Fiscal Report 4. Daily Flight Hours and Alarm Data 5. Chief's announcements and other pertinent updates On behalf of the executive staff, the143 firefighters and 56 ocean safety personnel Deputy Fire Chief Vaughan thanked the Commissioners giving him the opportunity to present his monthly reports highlighting his meeting with the Department of Land and Natural Resources and Curt Cottrell and Alan Carpenter from the Department of Parks and recreation in regard to a memo of understanding between the County and the State to have the ocean safety bureau personnel stationed at the Kē'ē lifeguard tower and at the Hā'ena landing zone provide water safety protection to the area. His meeting with the Director of Finance Reiko Matsuyama and Budget Director Ken Shimonishi on pension spiking issues and his attendance to the County Council budgetary review meeting for fiscal year 2019/2020 in which he volunteered the Department to undergo an internal audit. <u>Operations Bureau</u> There was a total of 556 calls for service in the month of March ranging from medical, structural fires, vehicle accidents, vehicle fire, brush fire, rescues and hazardous materials. <u>Equipment and Apparatus Status</u> Majority of the Department's engines are mission capable with the exception of engine no. 4 which is still partial mission capable.	

SUBJECT	DISCUSSION	ACTION
	Training The 29th Fire Recruits began their training on March 1, 2019. To date all nine recruits have completed all but one of the trainings that included the national emergency technician training. The last and final training is the firefighter's skills and ability training which will end the latter part of September. Upon completion, all nine recruits will be assigned to line duty come October 2019. Prevention Bureau The prevention bureau is anticipating an increase in the amount of fire investigations. The fire lieutenant's position is vacant and will remain vacant until a final decision to select a new Fire Chief is made. Ocean Safety Bureau The Kaua'i Life Guard Association over the years has made a significant monetary and equipment donations totally up to $895,000 to the ocean safety bureau. On June 1, 2019 KLA will be holding its annual beach bash at the Kaua'i Marriott in Līhu'e. The five new ocean safety recruits began their 80 hours of training. All five positions were created during the transition of the Department's roving patrol. Lastly, the junior lifeguard instructors meeting was held on March 20 and 27 to prepare for the upcoming junior lifeguard summer program. There were three drownings reported in the month of March compared to one each in January and February of this year. Budget Report as of March 31, 2019 for Fiscal Year 2018/2019 As Fiscal Year 2018-2019 draws to an end, the Department is on track and has expended 75% of its original budget of $32,098,761.00 with a remaining 25%.	

SUBJECT	DISCUSSION	ACTION
	Air 1 Daily Flight Hours & Alarm Data ▪ Daily flight hours – 14.5 hours ▪ Maintenance – 0.1 hours ▪ Administrative – KFD 1.0 hours ▪ Search and Rescue 3.2 hours & Fire 9.2 hours ▪ Training Pilot – 0.0 hours Rescue – 1.0 hours ▪ Alarm Data Emergency – 4 hours Fire – 3 hours ▪ Rescue Data Land – 2 hours Water – 1 hour Bodies found – 2 Strategic Initiatives & Goals Update The Department is on track with its strategic initiatives and goals highlighting The following strategic initiative and goals: Strategic Initiative 2. Initiate improvements in the hiring, probation period and promotion process. Since missing the opportunity to conduct departmental exit interviews for all of the personnel who retired in 2017 and 2018 based on its current staffing the Department will be revisiting the exit interviews. • Goal 2.2.4 Develop and implement a plan for leadership and management development for firefighter and ocean safety managers and supervisors. Update - The Department has been sending its personnel to attend various trainings throughout the months of March and April.	

SUBJECT	DISCUSSION	ACTION
	Strategic Initiative 5. Update Project Information Documents (PIDS) for needed Capital Improvement Projects (CIP). • Goal 5.1.2 Kīlauea/Anahola Fire Station. Update – On April 2, 2019 The Department proposed a $100,000 capital improvement project for the Kaua'i Fire Department utilization & operational study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing. Deputy Fire Chief Vaughan noted that he hopes that the County Council will vote in favor of the proposal so the Department can continue to move the Department into the future. Chad Pacheco asked if any payments have been received from the State for the expenses incurred by the ocean safety lifeguards stationed at Kē'ē Beach to which Deputy Fire Chief reported that the Department has been reimbursed by the state for the services rendered. Mr. Nizo asked relative to strategic initiative 5.1.2 if $100,000 cost to do the study is going to be conducted by an outside agency and if the personnel in the different bureaus are going to have an opportunity to provide own input as well. Deputy Fire Chief Vaughan replied that the Department would have to procure the services of an outside agency to conduct the study and all internal and external stakeholders will have an opportunity to provide their input as well.	Mr. Levinthol moved to accept the Chief's Monthly Reports. Vice Chair Kaauwai-Iwamoto seconded the motion. The motion carried 7:0.
Business **KFC 2019-06**	Discussion and decision-making on establishing a Permitted Interaction Group. The purpose of establishing the Group would be for the hiring of a new Fire Chief and that the Commission will define the scope of the Group and each individual's authority which may include: a) Assisting Human Resources with framing the language to use for the job posting	

SUBJECT	DISCUSSION	ACTION
	b) Length of the job posting and selection of advertisement venues c) Select and determine the number of criterias` d) Review applications e) Selection of semi-finalists f) Follow-up and control to ensure time frames are met g) Framing and vetting written and oral questions for the candidates, and have the ability to critically review all aspects of the process Chair Pacheco called for a motion to establish a permitted interaction group for the selection of a new Fire Chief and whose scope of assignments are indicated (a) through (g) on the agenda. Mr. Takamura clarified that the scope of the permitted interaction group assignments is to come up with recommendations for presentation to the full body at the next Commission meeting. Chair Pacheco asked for three volunteers to serve on the permitted interaction group to which Vice Chair Kaauwai-Iwamoto and Commissioners Martinez and Nizo volunteered. Chair Pacheco stated that the next order of business is to define the scope of each member's authority. He asked if the Group could perform all of the assignments as indicated on the agenda to which Mr. Takamura replied if that is what the Commission desires than sure noting that the Commission could either add or delete either of the assignments. Chair Pacheco stated that asked if it would be possible at a later date to add more assignments for the Group to do to which Mr. Takamura replied that he would have to look into and will provide his answer at the next Commission meeting.	<u>Motion No. 1</u> Mr. Levinthol moved that a permitted interaction group be established. Ms. Chahanovich seconded the motion. The motion carried 7:0. <u>Motion No. 2</u> Mr. Levinthol moved to have Vice Chair Linda Kaauwai-Iwamoto and Commissioners Michael Martinez and Thomas Nizo serve on the permitted interaction group to conduct an independent study for the selection of a new Fire Chief. Ms. Chahanovich seconded the motion. The motion carried 7:0.

SUBJECT	DISCUSSION	ACTION
	Chair Pacheco stated that until the Commission hears back from Mr. Takamura to see if additional assignments can be added to the Group's scope assignments, he would like to call for a motion to have the Group complete assignments (a) through (g).	Motion No. 3 Mr. Nizo moved that the scope of the Group's assignments may include: a) assisting the Department of Human Resources with the framing of language to be used for the Fire Chief's job posting; b) the length of the job posting and the selection of advertisement venues; and c) select and determine the number of criterias'; d) review the applications; e) selection of the semi-finalists; f) follow-up and control to ensure time frames are met; and g) frame and vet the written questions and oral questions for the candidates; g) and have the ability to critically review all aspects of the hiring process. Mr. Levinthol seconded the motion. The motion carried 7:0.
	Mr. Martinez asked if he could make a motion that as a caveat if other tasks can be perform that are also related to the selection of a new Fire Chief. Mr. Takamura stated that he'll do the research and would provide his legal response at the next Commission meeting in executive session.	Motion No. 3 Mr. Martinez moved that if Mr. Takamura's opinion allows it, in addition to assignments (a) through (g), Group will have the authority to perform other assignments relating to the selection of a new Fire Chief. Mr. Nizo seconded the motion. The motion carried 7:0.
	Mr. Takamura stated that the next order of business is for the Commission to establish each member's scope of assignment or is the Group going to work collectively to complete assignments (a) through (g). Chair Pacheco stated that based on the Commissioners facial gestures they would like the members to work collectively as a group to complete all of the assignments.	Motion No. 4 Mr. Nizo moved that each member of the permitted interaction group have equal authority to complete assignments (a) through (g) with caveat that they will have the authority to perform other assignments that are also related to the selection of a new Fire Chief. Ms. Chahanovich

SUBJECT	DISCUSSION	ACTION
		seconded the motion. The motion carried 7:0.
Executive Session ES KFC 2018-002	Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this agenda item. (On-going)	At 2:37 p.m. Administrator Ellen Ching read the Hawai'i Revised Statutes to bring the meeting into Executive Session.
ES KFC 2019-005	Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve the Regular Executive Session Meeting Minutes of April 1, 2019 and to consult with its attorney on issues pertaining to the Commission's powers, duties, privileges, immunities, and or liabilities as they may relate to this agenda item.	Chair Pacheco called for a motion to enter into Executive Session. Mr. Garces moved to enter into Executive Session. Mr. Martinez seconded the motion. The motion carried 7:0. At 2:38 p.m. the Commissioners entered into Executive Session.
Return to Open Session to ratify the actions taken in Executive Session	At 3:14 p.m. the Commissioners reconvened in Open Session. Chair Pacheco called for a motion to ratify the actions taken in Executive Session.	ES KFC 2018-002: On-going ES KFC 2019-005: A motion was made and carried 7:0 by Ms. Chahanovich and seconded by Vice Chair Kaauwai-Iwamoto to approve the Executive Session Meeting Minutes of April 1, 2019 as circulated.
Adjournment	With no further business to conduct, Chair Pacheco called for a motion to adjourn the meeting.	Mr. Nizo moved to adjourn the meeting. Mr. Martinez seconded the motion. The motion carried 7:0. At 3:14 p.m. the meeting adjourned

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Chad Pacheco, Chair

( ) Approved as circulated on
( ) Approved as amended. See minutes of _____ meeting.

