

Chad Pacheco
Chair

Members:
Jen Chahanovich
Alfredo Garces Jr.
Alfred Levinthol
Michael Martinez
Thomas Nizo

Linda Kaauwai-Iwamoto
Vice Chair

COUNTY OF KAUA'I FIRE COMMISSION
NOTICE OF MEETING AND AGENDA

Monday, November 4, 2019

2:00 p.m. or shortly thereafter

Mo'ikeha Building, Meeting Room 2A/B, 4444 Rice Street, Lihu'e, HI 96766

CALL TO ORDER

CHAIR'S COMMENTS/ANNOUNCEMENTS INCLUDING, BUT NOT LIMITED TO:

Next Regular Monthly Meeting – 2 p.m. on **Monday, December 2, 2019** at the Mo'ikeha Building, Room 2A/2B. Executive Session to follow.

APPROVAL OF MINUTES

- Regular Open Session Meeting Minutes of October 7, 2019

RECOGNITION FOR EMPLOYEES OF THE MONTH

- Fire Captain Dodd Apao (October)
- Fire Fighter I Devin Medeiros
- Ocean Safety Bureau – Officer I Hikari Oberman

MONTHLY REPORTS AS OF SEPTEMBER 30, 2019

1. Deputy Chief's Activities & Events
2. Bureau Reports
3. Fiscal Report
4. Daily Flight Hours and Alarm Data
5. (2) Letters of Commendation
6. Strategic Initiatives and Goals
7. Chief's announcements and other pertinent updates

BUSINESS

KFC 2019-13

Presentation by Permitted Interaction Group No. 3 on recommendations for the written and oral questions for the Fire Chief candidate (Deferred on 8/12/2019, 09/3/19, 09/16/19 and 10/7/19)

EXECUTIVE SESSION

ES KFC 2018-002 Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this agenda item. (On-going)

ES KFC 2019-007 Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve the Executive Session minutes of October 7, 2019 and to consult with its attorney on issues pertaining to the Commission's powers, duties, privileges, immunities, and or liabilities as they may relate to this agenda item.

RETURN TO OPEN SESSION TO RATIFY THE ACTIONS TAKEN IN EXECUTIVE SESSION

NOTICE OF EXECUTIVE SESSION

Pursuant to Hawai'i Revised Statutes, ("H.R.S.") §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and §92-9 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.

ADJOURNMENT

cc: First Deputy County Attorney Nicholas Courson
Deputy Fire Chief Kilipaki Vaughan

PUBLIC COMMENTS and TESTIMONY

Persons wishing to offer comments are encouraged to submit written testimony at least 24 hours prior to the meeting indicating:

1. Your name and if applicable, your position/title and organization you are representing;
2. The agenda item that you are providing comments on; and
3. Whether you will be testifying in person or submitting written comments only.
4. If you are unable to submit your testimony at least 24 hours prior to the meeting, please provide ten (10) copies of your written testimony at the meeting.

While every effort will be made to copy, organize, and collate all testimony received, materials received on the day of the meeting or improperly identified may be distributed to the members after the meeting is concluded.

The length of time allocated to persons wishing to present verbal testimony may be limited at the discretion of the chairperson or presiding member.

Send written testimony to:

Kaua'i Fire Commission

Office of Boards and Commissions

4444 Rice Street, Suite 150

Līhu'e, HI 96766

mromo@kauai.gov Phone: 241-4920 Fax: 241-5127

Special Assistance

If you need an auxiliary aid/ service or other accommodation due to a disability, contact Anela Segreti at (808) 241-4917 and email segreti@kauai.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Commission	Kaua'i Fire Commission	Meeting Date	October 7, 2019
Location	Mo'ikeha Building – Meeting Room 2A/B	Start of Meeting: 2:00 p.m.	End of Meeting: 3:45 p.m.
Present	Chair Chad Pacheco; Vice Chair Linda Kaauwai-Iwamoto; Commissioners: Jen Chahanovich, Alfredo Garces Jr., Alfred Levinthol, Michael Martinez and Thomas Nizo. Also present: Board & Commissions Office Staff: Support Clerk Mercedes Omò; Administrator Ellen Ching; Office of the County Attorney: First Deputy County Attorney Nicholas R. Courson; Kaua'i Fire Department: Deputy Fire Chief Kilipaki Vaughan; Assistant Fire Chief Michael Scovel; Battalion Chief Solomon Kanoho; Ocean Safety Bureau Chief on temporary assignment Tyrus Siale; Employees of the Month: Ocean Safety Officer II Aaron Swanson; Fire Captain Dodd Apao (not present); Chief's Secretary Sony Tamashiro and numerous personnel in the Kaua'i Fire Department; Councilmember Felicia Cowden. Public testimony: Michael Blood.		
Excused			



SUBJECT	DISCUSSION	ACTION
Call To Order		With seven (7) Commissioners present, Chair Pacheco called the meeting to order.
Chair's Comments/ Announcements	Next Regular Monthly Meeting – 2 p.m. on Monday, November 4, 2019 at the Mo'ikeha Building, Room 2A/2B. Executive Session to follow.	
Approval of Minutes	<ul style="list-style-type: none"> Regular Open Session Meeting Minutes of September 3, 2019 Special Open Session Meeting Minutes of September 16, 2019 <p>Chair Pacheco asked the commissioners if they could review the minutes of the Commission's September 3rd and 16th meeting and point out any corrections they would like staff to make. Mr. Garces pointed that he did not attend the September 3rd meeting, but had an excused absence. Deputy Fire Chief Vaughan pointed out that a typo on page two of the September 3rd minutes. The correct word should be <i>expected</i> and not accepted. Staff acknowledged the corrections and would make the necessary changes. Hearing no further corrections, Chair Pacheco called for two motions one to approve the minutes of September 3rd as amended and the other to approve the September</p>	<p>Mr. Nizo moved to approve the September 3rd minutes as amended. Mr. Martinez seconded the motion. The motion carried 7:0.</p> <p>Ms. Chahanovich moved to approve the minutes of September 16, 2019 as circulated. Vice Chair Iwamoto seconded the</p>

SUBJECT	DISCUSSION	ACTION
	16 th minutes as circulated.	motion. The motion carried 7:0.
<p>Employee Recognition</p>	<ul style="list-style-type: none"> • Fire Captain Dodd Apao was on vacation and will be recognized at the Commission’s November 4th meeting. • September Ocean Safety Officer II Aaron Swanson assigned to the South west district at the Po’ipū Beach Tower. <p>Ocean Safety Officer II Aaron Swanson was presented with the Mānā Kia` Kai certificate of appreciation for his leadership, dedication and commitment to serve the community. Mr. Swanson took the opportunity to thank Deputy Fire Chief Vaughan, his wife, family members, Ocean Safety Bureau Chief Kalani Vierra, Ocean Safety Captain Gerald Hurd, Training Captain Tyrus Siale, Lt. Dave Duncan and Training Lieutenant Kleve Zarbaugh for all of their support. Chair Pacheco along with the Commissioners commended Mr. Swanson for his dedication and commitment to serve the community and visitors alike.</p>	<p>At 2:13 p.m. Chair Pacheco called for a five minute recess for picture taking.</p>
<p>Recap of the 2019 Fire Rescue International Conference</p>	<p>Vice Chair Iwamoto reported that she had a great time at the conference and was honored to have had the opportunity to network with other conference attendees and the different fire chief’s from across the country. She regretted not having enough time to be able to attend the seminars she felt was important to her and that she wished the last presentation was done at the beginning of the conference when most of the attendees were available and not committed to attend the other seminars. Notable mention was a class she attended on theft within the fire department by the hands of firefighters and volunteer firefighters and how frequently it occurs.</p> <p>Deputy Fire Chief Vaughan reported that joining him at the conference was Battalion Chief Solomon Kanoho, Maui Deputy Fire Chief Bradford Ventura and Hawai’i Fire Chiefs Association, President, Thomas Perkins. He noted that BC Kanoho and DFC Ventura’s primary focus was to attend the symposium on executive chief officer leadership.</p> <p>Deputy Fire Chief Vaughan shared at this year conference his primary focus was on areas such as emergency medical services, ALS deployment strategy, community para-medicine and social work, technology on smart firefighting, communication authority, community risk reduction, administrative evolution, legal drugs in the workplace and for the second year in a</p>	<p>At 2:20 p.m. Chair Pacheco called the meeting back to order.</p>

