Alfredo Garces Jr.
Chair

Members:
Linda Kaauwai-Iwamoto
Alfred Levinthol
Michael Martinez
Chad Pacheco
Thomas Nizo

Jen Chahanovich
Vice Chair

RECEIVED
'20 JAN 28 P4:12
THE COUNTY CLERK
COUNTY OF KAUA'I

COUNTY OF KAUA'I FIRE COMMISSION
NOTICE OF MEETING AND AGENDA
Monday, February 3, 2020
2:00 p.m. or shortly thereafter
Mo'ikeha Building, Meeting Room 2A/B, 4444 Rice Street, Līhu'e, HI 96766

CALL TO ORDER

CHAIR'S COMMENTS/ANNOUNCEMENTS INCLUDING, BUT NOT LIMITED TO:

Next Regular Monthly Meeting – 2 p.m. on **Monday, April 6, 2020** at the Mo'ikeha Meeting Rooms 2A/2B. Executive Session to follow.

APPROVAL OF MINUTES

- Regular Open Session Meeting Minutes of January 6, 2020

RECOGNITION FOR EMPLOYEES OF THE MONTH

- Fiscal Officer Kathy Tanita

RECIEPT OF MONTHLY REPORTS AS OF DECEMBER 31, 2019

1. Chief's Activities & Events
2. Bureau Reports
3. Fiscal Report
4. Daily Flight Hours and Alarm Data
5. Strategic Plan
6. Letters of Commendations
7. Chief's announcements and other pertinent updates

BUSINESS

KFC 2020-1 Discussion and decision-making on interview questions recommended by Permitted Interaction Group No. 4.

KFC 2020-5 Update on the audit that is being conducted on the Kaua'i Fire Department to address overtime use.

KFC 2020-6 Discussion and decision-making on rescinding a motion that was previously adopted by the Fire Commission to provide Interim Fire Chief Robert Westerman with vehicle allowance.

EXECUTIVE SESSION

ES KFC 2018-002 Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this item. (On-going)

ES KFC 2020-03 Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to interview questions that was presented by the Permitted Interaction Group No. 4.

ES KFC 2020-004 Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve or amend the Executive Session minutes of December 12, 2019 and January 6, 2020 to consult with its attorney on issues pertaining to the Commission's powers, privileges, immunities, and or liabilities as they may relate to these items.

RETURN TO OPEN SESSION TO RATIFY THE ACTIONS TAKEN IN EXECUTIVE SESSION FOR ITEMS ES KFC 2018-002, ES KFC 2020-001, ES KFC 2020-002 and ES KFC 2020-003.

NOTICE OF EXECUTIVE SESSION

Pursuant to Hawai'i Revised Statutes, ("H.R.S.") §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and §92-9 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.

ADJOURNMENT

cc: First Deputy County Attorney Nicholas Courson
Interim Fire Chief Robert Westerman

PUBLIC COMMENTS and TESTIMONY

Persons wishing to offer comments are encouraged to submit written testimony at least 24 hours prior to the meeting indicating:

1. Your name and if applicable, your position/title and organization you are representing;
2. The agenda item that you are providing comments on; and
3. Whether you will be testifying in person or submitting written comments only.
4. If you are unable to submit your testimony at least 24 hours prior to the meeting, please provide ten (10) copies of your written testimony at the meeting.

While every effort will be made to copy, organize, and collate all testimony received, materials received on the day of the meeting or improperly identified may be distributed to the members after the meeting is concluded.

The length of time allocated to persons wishing to present verbal testimony may be limited at the discretion of the chairperson or presiding member.

Send written testimony to:

Kaua'i Fire Commission
Office of Boards and Commissions
4444 Rice Street, Suite 150
Līhu'e, HI 96766
mromo@kauai.gov Phone: 241-4920 Fax: 241-5127

Special Assistance

If you need an auxiliary aid/ service or other accommodation due to a disability, contact Anela Segreti at (808) 241-4917 and email segreti@kauai.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

Event Detail

<< All Events

Fire Commission Meeting

Monday, February 3, 2020 @ 2:00 PM - 4:30 PM

This notice is to satisfy the notice requirement of Hawaii Revised Statutes (HRS) Section 92-7.