KAUA'I FIRE DEPARTMENT
COUNTY OF KAUA'I

PLEASE JOIN US IN HONORING
OUR COMMUNITY IN THE
HANALEI RESCUE OF
FIRE FIGHTER I SPENCER TAYLOR-STEIK

Recognition & Commendation Ceremony
Fire Commission Meeting
Moikeha Building, Room 2 A/B
Monday, June 3, 2019
2:00 p.m.

Please RSVP by Tuesday, May 28, 2019
Call or email Soncy Tamashiro @ (808) 241-4975 or stamashiro@kauai.gov

If you need an ASL Interpreter, materials in an alternate format, or other auxiliary aid support, please contact Soncy Tamashiro (808) 241-4975 or stamashiro@kauai.gov /Mercedes Omo (808) 241-4920 or mromo@kauai.gov at least seven (7) calendar days prior to the event.

MEMORANDUM

TO: Kaua'i Fire Commission

FROM: Kilipaki Vaughan, Deputy Fire Chief, Ka Pounui Kinaiahi

DATE: May 23, 2019

RE: **Fire Commission Report for the Month of April 2019**

DEPUTY CHIEF OF THE DEPARTMENT:

- Meetings:
  - Fire Commission
  - KFD Executive Staff Meeting
  - KFD Expanded Staff Meeting
  - KFD OSB Captains Meeting
  - Mayor: Health & Safety Platoon Meeting
  - Mayor: Full-Cabinet Meeting
  - Mayor: Modified Shift Meeting
  - Council: Council Chair Arryl Kaneshiro Meeting
  - Hawai'i Fire Fighters Association Bargaining Unit 11 Labor Management Meeting (HNL)
  - OSB Jr. Lifeguard Meeting
  - Hanalei Fire Station Visitation
  - FEMA Project Meeting with Joretta Simmons
- Council:
  - Fire Department Budget Presentation & Budget Call-Backs
  - Kaua'i Lifeguard Association Donation (Jetski & Trailer) - $18,523.89
- State:
  - Legislative Correspondence
  - Senate Health Committee Testimony: SCR52 Amending Definitions for EMT-B/EMT- P
  - Department of Transportation/DLNR Parks Teleconference – Ke`e Lifeguard Tower Relocation
  - Hawaii Health Systems Corporation Samuel Mahelona Hospital Master Plan Meeting
  - Līhu'e ARFF: ARFF Triennial Live Exercise
- County:
  - Human Resources: KFD Summer Intern Applications (2)
  - Human Resources: County of Kaua'i Employee Awards Banquet
  - Parks & Recreation: Black Pot Beach Park/Weke Road Public Meeting @ Hanalei School
  - Kaua'i Police Department: Change of Command Ceremony (KWMCH)
- Community Engagement:
  - CERT: Wainiha/Hā'ena CERT 24-hour Basic Training Class Graduation
  - Kaua'i Hospice Concert in the Sky Planning Meeting
  - Hā'ena State Park Community Meeting
  - Hanapēpē 'Ele'ele Disaster Preparedness Planning Meeting
- Professional Development:
  - KFD Training: Target Solutions Training Modules (5)
  - National Fire Academy: Attended NFA "Administration of Public Assistance for Community Recovery" Course (6-days) in Emmitsburg, MD with Battalion Chief Solomon Kanoho

- Community Service:
  - Crime Stoppers Board of Directors Meeting
  - Community Service: KPAL Volunteer

OPERATIONS BUREAU

	April 2019	Fiscal YTD 18/19	Last FYTD 17/18
Medical Calls	358	1477	1434
Structure Fire	3	12	8
Vehicle Accident	21	97	97
Vehicle Fire	4	16	18
Brush Fire	11	60	29
Rescue	12	41	40
Hazardous Materials	2	9	1
Cancelled Enroute	27	131	156
Other	76	327	333
Total	514	2170	2116

EQUIPMENT & APPARATUS STATUS

RADON 1	Boat, no pump	2007	Mission Capable
WHALER 2	Boat, no pump	2013	Mission Capable
ZODIAC 1	Boat, no pump		Mission Capable
TRUCK 2	Brush truck	2007	Mission Capable
TRUCK 1	Brush truck	2011	Mission Capable
TRUCK 5	Brush truck	2011	Mission Capable
TRUCK 4	Brush truck	2011	Mission Capable
TRUCK 6	Brush truck	2009	Mission Capable
TRUCK 8	Brush truck	2010	Mission Capable
TRUCK7	Brush truck	2008	Mission Capable
TRUCK 7 2	Brush truck	2016	Mission Capable
TRAIN 1	Chief officer car	2007	Mission Capable
TRAIN 2	Chief officer car	1999	Mission Capable
FIRE 2	Chief officer car	2008	Mission Capable
PREV 1	Chief officer car	2009	Mission Capable
FIRE 1	Chief officer car	2012	Mission Capable
ENGINE 3	Engine	2002	Mission Capable
ENGINE 4	Engine	2007	Partial Mission Capable
ENGINE 7	Engine	2007	Mission Capable
ENGINE 6	Engine	2009	Mission Capable
ENGINE 8	Engine	2010	Mission Capable
ENGINE 5	Engine	2008	Mission Capable
ENGINE 1	Engine	2004	Mission Capable

ENGINE 2	Engine	2002	Mission Capable
ENGINE 2A	Engine	2015	Mission Capable
ENGINE1A	Engine	2017	Mission Capable
HAZMAT 8	HazMat unit	2006	Mission Capable
AIR1	Helicopter	2009	Mission Capable
LADDER 4	Quint	2016	Mission Capable
R3 A16547	Rescue unit	2012	Mission Capable
TENDER 1	Tanker or tender	1997	Mission Capable

TRAINING BUREAU

Recruit Class 29

- NREMT
- Cancer Prevention Initiative

Fire Line

- Blue Card Command
- Tsunami Awareness
- HAZMAT Technician
- ARFF Triennial Exercise
- ICS 300/400
- Helicopter Training at Station 1

Training Bureau

- Industry wide PPE technology conference
- SOG development
- Fall prevention
- Hands only CPR
- Forcible Entry with KPD
- FDIC

April Monthly Training Report Fiscal Year 2018-2019				
	FYTD Month	FYTD	2017-2018 Month	2017-2018 FYTD
On-Island Training Sessions Held	N/A	70	8	113
Off-Island Training Sessions Held	N/A	1	0	5
Total # Personnel in Training	N/A	511	22	477
Total Hours in Training	N/A	5429	460	6124
New Recruit Training Sessions Held	N/A	39	35	146

Total # of Recruits in Training	N/A	22	14	53
Total Recruit Hours in Training	N/A	2800	1960	6416
Monthly CPR Training	N/A	698	100	1855

PREVENTION BUREAU:

	April 2019	FYTD 18/19	FYTD 17/18
Fire Investigation	1	17	17
Additional Dwelling Unit Permit Applications	1	63	69
Building Permit Plan Review	27	564	311
Planning Department Review	1	23	33
Certificate of Occupancy Inspection	4	69	57
Business Occupancy Inspection	5	194	128
Witness Acceptance Tests	6	38	53
Fire Extinguisher Training	2	14	11
Fire Safety Presentation	10	27	26
Telephone Inquiries	64	688	746
Complaint Investigations	0	8	1
Sparky Presentation	0	3	5
Fireworks Displays & Inspections	0	20	20
Misc. Activities	17	226	199
TOTAL	138	1954	1676

Fire Investigations

- Structure Fire – Po'ipū Bay Clubhouse

Fire Extinguisher Training

- Kaua'i Care Center day 1 - 25 encounters
- Kaua'i Care Center day 2 - 20 encounters