SUBJECT	DISCUSSION	ACTION
	<p>row movers and shakers. He also attended a few training curriculums, one in particular on how to deal with legal issues involving drugs in the workplace. Notable mention was being able to network with US Fire Administrator Keith Bryant, National Fire Academy Superintendent Tony Hoover, Deputy Superintendent Dr. Kirby Kiefer, IAFC Presidents Thomas Jenkins, Dan Eggleston, Western, Fire Chiefs Association, Tokyo Fire Chief Toshio Ando, Oklahoma City Fire Richard Kelly and Logan City Fire Chief Brad Hannig. The next FRI Conference is scheduled for August 19 – 21, 2020 in Phoenix, Arizona.</p> <p>Chair Pacheco asked if the use of legal drugs in the workplace is a nationwide problem to which Deputy Chief Vaughan replied that he does not know whether or not it is a nationwide problem, but what he does know is each individual jurisdictions and county does things differently and although marijuana is still considered an illegal substance under federal law there are other states that have legalized marijuana for recreational purposes and for medicinal purposes. With regard to the Kaua‘i Fire Department it hasn’t become an issue and that they view it as a trend.</p> <p>Chair Pacheco expressed his appreciation to Vice Chair Iwamoto and Deputy Fire Chief Vaughan for providing the Commission with a great recap of the conference.</p>	
<p>Deputy Fire Chief’s Monthly Reports as of August 30, 2019</p>	<ol style="list-style-type: none"> 1. Deputy Chief’s Activities & Events 2. Bureau Reports 3. Fiscal Report 4. Daily Flight Hours and Alarm Data 5. Strategic Initiatives and Goals 6. Chief’s announcements and other pertinent updates <p>Deputy Fire Chief Vaughan gave a narrative on the data reflected in his Monthly Reports highlighting the numerous meetings he attended all throughout the month of August and Air 1 is currently not in use due to maintenance and that the Department has a back-up helicopter ready for use. He reported that this week is National Fire Prevention Week which falls in line with the 8th Anniversary commemorating the great Chicago Fire of 1871.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Mr. Martinez asked since Air 1 is down for maintenance where would the other backup helicopter come from to which Deputy Fire Chief Vaughan replied that the Department has a contract with Airborne Aviation to provide a backup helicopter whenever Air 1 has to undergo normal scheduled maintenance and in this case, unforeseen maintenance to change Air 1 blades. Additionally, Mr. Martinez asked if any of the Department's engines are non-mission capable to which Deputy Chief Vaughan explained that because the monthly report is repetitive he felt that providing the Commission with a verbal update on issues that may have occur within the month would be more efficient. He added that in the new fiscal year budget the Department is planning to ask the Mayor and Council for monies to purchase a couple of electric vehicles to help lessen the carbon in print.</p> <p>Vice Chair Iwamoto asked if there is a process in place where elderly residents can request assistance from the Department to go their place of residence to help train them on how to properly use a fire extinguisher to which Deputy Fire Chief Vaughan explained that type of is only for businesses; however, the Kaua'i Fire Department in collaboration with Tropic Care, American Medical Response and on a referral by the County's Office of Elderly Affairs would go their place of residence and do home safety inspections and AMR would conduct a class on medication management and conduct vital assessment on a Kupuna patient, in addition, KFD would help to install smoke alarm detectors and fall bars equipment within the home.</p> <p>Mr. Garces asked since its last recruitment efforts if the Department has an adequate amount of staff to which Deputy Fire Chief Vaughan replied yes, and noted that the Department is anticipating people retiring at the years end which will result in vacancies in the upper ranks. Mr. Garces commended KFD's training staff for doing an outstanding job with the training.</p> <p>Mr. Nizo asked for a breakdown of all visitor and local drownings to which Deputy Chief Vaughan replied that he doesn't have the information with, but would have a report ready at the Commission's next meeting. Mr. Nizo explained that the reason he asked the question is because a lot of focus is being placed on National Fire Prevention week, and there's nothing on Ocean Safety Prevention with respect to the video at the Līhu'e Airport and certain hotels.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Deputy Chief Vaughan stated that during the month of May a week is set aside in recognition of National Beach Safety Week and through its Junior Lifeguard Summer Program, the Department has been able to provide ocean safety education to over 600 keikis to date. He pointed out that as much of preventive education the ocean safety bureau does on a consistent bases whether its showing a video at the Līhu‘e Airport, hotel concierge’s, the local schools and the Junior Life Guard Summer Program drownings do happen because of anomalies in the ocean.</p> <p>With no further questions by the Commissioners, Chair Pacheco called for a motion to accept the Deputy Chief’s Monthly Reports for the record.</p>	<p>Mr. Nizo moved to accept the Deputy Fire Chief Monthly Reports as submitted. Mr. Martinez seconded the motion. The motion carried 7:0.</p>
<p>KFC 2019-15</p>	<p><u>Communication dated September 17, 2019 from Councilmember Felicia Cowden to Chair Chad Pacheco and Members of the Kaua‘i Fire Commission requesting agenda time to share her suggestions on the criteria scoring worksheet for assessing applicants for the Fire Chief position.</u></p> <p>Chair Pacheco called upon Councilmember Cowden to address the Commission on the contents in her letter.</p> <p>Councilmember, Committee Chair for Public Safety and Human Services, Felicia Cowden stated that she appreciates all the work the Commission is doing on the requirements and scoring criterias’ for the next Fire Chief and that she values the Commission’s consensus as far as scoring a candidate’s education level and the amount of fire experience; however, she would like to see 20 of those points be given to someone who has a strong background of the island. The decision between success and failure can sometimes be a matter of minutes and whomever the Commission pick as the next leader for the Kaua‘i Fire Department should have an intuitive understanding of the island. She also pointed out that she did not see anything of that nature reflected in the criterias’ that gave any value to that so she highlighted some of her own that she would like the Commission to consider giving more points to person who has a reasonable working knowledge of the island place names; if the language is difficult for someone or they are just beginning to learn and understand the language they might not be able to differentiate areas of the island; and 2) the candidate must be able to demonstrate strong familiarly with beach locations, tides, channels, ocean currents, wind direction, the different trails and valleys, hunting, fishing, surfing, forest restoration.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Chair Pacheco thanked Councilmember Cowden for her suggestions then opened the floor for questions.</p> <p>Councilmember Cowden noted that if the Fire Commission wanted to make any changes to the Charter, the Charter is designed to allow the County Council to bring those proposals forward and that she would be more than happy to do it for the Commission.</p> <p>Being that there were no questions from the Commissioners, Chair Pacheco moved on to item KFC 2019-14.</p>	
<p>KFC 2019-14</p>	<p><u>Discussion and decision-making on the Permitted Interaction Group No. 2 recommendations on criterias' to select semi-finalists for the Fire Chief's position.</u></p> <p>Chair Pacheco pointed out that each Commissioner should have received a draft copy of the scoring worksheet that was put together by PIG No. 2 in their meeting packets. He noted that the worksheet is going to be used by the PIG once it has been approved by the Commission to determine which applicants are going to move on to the next phase of the hiring process.</p> <p>Ms. Ching explained that the wording in the scoring sheet is was what the PIG had agreed upon to recommend to the body for consideration and the score points are open for discussion.</p> <p>Mr. Nizo asked if any of the Commissioners wanted to entertain Councilmember Cowden's suggestions now would be the time to say so.</p> <p>Chair Pacheco asked First Deputy County Attorney Courson if her suggestions were in legal standing for the Commission to even consider to which Mr. Courson replied that he believes that most of Councilmember Cowden's suggestions could be legal. It is illegal; however, to discriminate on the bases of a protective class and it is arguably, but a little unclear to discriminate on the bases of a person's residency being that the State of Hawai'i has a statute that says to take residency into account and that prior versions of it have been deemed unconstitutional multiple times. He noted that what Councilmember Cowden is proposing are not residency requirements so he believes it would pass the legal muster if that is something the Commission would like to consider doing.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Mr. Nizo stated that he recalls during the first hiring process there was division amongst the Commissioners on whether or not it was necessary for the Fire Chief to have ocean safety experience since he's not going to be the one to have to jump into the water.</p> <p>Mr. Courson stated that if the Commission wants to amend the PIG's recommendations, the Chair should call for a motion first, then a second because it will help to frame the discussion and whatever the prevailing vote is, so be it. For example, someone could move to amend the PIG's scoring sheet to include reasonable working knowledge of the island and place names and that would open the matter up for discussion on whether or not the Commission thinks it's important for the Fire Chief to have ocean safety experience or not because there's enough support staff around him to keep the Chief well informed.</p> <p><u>Discussion</u></p> <p>Mr. Courson explained to the Commissioners that based on Administrator Ching's explanation in the beginning, PIG No. 2 intended the score points to be nothing more than just placeholders. So as a suggestion, the Commission should first decide what those criterias' are going to be and then give each one a point value.</p> <p>Ms. Ching commented that the concern is, the Commission is already in the process of accepting resumes and the scoring worksheet was intended to be used by the PIG to review those resumes. She pointed out that if the Commission is going to change the criterias', to be fair, the Commission or HR will have to contact all of those individuals to inform them that changes were made to the criterias'. In her way of thinking, the Commission has two options, first is to contact all of the individuals who had already their submitted resumes and ask them to address the changes in their resumes or the Commission could consider Councilmember Cowden's suggestions if it chooses to do so, in the next phase of the hiring process.</p> <p>Chair Pacheco and the Commissioners thanked Ms. Ching for sharing her valid concerns.</p>	<p><u>Motion No. 1</u></p> <p>Mr. Nizo moved to amend the PIG's scoring sheet to include under criteria's reasonable working knowledge of the island, place names, locations and ocean safety experience. Mr. Levinthol seconded the motion.</p>

SUBJECT	DISCUSSION	ACTION
	<p>Mr. Martinez asked if the Police Commission included those criteria's in their search for a new Police Chief as a desirable qualification to which Ms. Ching replied no, the Police Commission did not. Chair Pacheco asked if it was possible for PIG No. 3 to consider the suggestions that were presented by Councilmember Cowden in the next phase of the hiring process if they choose to which Ms. Ching replied yes, and noted that PIG No. 3 could take it up for consideration.</p> <p>*At this point of the discussion, Mr. Courson had to leave the meeting and he was replaced by Deputy County Attorney Todd Jensen.</p> <p>Mr. Nizo asked for guidance on whether or not he could withdraw his motion to which Ms. Ching replied that whoever the originator of the motion is, he or she would have to withdraw the motion followed by a second. Mr. Nizo asked if he was to withdraw his motion can PIG No. 3 to take up the matter at a later on to which Ms. Ching replied that any additions to PIG No. 3 task needs to be clearly defined. Mr. Jensen stated that if the Commission does not want to move forward with the original motion, the motion needs to be withdrawn.</p> <p>Chair Pacheco thanked the Commissioners for a great discussion, then moved on to the discussion on the scoring sheet that was presented by PIG No. 2.</p> <p>Mr. Martinez noted that in the next phase of the hiring process perhaps the Commission should include Councilmember Cowden's suggestion under other desirables because her suggestions were good.</p> <p>Ms. Chahanovich commented that #7 describes the true role, duties and responsibilities of a Fire Chief and in her opinion, is the most important piece of the puzzle and should be given higher scores. She pointed out that having a ton of certifications are great, but it won't help with financial management, personnel management, training, communication and succession planning. A good example, is although she runs Wilcox Hospital, she's not a physician.</p> <p>Ms. Nizo stated that based on Ms. Chahanovich comments it brings it back to his question on whether or not the Fire Chief really needs to have ocean safety experience to which Ms. Chahanovich replied probably not. Mr. Martinez noted that Ms. Chahanovich made a good point.</p>	<p><i>Mr. Nizo withdrew his original motion and it was seconded by Mr. Levinthol.</i></p>

SUBJECT	DISCUSSION	ACTION
	<p>Once again, Ms. Ching reminded the Commissioners on the consequences of including Councilmember Cowden's suggestions in the criterias'. Her point was well taken by the Commissioners.</p> <p>After a lengthy back and forth discussion, the Commissioners finally reached a consensus to the change the scoring points for the following categories.</p> <p><u>Mandatory Charter Qualifications</u></p> <ul style="list-style-type: none"> • 5 years of training and experience in fire experience and operations in private industry or government services 25 points, at least 3 of which have been in a responsible administrative capacity 25 points. 50 total points. <p><u>Other Desirable Qualifications - score either 1 or 2; do not score both (No more than 50 total points)</u></p> <ul style="list-style-type: none"> • #1 Bachelor's degree in Fire Science, Fire Administration, Public Administration, or Business Administration – 25 points • #2 or in lieu of a bachelor's degree years of experience as a deputy fire chief, assistant fire chief, fire captain and battalion chief will be considered – 25 point <p><u>Critical Performance Factors – resume reflects applicant has experience in factors deemed critical for success. 25 points each for a total of 150 possible points</u></p> <ul style="list-style-type: none"> • Leadership Skills • Policies/Procedures • Planning and Organizing • Communication Skills • Personal Management • Financial Management 	<p><u>Motion No. 2</u> Mr. Nizo moved to amend the PIG's scoring recommendations as follows:</p> <ul style="list-style-type: none"> • 25 points each for Mandatory Charter Qualifications – 50 points. • 25 points each for Other Desirable Qualifications; • 25 points for Critical Performance Factors totaling 150 possible points. For a total of 250 points <p>Mr. Levinthol seconded the motion. The motion carried 7:0.</p>
<p>KFC 2019-13</p>	<p><u>Presentation by Permitted Interaction Group No. 3 on recommendations regarding written and oral questions for the Fire Chief candidates. (Deferred on 8/12/2019, 09/3/19 & 09/16/19)</u></p> <p>Chair Pacheco indicated that PIG No. 3 will be meeting at the conclusion of today's meeting therefore, he would like to call for a motion to defer item KFC 2019-13</p>	<p>Mr. Nizo moved to defer item KFC 2019-13. Mr. Martinez seconded the motion. The motion carried 7:0.</p>