Click on the link below for a pdf file of the posted agenda

02-03-2020 Agenda

When & Where

Date / Time

Monday, February 3, 2020 @ 2:00 PM - 4:30 PM
Hawaiian Standard Time

Venue

Lihue Civic Center - Moikeha 2A/2B
4444 Rice St, Lihue, HI 96766, USA

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DRAFT To Be Approved

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Commission	**Kaua'i Fire Commission**	Meeting Date	**January 6, 2020**
Location	Mo`ikeha Building – Meeting Room 2A/B	Start of Meeting: 2:06 p.m.	End of Meeting: 4:06 p.m.
Present	Chair Alfredo Garces Jr.; Vice Chair Jen Chahanovich; Commissioners: Linda Kaauwai-Iwamoto; Alfred Levinthol, Michael Martinez and Chad Pacheco. Also present: Board & Commissions Office Staff: Support Clerk Mercedes Omo; Administrator Ellen Ching; Office of the County Attorney: First Deputy County Attorney Nicholas R. Courson; Fire Department: Battalion Fire Chief/Temporary Assigned Assistant Fire Chief Solomon Kanoho; Ocean Safety Captain Tyrus Siale and Ocean Safety Lieutenant Kleve Zarbaugh.		
Excused	Commissioner Thomas Nizo		
Testimony	Mr. Pono Van Gieson (ES KPC 2018-002)		

SUBJECT	DISCUSSION	ACTION
Call To Order		Chair Garces called the meeting to order at 2:06 p.m. with six (6) commissioners present to conduct business.
Chair's Comments/ Announcements	Next Regular Monthly Meeting – 2 p.m. on **Monday, February 3, 2020** at the Mo'ikeha Meeting Rooms 2A/2B. Executive Session to follow.	
Approval of Minutes	Chair Garces called for a motion to approve or amend the Regular Open Session Minutes of November 19, 2019. Chair Garces called for a motion to approve or amend the Special Open Session Minutes of December 2, 2019. He requested that a correction needed to be made on page nine (9) of the meeting minutes under the heading ratification of the actions taken in Executive Session. The correct number of candidates moving forward to the essay phase of the hiring process should have been seventeen (17) candidates and not seven (7) candidates. Staff acknowledged Chair Garces's request and would make the necessary correction.	Ms. Iwamoto moved to approve the minutes of the Commission's November 19, 2019 meeting as circulated. Mr. Pacheco seconded the motion. The motion carried 6:0. Mr. Martinez moved to amend the minutes of the Commission's special meeting of December 2, 2019. Mr. Levinthol seconded the motion. The motion carried 6:0.

SUBJECT	DISCUSSION	ACTION
Employees Recognition	• Ocean Safety Officer II Josh Lindstedt was recognized by temporary assigned Assistant Fire Chief Kanoho as the Fire Department's December Mānā Kina Kai Employee of the Month. As a leader of the North shore Ocean Safety personnel, Mr. Lindstedt ability to make split decisions on public safety and life threatening calls has gained him great respect from his co-workers. His professionalism and work ethics and dedication to public safety has earned him the right to be nominated as Employee of the Month. • Fire Recue Specialist Alan Satta was recognized as the Fire Department's November Employee of the Month. Mr. Satta is an integral part of KFD's vision of striving for excellent, prevention and emergency response and was instrumental in two recent rescues including doing recovery work on the recent helicopter crash. His work also includes assisting the Office on Elderly Affairs by being the Kupuna fall prevention training coordinator. He is also the eastside coordinator for the CPR ADA training program which teaches hands-only CPR to students and faculty for both, public and private and for the community. In conjunction to these program FRS Satta remains proficient in his duties as a fire rescue specialist and is a highly respected member of Rescue III in Līhu'e. • Administrative Officer Kathy Tanita (The recognition for Ms. Tanita was deferred to the Commission's February 3, 2020 meeting)n	At 2:25 p.m. Chair Garces called for a five minute recess for photo-op. At 2:27 p.m. Chair Garces called the meeting back to order.
Chief's Monthly Reports as of November 30, 2019	1. Chief's Activities & Events 2. Bureau Reports 3. Fiscal Report 4. Daily Flight Hours and Alarm Data 5. Strategic Initiatives and Goals 6. Chief's announcements and other pertinent updates 7. Commendations	