Additional Dwelling Unit Permit Application

- Haleilio St. Kapa'a R-6/8" Y

Planning Department Review –

- Zoning Amendment – ZA-2019-5 to reduce rear setbacks to 5 feet

Certificate of Occupancy Inspection

- Shops at Kukui'ula – tenant improvements
- Courtyard Marriott – interior renovations
- Courtyard Marriott – interior renovations
- Auto Zone

Business Occupancy Inspection

- Kaua'i Dialysis
- Kaua'i Care Center
- Konohiki Seafood
- Plaza Laundry Hanamā'ulu
- Walmart

Witness Acceptance Tests

- Underground hydro – Kaua'i Adolescent Treatment Center
- Aboveground hydro – Sheraton
- Aboveground Tank Installation – Prince Golf Course
- Aboveground Hydro – Sheraton
- Kitchen Hood – Porky's
- Aboveground Hydro – Koa'e

Fire Safety Presentation

- Fire Safety Trailer – Kapa'a Elementary day 1 - 195 encounters
- Fire Safety Trailer – Kapa'a Elementary day 2 - 201 encounters
- Fire Safety Trailer – Kapa'a Elementary day 3 - 189 encounters
- Fire Safety Trailer – Kapa'a Elementary day 4 - 191 encounters
- Ag Awareness Day – 300 encounters
- Fire Safety Trailer – Kīlauea Elementary day 1 - 194 encounters
- Fire Safety Trailer – Kīlauea Elementary day 2 - 189 encounters
- Fire Safety Trailer – Kōloa Elementary day 1 - 134 encounters
- Fire Safety Trailer – Kōloa Elementary day 2 - 134 encounters
- CAK Home Show

Misc. Activities

- Staff meeting
- Meeting with developers regarding new building at KCCC
- Career Day – Kapa'a Middle School
- County Council Meeting – budget
- CFI Trainer
- AHA BLS CPR
- Police Change of Command Ceremony
- State Fire Council Prevention Committee meeting
- Target Solutions
- Temporary Structure Permit – Isenberg Park
- Send out invites to Brushfire Mitigation meeting
- CFI Trainer
- Temporary Structure Permit – Po'ipū Beach Park

OCEAN SAFETY BUREAU:

- 40 Year old male visitor drowns of Keoniloa Bay (shipwrecks) after jumping off the cliff
- ICS 300/400 training at the EOC
- USLA open ocean training/refresher
- Council budget hearing
- Meeting with Marriott on USLA conference
- Working with DOT/State Parks on relocating Ke'e tower for road construction
- PMRF, FIRE, & OSB training search and rescue simulation on the West side
- Multi-agency rescue simulation excersice at Hanamaulu Bay (Ahukini)
- K. Vierra attended the spring USLA conference at San Antonio, Texas
- OSB attended the KPD dispathers ceremony
- Kong radio PSA anouncments
- Jr lifeguard registration
- 20 year old Visitor Drowns while snorkeling at Waioli Beach area

OSB Training: FY18/19 – April	Hours In Training	FYTD Hours	LAST FYTD 17/18
PMRF, OSB & Fire Search & Rescue Exercise	10		
USLA Open Ocean Training	240		
ICS 300/400	32		
Plane Crash Training Simulation = 5 personnel	30		
Total Training Hours	**692**	**2165**	

OSB Jr Lifeguard Program: FY18/19 – April	Hours	FYTD Hours	Last FYTD 17/18
Electronic Registration Set-Up	8		
Program Flyer Set-Up	4		
Jr. Lifeguard Instructor Meeting	10		
Total Hours	**22**	**90**	

OSB Prevention Trailer: FY18/19 – April	Hours	FYTD Hours	Last FYTD 17/18
None			
Total Hours	**0**	**295**	

OSB Stats FY18/19	FYTD 18/19 April	FYTD 18/19	Last FYTD 17/18 April
Rescue	39	215	224
Jet Ski Rescue	0	6	12
Assist	0	14	13
Preventative Actions	313	65,097	140,809
1st Aids	145	3,966	4,741
Public Contact	11,763	144,468	195,383
Beach Attendance	230,820	1,782,211	1,990,582

ROVING PATROL

OSB Roving Patrol Stats FY18/19	FYTD 18/19 April	FYTD 18/19	Last FYTD 17/18 April
Jet Ski Rescue	5	32	31
Jet Ski Assist	0	10	26
Other Rescue	6	34	24
Other Assists	0	14	43
Preventative Actions	54	3,276	10,678
1st Aids	55	331	702
Public Contact	1,518	10,560	22,320
Beach Attendance	35,385	208,536	240,671

Drowning Statistics

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2012	1	0	0	0	0	0	1	0	0	0	0	0	2
2013	3	5	2	1	0	1	2	1	1	0	1	0	17
2014	0	0	1	1	0	1	0	1	1	0	0	1	6
2015	0	0	4	0	0	0	0	0	0	2	0	0	6
2016	0	3	0	1	2	0	1	2	1	0	3	1	14
2017	3	1	1	2	1	0	0	0	1	0	1	1	10
2018	1	0	1	1	0	1	0	1	0	0	0	1	6
2019	1	2	4	3									10

LIFEGUARD TOWER UPDATES

Ke'e Tower

- 4/13/19: Respond to 16 yr old female that collapsed (probable dehydration) at Limahuli boardwalk, lifeguards provided care until medics arrived. Taken to Makana Medical Clinic.

Ha'ena Tower

- 4/5/19: Apply icepack and sling for pt with dislocated shoulder from 2 hrs previous, declined further care.

Hanalei Pine Trees Tower

- 4/3/19: Rescue 38 yr old female and 38 yr old male swimmers.
- 4/4/19: Rescue 24 yr old female swimmer.
- 4/4/19: Rescue 12 yr old male, 15yr old male, and 50 yr old swimmers.
- 4/8/19: Rescue 82 yr old on bodyboard.
- 4/18/19: Rescue 20 yr old male snorkeler by Grandpas surf break. Snorkeler was submerged at time of rescue, he was brought to shore and CPR was started. Victim was taken to Wilcox Hospital by EMS (victim was initially estimated to be 40 yrs old, but we were informed later that he was 20 yrs old, Major Medical #34 and Rescue #570 are same incident)
- 4/19/19: Rescue 65 yr old male swimmer.

Hanalei Pavilion Tower

- 4/2/19: Missing person: reunited.
- 4/6/19: Rescue three swimmers struggling near shoreline.
- 4/6/19: Treat box jellyfish sting.
- 4/9/19: Transport woman to her husband's car with mule after dislocating her R great toe, drove to get medical care at Makana Urgent care.
- 4/9/19: Rescue 8 yr old male swimmer.
- 4/11/19: Provide first aid for victim with lacerations.
- 4/12/19: Rescue 21 yr old female and 47 yr old male on stand up paddle boards.
- 4/13/19: Rescue 45 yr old female swimmer.
- 4/13/19: Rescue 10 yr old male on bodyboard.
- 4/14/19: Rescue 28 yr old female swimmer.
- 4/15/19: Rescue 62 yr old male swimmer, and administer O2 until paramedics arrived.
- 4/15/19: Rescue 52 yr old male swimmer and 9 yr old female on bodyboard.
- 4/19/19: Rescue 9 yr old female swimmer.
- 4/19/19: Rescue 8 yr old male and 6 yr old male both on bodyboards.
- 4/19/19: Rescue 30 yr old male swimmer.
- 4/19/19: Rescue 33yr old female swimmer.
- 4/25/19: Rescue 25 yr old female swimmer (Rescue #588: age error but unable to edit)

Anahola Tower

- 4/21/19: Provide first aid for surfboard injury to head.

Keālia Tower

- 4/20/19: Rescue 44 yr old female swimmer.
- 4/25/19: Rescue 26 yr old female swimmer.
- 4/26/19: Rescue 9 yr old male swimmer.

Lydgate Tower

- 4/6/19: Provide first aid and comfort for 63yr old male surfer with rib injury, handed off to EMS.
- 4/22/19: Treat man-o-war sting.

Nukumoi Tower

- 4/11/19: Rescue 20 yr old female on surfboard.
- 4/12/19: Rescue 33 yr old male and 33yr old female on bodyboards at 8:55 am.

- 4/20/19: Rescue 34 yr old male on surfboard.
- 4/20/19: Rescue 14 yr old female and 15 yr old male swimmers.
- 4/21/19: Rescue 43 yr old male snorkeler.
- 4/23/19: Rescue 37 yr old male bodysurfing and 38 yr old female on bodyboard.
- 4/25/19: Rescue 35 yr old male and 35 yr old female snorkelers

Salt Pond Tower

- 4/9/19: Administer first aid and comfort for 67 yr old female with hip pain after being knocked down by her dog, handed off to EMS.

East Roving Patrol

- 4/23/19: Rescue 8 yr old female on bodyboard at beach fronting Kapa'a Ball Park.