SUBJECT	DISCUSSION	ACTION
<p>Executive Session</p>	<p>Ms. Ching cited the Hawai'i Revised Statutes. Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this agenda item. (On-going)</p>	<p>Chair Pacheco called for a motion to enter into Executive Session.</p> <p>Mr. Nizo moved to enter into Executive Session. Ms. Chahanovich seconded the motion. The motion carried 7:0.</p> <p>At 3:18 p.m. the Commission entered into Executive Session.</p>
<p>Returned to Open Session to received public testimony</p>	<p>At 3:38 p.m. the Commissioners reconvened in Open Session. Chair Pacheco called for public testimony.</p> <p>Mr. Michael Blood testified that he believes Deputy Fire Chief Kilipaki Vaughan would make a great Fire Chief because he seems to be very engaged and as an internal candidate wants to see the Kaua'i Fire Department grow and bring value to it. He shared as a former Fire Division Chief for the Coronado Fire Department, he worked really hard to bring value to his city and to his Fire Department. He added that although he submitted a resume of his own, he does not want to be a wedge between something that he sees is good.</p> <p>Mr. Levinthol asked Mr. Blood not to pull his resume from the pool of candidates because the Fire Commission is not even close to making any decisions on who the next Fire Chief for the Kaua'i Fire Department will be. Mr. Nizo extended his appreciation to Mr. Blood for his willingness to share his thoughts with the Commission. Mr. Levinthol added that the Kaua'i Police Commission just recently hired a new Police Chief for the Kaua'i Police Department and who came from the outside and to his knowledge Chief Raybuck is doing well in his new position. Mr. Martinez noted that the Fire Commission is going through the hiring process and whoever the Commission selects to be the new Fire Chief should be the right person for the job.</p>	

SUBJECT	DISCUSSION	ACTION
Adjournment	With no further business to conduct, Chair Pacheco called for a motion to adjourn the meeting.	Ms. Chahanovich moved to adjourn the meeting. Mr. Martinez seconded the motion. The motion carried 7:0. At 3:45 p.m. the meeting adjourned.

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Chad Pacheco, Chair

- Approved as circulated on
- Approved as amended. See minutes of _____ meeting.



MEMORANDUM



TO: Kaua'i Fire Commission
FROM: Kilipaki Vaughan, Deputy Fire Chief, Ka Pounui Kinaiahi
DATE: October 24, 2019
RE: **Fire Commission Report for the Month of September 2019**

DEPUTY CHIEF OF THE DEPARTMENT

- Meetings:
 - Fire Commission
 - KFD Executive Staff Meeting
 - KFD Expanded Staff Meeting
 - KFD OSB Supervisors Meeting with Kaua'i Police Chief - KEMA
 - KFD Equipment Committee Meeting
 - KFD Safety Committee Meeting
 - KFD Grant Committee Meeting
 - KFD Contracts & Procurement Meeting (Monthly)
 - KFD All Hazards Incident Management Team (AHIMT) & Exercise Planning
 - KFD Training Facility Meeting
 - KFD Utilization Study Consult
 - KFD Community Risk Reduction Program formalization
 - KFD Drone Team - DHHL Anahola Mapping Project
 - KFD Drone Team Demonstration for State Fire Council at Kaua'i CC
 - KFD Jr. Firefighter Meeting
 - KFD Helicopter Hangar Procurement
 - OSB Safety Duties & Responsibilities Consultation
 - OSB Queen's Bath Gate Management Discussion
 - Progressive Discipline Meeting
 - Labor Management Meeting
 - 29th KFD Firefighter Recruit Class Graduation
 - Fire Station/Lifeguard Tower Visitations
- Federal:
 - Assistance to Firefighters Grant (AFG) Award for Extrication Training - \$22,000 (90/10)
 - Assistance to Firefighters Grant (AFG) Award for Initial Attack Mini-Pumper - \$286,000 (90/10)
 - Staffing for Adequate Fire Emergency Response (SAFER) Grant Award for 12 Firefighter Positions (2nd Rescue Company for Hanalei Fire Station) – \$3.2 Million (75/25 3-year sliding)
- Council:
 - Council Recognition: Fire Prevention Week 2019

- State:
 - Senate Briefing: Medical Use of Cannabis in Hawai'i & Hemp-Derived Cannabidiol
 - State Building Code Council: Fire Sprinkler Regulations with COK Public Works Doug Haigh
 - Representative Nakamura North Shore Transportation Meeting
- County:
 - Mayor Health & Safety Platoon Meetings
 - Mayor Economic Summit
 - Mayoral Proclamation: Fire Prevention Week 2019
 - Managing Director OSB Queen's Management Meeting
 - COK Finance Insurance Renewal
 - COK Facilitated Discussion on Resilience Hubs
 - COK IT Steering Committee Meeting
 - COK Radio Network Briefing via Motorola Solutions
 - COK Health & Wellness Fair – Kaua'i Marriott
 - COK Climate Action & Resilience Planning Workshop
 - COK Waimea Property Site Visit
 - COK Building Division Kōloa Rum Production Facility Code
 - COK Planning West Kaua'i Town Plan Community Meeting
- Community Engagement:
 - Kaua'i Marathon Logistical Support
 - Friends of Kaua'i Fire Department (FOKFD) Donation Meeting – Dr. Paul Yoo
 - Building Community Networks: EMS/Mobile Community Health Meeting – Hilo, HI
 - Anaina Hou Helicopter Landing Zone Meeting
 - American Red Cross Kaua'i Advisory Council Meeting
 - Hawaiian Homes Community Meeting
 - Kōloa School Fire Drill
 - Līhu'e Business Association Industrial Hemp Farming
 - County of Kaua'i Festival of Lights Planning with Elizabeth Freeman
- Professional Development:
 - 2019 IAFFPA Airport Rescue & Fire Fighting Conference – HNL
 - Denver Marijuana Management Symposium 2019 – Denver, CO
- Community Service:
 - AYSO Volunteer Coach

FIRE OPERATIONS BUREAU

*Incident Count by Fire Station/Company for 09/1/2019 to 09/30/2019

	Total	BC	RS3	ST 1	ST 2	ST 3	ST 4	ST 5	ST 6	ST 7	ST 8
Hazardous Condition	3	0	0	1	0	0	0	0	0	1	1
Service Call	29	0	2	2	2	2	3	1	4	9	4
Good Intent	55	0	8	12	8	6	13	2	1	1	4
False Call	16	0	1	4	2	4	2	0	1	1	1
Severe Weather	1	0	0	1	0	0	0	0	0	0	0
Brush Fire	11	0	0	2	2	1	0	0	3	0	3
Crop Fire	2	0	0	0	1	0	0	0	0	1	0
EMS	410	0	43	40	68	73	38	29	24	27	68
Extrication Rescue	1	0	0	0	0	1	0	0	0	0	0
Rescue/EMS Standby	6	0	0	3	0	0	0	0	0	3	0
Search For Lost Person	16	0	0	0	0	2	4	0	1	0	9
Structure Fire	1	0	0	0	0	1	0	0	0	0	0
Vehicle Fire	6	0	1	1	2	0	0	1	0	0	1
Water Rescue	4	0	0	1	2	0	0	0	1	0	0
Total	561	0	55	67	87	90	60	33	35	43	91

TRAINING BUREAU

Recruit Class 29

- Fire Ground Initial Attack Training
- Fire Ground Survival Training, with PMRF
- Graduation

Fire Line Operations

- NFA EMS class
- HAZMAT mandatory refresher
- Hands Only CPR/Stop the Bleed at various schools

Bureau

- On duty CPR station visitations
- Recruit graduation
- Thermal Imager and Rescue Wheel trials

PREVENTION BUREAU

	September 2019	FYTD 19/20	FYTD 18/19
Fire Investigation	0	4	7
Additional Dwelling Unit Permit Applications	5	16	29
Building Permit Plan Review	38	212	362
Planning Department Review	0	9	7
Certificate of Occupancy Inspection	2	18	8
Business Occupancy Inspection	5	16	125
Witness Acceptance Tests	6	13	5
Fire Extinguisher Training	1	4	4
Fire Safety Presentation	1	2	1
Telephone Inquiries	56	211	206
Complaint Investigations	0	1	2
Sparky Presentation	0	0	0
Fireworks Displays & Inspections	0	2	2
Misc. Activities	23	73	68
TOTAL	137	581	826

Fire Investigations**Fire Extinguisher Training**

- Kaua'i Community College Culinary 25 encounters

Fire Safety Presentation

- Health and Wellness Fair

Complaint Investigation**Additional Dwelling Unit (ADU) Permit Application**

- Hoolako ARU no increase to footprint
- Akilolo ARU no increase to footprint
- Lokomaika'i Kapa'a R-1/6" Y
- Po'ipū Rd. R-4/12" Y
- Waila'au Kōloa R-2/8' Y

Planning Department Review**Certificate of Occupancy Inspection**

- Marriott Courtyard Spa
- Sushi Bushido

Business Occupancy Inspection

- Punana Leo O Kaua'i
- Hale Omao Care Home
- Kapa'a Laundromat
- 'Ele'ele Laundromat
- Southside Care Home
- Garden Island Motel
- Guardian Self Storage
- Kapa'a Coinmatic

Witness Acceptance Tests

- Underground Hydro – Koa'e fireline
- Aboveground Hydro – Koa'e building 11
- Aboveground Hydro – Pilimai
- Fire Alarm Test - Sheraton building 3
- Puff test – Sushi Bushido
- Underground hydro – Koa'e fdc lines