SUBJECT	DISCUSSION	ACTION
	Battalion Chief Kanoho gave an overview of the Chief's Monthly Reports highlighting with work done by personnel to finalize meetings with the Department of Purchasing for the Department's new training facility at the old Honsador Facility in Līhu'e. Other highlights include a donation of a Matson container for the ocean safety bureau to utilize as a storage container and the possible implementation of the Fire Department's Junior Firefighter Program, completion of the fire captain's certification under the Blue Card Command followed by the certification of the Department's Fire Fighter III's. Chair Garces thanked B/C Kanoho for the information, then called for a motion to receive the Chief's Monthly Reports.	Ms. Chahanovich moved to receive the Chief's Monthly Reports. Mr. Martinez seconded the motion. The motion carried 6:0.
Business KFC 2020-1	Presentation by Permitted Interaction Group No. 4 on its recommendations for interview questions. Chair Garces invited testimony from the audience. There being no public testimony, he called for a motion to defer item KFC 2020-1.	Mr. Martinez moved to defer item KFC 2020-1. Mr. Pacheco seconded the motion. The motion carried 6:0.
KFC 2020-2	Receipt of letters of recommendation addressed to the Kaua'i Fire Commission. Chair Garces invited public testimony from the audience. The being no public testimony, Chair Garces called for a motion to acknowledge the receipt of the letters of recommendations.	Ms. Iwamoto moved to acknowledge the receipt of the letters. Mr. Pacheco seconded the motion. The motion carried 6: 0.
KFC 2020-3	Discussion and decision-making on requesting input from Mayor Kawakami and Kaua'i District Union Representative Brian Doo regarding the qualities and traits they feel are essential and important in the new Fire Chief. Chair Garces invited public testimony from the audience. The being no public testimony, Chair Garces called for a motion and a second, then discussion. Mr. Martinez stated that he's in favor of requesting	Ms. Iwamoto moved to request input from Mayor Kawakami and Kaua'i District Union Rep. Brian Doo. Mr. Pacheco seconded. The motion carried 6:0.

SUBJECT	DISCUSSION	ACTION
KFC 2020-4	Discussion and decision-making on requesting information from Chair Arryl Kaneshiro on an audit that is being conducted on the Kaua'i Fire Department to address overtime.	Mr. Pacheco moved to request information on the audit from Council Chair Arryl Kaneshiro. Mr. Martinez seconded the motion. The motion carried 6:0.
KFC 2020-5	Approval of the Fire Commission's Meeting Schedule for calendar year 2020.	Ms. Chahanovich moved to approve the 2020 Meeting Schedule as submitted. Mr. Pacheco seconded the motion. The motion carried 6:0.
Executive Session KFC 2018-002	Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss the hiring of a new Fire Chief and other related matters where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this item. (On-going)	At 2:30 p.m. Ms. Ching cited the following Executive Session items to take the meeting into Executive Session.
ES KFC 2020-001	Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to deliberate and make decisions on a list of candidates the Permitted Interaction Group No. 3 is recommending to move forward to the interview phase of the hiring process. The further purpose is to discuss each individual candidates qualifications' where consideration of matters affecting privacy will be involved and to consult with the Commission's legal counsel on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this item.	
ES KFC 2020-002	Pursuant to Hawai'i Revised Statutes §92-4 and §92-5 (a) and (2) and (4), the purpose of this Executive Session is for the Commission to discuss a communication dated December 7, 2019 from Mr. Jeff Murray where consideration of matters affecting privacy will be involved, and to consult with its attorney on questions and issues pertaining to the Commission's powers, duties, privileges, immunities and liabilities as they may relate to this item.	