North Roving Patrol

- 4/8/19: Administer O2 to 63 yr old female at Wanini that complained of aspirating water while snorkeling, treated until EMS arrived.
- 4/12/19: Rescue 39 yr old male swimmer at Wanini.
- 4/12/19: Rescue male swimmer at Secrets Beach with ski, transported him to Kalihiwai to be assessed by EMS.

South/West Roving Patrol

- 4/12/19: Respond to dispatch call for 40 yr old male missing swimmer ar Keoneloa Bay. Search and recovery with assistance from Station 4 and Rescue Helicopter
- 4/13/19: Rescue 35 yr old male on surfboard at Po'ipū Beach.
- 4/13/19: Rescue 25 yr old male on surfboard at Po'ipū Beach.
- 4/24/19: Respond to dispatch call for possible swimmer in distress at Shipwreck Beach, no swimmer in distress found.

Wanini Roving Patrol

- 4/12/19: Rescue 39 year old swimmer in distress

Strategic Initiatives and Goals 2019

Strategic Initiative 1. Expand or restructure divisions or bureaus to meet the changing needs of the department.

Goal 1.3.5 *Designate and maintain a spare engine pumper, complete with all equipment.*
Responsibility: Training Bureau and Fire Mechanics
Performance Measure: Operational by June 2020

- 4/23/19: Continued road construction Kūhiō Highway in Ha`ena-Wainiha area requires continued use of Spare Engine for community fire protection and emergency response until further notice; Training Apparatus development to continue
- 4/9/19: Training Bureau assigned to develop and outfit a Spare Engine as a fully-operational Training Apparatus for use in mobilizing training to fire stations
- 3/12/19: Assigned to Training Bureau and Fire Mechanics to identify Spare Engine for front-line training and full-reserve status

Strategic Initiative 2. Initiate improvements in the hiring, probation period and promotion process.

Goal 2.1.5 *Develop a procedure for Training Bureau to conduct departmental exit interviews for retiring personnel to transfer operational knowledge, and then to prepare a continuity folder for incoming personnel for the position.*
Responsibility: Training Bureau
Performance Measure: Research and develop plan by June 2019, Implement plan by October 2019

- 4/9/19: Training Bureau assigned 5/1/19 Deadline to provide framework for KFD Exit Interviews and a 6/1/19 Deadline for implementation.
- 3/12/19: Assigned Training Bureau responsibility to develop a KFD Personnel Exit Interview Plan, which also identifies personnel anticipated to retire in 2019

Goal 2.2.4 *Develop and implement a plan for leadership and management development for firefighter and ocean safety managers and supervisors.*
Responsibility: Administrative Bureau
Performance Measure: Research and select leadership courses by June 2019; 50% of OSB supervisors and managers attend courses by June 2020

- 4/23/19: Two (2) KFD Personnel (2 Fire Captains) hosted the Ha`ena-Wainiha Community Emergency Response Team (CERT) Graduation for 14 students
- 4/22/19: Three (3) KFD Personnel attended Web-EOC Training, hosted by Kauai Emergency Management Agency (KEMA)
- 4/14-19/19: Two (2) KFD Personnel (Deputy Chief and Battalion Chief) attended the National Fire Academy Administration of Public Assistance for Community Recovery Course (6-days) in Emmitsburg, MD

- 4/9-12/19: Five (5) KFD Personnel (Executive Secretary, OSB Captain, Fire Captain, Firefighter 3, and Firefighter 1) attended the ICS 300-400 Forms Course (4-days) offered by Kauai Emergency Management Agency (KEMA)
- 4/8-12/19: One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 4/1-5/19: Eight (8) KFD Command & Control Cadre (Battalion Chief, 5 Fire Captains and Two Firefighter 3) attended Blue Card Command Train-the-Trainer Course (5-days) hosted at KFD Headquarters.
- 3/27/19: Three (3) KFD Personnel (2 Fire Captains and 1 Firefighter 3 CERT Program Manager) hosted the Kilauea Community Emergency Response Team (CERT) Graduation for 20+ students.
- 3/22/19: Deputy Chief attended the TEEX Senior Officials Workshop offered by KEMA
- 3/16/19: Initiated contact with Georgia-Emergency Management Agency (GEMA) on All-Hazards Incident Commander Train-the-Trainer Course and Safety Officer Course (4-days)
- 3/7-8/19: Consulted with County Fire Chiefs at State Fire Council Meeting (Hilo) on professional development opportunities their respective personnel will attend in 2019
- 3/7-8/19: Three (3) KFD Personnel (2 Fire Inspectors and 1 OSB Captain) attended Public Affairs Training (2-days) offered by Kauai Emergency Management Agency (KEMA)
- 3/4-8/19: Two (2) KFD Personnel (Battalion Chief and Captain) attended Homeland Security Grant-funded All-Hazards Incident Commander Training (5-days) in Honolulu, which was offered by Hawaii-Emergency Management Agency (HI-EMA)

Strategic Initiative 3. Develop a plan, to include training needs, implementation strategies and a budget that will, in time, enable the department to provide emergency medical services and meet future needs.

Goal 3.2.4 *Develop and train EMS leadership in order to advance fire-based EMS.*
Responsibility: EMS Committee and Training Bureau
Performance Measure: EMS Captain trained and on board by end of FY2021

- 4/8-12/19: One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 3/21-22/19: Two (2) KFD Personnel attend Advanced Law Enforcement Rapid Response (ALERRT) Training (5-days)
- 3/15/19: Fire Service Trainer (EMS) will attend the Fire Department Instructors Conference (FDIC) in April 2019.

Goal 3.2.1 *Conduct an assessment to determine the feasibility of a fire-based EMS.*
Responsibility: EMS Committee
Performance Measure: Feasibility Study completed by end of FY2021

- 4/2/19: Fire presented a $100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/20/19: Testify at Senate Committee on Commerce, Consumer Protection, and Health in support of SCR 52 recommending amending the definition of Emergency
  Medical Technician- Basic (EMT-B) and Emergency Medical Technician-Paramedic (EMT-P) under Section 16-85-53.5, Hawaii Administrative Rules
- 1/16/19: Three (3) KFD Personnel attend the Emergency Medical Services Advisory Committee (EMSAC) Quarterly Meeting in Honolulu

Strategic Initiative 4. Explore cost recovery and cost reduction opportunities related to rescues and other departmental services.

Goal 4.2.2 *Recruit and train firefighters and Ocean Safety Bureau personnel in grant writing.*
Responsibility: Administrative Bureau and Grant Committee
Performance Measure: Determine interested staff to join Grant Committee by March 2019; Train 50% of grant committee by September 2019; rain remaining 50% by June 2020; Fully trained Grant Committee in place and operational by July 2020.

- 3/15/19: KFD submitted Staffing for Adequate Fire Emergency Response (SAFER) Grant requesting $3,253,788 funding Twelve (12) Firefighter Positions; 1 new KFD Grant Writer authored this grant in tandem with Grant Mentor
- 2/11/19: Grant Committee Meeting with addition of Three (3) new KFD Grant Writers (2 Fire and 1 OSB)
- 1/28/19 :Deputy Fire Chief issues a Memorandum for KFD Grant Committee Recruitment

Strategic Initiative 5. Update Project Information Documents (PIDs) for needed Capital Improvement Projects (CIP).

Goal 5.1.2 *Kīlauea/Anahola Fire Station*
Responsibility: Deputy Fire Chief and Capital Improvement Projects (CIP) Committee
Performance Measure: Commitments from Community Partners obtained by June 2019; Project Initiation Documents submitted by December 2019

- 4/2/19: Fire presents $100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/15/19: Mayor/Administration submit CIP Budget to County Council
- 2/27/19: Mayor/Administration approve CIP Project of $100,000 Utilization Study (Keālia to Wainiha)

- 2/6/19: Submitted Project Initiation Document (PID) for Anahola Fire Station Regional Training Facility for CIP Budget consideration

Goal 5.2 *Wanini Tower*

Responsibility: Ocean Safety Bureau

Performance Measure: Develop risk assessment justification by June 2019; Develop proposal for Administration for new tower(s) based on assessment data by December 2019

- 3/1/19: OSB initiates Wanini Roving Patrol Service with three (3) new Ocean Safety Officer Positions (2 Full-time and 1 Part-time)

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2018-2019
As of April 30, 2019