Miscellaneous Activities

- Staff meeting
- Captain's Meeting
- Repair fire extinguisher trainer
- Work on Fire Prevention Week ad for newspaper
- Temporary Structure Permit – Nāwiliwili Beach Park
- Research fire department access roads
- Courtesy inspection of residential sprinkler
- Temporary Structure Permit – Kekaha Neighborhood Ctr.
- Comment on new Kekaha Landfill fire hydrant
- Research on logo burns during shearwater fledgling season
- State Fire Council meeting
- Fire Prevention Week proclamation by Mayor
- Meeting with Public Works and owners of Kōloa Rum regarding violations
- Meeting with Grand Hyatt rep regarding new underground storage tank
- Hazmat refresher class
- Deliver Fire Fighter Safety Guides to all elementary schools
- Target Solutions

OCEAN SAFETY BUREAU

- Drowning & Injury Prevention Committee Meeting on O’ahu
- KFD/OSB supervisors Meeting – EOC
- Climate Change Prep Training
- Ongoing internal investigation
- OSB volunteers at the Ultimate Trail run
- USLA make up class
- OSO III on Industrial Injury
- KFD drone Committee meeting
- KLA donated a 40’ storage container
- Meeting with Union on OSO duties and Responsibilities

	Hours	FYTD Hours
OSB Training: FY19/20 – September		
KFD/OSB Supervisors Meeting	15 hrs	
USLA Re-Cert make up class	60 hrs	
Total Training Hours	75 hrs	123 hrs

	Hours	FYTD Hours
OSB Jr. Lifeguard Program: FY19/20 – September		
Total Jr. Lifeguard Hours	0 hrs	440 hrs

	Hours	FYTD Hours
OSB Prevention Trailer/Community: FY19/20 – September		
Total Prevention Hours	0 hrs	90 hrs

OSB Stats FY19/20	FYTD 19/20 September	FYTD 19/20	FYTD 18/19 September
Rescue	22	47	43
Jet Ski Rescue	1	1	5
Assist	0	0	11
Preventative Actions	261	870	31,043
1 st Aids	121	532	1,927
Public Contact	6,964	27,856	46,947
Beach Attendance	124,025	487,444	549,153

ROVING PATROL JETSKI

OSB Roving Patrol Stats FY19/20	FYTD 19/20 September	FYTD 19/20	Last FYTD 18/19 September
Jet Ski Rescue	3	7	5
Jet Ski Assist	0	0	8
Other Rescue	0	7	1
Other Assists	0	0	12
Preventative Actions	53	100	1,555
First Aids	50	77	115
Public Contact	1,167	2,876	2,727
Beach Attendance	20,776	84,143	32,659

DROWNING STATISTICS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2012	1	0	0	0	0	0	1	0	0	0	0	0	2
2013	3	5	2	1	0	1	2	1	1	0	1	0	17
2014	0	0	1	1	0	1	0	1	1	0	0	1	6
2015	0	0	4	0	0	0	0	0	0	2	0	0	6
2016	0	3	0	1	2	0	1	2	1	0	3	1	14
2017	3	1	1	2	1	0	0	0	1	0	1	1	10
2018	1	0	1	1	0	1	0	1	0	0	0	1	6
2019	1	2	4	3	1	1	1	2	0				15

LIFEGUARD TOWER/ROVING PATROL UPDATES

Ke'e Tower

- 9/30/19 – 25 year old female swimming with no fins and on a rising NW swell stuck in the key hole rip unable to get back to shore, 150 yards from the tower. Rescued by lifeguard on paddle board. Brought back to beach refused medical attention.
- 9/30/19 – Treat hiker with injured ankle

Ha'ena Tower

- 9/1/19 – Rescue a 44 year old snorkeler in distress
- 9/22/19 – Missing person report – reunited
- 9/26/19 – Rescue 45 year old female swimmer in distress
- 9/26/19 – Rescue 35 year old male novice/beginner surfer through dangerous shore break

Hanalei Pine Trees Tower

- 9/7/19 – Treat lacerations to female chin area
- 9/10/19 – Treatment for lacerations
- 9/23/19 – Treat female surfer with neck injuries, hit head on sand

Hanalei Pavilion Tower

Anahola Tower

- 9/23/19 – Rescue 65 year old male bodyboarding
- 9/29/19 – Rescue 34 year old female swimmer in distress
- 9/29/19 – Rescue 44 year old male swimmer in distress

Keālia Tower

- 9/3/19 – Assist with treatment motorcycle accident on bike path
- 9/28/19 – Treat for man-o-war sting

Lydgate Tower

- 9/1/19 –Rescue a family of 3 while snorkeling
- 9/2/19 – Treat/Splint finger
- 9/5/19 – Treat man-o-war sting
- 9/7/19 – Man-o-war treatment sting
- 9/14/19 – CPR on a 62 year old Hispanic female – brought back pulse

Po`ipū Tower

- 9/7/19 – Rescue 66 year old male swimmer in distress

Nukumoi Tower

- 9/7/19 – Treat for heat exhaustion
- 9/7/19 – Rescue/Assist OC1 female canoe paddler in surf zone
- 9/9/19 – Rescue 60 year old female swimmer in distress
- 9/17/19 – 13 year old male caught in rip at Nukumoi Tower lifeguard brought victim back to shore release to seek medical attention.
- 9/19/19 – Inexperienced 48 year old male swimmer with no fins in distress rescued off of Nukumoi beach about 150 yards from the tower, refused medical attention.
- 9/19/19 – 72 year old female with no fins caught in rip current unable to make any forward progress, was exhausted and inexperienced . Female was rescued about 3300 yards from tower. Released to beach
- 9/21/19 – 30 year old male and a 24 year old female swimming in 4-8 ft faces surf unable to make it back to shore. Rescued by rescue board they had no fins on. Released to beach refused medical attention.
- 9/23/19 - Asian male age 35 year old swimming with no fins, began panicking he did not understand English lifeguard went in and rescue with fin and tube, 40 yards from the tower. Released to beach refused medical attention.
- 9/25/19 - 26 year old male and 28 year old female stuck in the rip current unable to make it back to shore. Lifeguards rescued with rescue board and fins. Release to seek medical attention

East Roving Patrol**Salt Pond Tower**

- 9/1/19 – lifeguards respond to glass beach for a distress female swimmer alongside with station 6 brought back to shore with rescue board no medical attention was need
- 9/14/19 – Rescue 36 year old female swimmer in distress

South/West Roving Patrol

- 9/4/19 – Rescue 35 year old male kayaker in distress
- 57 year old male in distress fronting Sheraton Hotel unable to make it back to shore. Released to beach refused medical attention.

Wanini Roving Patrol

- 9/3/19 – Respond to Queens Bath for a 20 year old female washed off the rocks

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019

Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appror Incl Encumbr
FIRE ADMINISTRATION				
001-1101-566.01-01 REG SAL	\$ 1,198,660.00	\$ 1,198,660.00	\$ 260,699.50	\$ 937,960.50
001-1101-566.01-05 VAC P/O	\$ 1.00	\$ 1,094.00	\$ 1,093.85	\$ 0.15
001-1101-566.02-01 REG OT	\$ 69,632.00	\$ 69,632.00	\$ 18,638.87	\$ 50,993.13
Overtime	\$ 7,632.00	\$ 7,632.00	\$ 13,558.19	\$ (5,926.19)
Holiday Pay	\$ 62,000.00	\$ 62,000.00	\$ 5,080.68	\$ 56,919.32
001-1101-566.02-03 R/R OT	\$ 57,003.00	\$ 57,003.00	\$ 19,818.00	\$ 37,185.00
001-1101-566.03-01 PREM PAY	\$ 16,141.00	\$ 16,141.00	\$ 4,144.47	\$ 11,996.53
Temporary Assignment	\$ 4,500.00	\$ 4,500.00	\$ 243.20	\$ 4,256.80
Scheduled Overtime	\$ 10,739.00	\$ 10,739.00	\$ 2,758.86	\$ 7,980.14
Night Shift Premium	\$ 200.00	\$ 200.00	\$ 26.41	\$ 173.59
Meals	\$ 700.00	\$ 700.00	\$ 66.00	\$ 634.00
Temporary Differential	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
Bureau Opp Benefit Incentive	\$ 1.00	\$ 1.00	\$ 1,050.00	\$ (1,049.00)
001-1101-566.05-01 SS CONTR	\$ 48,721.00	\$ 48,721.00	\$ 10,533.27	\$ 38,187.73
001-1101-566.05-02 HF CONTR	\$ 107,485.00	\$ 107,485.00	\$ 22,720.32	\$ 84,764.68
001-1101-566.05-03 RET CONTR	\$ 416,825.00	\$ 416,825.00	\$ 94,683.10	\$ 322,141.90
001-1101-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-05 W/C MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-09 MILEAGE	\$ 1,000.00	\$ 1,000.00	\$ 63.80	\$ 936.20
001-1101-566.05-12 OTHER POST E	\$ 292,920.00	\$ 292,920.00	\$ 61,540.41	\$ 231,379.59
001-1101-566.10-03 TELEPHONE	\$ 38,040.00	\$ 38,040.00	\$ 8,639.86	\$ 29,400.14
001-1101-566.24-00 TRAINING	\$ 3,500.00	\$ 3,500.00	\$ -	\$ 3,500.00
001-1101-566.30-00 OTHER SVCS	\$ 35,000.00	\$ 35,000.00	\$ 0.10	\$ 34,999.90
CERT Prog & Fingerprt& Backgrd Chks	\$ 35,000.00	\$ 35,000.00	\$ 0.10	\$ 34,999.90
001-1101-566.31-00 DUES/SUBS	\$ 2,000.00	\$ 2,000.00	\$ 286.00	\$ 1,714.00
001-1101-566.32-00 CONSULTANT	\$ 25,000.00	\$ 25,000.00	\$ 4,607.24	\$ 20,392.76
001-1101-566.35-00 SPEC PROJ	\$ 7,000.00	\$ 7,000.00	\$ 291.96	\$ 6,708.04
001-1101-566.41-01 BUILDING	\$ 9,551.00	\$ 9,551.00	\$ 4,404.49	\$ 5,146.51
001-1101-566.41-03 OTH RENTAL	\$ -	\$ -	\$ -	\$ -
001-1101-566.43-01 R&M BLDG	\$ 1.00	\$ 1.00	\$ 0.48	\$ 0.52
001-1101-566.43-02 R&M EQ	\$ 42,100.00	\$ 42,100.00	\$ 14,463.23	\$ 27,636.77
001-1101-566.56-01 AIRFARE GEN	\$ 5,093.00	\$ 5,093.00	\$ 3,132.14	\$ 1,960.86
001-1101-566.56-02 PERDIEM GEN	\$ 7,100.00	\$ 7,100.00	\$ 5,347.59	\$ 1,752.41
001-1101-566.56-03 CAR RENTAL	\$ 1,420.00	\$ 1,420.00	\$ 376.67	\$ 1,043.33
001-1101-566.56-04 OTH TRAV	\$ 3,744.00	\$ 3,744.00	\$ 2,480.00	\$ 1,264.00
001-1101-566.56-07 AIRFARE, TRG	\$ 2,510.00	\$ 2,510.00	\$ 1,607.60	\$ 902.40
001-1101-566.56-08 PER DIEM, TRG	\$ 2,790.00	\$ 2,790.00	\$ 962.50	\$ 1,827.50
001-1101-566.56-09 CAR&PARK,TR	\$ 704.00	\$ 704.00	\$ -	\$ 704.00
001-1101-566.56-10 OTHER, TRG	\$ 2,785.00	\$ 2,785.00	\$ 1,496.00	\$ 1,289.00
001-1101-566.57-00 PRINTING	\$ 400.00	\$ 400.00	\$ -	\$ 400.00
001-1101-566.61-01 OFC SUPP	\$ 8,500.00	\$ 8,500.00	\$ 2,465.32	\$ 6,034.68
001-1101-566.62-01 OTHER SM EQ	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.65-00 COLL BARG	\$ 74,080.00	\$ 74,080.00	\$ 4,892.00	\$ 69,188.00
Uniform Maint Allowance	\$ 2,520.00	\$ 2,520.00	\$ -	\$ 2,520.00
Ann Phys.Subst Scr, Imm,Exit Phys	\$ 71,560.00	\$ 71,560.00	\$ 4,892.00	\$ 66,668.00
001-1101-566.67-00 OTHER COMM	\$ 1,500.00	\$ 1,500.00	\$ 28.14	\$ 1,471.86
001-1101-566.68-00 PSTGE & FR	\$ 500.00	\$ 500.00	\$ 25.50	\$ 474.50
001-1101-566.89-01 EQUIPMENT	\$ -	\$ -	\$ -	\$ -
001-1101-566.89-03 COMP&ACCES	\$ 35,500.00	\$ 35,500.00	\$ (20,445.30)	\$ 55,945.30
ADMINISTRATION TOTALS	\$ 2,517,210.00	\$ 2,518,303.00	\$ 528,997.11	\$ 1,989,305.89