SUBJECT	DISCUSSION	ACTION
ES KFC 2020-003	Pursuant to Hawai'i Revised Statutes §92-4, §92-5 (a) (4), §92-9 (a) (1-4) and (b), the purpose of this Executive Session is for the Commission to approve or amend the Executive Session minutes of November 19, 2019 and December 2, 2019 and to consult with its attorney on issues pertaining to the Commission's powers, privileges, immunities, and or liabilities as they may relate to these items.	
Testimony	Chair Garces noted that there was one member of the public who wanted to testify on item ES KFC 2018-002. He called Mr. Pono Van Gieson to the address the Commission and explained to him about the three minute rule on giving testimony. Mr. Van Gieson introduced himself as a candidate vying for the Fire Chief's position in the Kaua'i Fire Department. He testified that his goal for appearing before the Commission today was to demonstrate his commitment to the Commission's hiring process. He shared that although he's lived on the east coast for the vast majority of his life he has deep Hawaiian family roots and his values comes from his father who is of Hawaiian ancestry and who lives on the island of O'ahu. He stated that he also has family on Kaua'i and that his grandfather was born on the north shore in Hanalei. He also shared that in the Washington D.C. area they have a very active Hawaiian community in which he serves as the Vice President for the community's Hawaiian society club. He has been involved with the King Kamehameha lei draping ceremonies at the Capital in Washington D.C. for decades and that he and his family has been involved with many different Halau and most recently with the e' la e Hawaiian cultural center Halau who he children dances for Kumu Hula Trinay Trinidad. He asked the Commissioners if they haven't already to look at his resume, his cover letter and his responses to the essay questions because it will demonstrate his thirty-one years of experience in the fire rescue community of which the last twelve was in active officer roles with a background in EMS, fire rescue, hazardous materials and multi-disciplines. His educational background is unique in that he has a bachelor's degree three of which is EMS degrees and a master	

SUBJECT	DISCUSSION	ACTION
	degree in industrial organization psychology which is a graduate level in Human Resource and EEO. In ending, Mr. Van Gieson thanked the Commissioners for giving him the opportunity to speak on his own behalf and that his desire to move forward in the hiring process is very strong. With no further testimony, Chair Garces called for a motion to enter into Executive Session.	Mr. Pacheco moved to enter into Executive Session. Ms. Chahanovich seconded the motion. The motion carried 6:0. At 2:45 p.m. the Commissioners entered into Executive Session.
Return to Open Session to ratify the actions taken in Executive Session	At 3:54 p.m. the Commissioners reconvened in Open Session. Mr. Martinez left the meeting. With five (5) Commissioners present, Chair Garces called for a motion to ratify the actions taken in Executive Session.	Mr. Pacheco moved to ratify the actions taken in Executive Session. Ms. Iwamoto seconded the motion. The motion carried 5:0. ES KFC 2018-002: (On-going) ES KFC 2020-001: Presentation by the Permitted Interaction Group on a list of ten (10) candidates who the Group is recommending moving forward to the interview phase of the hiring process and the candidates who would not. ES KFC 2020-002: A motion carried 5:0 to only notify the candidates who were not invited to take part in the essay phase of the hiring process.

SUBJECT	DISCUSSION	ACTION
Adjournment	Prior to adjourning the meeting, Chair Garces stated that he was just informed that someone in the audience wanted to testify on item ES 2018-002. Mr. Greg Morishige testified that he applied for the fire chief's position and he was wondering where in the hiring process the Commission is at right now and if the Commission already did the interviews and was ready to hire the new Fire Chief. Mr. Courson explained to Mr. Morishige that this is the time for the Commission to receive his testimony and not to address any of his questions and that he should know that other people have asked the same questions. Mr. Morishige thanked Mr. Courson for the clarification. He testified that he was among the five or six candidates who the Commission deemed not qualified to participate in the interviews. Also, at the Commission's first hiring process he was told by the Commission that he didn't qualify because he did not have a four-year college degree. He stated that has worked for the Kaua'i Fire Department for thirty years and before that three years as a police officer in the Kaua'i Police Department. So the question is why he wasn't given a chance to come in to do an interview and why does he need to have a four-year degree. He shared that in his years working in the Kaua'i Fire Department he has worked his way up to a Battalion Chief which is the second highest rank in the Kaua'i Fire Department because during his time there were no assistant fire chief positons. So his question again, why didn't he qualify to be invited to the interview portion of the hiring process? He questions the Commission's hiring of Robert Westerman on an 89 day hire because during his time as a Battalion Chief for the Kaua'i Fire Department, two of his men left the Department because of drug use and till this day the Department has done nothing to implement a drug program and then two years he retires from the Department. In ending, Mr. Morishige stated that the Commission needs to hire a person who knows the ins and out of the Kaua'i Fire Department and although he doesn't have a degree he does know the ins and out of the Kaua'i Fire Department.	

