

COUNTY OF KAUAI
Minutes of
OPEN SESSION TELECONFERENCE MEETING

Board/Commission	Kaua'i Fire Commission	Meeting Date	September 14, 2020
Location	Microsoft Teams Teleconference	Start of Meeting: 2:00 p.m.	2:41 p.m.
Present	Chair Alfredo Graces Jr; Vice Chair Jen Chahanovich; Commissioners: Linda Kaauwai-Iwamoto and Chad Pacheco. Also present: Board & Commissions Office Staff: Support Clerk Mercedes Omo; Administrator Ellen Ching; Office of the County Attorney: Deputy County Attorney Jenna Tatsey; Fire Department: Fire Chief Steven Goble; Assistant Fire Chief Solomon Kanoho and Chief's Secretary Sony Tamashiro.		
Excused	Commissioners Michael Martinez, Alfred Levinthol and Thomas Nizo		
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order		Chair Garces called the meeting to order at 2:00 p.m.
Roll Call to ascertain quorum		A roll call ensued with Commissioners Pacheco, Kaauwai-Iwamoto, Vice Chair Chahanovich and Chair Garces present to conduct business.
Chair's Comments/ Announcements	Next Regular Teleconference Monthly Meeting – 2 p.m. Monday, October 5, 2020. Executive Session to follow if needed. (Subject to change)	
Public Testimony	None.	
Approval of Minutes of August 3, 2020 Meeting	Chair Garces called for a motion to approve or amend the meeting minutes of August 3, 2020.	Vice Chair Chahanovich moved to approve the meeting minutes of August 3, 2020. Mr. Pacheco seconded. Hearing no objections. A roll call ensued with all four (4) commissioners present voting in favor of the motion. The motion carried 4:0.

SUBJECT	DISCUSSION	ACTION
Chief's Monthly Reports		Mr. Pacheco moved to receive the Chief's Monthly Reports. Vice Chair Chahanovich seconded. Hearing no objections. A roll call ensued with all four (4) commissioners present voting in favor of the motion. The motion carried 4:0.
Business KFC 2025-5	<u>Update on the Kauai Fire Department's audit on overtime usage</u>	
KFC 2020-7	<p><u>Update on the Kauai Fire Department's five (5) Year Strategic Plan meeting with Play Group Consultant Leslie Mullens. (On-going)</u></p> <p>Chief Goble reported that significant progress has been made to identify strategic priorities, action items and barriers. Ms. Mullens provided feedback and would work on drafting a proposal for the Commission to review hopefully by the October 5, 2020 meeting.</p>	
KFC 2020-12	<p><u>Fire Chief Steven Goble six-month performance evaluation for the period of July 1, 2021 through December 2020.</u></p> <p>Vice Chair Chahanovich stated that the current evaluation form was not sufficient enough to which the Commissioners agreed. She noted that it would be better to wait till next month when the rest of the Commissioners are present to give their input on the form before the Commission makes their final decision.</p> <p>Boards and Commission's Administrator Ellen Ching stated that she would work on some options for the Commission to consider by the Commission's next meeting in October.</p>	Ms. Kaauwai-Iwamoto moved to defer item KFC 2020-12 to the October meeting. Mr. Pacheco seconded. A roll call ensued with all four (4) commissioners present voting in favor of the motion. The motion carried 4:0.

SUBJECT	DISCUSSION	ACTION
	Chair Garces called for a motion to defer item KFC 2020-12 for continued discussion at the Commission’s next meeting in October.	
KFC 2020-13	<p><u>Discussion on reformatting the Chief’s Monthly Reports.</u></p> <p>Chief Goble requested additional time to provide input on reformatting the Chief’s Monthly Reports. He explained that the Department is still working on completing a five (5) year Strategic Plan</p>	
Executive Session KFC 2020-004	Pursuant to Hawai‘i Revised Statutes §92-4, §92-5 (a) (2) and (4), the purpose of this Executive Session is for the Commission to consult with its attorney on issues pertaining to the Commission’s powers, duties, privileges, immunities, and or liabilities as they may relate to matters concerning the Fire Chief’s performance evaluation.	No Executive Session needed.
Adjournment	With no further business to conduct, Chair Garces called for a motion to adjourn the meeting.	Ms. Kaauwai-Iwamoto moved to adjourn. Mr. Pacheco seconded. Hearing no objections. A roll call ensued with all four (4) commissioners present voting in favor of the motion. The motion carried 4:0. The meeting adjourned at 2:41 p.m.

Submitted by: _____
 Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
 Alfredo Garces Jr., Chair

- () Approved as circulated on
- () Approved as amended. See minutes of _____ meeting.