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019

Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appror Incl Encumbr
FIRE OPERATIONS				
001-1102-566.01-01 REG SAL	\$ 9,981,691.00	\$ 9,975,098.00	\$ 2,771,084.05	\$ 7,204,013.95
<i>AJEs for Fed Grant - Safer</i>		\$ -		
001-1102-566.02-01 REG OT	\$ 342,332.00	\$ 342,332.00	\$ 247,658.17	\$ 94,673.83
Holiday Pay	\$ 331,857.00	\$ 331,857.00	\$ 135,569.37	\$ 196,287.63
Overtime Pay	\$ 10,475.00	\$ 10,475.00	\$ 112,088.80	\$ (101,613.80)
001-1102-566.02-03 R/R O/T	\$ 480,008.00	\$ 480,008.00	\$ 218,393.82	\$ 261,614.18
001-1102-566.03-01 PREM PAY	\$ 565,681.00	\$ 565,681.00	\$ 150,510.34	\$ 415,170.66
New Temporary Station Movement	\$ 24,000.00	\$ 24,000.00	\$ 7,500.00	\$ 16,500.00
Temporary Assignment	\$ 102,000.00	\$ 102,000.00	\$ 29,778.37	\$ 72,221.63
Scheduled Overtime	\$ 297,680.00	\$ 297,680.00	\$ 70,528.01	\$ 227,151.99
Hazard Pay	\$ 90,000.00	\$ 90,000.00	\$ 25,492.65	\$ 64,507.35
Night Alarm Premium	\$ 52,000.00	\$ 52,000.00	\$ 17,211.31	\$ 34,788.69
Bureau Opp Benefit Incentive	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.05-01 SS CONTR	\$ 179,340.00	\$ 179,340.00	\$ 48,479.33	\$ 130,860.67
001-1102-566.05-02 HF CONTR	\$ 1,110,436.00	\$ 1,110,436.00	\$ 266,406.32	\$ 844,029.68
001-1102-566.05-03 RET CONTR	\$ 5,623,791.00	\$ 5,623,791.00	\$ 1,166,025.29	\$ 4,457,765.71
001-1102-566.05-04 WC TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.05-05 W/C MED	\$ 1.00	\$ 5,501.00	\$ 8,067.53	\$ (2,566.53)
001-1102-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.05-09 MILEAGE	\$ 25,000.00	\$ 25,000.00	\$ 9,335.10	\$ 15,664.90
001-1102-566.05-12 OTHER POST E	\$ 2,851,157.00	\$ 2,851,157.00	\$ 685,495.38	\$ 2,165,661.62
001-1102-566.10-01 ELEC	\$ 152,674.00	\$ 152,674.00	\$ 24,772.67	\$ 127,901.33
001-1102-566.10-02 WATER	\$ 18,000.00	\$ 18,000.00	\$ 2,512.80	\$ 15,487.20
001-1102-566.10-04 SEWER	\$ 13,000.00	\$ 13,000.00	\$ 1,456.40	\$ 11,543.60
001-1102-566.30-00 OTH SVCS	\$ 504,140.00	\$ 504,140.00	\$ 501,164.99	\$ 2,975.01
001-1102-566.35-00 SPEC PROJ	\$ 1.00	\$ 1.00	\$ (2,600.00)	\$ 2,601.00
001-1102-566.43-01 R&M BUILDING	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.43-02 R&M EQ	\$ 47,250.00	\$ 47,250.00	\$ 5,837.88	\$ 41,412.12
001-1102-566.43-03 R&M VEH	\$ 102,000.00	\$ 102,000.00	\$ 29,181.81	\$ 72,818.19
001-1102-566.61-02 OTH SUPP	\$ 90,000.00	\$ 90,000.00	\$ 20,166.97	\$ 69,833.03
001-1102-566.62-01 SM EQUIP	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
001-1102-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.65-00 COLL BARG	\$ 541,360.00	\$ 541,360.00	\$ 190,871.56	\$ 350,488.44
Uniform Allowance	\$ 55,860.00	\$ 55,860.00	\$ -	\$ 55,860.00
Other	\$ 485,500.00	\$ 485,500.00	\$ 190,871.56	\$ 294,628.44
001-1102-566.66-01 GAS	\$ 60,000.00	\$ 60,000.00	\$ 50,166.65	\$ 9,833.35
001-1102-566.66-02 OIL	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
001-1102-566.66-03 DIESEL	\$ 45,000.00	\$ 45,000.00	\$ 12,578.86	\$ 32,421.14
001-1102-566.66-04 PROPANE	\$ 15,000.00	\$ 15,000.00	\$ 3,486.25	\$ 11,513.75
001-1102-566.88-01 AUTOMOBILES	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.88-02 LEASED	\$ 524,904.00	\$ 524,904.00	\$ 56,176.95	\$ 468,727.05
001-1102-566.89-01 EQUIPMENT	\$ 60,000.00	\$ 60,000.00	\$ 19,300.11	\$ 40,699.89
001-1102-566.89-06 EQ/PUB SFTY	\$ 177,100.00	\$ 177,100.00	\$ 57,513.06	\$ 119,586.94
OPERATIONS TOTALS	\$ 23,514,171.00	\$ 23,513,078.00	\$ 6,544,042.29	\$ 16,969,035.71

Rank for Rank	
R/R Hours - Maximum	22,248.00
R/R Hours FYTD	4,932.00
% of R/R Hours YTD	22.17%
R/R Hours - Current Month	1,680.00
% R/R Hours - Current Mo.	7.55%

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019
 Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
FIRE PREVENTION				
001-1103-566.01-01 REG SAL	\$ 333,493.00	\$ 333,493.00	\$ 92,569.00	\$ 240,924.00
001-1103-566.02-01 REG OT	\$ 91,730.00	\$ 91,730.00	\$ 6,580.38	\$ 85,149.62
001-1103-566.02-03 RANK FOR RA	\$ 52,870.00	\$ 52,870.00	\$ 9,908.64	\$ 42,961.36
001-1103-566.03-01 PREM PAY	\$ 48,090.00	\$ 48,090.00	\$ 13,284.69	\$ 34,805.31
Bureau Opp Benefit Incentive	\$ 16,800.00	\$ 16,800.00	\$ 4,200.00	\$ 12,600.00
Meals	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Temporary Assignment	\$ 2,100.00	\$ 2,100.00	\$ 1,820.16	\$ 279.84
Night Shift Premium	\$ 90.00	\$ 90.00	\$ 37.37	\$ 52.63
Stand-By Pay	\$ 28,000.00	\$ 28,000.00	\$ 7,227.16	\$ 20,772.84
Hazard Pay	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1103-566.05-01 SS CONTR	\$ 7,699.00	\$ 7,699.00	\$ 1,725.27	\$ 5,973.73
001-1103-566.05-02 HF CONTR	\$ 41,963.00	\$ 41,963.00	\$ 12,601.14	\$ 29,361.86
001-1103-566.05-03 RET CONTR	\$ 191,154.00	\$ 191,154.00	\$ 44,014.59	\$ 147,139.41
001-1103-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-05 WC MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-09 MILEAGE	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
001-1103-566.05-12 OTHER POST E	\$ 118,211.00	\$ 118,211.00	\$ 24,819.35	\$ 93,391.65
001-1103-566.31-00 DUES&SUBS	\$ 2,000.00	\$ 2,000.00	\$ 1,831.41	\$ 168.59
001-1103-566.43-02 R&M EQUIPME	\$ 5,000.00	\$ 5,000.00	\$ 275.36	\$ 4,724.64
001-1103-566.55-00 ADVERTISING	\$ 5,000.00	\$ 5,000.00	\$ 2,847.80	\$ 2,152.20
001-1103-566.56-01 AIRFARE, GEN	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56-02 PER DIEM, GEN	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56-03 CAR RENTAL&F	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-04 OTHER TRAV, C	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56-07 AIRFARE, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-08 PER DIEM, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-09 CAR RENT&PA	\$ 3.00	\$ 3.00	\$ -	\$ 3.00
001-1103-566.56-10 OTHER, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.61-02 OTH SUPP	\$ 15,000.00	\$ 15,000.00	\$ 12,104.20	\$ 2,895.80
001-1103-566.62-01 SM EQUIP	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
001-1103-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.65-00 COLL BARG	\$ 2,100.00	\$ 2,100.00	\$ -	\$ 2,100.00
Uniform Allowance	\$ 2,100.00	\$ 2,100.00	\$ -	\$ 2,100.00
Other	\$ -	\$ -	\$ -	\$ -
001-1103-566.89-01 EQUIPMENT	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.89-03 COMP&ACCES	\$ -	\$ -	\$ -	\$ -
PREVENTION TOTALS	\$ 914,908.00	\$ 914,908.00	\$ 222,561.83	\$ 692,346.17