SUBJECT	DISCUSSION	ACTION
	Chair Garces thanked Mr. Morishige for his testimony. With no further business, Chair Garces called for a motion to adjourn the meeting.	Mr. Pacheco moved to adjourn the meeting. Ms. Chahanovich seconded the motion. The motion carried 5:0. At 4:06 p.m. the meeting adjourned.

Submitted by: _____
Mercedes Omo, Staff Support Clerk

Reviewed and Approved by: _____
Alfredo Garces Jr., Chair

( ) Approved as circulated on
( ) Approved as amended. See minutes of _____ meeting.

MEMORANDUM

TO: Kaua`i Fire Commission

FROM: Robert F. Westerman, Fire Chief

DATE: January 24, 2020

RE: **Fire Commission Report for the Month of December 2019**

DEPUTY CHIEF OF THE DEPARTMENT

- Meetings:
  - Fire Commission Meeting
  - Special Fire Commission Meeting
  - KFD Executive Staff Meeting
  - KFD Expanded Staff Meeting
  - KFD Budget Core Meeting
  - KFD Contracts & Procurement Meeting
  - KFD Equipment Committee Meeting
  - KFD Safety Committee Meeting
  - KFD Grant Committee Meeting
  - KFD All Hazards Incident Management Team (AHIMT) & Exercise Planning
  - KFD Training Facility Meeting
  - KFD Utilization Study Procurement
  - FOKFD/KFD/Lihue ARFF Jr. Firefighter Meeting
  - USLA Conference – Kaua'i Marriott
  - Queens Bath Meeting
  - Waimea Health Academy EMS
  - Helicopter RFR Money Bill
  - Kaua'i Chiefs Quaterly Breakfast Meeting
  - IT Steering Committee Meeting
- Federal:
- State:
- Council:
- County:
  - Mayor Health & Safety Platoon Meetings
  - Mayor Full Cabinet Meeting
  - Common Driveways Meeting – Planning Department
  - Hanakāpī'ai Bridge – Mayor's Office
  - New Engine 3 Blessing – Historic County Building
  - Planning Commission Meeting – Hanakāpī'ai Bridge
  - American Red Cross Kauai Advisory Council Meeting
  - Special Fire Commission Meeting
  - New Tsunami Modeling for Nāwiliwili and Port Allen – KEMA EOC

- Hoike Holiday Message – Mayor's Office
- COK Holly Jolly Event
- Drone Mapping Meeting – COK Parks & Recreation

- Community Engagement:
  - Adolescent Treatment & Healing Center – Grand Opening
  - Kilauea Neighborhood Association (KNA) Meeting
  - Kauai Lifeguard Association (KLA) Board Meeting
  - Kapa'a CERT Graduation
  - Kaua'i Chamber of Commerce Annual Meeting
- Professional Development:
- Community Service:

FIRE OPERATIONS

*Incident Count by Fire Station/Company for **12/1/2019 to 12/31/2019**

	Total	BC	RS3	ST 1	ST 2	ST 3	ST 4	ST 5	ST 6	ST 7	ST 8
Ruptures / Explosion	**0**	0	0	0	0	0	0	0	0	0	0
Hazardous Condition	**4**	0	0	0	1	0	0	1	0	1	1
Service Call	**27**	0	0	3	2	10	3	0	0	3	6
Good Intent	**61**	0	7	11	5	7	15	2	2	5	7
False Call	**27**	0	1	9	4	4	2	2	0	2	3
Severe Weather	**2**	0	0	1	0	0	0	0	1	0	0
Other	**0**	0	0	0	0	0	0	0	0	0	0
EMS / Rescue	**436**	0	38	50	64	81	58	44	26	26	49
Extrication Rescue	**0**	0	0	0	0	0	0	0	0	0	0
Search For Lost Person	**0**	0	0	0	0	0	0	0	0	0	0
Fire	**26**	0	1	4	4	2	1	0	6	4	4
Water Rescue	**0**	0	0	0	0	0	0	0	0	0	0
Total	**583**	**0**	**47**	**78**	**80**	**104**	**79**	**49**	**35**	**41**	**70**