Includes payroll dates 4/30/2019 & 5/15/2019

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ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE ADMINISTRATION				
001-1101-566.01-01 REG SAL	**$ 1,171,417.00**	**$ 1,023,818.00**	**$ 913,332.10**	**$ 110,485.90**
001-1101-566.01-05 VAC P/O	**$ 1.00**	**$ 549,294.00**	**$ 434,557.69**	**$ 114,736.31**
001-1101-566.02-01 REG OT	**$ 69,632.00**	**$ 89,184.00**	**$ 87,965.69**	**$ 1,218.31**
Overtime	$ 7,632.00	$ 27,184.00	$ 65,808.59	$ (38,624.59)
Holiday Pay	$ 62,000.00	$ 62,000.00	$ 22,157.10	$ 39,842.90
001-1101-566.02-03 R/R OT	**$ 57,003.00**	**$ 57,003.00**	**$ 48,387.75**	**$ 8,615.25**
001-1101-566.03-01 PREM PAY	**$ 16,141.00**	**$ 16,141.00**	**$ 14,306.56**	**$ 1,834.44**
Temporary Assignment	$ 4,500.00	$ 4,500.00	$ 1,613.48	$ 2,886.52
Scheduled Overtime	$ 10,739.00	$ 10,739.00	$ 8,863.49	$ 1,875.51
Night Shift Premium	$ 200.00	$ 200.00	$ 221.59	$ (21.59)
Meals	$ 700.00	$ 700.00	$ 108.00	$ 592.00
Temporary Differential	$ 1.00	$ 1.00	$ -	$ 1.00
Bureau Opp Benefit Incentive	$ 1.00	$ 1.00	$ 3,500.00	$ (3,499.00)
001-1101-566.05-01 SS CONTR	$ 48,107.00	$ 48,107.00	$ 44,515.40	$ 3,591.60
001-1101-566.05-02 HF CONTR	$ 92,743.00	$ 92,743.00	$ 83,226.77	$ 9,516.23
001-1101-566.05-03 RET CONTR	$ 351,172.00	$ 351,172.00	$ 285,663.18	$ 65,508.82
001-1101-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.05-05 W/C MED	$ 1.00	$ 167.00	$ 165.55	$ 1.45
001-1101-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.05-09 MILEAGE	$ 1,000.00	$ 1,000.00	$ 204.94	$ 795.06
001-1101-566.05-12 OTHER POST E	$ 249,697.00	$ 249,697.00	$ 216,200.36	$ 33,496.64
001-1101-566.10-03 TELEPHONE	$ 28,040.00	$ 28,040.00	$ 27,414.36	$ 625.64
001-1101-566.24-00 TRAINING	$ 3,500.00	$ 3,500.00	$ 2,748.89	$ 751.11
001-1101-566.30-00 OTHER SVCS	**$ 30,200.00**	**$ 30,200.00**	**$ 11,861.49**	**$ 18,338.51**
CERT Prog & Fingerprnt& Backgrd Chks	$ 30,200.00	$ 30,200.00	$ 11,861.49	$ 18,338.51
001-1101-566.31-00 DUES/SUBS	$ 2,000.00	$ 2,000.00	$ 1,019.00	$ 981.00
001-1101-566.32-00 CONSULTANT S	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.35-00 SPEC PROJ	$ 24,000.00	$ 24,000.00	$ 16,945.75	$ 7,054.25
001-1101-566.41-01 BUILDING	$ 9,551.00	$ 9,551.00	$ 1,000.00	$ 8,551.00
001-1101-566.41-03 OTH RENTAL	$ -	$ -	$ -	$ -
001-1101-566.43-01 R&M BLDG	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.43-02 R&M EQ	$ 42,300.00	$ 35,800.00	$ 20,359.00	$ 15,441.00
001-1101-566.56-01 AIRFARE GEN	$ 4,706.00	$ 6,706.00	$ 6,365.06	$ 340.94
001-1101-566.56-02 PERDIEM GEN	$ 5,065.00	$ 4,165.00	$ 3,864.79	$ 300.21
001-1101-566.56-03 CAR RENTAL	$ 1,284.00	$ 1,284.00	$ 1,020.58	$ 263.42
001-1101-566.56-04 OTH TRAV	$ 8,341.00	$ 9,241.00	$ 9,269.00	$ (28.00)
001-1101-566.56-07 AIRFARE, TRG	$ 2,510.00	$ 1,510.00	$ 609.10	$ 900.90
001-1101-566.56-08 PER DIEM, TRG	$ 2,790.00	$ 4,790.00	$ 2,853.61	$ 1,936.39
001-1101-566.56-09 CAR&PARK,TR	$ 704.00	$ 704.00	$ -	$ 704.00
001-1101-566.56-10 OTHER, TRG	$ 2,785.00	$ 3,285.00	$ 2,625.00	$ 660.00
001-1101-566.57-00 PRINTING	$ 400.00	$ 400.00	$ -	$ 400.00
001-1101-566.61-01 OFC SUPP	$ 8,500.00	$ 13,500.00	$ 12,226.08	$ 1,273.92
001-1101-566.62-01 OTHER SM EQ	$ -	$ -	$ -	$ -
001-1101-566.65-00 COLL BARG	**$ 74,080.00**	**$ 74,080.00**	**$ 57,431.95**	**$ 16,648.05**
Uniform Maint Allowance	$ 2,520.00	$ 2,520.00	$ 420.00	$ 2,100.00
Ann Phys,Subst Scr, Imm,Exit Phys	$ 71,560.00	$ 71,560.00	$ 57,011.95	$ 14,548.05
001-1101-566.67-00 OTHER COMMC	$ 1,500.00	$ 1,500.00	$ 18.76	$ 1,481.24
001-1101-566.68-00 PSTGE & FR	$ 500.00	$ 500.00	$ 282.26	$ 217.74
001-1101-566.89-01 EQUIPMENT	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.89-03 COMP&ACCES	$ 10,000.00	$ 10,000.00	$ 9,998.10	$ 1.90
		$ 2,743,087.00	$ 2,316,438.77	$ 426,648.23
ADMINISTRATION TOTALS	**$ 2,319,675.00**	**$ 2,743,087.00**	**$ 2,316,438.77**	**$ 426,648.23**

KAUAI FIRE DEPARTMENT
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ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE OPERATIONS				
001-1102-566.01-01 REG SAL	**$ 10,213,269.00**	**$ 9,704,541.00**	**$ 8,029,717.24**	**$ 1,674,823.76**
AJEs for Fed Grant - Safer		$ -		
001-1102-566.02-01 REG OT	**$ 842,332.00**	**$ 842,332.00**	**$ 774,891.70**	**$ 67,440.30**
Holiday Pay	$ 831,857.00	$ 831,857.00	$ 558,445.78	$ 273,411.22
Overtime Pay	$ 10,475.00	$ 10,475.00	$ 216,445.92	$ (205,970.92)
		$ -	$ -	$ -
001-1102-566.02-03 R/R O/T	**$ 980,008.00**	**$ 980,008.00**	**$ 728,665.00**	**$ 251,343.00**
001-1102-566.03-01 PREM PAY	**$ 565,681.00**	**$ 565,681.00**	**$ 486,091.45**	**$ 79,589.55**
New Temporary Station Movement	$ 24,000.00	$ 24,000.00	$ 25,150.00	$ (1,150.00)
Temporary Assignment	$ 102,000.00	$ 102,000.00	$ 97,694.98	$ 4,305.02
Scheduled Overtime	$ 297,680.00	$ 297,680.00	$ 231,766.48	$ 65,913.52
Hazard Pay/Standby @ 25%	$ 90,000.00	$ 90,000.00	$ 77,721.89	$ 12,278.11
Night Alarm Premium	$ 52,000.00	$ 52,000.00	$ 53,297.01	$ (1,297.01)
Bureau Opp Benefit Incentive	$ 1.00	$ 1.00	$ 461.09	$ (460.09)
001-1102-566.05-01 SS CONTR	$ 182,719.00	$ 182,719.00	$ 141,927.29	$ 40,791.71
001-1102-566.05-02 HF CONTR	$ 1,033,107.00	$ 1,033,107.00	$ 872,163.01	$ 160,943.99
001-1102-566.05-03 RET CONTR	$ 4,106,400.00	$ 4,106,400.00	$ 3,055,695.60	$ 1,050,704.40
001-1102-566.05-04 WC TTD	$ 1.00	$ 27,174.00	$ 29,998.90	$ (2,824.90)
001-1102-566.05-05 W/C MED	$ 1.00	$ 39,645.00	$ 39,643.92	$ 1.08
001-1102-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.05-09 MILEAGE	$ 25,000.00	$ 25,000.00	$ 22,401.86	$ 2,598.14
001-1102-566.05-12 OTHER POST E	$ 2,394,245.00	$ 2,394,245.00	$ 2,033,879.53	$ 360,365.47
001-1102-566.10-01 ELEC	$ 152,674.00	$ 152,674.00	$ 106,994.61	$ 45,679.39
001-1102-566.10-02 WATER	$ 18,000.00	$ 18,000.00	$ 10,952.02	$ 7,047.98
001-1102-566.10-04 SEWER	$ 13,000.00	$ 13,000.00	$ 3,989.44	$ 9,010.56
001-1102-566.30-00 OTH SVCS	$ 504,140.00	$ 504,140.00	$ 500,302.00	$ 3,838.00
001-1102-566.35-00 SPEC PROJ	$ 1.00	$ 2,601.00	$ 2,600.00	$ 1.00
001-1102-566.43-01 R&M BUILDING	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.43-02 R&M EQ	$ 38,858.00	$ 42,758.00	$ 41,809.46	$ 948.54
001-1102-566.43-03 R&M VEH	$ 102,000.00	$ 102,000.00	$ 104,409.57	$ (2,409.57)
001-1102-566.61-02 OTH SUPP	$ 80,000.00	$ 69,750.00	$ 56,804.31	$ 12,945.69
001-1102-566.62-01 SM EQUIP	$ 300.00	$ 300.00	$ -	$ 300.00
001-1102-566.65-00 COLL BARG	**$ 541,360.00**	**$ 541,360.00**	**$ 354,054.75**	**$ 187,305.25**
Uniform Allowance	$ 55,860.00	$ 55,860.00	$ 1,190.00	$ 54,670.00
Other	$ 485,500.00	$ 485,500.00	$ 352,864.75	$ 132,635.25
001-1102-566.66-01 GAS	$ 60,000.00	$ 66,050.00	$ 64,040.61	$ 2,009.39
001-1102-566.66-02 OIL	$ 4,000.00	$ 4,000.00	$ 2,432.91	$ 1,567.09
001-1102-566.66-03 DIESEL	$ 45,000.00	$ 44,200.00	$ 38,133.70	$ 6,066.30
001-1102-566.66-04 PROPANE	$ 15,000.00	$ 15,000.00	$ 10,099.46	$ 4,900.54
001-1102-566.88-01 AUTOMOBILES	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.88-02 LEASED	$ 354,908.00	$ 354,908.00	$ 337,782.41	$ 17,125.59
001-1102-566.89-01 EQUIPMENT	$ 60,000.00	$ 60,000.00	$ 49,957.81	$ 10,042.19
001-1102-566.89-06 EQ/PUB SFTY	$ 20,875.00	$ 20,875.00	$ 19,637.15	$ 1,237.85
		$ 21,912,471.00	**$ 17,919,075.71**	**$ 3,993,395.29**
OPERATIONS TOTALS	**$ 22,352,882.00**	**$ 21,912,471.00**	**$ 17,919,075.71**	**$ 3,993,395.29**