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019

Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropriation Incl Encumbr
FIRE TRAINING				
001-1104-566.01-01 REG SAL	\$ 254,940.00	\$ 254,940.00	\$ 71,483.00	\$ 183,457.00
001-1104-566.02-01 REG OT	\$ 457,011.00	\$ 457,011.00	\$ 175,156.98	\$ 281,854.02
Tmg OT/Tmg BackFill OT/Instr OT		\$ -	\$ 175,156.98	
001-1104-566.02-03 RANK FOR RA	\$ 42,404.00	\$ 42,404.00	\$ 6,895.08	\$ 35,508.92
001-1104-566.03-01 PREM PAY	\$ 14,925.00	\$ 14,925.00	\$ 3,414.14	\$ 11,510.86
Bureau Opp Benefit Incentive	\$ 12,600.00	\$ 12,600.00	\$ 3,150.00	\$ 9,450.00
Meals	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
Temporary Assignment	\$ 1,700.00	\$ 1,700.00	\$ 168.23	\$ 1,531.77
Stand-By Pay	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
Night Shift Premium/Hazard Duty	\$ 25.00	\$ 25.00	\$ 95.91	\$ (70.91)
001-1104-566.05-01 SS CONTR	\$ 11,234.00	\$ 11,234.00	\$ 3,685.06	\$ 7,548.94
001-1104-566.05-02 HF CONTR	\$ 53,840.00	\$ 53,840.00	\$ 16,873.36	\$ 36,966.64
001-1104-566.05-03 RET CONTR	\$ 276,941.00	\$ 276,941.00	\$ 83,037.49	\$ 193,903.51
001-1104-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-05 W/C MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-09 MILEAGE	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
001-1104-566.05-10 OTHER EMP BE	\$ -	\$ -	\$ -	\$ -
001-1104-566.05-12 OTHER POST E	\$ 161,223.00	\$ 161,223.00	\$ 52,850.94	\$ 108,372.06
001-1104-566.24-00 TRAINING	\$ 140,800.00	\$ 140,800.00	\$ -	\$ 115,297.24
Training - Other Than OT		\$ -	\$ 25,502.76	
001-1104-566.30-00 OTHER SVC	\$ 25,000.00	\$ 25,000.00	\$ (0.02)	\$ 25,000.02
001-1104-566.43-02 R&M EQUIP	\$ 30,401.00	\$ 30,401.00	\$ 1,219.55	\$ 29,181.45
001-1104-566.56-01 AIRFARE, GEN	\$ 10,901.00	\$ 10,901.00	\$ 2,802.76	\$ 8,098.24
001-1104-566.56-02 PER DIEM, GEN	\$ 5,920.00	\$ 8,920.00	\$ 2,719.56	\$ 6,200.44
001-1104-566.56-03 CAR RENTAL &	\$ 1,691.00	\$ 1,691.00	\$ 284.69	\$ 1,406.31
001-1104-566.56-04 OTHER TRAVE	\$ 2,601.00	\$ 3,601.00	\$ 2,016.00	\$ 1,585.00
001-1104-566.56-07 AIRFARE, TRG	\$ 9,026.00	\$ 9,026.00	\$ 428.56	\$ 8,597.44
001-1104-566.56-08 PER DIEM, TRG	\$ 13,126.00	\$ 9,126.00	\$ 760.00	\$ 8,366.00
001-1104-566.56-09 CAR RENTAL	\$ 1,135.00	\$ 1,135.00	\$ 265.00	\$ 870.00
001-1104-566.56-10 OTHER, TRG	\$ 15,006.00	\$ 15,006.00	\$ 2,000.00	\$ 13,006.00
001-1104-566.61-01 OFC SUPPLIES	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.61-02 SUPPLIES/OTH	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
001-1104-566.62-01 OTHER SMALL	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.65-00 COLL BARG	\$ 1,260.00	\$ 1,260.00	\$ (0.44)	\$ 1,260.44
Uniform Allowance	\$ 1,260.00	\$ 1,260.00	\$ -	\$ 1,260.00
Other	\$ -	\$ -	\$ (0.44)	\$ 0.44
001-1104-566.89-01 EQUIPMENT	\$ -	\$ -	\$ -	\$ -
001-1104-566.89-03 COMP&ACCESS	\$ -	\$ -	\$ -	\$ -
TRAINING BUREAU TOTALS	\$ 1,533,641.00	\$ 1,533,641.00	\$ 451,394.47	\$ 1,082,246.53

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019
 Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appr Incl Encumbr
OCEAN SAFETY BUREAU				
001-1105-566.01-01 REG SAL	\$ 2,757,872.00	\$ 2,741,996.00	\$ 677,010.24	\$ 2,064,985.76
<i>Charged to State Grant - Kee Beach</i>				
001-1105-566.01-02 WAGES&HRLY	\$ 101,765.00	\$ 101,765.00	\$ 24,699.40	\$ 77,065.60
<i>Charged to State Grant - Kee Beach</i>				
001-1105-566.02-01 REG OT	\$ 220,391.00	\$ 220,391.00	\$ 65,564.36	\$ 154,826.64
<i>Charged to State Grant - Kee Beach</i>				
001-1105-566.03-01 PREM PAY	\$ 80,671.00	\$ 80,671.00	\$ 27,113.28	\$ 53,557.72
Temporary Assignment	\$ 10,000.00	\$ 10,000.00	\$ 6,531.63	\$ 3,468.37
Meals	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
Hazard Jetski Premium	\$ 58,140.00	\$ 58,140.00	\$ 18,309.39	\$ 39,830.61
<i>Charged to State Grant - Kee Beach</i>				
Night Shift Prem/Haz Pay at 25%/NREMT	\$ 12,481.00	\$ 12,481.00	\$ 2,568.50	\$ 9,912.50
001-1105-566.05-01 SS CONTR	\$ 241,302.00	\$ 241,302.00	\$ 55,559.48	\$ 185,742.52
<i>AJE from State Grant - Kee Beach</i>				
001-1105-566.05-02 HF CONTR	\$ 279,936.00	\$ 279,936.00	\$ 78,141.79	\$ 201,794.21
<i>AJE from State Grant - Kee Beach</i>				
001-1105-566.05-03 RET CONTR	\$ 671,553.00	\$ 671,553.00	\$ 163,210.50	\$ 508,342.50
<i>AJE from State Grant - Kee Beach</i>				
001-1105-566.05-04 W/C TTD	\$ 1.00	\$ 8,350.00	\$ 11,875.49	\$ (3,525.49)
001-1105-566.05-05 W/C MED	\$ 1.00	\$ 7,444.00	\$ 31,865.00	\$ (24,421.00)
001-1105-566.05-06 UNEMP COMP	\$ 1.00	\$ 85.00	\$ -	\$ 85.00
001-1105-566.05-09 MILEAGE	\$ 10,000.00	\$ 10,000.00	\$ 3,805.78	\$ 6,194.22
001-1105-566.05-12 OTHER POST E	\$ 709,404.00	\$ 709,404.00	\$ 155,903.45	\$ 553,500.55
001-1105-566.24-00 TRAINING	\$ 5,500.00	\$ 5,500.00	\$ 30.00	\$ 5,470.00
<i>Training - Other Than OT</i>				
001-1105-566.30-00 OTH SVCS	\$ 40,001.00	\$ 40,001.00	\$ (4,913.23)	\$ 44,914.23
001-1105-566.43-02 R&M EQ	\$ 28,500.00	\$ 28,500.00	\$ 6,861.46	\$ 21,638.54
001-1105-566.43-03 R&M VEH	\$ 31,500.00	\$ 31,500.00	\$ 6,387.79	\$ 25,112.21
001-1105-566.56-01 AIRFARE, GENI	\$ 8,708.00	\$ 8,708.00	\$ 8,275.47	\$ 432.53
001-1105-566.56-02 PER DIEM, GEN	\$ 3,419.00	\$ 3,419.00	\$ 1,609.04	\$ 1,809.96
001-1105-566.56-03 CAR RENTAL&I	\$ 1,741.00	\$ 1,741.00	\$ 183.00	\$ 1,558.00
001-1105-566.56-04 OTHER TRAVE	\$ 3,602.00	\$ 3,602.00	\$ 150.00	\$ 3,452.00
001-1105-566.56-07 AIRFARE, TRAI	\$ 543.00	\$ 543.00	\$ -	\$ 543.00
001-1105-566.56-08 PER DIEM, TRA	\$ 63.00	\$ 63.00	\$ -	\$ 63.00
001-1105-566.56-09 CAR RENTAL&I	\$ 47.00	\$ 47.00	\$ -	\$ 47.00
001-1105-566.56-10 OTHER, TRAINI	\$ 753.00	\$ 753.00	\$ -	\$ 753.00
001-1105-566.61-02 OTHER SUPPLI	\$ 35,000.00	\$ 35,000.00	\$ 18,950.24	\$ 16,049.76
001-1105-566.62-01 OTHER SMALL	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1105-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1105-566.65-00 COLL BARG	\$ 48,880.00	\$ 48,880.00	\$ 9,356.74	\$ 39,523.26
<i>Uniform Allowance</i>				
	\$ 5,880.00	\$ 5,880.00	\$ -	\$ 5,880.00
<i>Other</i>				
	\$ 43,000.00	\$ 43,000.00	\$ 9,356.74	\$ 33,643.26
001-1105-566.66-02 OIL	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1105-566.88-01 AUTOMOBILES	\$ -	\$ -	\$ -	\$ -
001-1105-566.89-01 EQUIPMENT	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1105-566.89-03 COMPUTERS A	\$ 26,000.00	\$ 26,000.00	\$ -	\$ 26,000.00
001-1105-566.89-06 EQ/PUB SFTY	\$ 86,100.00	\$ 86,100.00	\$ 24,386.65	\$ 61,713.35
OCEAN SAFETY TOTALS	\$ 5,395,256.00	\$ 5,395,256.00	\$ 1,366,025.93	\$ 4,029,230.07

KAUAI FIRE DEPARTMENT
 APPROPRIATION BALANCE - FY 2019-2020
 As of September 30, 2019