TRAINING BUREAU

Line

- On Duty hose handling class (20 crews)

Bureau

- Initial planning meeting with Fire Ground Operations for Standpipe Class

PREVENTION BUREAU

	December 2019	FYTD 19/20	FYTD 18/19
Fire Investigation	1	6	10
Additional Dwelling Unit Permit Applications	3	25	45
Building Permit Plan Review	24	281	435
Planning Department Review	0	23	19
Certificate of Occupancy Inspection	9	33	37
Business Occupancy Inspection	8	38	186
Witness Acceptance Tests	1	17	17
Fire Extinguisher Training	0	9	9
Fire Safety Presentation	0	6	9
Telephone Inquiries	65	393	414
Complaint Investigations	0	2	7
Sparky Presentation	2	3	2
Fireworks Displays & Inspections	16	18	19
Misc. Activities	20	131	135
TOTAL	149	985	1344

Fire Investigations

- Structure Fire – Kīlauea

Fire Extinguisher Training

- n/a

Fireworks displays & Inspections

- Waimea Big Save
- Salt Pond Country Store
- ʻEleʻele Big Save
- Kōloa Big Save
- Pacific Fireworks
- Safeway Līhuʻe
- Costco
- Times Līhuʻe
- Longs Līhuʻe
- Walmart
- Longs Kapaʻa
- Foodland Kapaʻa
- Safeway Kapaʻa
- Times Kapaʻa
- Foodland Princeville
- Hanalei Big Save

Fire Safety Presentation

- n/a

Complaint Investigation

- n/a

Additional Dwelling Unit (ADU) Permit Application

- Waipua St. Kīlauea R-6/8" Y
- Inouye St. Līhuʻe R-6/8" Y
- Onu Pl. Kalāheo R-2/6" Y

Planning Department Review

- n/a

Certificate of Occupancy Inspection

- New office in Moloa'a
- Cliffs at Princeville – 8 units

Business Occupancy Inspection

- Re-inspect McDonalds Walmart
- Kīlauea Elementary
- Hanalei Elementary
- Kōloa Elementary
- Kaua'i High School
- Kalāheo Elementary
- Waimea High School
- Kapa'a Middle School

Witness Acceptance Tests

- Fire Alarm Test – Cost-U-Less building

Sparky Presentation –

- Lights on Rice Christmas Parade
- Waimea Christmas Parade

Miscellaneous Activities

- Staff meeting
- Meeting with Planning Dept. regarding common driveways
- Jr. Firefighter program test run
- Meeting with Water Dept. regarding new baseyard building
- Interview and interrogation class
- Meeting with Planning, Board of Realtors, CAK, Chamber of Commerce regarding common driveways
- Target Solutions
- Process firecracker permits
- Temporary Structure Permit – Kīlauea
- Fire Investigation training
- Planning Commission meeting regarding common driveways
- Temporary Structure Permit – Hanalei
- CFI Trainer
- Process firecracker permits

OCEAN SAFETY BUREAU

- USLA BOD & Educational Conference
- Rescue Jet Ski clinic at Kalapaki Beach
- State Drowning prevention meeting
- Fire/OSB Christmas party
- OSB trailer in Lights on Rice Street Xmas parade
- Drowning at Poipu Sheraton – Surf school student
- Drowning at Hanakapiai Beach – Male visitor from China
- Stormy Ocean conditions on Xmas eve – Island wide

OSB Training: FY19/20 – December	**Hours**	**FYTD Hours**	**Last FYTD 18/19**
Rescue Craft Clinic - USLA	64		
USLA Conference	88		
Total Training Hours	**152**	**622**	

OSB Prevention Trailer/Community: FY19/20 – December	**Hours**	**FYTD Hours**	**Last FYTD 18/19**
Lights on Rice Street Christmas Parade	18		
State Drowning Committee Meeting	4		
Total Prevention Hours	**22**	**135**	

OSB Stats FY19/20	FYTD 19/20 December	FYTD 19/20	FYTD 18/19 December
Rescue	15	80	120
Jet Ski Rescue	0	2	6
Assist	0	0	19
Preventative Actions	281	1,616	67,085
1st Aids	99	851	3,625
Public Contact	9,600	50,888	97,255
Beach Attendance	159,541	886,382	1,070,070