Rank for Rank

R/R Hours - Maximum	22,248.00
R/R Hours FYTD	16,381.00
% of R/R Hours YTD	73.63%
R/R Hours - Current Month	1,572.00
% R/R Hours - Current Mo	7.07%

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FIRE PREVENTION				
001-1103-566.01-01 REG SAL	**$ 414,792.00**	**$ 414,642.00**	**$ 279,902.00**	**$ 134,740.00**
001-1103-566.02-01 REG OT	**$ 91,730.00**	**$ 91,730.00**	**$ 38,028.18**	**$ 53,701.82**
001-1103-566.02-03 RANK FOR RAI	**$ 52,870.00**	**$ 52,870.00**	**$ 30,748.14**	**$ 22,121.86**
001-1103-566.03-01 PREM PAY	**$ 52,890.00**	**$ 52,890.00**	**$ 48,328.42**	**$ 4,561.58**
Bureau Opp Benefit Incentive	$ 21,600.00	$ 21,600.00	$ 14,000.00	$ 7,600.00
Meals	$ 100.00	$ 100.00	$ -	$ 100.00
Temporary Assignment	$ 2,100.00	$ 2,100.00	$ 6,414.64	$ (4,314.64)
Night Shift Premium	$ 90.00	$ 90.00	$ 49.88	$ 40.12
Stand-By Pay	$ 28,000.00	$ 28,000.00	$ 27,653.08	$ 346.92
Hazard Pay	$ 1,000.00	$ 1,000.00	$ 210.82	$ 789.18
001-1103-566.05-01 SS CONTR	$ 8,878.00	$ 8,878.00	$ 5,613.08	$ 3,264.92
001-1103-566.05-02 HF CONTR	$ 33,412.00	$ 33,412.00	$ 37,547.46	$ (4,135.46)
001-1103-566.05-03 RET CONTR	$ 189,807.00	$ 189,807.00	$ 122,352.15	$ 67,454.85
001-1103-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-05 WC MED	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-09 MILEAGE	$ 50.00	$ 200.00	$ 159.39	$ 40.61
001-1103-566.05-12 OTHER POST E	$ 116,334.00	$ 116,334.00	$ 80,672.16	$ 35,661.84
001-1103-566.31-00 DUES&SUBS	$ 2,000.00	$ 2,000.00	$ 1,230.00	$ 770.00
001-1103-566.43-02 R&M EQUIPMEI	$ 5,000.00	$ 5,000.00	$ 2,058.04	$ 2,941.96
001-1103-566.55-00 ADVERTISING	$ 5,000.00	$ 5,000.00	$ 3,554.01	$ 1,445.99
001-1103-566.56-01 AIRFARE, GEN	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56-02 PER DIEM, GEN	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56.03 CAR RENTAL&I	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-04 OTHER TRAV, (	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56-07 AIRFARE, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-08 PER DIEM, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-09 CAR RENT&PA	$ 3.00	$ 3.00	$ -	$ 3.00
001-1103-566.56-10 OTHER, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.61-02 OTH SUPP	$ 15,000.00	$ 15,000.00	$ 9,194.48	$ 5,805.52
001-1103-566.62-01 SM EQUIP	$ 500.00	$ 500.00	$ 382.44	$ 117.56
001-1103-566.65-00 COLL BARG	**$ 2,100.00**	**$ 2,100.00**	**$ -**	**$ 2,100.00**
Uniform Allowance	$ 2,100.00	$ 2,100.00	$ -	$ 2,100.00
Other	$ -	$ -	$ -	$ -
001-1103-566.89-01 EQUIPMENT	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.89-03 COMP&ACCES	$ -	$ -	$ -	$ -
		$ 990,410.00	**$ 659,769.95**	**$ 330,640.05**
PREVENTION TOTALS	**$ 990,410.00**	**$ -**	**$ 659,769.95**	**$ 330,640.05**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2018-2019
As of April 30, 2019

Includes payroll dates 4/30/2019 & 5/15/2019

Percent of FY Expended	83.33%
Percent of FY Remaining	16.67%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE TRAINING				
001-1104-566.01-01 REG SAL	**$ 272,608.00**	**$ 272,608.00**	**$ 220,060.75**	**$ 52,547.25**
001-1104-566.02-01 REG OT	**$ 462,513.00**	**$ 462,513.00**	**$ 219,837.73**	**$ 242,675.27**
Trng OT/Trng BackFill OT/Instr OT		$ -	$ 222,871.87	
001-1104-566.02-03 RANK FOR RAI	**$ 42,404.00**	**$ 42,404.00**	**$ 20,176.74**	**$ 22,227.26**
001-1104-566.03-01 PREM PAY	**$ 14,925.00**	**$ 14,925.00**	**$ 11,057.42**	**$ 3,867.58**
Bureau Opp Benefit Incentive	$ 12,600.00	$ 12,600.00	$ 10,500.00	$ 2,100.00
Meals	$ 100.00	$ 100.00	$ -	$ 100.00
Temporary Assignment	$ 1,700.00	$ 1,700.00	$ 428.36	$ 1,271.64
Stand-By Pay	$ -	$ -	$ -	$ -
Night Shift Premium/Hazard Duty	$ 525.00	$ 525.00	$ 129.06	$ 395.94
001-1104-566.05-01 SS CONTR	$ 11,491.00	$ 11,491.00	$ 6,742.41	$ 4,748.59
001-1104-566.05-02 HF CONTR	$ 53,840.00	$ 53,840.00	$ 28,393.12	$ 25,446.88
001-1104-566.05-03 RET CONTR	$ 245,660.00	$ 245,660.00	$ 139,817.97	$ 105,842.03
001-1104-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-05 W/C MED	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-09 MILEAGE	$ 250.00	$ 250.00	$ 67.58	$ 182.42
001-1104-566.05-10 OTHER EMP BE	$ -	$ -	$ -	$ -
001-1104-566.05-12 OTHER POST E	$ 150,566.00	$ 150,566.00	$ 96,525.88	$ 54,040.12
001-1104-566.24-00 TRAINING	**$ 133,300.00**	**$ 114,800.00**	**$ -**	**$ 34,326.96**
Training - Other Than OT		$ (18,500.00)	$ 80,473.04	
001-1104-566.30-00 OTHER SVC	$ 25,000.00	$ 25,000.00	$ 24,999.94	$ 0.06
001-1104-566.43-02 R&M EQUIP	$ 28,300.00	$ 28,300.00	$ 16,355.39	$ 11,944.61
001-1104-566.56-01 AIRFARE, GEN	$ 9,801.00	$ 6,301.00	$ 3,791.06	$ 2,509.94
001-1104-566.56-02 PER DIEM, GEN	$ 5,330.00	$ 5,330.00	$ 3,682.96	$ 1,647.04
001-1104-566.56-03 CAR RENTAL &	$ 1,161.00	$ 1,161.00	$ 290.00	$ 871.00
001-1104-566.56-04 OTHER TRAVEI	$ 2,601.00	$ 2,601.00	$ 1,606.95	$ 994.05
001-1104-566.56-07 AIRFARE, TRG	$ 7,126.00	$ 12,726.00	$ 9,268.29	$ 3,457.71
001-1104-566.56-08 PER DIEM, TRG	$ 12,926.00	$ 23,926.00	$ 22,457.54	$ 1,468.46
001-1104-566.56-09 CAR RENTAL	$ 1,005.00	$ 2,905.00	$ 2,570.13	$ 334.87
001-1104-566.56-10 OTHER, TRG	$ 11,906.00	$ 11,906.00	$ 6,932.92	$ 4,973.08
001-1104-566.61-01 OFC SUPPLIES	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.61-02 SUPPLIES/OTH	$ 4,000.00	$ 4,000.00	$ 441.99	$ 3,558.01
001-1104-566.61-03 CONTROLLED	$ -	$ -	$ -	$ -
001-1104-566.62-01 OTHER SMALL	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.65-00 COLL BARG	**$ 36,480.00**	**$ 36,480.00**	$ 34,738.56	**$ 1,741.44**
Uniform Allowance	$ 1,260.00	$ 1,260.00	$ -	$ 1,260.00
Other	$ 35,220.00	$ 35,220.00	$ 34,738.56	$ 481.44
001-1104-566.89-01 EQUIPMENT	$ -	$ -	$ -	$ -
001-1104-566.89-03 COMP&ACESS	$ -	$ -	$ -	$ -
		$ 1,511,198.00	**$ 950,288.37**	**$ 579,409.63**
TRAINING BUREAU TOTALS	**$ 1,533,198.00**		**$ 950,288.37**	**$ 579,409.63**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2018-2019
As of April 30, 2019