Includes payroll dates 9/30/2019 & 10/15/2019

Percent of FY Expended 25.00%
 Percent of FY Remaining 75.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
ADMINISTRATION TOTALS	\$ 2,517,210.00	\$ 2,518,303.00	\$ 528,997.11	\$ 1,989,305.89
OPERATIONS TOTALS	\$ 23,514,171.00	\$ 23,513,078.00	\$ 6,544,042.29	\$ 16,969,035.71
PREVENTION TOTALS	\$ 914,908.00	\$ 914,908.00	\$ 222,561.83	\$ 692,346.17
TRAINING BUREAU TOTALS	\$ 1,533,641.00	\$ 1,533,641.00	\$ 451,394.47	\$ 1,082,246.53
OCEAN SAFETY TOTALS	\$ 5,395,256.00	\$ 5,395,256.00	\$ 1,366,025.93	\$ 4,029,230.07
	\$ 33,875,186.00	\$ 33,875,186.00	\$ 9,113,021.63	\$ 24,762,164.37
				\$ 8,468,796.50
	\$ 2,608,742.00			\$ 9,113,021.63
	\$ 30,666,381.00			\$ (644,225.13)
	\$ 600,060.00			\$ 5,954.97
	\$ 33,875,183.00			\$ 280,028.82
	90.53%			\$ (358,241.34)

**KAUAI FIRE DEPARTMENT
AIR 1 (N911HK)**

DAILY FLIGHT HOUR AND ALARM DATA

FISCAL YEAR 2018-2019

Month of Sep-19	PILOT ON DUTY	MAINT. HRS	TRAINING HRS			ADMIN. HRS		ALARM HRS		DAILY TOTAL	ALARM DATA		RESCUE DATA			HOURS O/S	
			PILOT	WS	RESCUE	KFD	KPD	S & R	FIRE		EMER	FIRE	LAND	WATER	BODIES	MAINT.	LEAVE
1	KV							0.4		0.4	1						
2										0.0							
3										0.0							
4	CC							0.8		0.8	1		1				
5										0.0							
6										0.0							
7										0.0							
8										0.0							
9										0.0							
10	MK							0.5	1.1	1.6	1		1				
11										0.0							
12	CC								1.4	1.4	1		1		1		
13										0.0							
14										0.0							
15										0.0							
16	MK				0.9				0.7	1.6	1		1				
17										0.0							
18										0.0							
19	CC							1.0		1.0	1						
20										0.0							
21										0.0							
22										0.0							
23										0.0							
24										0.0							
25										0.0							
26										0.0							
27										0.0							
28										0.0							
29										0.0							
30										0.0							
										0.0							
MONTHLY TOTAL		0.0	0.0	0.0	0.9	0.0	1.5	4.4	0.0	6.8	6	0	4	0	1	0.0	0.0
PREVIOUS TOTAL		0.0	2.6	0.0	0.0	2.4	1.9	22.3	0.0	849.4	17	0	9	1	0	0.0	0.0
FISCAL YEAR TOTAL		0.0	2.6	0.0	0.9	2.4	3.4	26.7	0.0	856.2	23	0	13	1	1	0.0	0.0

AIR 1 HELICOPTER REPORT

Phone: (808) 246-1088

08/01/2019



Dear Chief Vaughan:

This is a briefing of the Helicopter “factor training” that was provided by MD Helicopters for the Air1 pilots and crew. The training we received proved to be extremely valuable and important. MD Helicopters factory instructor, Dave Salem, traveled to Kauai in the middle of July to provide the training which consisted of 1 full day of ground school followed by 2-4hrs of flight time per pilot.

In the ground school portion Dave went over all the MD 530FF aircraft systems with great detail. As we discussed each system, we not only learned how it all works but also the emergency procedure that corresponds to each system. The class included real flight situations and how pilots overcame them. We also received workbooks that followed the MD 530FF power point presentation. Open discussion and questioning were encouraged.

The Flight Training, portion we went through each in-flight emergency and recovery multiple times. Some of these procedures included full touch down auto-rotations from all different phases of flight (engine failures), governor failures (partial engine failures), and total loss of tail-rotor thrust. The MD Training gave us the opportunity to actually deal with a full emergency from start to finish, terminating with the helicopter safely on the ground. I cannot overstate the importance and usefulness this type of training brings to our whole helicopter program. In our environment there is no room for error.

We at Airborne Aviation are grateful to have received the MD Factory Training and truly hope that we can make this a yearly event. Dave Salem did an excellent job as an instructor bringing forth only useful and applicable information and procedures. Mahalo to the Kauai Fire Department for this training event.

Sincerely,

Kurt Ventura
Vice President/Director of Operations/Chief Pilot
(808)652-0739

-----Original Message-----

From: John Cerato <cerato1023@yahoo.com>

Sent: Tuesday, August 13, 2019 6:34 PM

To: Kauai Fire Department Public Email <kfd@kauai.gov>

Subject: Medevac Rescue

Greetings:

On July 11th, 2019, my 16 year old daughter and I embarked upon the gorgeous Kalalau trail, recently reopened after the terrible flooding of April, 2018.

She and I had completed the first two miles two years before; so we were familiar with the beauty and terrain.

At the two mile mark, we were crossing the stream, my daughter ahead of me, when I decided to jump a fairly long distance from one boulder to the next. Big mistake! I landed awkwardly and snapped my quadriceps tendon in my right leg. This is a significant injury and definitely precluded my ability to hike back out on my own.

As crappy a thing this is to have happened, there were a lot of positives as well. First, there were a number of fellow hikers, including a doctor that came to my aid. I was fortunate not to have cracked my head on a rock, or injure another part of my body. Also, a park ranger was alerted to the situation and literally ran to where I was, arriving, with a satellite phone, less than 15 minutes after I fell.

This ranger called your department and one of your choppers was dispatched.

After being assisted to the LZ, (which, again, was fortunately nearby) I was airlifted out by your personnel to an awaiting ambulance. Then, to my surprise, your aircrew went back for the paramedic that had been left behind and brought my daughter back as well. This saved me a lot of aggravation/concern because I wasn't sure how I'd get her out of the area.

I was transported to Wilcox hospital and was treated very well there.

I had surgery when I arrived home and am on the road to recovery. I wanted to write to commend and thank your department for its professionalism. I NEVER thought I'd be on the receiving end of a medevac lift; I suppose if it's going to happen, it could be in a far less beautiful place than the Na Pali coast.

Please extend my gratitude to your men for their prompt attention and professionalism. I've been in law enforcement in New York for 27 years and would be glad to extend any courtesy I'm able to to any of your members should they find themselves in my neck of the woods.

Thank you,
Lt. John Cerato
Suffolk County Police
(631) 418-7997

Strategic Initiatives and Goals 2019

Strategic Initiative 1. Expand or restructure divisions or bureaus to meet the changing needs of the department.

Goal 1.3.5 Designate and maintain a spare engine pumper, complete with all equipment.

Responsibility: Training Bureau and Fire Mechanics

Performance Measure: Operational by June 2020

- 6/15/19 Continued "Training Engine" repairs and outfitting for operation
- 5/22/19 Training Bureau & Fire Mechanics collaborating on repairs and purchases of equipment for "Training Engine"
- 5/2/19 Training Bureau working with Fire Mechanics to bring Training Apparatus into service; Spare Engine 4 or Spare Engine 2 available and being assessed for repair by Fire Mechanics
- 4/23/19 Continued road construction Kūhiō Highway in Ha`ena-Wainiha area requires continued use of Spare Engine for community fire protection and emergency response until further notice; Training Apparatus development to continue
- 4/9/19 Training Bureau assigned to develop and outfit a Spare Engine as a fully-operational Training Apparatus for use in mobilizing training to fire stations
- 3/12/19 Assigned to Training Bureau and Fire Mechanics to identify Spare Engine for front-line training and full-reserve status

Strategic Initiative 2. Initiate improvements in the hiring, probation period and promotion process.

Goal 2.1.5 Develop a procedure for Training Bureau to conduct departmental exit interviews for retiring personnel to transfer operational knowledge, and then to prepare a continuity folder for incoming personnel for the position.

Responsibility: Training Bureau

Performance Measure: Research and develop plan by June 2019, Implement plan by October 2019

- 4/9/19 Training Bureau assigned 5/1/19 Deadline to provide framework for KFD Exit Interviews and a 6/1/19 Deadline for implementation.
- 3/12/19 Assigned Training Bureau responsibility to develop a KFD Personnel Exit Interview Plan, which also identifies personnel anticipated to retire in 2019

Goal 2.2.4 Develop and implement a plan for leadership and management development for firefighter and ocean safety managers and supervisors.

Responsibility: Administrative Bureau

Performance Measure: Research and select leadership courses by June 2019; 50% of OSB supervisors and managers attend courses by June 2020

- 9/23-24/19 Dive Team performs SCUBA Training at Kukui`ula Harbor

- 9/12/19 Deputy Chief selected for 1/26-31/20 National Fire Academy (NFA) New Executive Chief Officer Course at Emmitsburg, MD
- 9/19/19 KFD Training Bureau offers 2020 Counter Terrorism Operations Support (CTOS) Center for Radiological/Nuclear Training (Rad/Nuc) Training
- 7/30-31/19 Twenty (20) KFD Personnel attended the Integrated Active Attack Response (IAAR) Course (2-day), offered jointly by KPD/KFD/AMR/Dispatch
- 7/9-12/19 Eleven (11) KFD Personnel (Deputy Chief, 2 Battalion Chiefs, 6 Fire Captains, 1 Firefighter 3, and 1 Firefighter 2) attended the All-Hazards Incident Management Team Planning Section Chief Course (4-days), hosted by KEMA
- 6/24-28/19 Ten (10) KFD Personnel and Two (2) Līhu'e ARFF Personnel attend Fire Officer 1 Course, hosted by KFD, in collaboration with Honolulu FD IFSAC Certification Bureau
- 6/20-21/19 Three (3) KFD Personnel attend the Complex Coordinated Terrorism Attack Course (2-day) offered by KEMA
- 5/24/19 Mandatory Supervisors Meeting: Visit to Kaua'i Museum for Hawaiian Cultural History and Leadership Values
- 5/24/19 Deputy Fire Chief and Līhu'e ARFF Chief met with TEEX Fire Instructors
- 5/21/19 Four (4) KFD Training Bureau Personnel attend Honolulu Fire Department High-Rise Standpipe Operations Class as observers
- 5/20-24/19 Ten (10) KFD Personnel (2 Fire Captains, Firefighter 3, 2 Firefighter 2, and 5 Firefighter 1) attended Fire Instructor 1 Training (5-day ProBoard Certification) from Alabama Fire College hosted by Līhu'e State Airport Rescue Firefighter (ARFF).
- 5/20-24/19 Three (3) KFD Prevention Bureau Personnel (3 Fire Inspectors) attend International Association of Arson Investigators 40-Hours Fundamentals of Fire Investigation Course in Newport, CA.
- 5/17/19 Three (3) KFD Personnel (2 Firefighter 3 and 1 Firefighter 1) passed Drone Pilot Exam (FAA Part 107) in Honolulu.
- 5/15/19 KFD Fire Officer 1 Course Offering Memo issued for 6/24-28/19 (first-ever internal offering).
- 5/13-17/19 Two (2) KFD Personnel (Firefighter 3) attended Pumper-Apparatus Driver Operator Training (5-day ProBoard Certification) from Alabama Fire College, hosted by Līhu'e State Airport Rescue Firefighter (ARFF).
- 5/15-17/19 Fifteen (15) Kaiākea Fire Station Hazardous Materials Personnel attended CAMEO HAZMAT Course, hosted at KFD Training Center
- 5/8/19 Two (2) KFD Personnel invited to participate in Airport Operator Course (5-day ProBoard Certifications), hosted by Līhu'e State Airport Rescue Firefighter (ARFF) on 5/13-17/19.
- 5/2-3/19 Twenty (20) KFD Personnel attended the National Fire Academy Leadership in Supervision Course (2-days) hosted at KFD Headquarters
- 5/2/19 Nine (9) KFD Personnel to attend Fire Instructor 1 Training (5-day ProBoard Certification), hosted by Līhu'e State Airport Rescue Firefighter (ARFF) on 5/20-24/19.
- 4/23/19 Two (2) KFD Personnel (2 Fire Captains) hosted the Ha'ena-Wainiha Community Emergency Response Team (CERT) Graduation for 14 students
- 4/22/19 Two (2) KFD Personnel attended Web-EOC Training, hosted by Kaua'i Emergency Management Agency (KEMA)
- 4/14-19/19 Two (2) KFD Personnel (Deputy Chief and Battalion Chief) attended the National Fire Academy Administration of Public Assistance for Community Recovery Course (6-days) in Emmitsburg, MD