ROVING PATROL JETSKI

OSB Roving Patrol Stats FY19/20	FYTD 19/20 December	FYTD 19/20	Last FYTD 18/19 December
Jet Ski Rescue	2	15	17
Jet Ski Assist	0	0	10
Other Rescue	6	27	5
Other Assists	0	0	13
Preventative Actions	30	252	3,065
First Aids	15	102	234
Public Contact	1,036	4,749	5,792
Beach Attendance	30,627	155,844	69,304

DROWNING STATISTICS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2012	1	0	0	0	0	0	1	0	0	0	0	0	2
2013	3	5	2	1	0	1	2	1	1	0	1	0	17
2014	0	0	1	1	0	1	0	1	1	0	0	1	6
2015	0	0	4	0	0	0	0	0	0	2	0	0	6
2016	0	3	0	1	2	0	1	2	1	0	3	1	14
2017	3	1	1	2	1	0	0	0	1	0	1	1	10
2018	1	0	1	1	0	1	0	1	0	0	0	1	6
2019	1	2	4	3	1	1	1	2	0	2	0	2	19

LIFEGUARD TOWER/ROVING PATROL UPDATES

Ke`e Tower

- 12/22/19 – Drowning/Major Medical, 27 yo male visitor caught in rip current, 27 yo male was brought to Kē'ē Beach via Jet Ski, victim was unconscious. Performed CPR for approx 25 minutes until paramedic told us to stop.

Ha'ena Tower

- 12/15/19 – Treat for laceration to head – struck by surfboard
- 12/17/19 – Rescue female visitor snorkeler in distressed caught in rip at Tunnels Beach, disregard for no swimming/snorkeling signs posted.
- 12/27/19 – Rescue 61 yo male visitor and 17 yo female visitor swimmers in distress caught in rip current, disregard for signs posted, LG brought them to shore safely.
- 12/29/19 – Rescue, 47 yo male visitor, swimmer in distress, brought to shore with rescue tube.
- 12/29/19 – Rescue, 35 yo male visitor, snorkeler in distress, brought to shore with rescue board.

Hanalei Pine Trees Tower

- 12/23/19 – Rescue, 13 yo male visitor, swimmer in distress, assist with rescue board.
- 12/28/19 – Rescue, 44 yo male visitor, swimmer in distress, assist with rescue board.

Hanalei Pavilion Tower

- 12/26/19 – Rescue 62 yo female swimmer in distress, disregard for posted rip current and no swimming signs.

- 12/16/19 – Major Medical, 58 yo male subject with chief complaint of sharp chest pain radiated to left shoulder after board hit him in the back of the neck. Patient had heart bypass surgery 5 years ago. Patient was talking and sitting in position of comfort, B.P. 196/102 SOP93 HR93 rapid. Patient was checked and put on O2 NC@4LPM and cleaned wound, then transferred to Station 1 and Medics.
- 12/22/19 – Rescue, 35 yo female visitor bodyboarding, brought to shore with rescue board and rescue tube.
- 12/22/19 – Rescue 42 yo female resident, bodyboarding became distressed, LG brought to shore and administered O2.
- 12/27/19 – Rescue 10 yo female visitor swimming caught in rip current, LG brought to shore with rescue board.
- 12/29/19 – Ocean Incident, 13 yo female in surfing accident, LG pulled victim from water, patient complaining of back and shoulder pain, LG took c-spine precautions and immobilized pt until Fire and Medics arrived.

Anahola Tower

Keālia Tower

- 12/07/19 – Major Medical, 70 yo male injured bodyboarding, went over falls face first, chief complaint pain in neck and tingling sensation in both hands through fingers lifeguards applied cervical collar and were assisted by Fire and Medics getting patient onto backboard into ambulance, patient released to ambulance for further medical attention.