Includes payroll dates 4/30/2019 & 5/15/2019

Percent of FY Expended	83.33%
Percent of FY Remaining	16.67%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
OCEAN SAFETY BUREAU				
001-1105-566.01-01 REG SAL	**$ 2,645,626.00**	**$ 2,618,551.00**	**$ 2,228,035.19**	**$ 390,515.81**
Charged to State Grant - Kee Beach				
001-1105-566.01-02 WAGES&HRLY	**$ 81,396.00**	**$ 89,396.00**	**$ 93,032.94**	**$ (3,636.94)**
Charged to State Grant - Kee Beach				
001-1105-566.02-01 REG OT	**$ 250,391.00**	**$ 250,391.00**	**$ 213,564.37**	**$ 36,826.63**
Charged to State Grant - Kee Beach				
001-1105-566.03-01 PREM PAY	**$ 68,191.00**	**$ 68,191.00**	**$ 71,863.82**	**$ (3,672.82)**
Temporary Assignment	$ 10,000.00	$ 10,000.00	$ 15,886.35	$ (5,886.35)
Meals	$ 50.00	$ 50.00	$ 10.00	$ 40.00
Hazard Jetski Premium	$ 58,140.00	$ 58,140.00	$ 49,890.79	$ 8,249.21
Charged to State Grant - Kee Beach		$ -	$ (1,355.32)	$ 1,355.32
Night Shft Prem/Haz Pay at 25%-NREMT	$ 1.00	$ 1.00	$ 7,432.00	$ (7,431.00)
001-1105-566.05-01 SS CONTR	$ 232,989.00	$ 232,989.00	$ 183,083.84	$ 49,905.16
AJE from State Grant - Kee Beach				
001-1105-566.05-02 HF CONTR	$ 271,111.00	$ 271,111.00	$ 232,664.82	$ 38,446.18
AJE from State Grant - Kee Beach				
001-1105-566.05-03 RET CONTR	$ 548,378.00	$ 548,378.00	$ 460,132.57	$ 88,245.43
AJE from State Grant - Kee Beach				
001-1105-566.05-04 W/C TTD	$ 1.00	$ 12,348.00	$ 15,489.51	$ (3,141.51)
001-1105-566.05-05 W/C MED	$ 1.00	$ 26,600.00	$ 24,687.62	$ 1,912.38
001-1105-566.05-06 UNEMP COMP	$ 1.00	$ 629.00	$ 628.48	$ 0.52
001-1105-566.05-09 MILEAGE	$ 10,000.00	$ 10,000.00	$ 11,181.45	$ (1,181.45)
001-1105-566.05-12 OTHER POST E	$ 563,200.00	$ 563,200.00	$ 506,375.36	$ 56,824.64
001-1105-566.24-00 TRAINING	**$ 5,500.00**	**$ 5,500.00**	**$ 3,188.78**	**$ 2,311.22**
Training - Other Than OT		$ -	$ 3,188.78	
001-1105-566.30-00 OTH SVCS	$ 40,001.00	$ 37,451.00	$ 17,967.22	$ 19,483.78
001-1105-566.43-02 R&M EQ	$ 28,500.00	$ 28,500.00	$ 18,496.04	$ 10,003.96
001-1105-566.43-03 R&M VEH	$ 31,500.00	$ 31,500.00	$ 13,842.87	$ 17,657.14
001-1105-566.56-01 AIRFARE, GENI	$ 1,299.00	$ 3,249.00	$ 3,199.39	$ 49.61
001-1105-566.56-02 PER DIEM, GEN	$ 1,312.00	$ 3,112.00	$ 2,134.10	$ 977.90
001-1105-566.56-03 CAR RENTAL&I	$ 510.00	$ 160.00	$ 103.00	$ 57.00
001-1105-566.56-04 OTHER TRAVE	$ 2,303.00	$ 2,653.00	$ 2,610.00	$ 43.00
001-1105-566.56-07 AIRFARE, TRAI	$ 543.00	$ 43.00	$ -	$ 43.00
001-1105-566.56-08 PER DIEM, TRA	$ 63.00	$ 63.00	$ -	$ 63.00
001-1105-566.56-09 CAR RENTAL&I	$ 47.00	$ 47.00	$ -	$ 47.00
001-1105-566.56-10 OTHER, TRAINI	$ 753.00	$ 53.00	$ -	$ 53.00
001-1105-566.61-02 OTHER SUPPLI	$ 35,000.00	$ 35,000.00	$ 22,505.21	$ 12,494.79
001-1105-566.61-03 CONTROLLED	$ -	$ -	$ -	$ -
001-1105-566.62-01 OTHER SMALL	$ 1,000.00	$ 1,000.00	$ 318.05	$ 681.95
001-1105-566.65-00 COLL BARG	**$ 48,880.00**	**$ 48,880.00**	**$ 37,703.38**	**$ 11,176.62**
Uniform Allowance	$ 5,880.00	$ 5,880.00	$ -	$ 5,880.00
Other	$ 43,000.00	$ 43,000.00	$ 37,703.38	$ 5,296.62
001-1105-566.66-02 OIL	$ 1,000.00	$ 1,000.00	$ 883.20	$ 116.80
001-1105-566.88-01 AUTOMOBILES	$ -	$ -	$ -	$ -
001-1105-566.89-01 EQUIPMENT	$ -	$ -	$ -	$ -
001-1105-566.89-03 COMPUTERS A	$ 25,000.00	$ 25,000.00	$ 1,196.28	$ 23,803.72
001-1105-566.89-06 EQ/PUB SFTY	$ 8,100.00	$ 8,100.00	$ 7,711.68	$ 388.32
		$ 4,923,095.00	**$ 4,172,599.17**	**$ 750,495.84**
OCEAN SAFETY TOTALS	**$ 4,902,596.00**	**$ 4,923,095.00**	**$ 4,172,599.17**	**$ 750,495.83**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2018-2019
As of April 30, 2019

Includes payroll dates 4/30/2019 & 5/15/2019

Percent of FY Expended	83.33%
Percent of FY Remaining	16.67%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
ADMINISTRATION TOTALS	$ 2,319,675.00	$ 2,743,087.00	$ 2,316,438.77	$ 426,648.23
OPERATIONS TOTALS	$ 22,352,882.00	$ 21,912,471.00	$ 17,919,075.71	$ 3,993,395.29
PREVENTION TOTALS	$ 990,410.00	$ 990,410.00	$ 659,769.95	$ 330,640.05
TRAINING BUREAU TOTALS	$ 1,533,198.00	$ 1,511,198.00	$ 950,288.37	$ 579,409.63
OCEAN SAFETY TOTALS	$ 4,902,596.00	$ 4,923,095.00	$ 4,172,599.17	$ 750,495.83
	$ 32,098,761.00	**$ 32,080,261.00**	**$ 26,018,171.97**	**$ 6,080,589.04**
				$ 26,733,550.83
	$ 2,745,150.00			$ 26,018,171.97
	$ 29,353,611.00			$ 715,378.86
				$ (16,433.50)
				$ 67,806.40
	$ 32,098,761.00			$ 766,751.77
	91.45%			