- 4/9-12/19 Five (5) KFD Personnel (Executive Secretary, OSB Captain, Fire Captain, Firefighter 3, and Firefighter 1) attended the ICS 300-400 Forms Course (4-days) offered by Kaua'i Emergency Management Agency (KEMA)
- 4/8-12/19 One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 4/1-5/19 Eight (8) KFD Command & Control Cadre (Battalion Chief, 5 Fire Captains and Two Firefighter 3) attended Blue Card Command Train-the-Trainer Course (5-days) hosted at KFD Headquarters.
- 3/27/19 Three (3) KFD Personnel (2 Fire Captains and 1 Firefighter 3 CERT Program Manager) hosted the Kīlauea Community Emergency Response Team (CERT) Graduation for 20+ students.
- 3/22/19 Deputy Chief attended the TEEEX Senior Officials Workshop offered by KEMA
- 3/16/19 Initiated contact with Georgia-Emergency Management Agency (GEMA) on All-Hazards Incident Commander Train-the-Trainer Course and Safety Officer Course (4-days)
- 3/7-8/19 Consulted with County Fire Chiefs at State Fire Council Meeting (Hilo) on professional development opportunities their respective personnel will attend in 2019
- 3/7-8/19 Three (3) KFD Personnel (2 Fire Inspectors and 1 OSB Captain) attended Public Affairs Training (2-days) offered by Kaua'i Emergency Management Agency (KEMA)
- 3/4-8/19 Two (2) KFD Personnel (Battalion Chief and Captain) attended Homeland Security Grant-funded All-Hazards Incident Commander Training (5-days) in Honolulu, which was offered by Hawai'i-Emergency Management Agency (HI-EMA)

Strategic Initiative 3. Develop a plan, to include training needs, implementation strategies and a budget that will, in time, enable the department to provide emergency medical services and meet future needs.

Goal 3.2.4 Develop and train EMS leadership in order to advance fire-based EMS.

Responsibility: EMS Committee and Training Bureau

Performance Measure: EMS Captain trained and on board by end of FY2021

- 6/4/19 Kaua'i County Council approves \$130,834 for "KFD Utilization Study" Capital Improvement Project (CIP), which includes examining the feasibility of EMS Integration to KFD emergency response services.
- 5/20/19 Kaua'i Public Safety Partners (KFD, OSB, KEMA, AMR, Līhu'e ARFF, and PMRF) collaborate on National EMS Strong Week
- 5/13/19 Deputy Fire Chief coordinates Mayor Certificate for National EMS Strong Week (5/19-25/19)
- 5/6/17 Deputy Fire Chief assigns Firefighter 1 to develop Fire Chief GIS Dashboard integrating different map layers of Fire RMS Incident Data, High-Utilizer Patients, Fall Prevention Interventions, Critical Health Infrastructure locations, Fire Station/Lifeguard Tower Coverage Areas, EMS Medic Unit Locations, and Fire Protection Valuation

- 4/8-12/19 One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 3/21-22/19 Two (2) KFD Personnel attend Advanced Law Enforcement Rapid Response (ALERRT) Training (5-days)
- 3/15/19 Fire Service Trainer (EMS) will attend the Fire Department Instructors Conference (FDIC) in April 2019.

Goal 3.2.1 Conduct an assessment to determine the feasibility of a fire-based EMS.
Responsibility: EMS Committee
Performance Measure: Feasibility Study completed by end of FY2021

- 9/29/19 American Medical Response (AMR) provides Letter on Advanced Life Support Cancellation of Ambulance by Kaua'i Police Dispatch
- 9/23/19 Invitation for Bid (IFB) in re "KFD Utilization Study" Capital Improvement Project (CIP) with bid-opening scheduled for 10/23/19.
- 8/2/19 Meeting with American Medical Response (AMR) in re Advanced Life Support Cancellation of Ambulance by Kaua'i Police Dispatch
- 7/8/19 KFD received CIP Memorandum from Public Works in re \$130,834 for KFD Utilization Study
- 5/17/19 Kaua'i Island Chiefs Quarterly Meeting (KFD, Lihu'e ARFF, AMR) with invited guests new Kaua'i Police Chief and Deputy Police Chief; Discussion on Dispatch, Community Paramedicine, and Active Shooter/Hostile Event Response
- 5/9/19 Kaua'i High Utilizer Group (KHUG) Meeting with Twenty-three (23) Partners exploring methods to address high-frequency patients in the community and to decrease impact on the Kaua'i healthcare system.
- 4/2/19 Fire presented a \$100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/20/19 Testify at Senate Committee on Commerce, Consumer Protection, and Health in support of SCR 52 recommending amending the definition of Emergency Medical Technician- Basic (EMT-B) and Emergency Medical Technician-Paramedic (EMT-P) under Section 16-85-53.5, Hawai'i Administrative Rules
- 1/16/19 Three (3) KFD Personnel attend the Emergency Medical Services Advisory Committee (EMSAC) Quarterly Meeting in Honolulu

Strategic Initiative 4. Explore cost recovery and cost reduction opportunities related to rescues and other departmental services.

Goal 4.2.2 Recruit and train firefighters and Ocean Safety Bureau personnel in grant writing.
Responsibility: Administrative Bureau and Grant Committee
Performance Measure: Determine interested staff to join Grant Committee by March 2019; Train 50% of grant committee by September 2019; train remaining 50% by June 2020; Fully trained Grant Committee in place and operational by July 2020.

- 9/23/19 Assistance to Firefighters Grant (AFG) Award for Initial Attack Mini-Pumper - \$286,000 (90/10)

- 9/22/19 Staffing for Adequate Fire Emergency Response (SAFER) Grant Award for 12 Firefighter Positions (2nd Rescue Company for Hanalei Fire Station) – \$3.2 Million (75/25 3-year sliding)
- 9/1/19 Assistance to Firefighters Grant (AFG) Award for Extrication Training - \$22,000 (90/10)
- 8/12-14/19 One (1) KFD Personnel (FF3 Training) attended Fundamentals of Grant Management Training in Honolulu.
- 5/21/19 Grant & Capital Improvement Project Joint Committee Meeting
- 5/13/19 Deputy Fire Chief submitted 2013 SAFER Grant Closeout Reports
- 3/15/19 KFD submitted Staffing for Adequate Fire Emergency Response (SAFER) Grant requesting \$3,253,788 funding Twelve (12) Firefighter Positions; 1 new KFD Grant Writer authored this grant in tandem with Grant Mentor
- 2/11/19 Grant Committee Meeting with addition of Three (3) new KFD Grant Writers (2 Fire and 1 OSB)
- 1/28/19 Deputy Fire Chief issues a Memorandum for KFD Grant Committee Recruitment

Strategic Initiative 5. Update Project Information Documents (PIDs) for needed Capital Improvement Projects (CIP).

Goal 5.1.2

Kīlauea/Anahola Fire Station

Responsibility: Deputy Fire Chief and Capital Improvement Projects (CIP) Committee

Performance Measure: Commitments from Community Partners obtained by June 2019; Project Initiation Documents submitted by December 2019

- 9/27/19 Board Land & Natural Resources in re Management Right-of-Entry Permit to County of Kaua’i for Kepuhi Point, Wainiha
- 9/26/19 KFD Helicopter Pre-Bid Conference
- 9/23/19 Invitation for Bid (IFB) in re “KFD Utilization Study” Capital Improvement Project (CIP) with bid-opening scheduled for 10/23/19.
- 9/9/19 Six (6) Chiefs attend Climate Action & Resilience Planning Workshop
- 6/4/19 Kaua’i County Council approves \$130,834 for “KFD Utilization Study” Capital Improvement Project (CIP), which includes examining existing service level and future growth
- 5/3/19 Fire received preliminary notification in re Homeland Security Grant Funding for purchasing a new modular Training Facility
- 4/2/19 Fire presents \$100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/15/19 Mayor/Administration submit CIP Budget to County Council
- 2/27/19 Mayor/Administration approve CIP Project of \$100,000 Utilization Study (Keālia to Wainiha)
- 2/6/19 Submitted Project Initiation Document (PID) for Anahola Fire Station Regional Training Facility for CIP Budget consideration

Goal 5.2 Wainini Tower

Responsibility: Ocean Safety Bureau

Performance Measure: Develop risk assessment justification by June 2019; Develop proposal for Administration for new tower(s) based on assessment data by December 2019

- 8/27/19 OSB and COK Managing Director Meeting in re Queen's Bath Gate Daily Management
- 5/21/19 Kaua'i Lifeguard Association (KLA) Board Meeting with discussion of financial support for Wanini Lifeguard Tower Proposal
- 5/8/19 OSB Chief Kalani Vierra submits FY2020 Goals with details of developing Wanini Lifeguard Tower; Proposal is dependent upon the addition of 2.5 Ocean Safety Officer Positions
- 3/1/19 OSB initiates Wanini Roving Patrol Service with three (3) new Ocean Safety Officer Positions (2 Full-time and 1 Part-time)