KAUAI FIRE DEPARTMENT
AIR 1 (N911HK)

DAILY FLIGHT HOUR AND ALARM DATA

FISCAL YEAR 2018-2019

Month of	PILOT	MAINT.	TRAINING HRS			ADMIN. HRS		ALARM HRS		DAILY	ALARM DATA		RESCUE DATA			HOURS O/S	
Apr-19	ON DUTY	HRS	PILOT	WS	RESCUE	KFD	KPD	S & R	FIRE	TOTAL	EMER	FIRE	LAND	WATER	BODIES	MAINT.	LEAVE
1										0.0							
2										0.0							
3										0.0							
4										0.0							
5										0.0							
6										0.0							
7										0.0							
8										0.0							
9	KV				0.9					0.9							
10										0.0							
11										0.0							
12	CC							0.5		0.5	1				1		
13										0.0							
14										0.0							
15										0.0							
16	KV							0.2		0.2	1						
17	KV							0.6		0.6	1		1				
18										0.0							
19										0.0							
20										0.0							
21	CC								2.1	2.1		1					
22										0.0							
23										0.0							
24	KV						1.0	1.2		2.2	1		1		1		
25										0.0							
26	CC				0.5					0.5							
27										0.0							
28										0.0							
29										0.0							
30	KV				1.0			0.9		1.9	1						
										0.0							
MONTHLY TOTAL		0.0	0.0	0.0	2.4	0.0	1.0	3.4	2.1	8.9	5	1	2	0	2	0.0	0.0
PREVIOUS TOTAL		1.5	4.1	0.0	15.9	1.2	4.8	27.9	12.8	1192.6	24	7	9	1	3	0.2	0.0
FISCAL YEAR TOTAL		1.5	4.1	0.0	18.3	1.2	5.8	31.3	14.9	1201.5	29	8	11	1	5	0.2	0.0

OFFICE OF BOARDS & COMMISSIONS
OFFICE OF THE MAYOR
THE COUNTY OF KAUA'I

DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHILIG, MANAGING DIRECTOR

ELLEN CHING
ADMINISTRATOR

May 7, 2019

Chair Chad Pacheco
Fire Commission
Office of Boards & Commissions
Mo`ikeha Building
4444 Rice Street, Suite 150
Līhu'e, Hawai'i 96766

Dear Chair Pacheco and Members of the Fire Commission:

I would like to recognize the members of the Salary Commission for crafting a thoughtful and responsible Resolution and fulfilling their duty as determined by the County Charter.

This Resolution will enable us to provide an incentive for department heads to remain in the County, to recognize good work, as well as, stabilize our workforce and leadership positions.

At the same time, I stand firm in my commitment to the Council, I will not authorize ANY salary increases until: 1) an executive has completed one year of work; and 2) has received a favorable evaluation for their performance.

One of the many concerns voiced by members of the Council was the timing of this Resolution given the fact that this is a new Administration and there are new department heads, deputies and personnel. Although, some personnel have retained their positions, they must now work in a new context, within this new Administration.

Compensation must be based on performance and merit, and all salaries must be earned. As a measure of good faith and fiscal responsibility, I urge the Boards and Commissions to adopt a similar approach.

Sincerely,

Derek S. K. Kawakami
Mayor

Enclosures: Salary Resolution and Mayor's Letter to the Garden Island

CC: Chair Arryl Kaneshiro, Kauai County Council
Deputy Fire Chief Kilipaki Vaughan, Kauai Fire Department

SALARY COMMISSION

COUNTY OF KAUA'I

Resolution No. 2019-1

RESOLUTION RELATING TO THE SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE COUNTY OF KAUA'I

WHEREAS, pursuant to Section 29.01 of the Kaua'i County Charter, the Salary Commission establishes the maximum salaries of all elected and appointed officers as defined in Section 23.01 D of the Charter,

BE IT RESOLVED by the Salary Commission of the County of Kaua'i, State of Hawai'i, that the maximum salaries of certain officers of the County of Kaua'i are established as follows:

Article I. Salaries of Certain Officers and Employees

Part 1. Effective as of July 1, 2019, the maximum salaries, payable semi-monthly, of certain officers and employees shall be as follows:

Position	Maximum Annual Salary
Mayor	$142,062
Director of Finance	$128,460
Deputy Director of Finance	$123,318
Director of Human Resources	$123,318
Planning Director	$128,460
Deputy Planning Director	$117,912
Director of Economic Development	$117,912
Director of Liquor Control	$117,912
Director of Parks & Recreation	$128,460
Deputy Director of Parks & Recreation	$123,318
Director of Housing/Human Concerns	$123,318
Boards and Commissions Administrator	$117,912
County Clerk	$128,460
Deputy County Clerk	$123,318
County Auditor	$128,460

Part 2. Effective as of July 1, 2019, the maximum salaries, payable semi-monthly, of the following officers and employees shall be as follows:

Position	Maximum Annual Salary
Managing Director	$137,022
County Engineer	$137,022
Deputy County Engineer	$123,318
County Attorney	$137,022
First Deputy County Attorney	$123,318
Deputy County Attorney	$117,912
Prosecuting Attorney	$137,022
First Deputy Prosecuting Attorney	$123,318
Deputy Prosecuting Attorney	$117,912
Manager and Chief Engineer, Department of Water	$137,022
Deputy Manager-Engineer, Department of Water	$123,318
Fire Chief	$137,022
Deputy Fire Chief	$123,318
Chief of Police	$137,022
Deputy Chief of Police	$123,318

Part 3. Effective at twelve o'clock meridian on December 1, 2020, as required by Kaua'i County Charter Section 29.05, the annual salaries, payable semi-monthly, of the Kaua'i County Council shall be as follows:

Position	Maximum Annual Salary
Council Chair	$76,452
Councilmembers	$67,956

Article II. Maximum Salaries. The respective appointing authority may set the salary of any new or existing non-elected appointee at a figure lower than the figure established for the position in this Resolution. Elected officers may voluntarily accept a salary lower than the maximum salary established by this Resolution for their position or may voluntarily forego accepting a salary.

Article III. Severability. If 5 or more councilmembers vote to reject any part of this Resolution, the other parts of this Resolution not so rejected shall not be affected thereby. If the application of this Resolution or any of its provisions to any persons or circumstance is held invalid by a court of law, the application of this Resolution and its provisions to other persons or circumstances shall not be affected thereby.

Article IV. Transmittal of Salary Resolution. The County Clerk shall transmit to the Salary Commission, Mayor, Finance Director, and Human Resources Director a final approved copy of the resolution and note any rejected portions thereto within thirty (30) days after the effective date of this resolution.

Adopted by the Salary Commission at its meeting on March 7, 2019.

Kenneth Rainforth, Chair

Robert Crowell, Vice Chair

Trinette Kaui

Jo Ann Shimamoto

tgi
THE GARDEN ISLAND

Guest

Mayor offers overview of salary proposal

By Mayor Derek S.K. Kawakami Other Voices | Wednesday, April 10, 2019, 12:05 a.m.

Mahalo to the many citizens who have expressed their valued opinions on the maximum administrative salaries proposed by the independent, volunteer-based Salary Commission.

I would encourage those interested in the Commission's reasoning and rationale to view the webcast of the March 27 County Council meeting, which can be found online at www.kauai.gov/webcast-meetings.

Having served on the council, I understand the difficulty of weighing an appropriate increase for department heads and leaders throughout our county government.

I am also acutely aware of the skepticism expressed by some that this Salary Resolution comes only four months into our term, and we still have to prove our worth. I get that, and I agree.

But I also think it's important that we clear up a few details on what this resolution means.

First, the mayor of the County of Kauai can only authorize raises for 13 of the 30 listed positions. The remaining position salaries are set by the respective board or commission. The Fire Commission designates the fire chief's salary, the Police Commission designates the police chief's salary, and so on.

Accessed by Google

Second, the proposed resolution simply sets the maximum-allowable salary. Passing the resolution does not result in an automatic salary increase.

Lastly, regarding the 13 positions of which I have the authority to designate salaries, I have already committed to — and again reaffirm — that I will not authorize ANY salary increases until: 1) an executive has one year of work; and 2) has received favorable evaluation for their performance. Coming from the private sector, I firmly believe that compensation is based on performance and merit, and all salaries must be earned.

As for the other 17 position types where commissions, boards, or council set the salaries, we will recommend they do the same, but it is their choice. Also keep in mind that per County Charter, many executives do not turn over with a change in administration as they are not appointed by the mayor.

Our administration remains committed to recruiting and retaining the leadership and talent necessary to lead this county. In a market where unemployment is under 3 percent, ensuring a competitive compensation package is critical to this goal.

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Derek S.K. Kawakami is mayor of Kauai.