Lydgate Tower

- 12/08/19 – Major Medical, 12 yo male victim was in the back of truck bed. Driver tried to drive on narrow embankment of sand and truck flipped sideways. Main victim hit head and loss consciousness. Also had big laceration in between index and thumb of his left hand. LG 56 arrived on scene and victim was conscious and alert. Victim already had a towel and compressed the wound. Fire and medics arrived shortly after.
- 12/11/19 – Major Medical, 36 yo male surfer caught in rip current. Lost his surfboard near the Lydgate pond rip current fronting the tower. LG 23 grabbed board off the rocks and brought it to him. He came to shore on his own and LG 30 administered O2 thru non rebreather mask.
- 12/27/19 – Major Medical infant, female visitor had seizure, rendered O2 (oxygen) BVM.
- 12/20/19 – Ocean Incident, treated 11 yo girl with Portuguese man-o-war sting. Signs posted.

Po`ipū Tower

- 12/03/19 – Beach Incident, nnotified South Captain of hazardous coconut trees in park. Third notice due to overgrown coconut trees. Falling coconuts and fronds.
- 12/23/19 – Drowning/Major Medical, 60 yo male visitor pulled from water (fronting Kiahuna) with c-spine precautions by surf lesson instructors, after falling/going unconscious during lesson. Victim was face down and not responding, it took approximately 10 seconds to reach victim and approx. 1 min to get him on shore. Victim was blue from his neck up by the time he reached shore. Bystanders and instructors began chest compressions until Fire, Lifeguards and Medic arrived, high performance cpr and c-spine immobilization.
- 12/23/19 – Rescue 13 yo male visitor on body board was getting pulled out by rip on west end of Brenneckes. LG swam out with tube and fins, made contact, tubed kid, unhooked his body board leash from his wrist, swam him out with rip through surf, then back around to shore. No further assistance needed.
- 12/23/19 – Rescue 27 yo male visitor on body board was getting pulled out by rip on west end of Brenneckes after trying to help a kid (the one LG rescued). After bringing kid to shore, LG

swam back out with tube and fins and assisted him out through rip and back around to shore. No further assistance needed.

Nukumoi Tower

- 12/02/19 – Ocean Incident, shark sighting in Waiohai Bay at 1615, public warned via loud speaker at both Po'ipū and Nukumoi towers. Signs posted at Nukumoi point and in Waiohai Bay.
- 12/23/19 – Rescue 35 yo male and 35 yo female, two victims near drowning incident, LG got them within 20 seconds and brought them to shore.
- 12/29/19 – Rescue two visitors, female and male both unconscious and four other victims near drowning but brought to shore safely by LG 25. LG 22 performed CPR on male victim in water on rescue board, victim regained consciousness, other LG 53 brought female victim to shore and performed CPR, and victim regained a pulse, administered O2 for both patients.

East Roving Patrol

- 12/28/19 – Rescue, 12 yo male resident was sucked out in a rip current along the break wall. LG paddled out on rescue board and brought the subject in. Patient was fine and didn't need medical attention.

Salt Pond Tower

- 12/18/19 – Rescue 58 yo female visitor, inexperienced snorkeler became distressed, blown out by wind, unable to swim back to shore.

Kekaha Tower

- 12/20/19 – Rescue 56 yo male visitor, inexperienced swimmer in distress, with disregard for rip signs posted, LG responded with ATV, fins and rescue tube and brought victim back to shore.
- 12/29/19 – Rescue two swimmers in distress that got swept out and caught in rip current, LG brought safely to shore.
- 12/29/19 – Major Medical 53 yo male visitor, Dispatch call for victim being pulled from water with cpr in progress fronting Kekaha tower.

South/West Roving Patrol

- 12/18/19 – Major Medical, 70 yo male visitor, inexperienced, attempting wave riding on boogie board at Brenneckes Beach, struck head on rock, LG administered O2 and aide rendered.
- 12/25/19 – Rescue 18 yo male resident bodysurfing/swimming at Brenneckes, victim caught in rip current with inadequate equipment and became distressed, LGs responded with rove truck, rescue tube and fins and brought victim to shore. Disregarded warning signs posted.

Wanini Roving Patrol

- 12/07/19 – Beach Incident, funeral service paddle out. Assisted with service as water safety with jet ski.
- 12/07/19 – Ocean Incident, broken down boat in the middle of the bay. Assisted back to Hanalei boat ramp.
- 12/30/19 – Rescue 73 yo male visitor bodyboarding and became distress.
- 12/23/19 – Ocean Incident/Drowning - 1300 Sunday December 22 2019: North roving ski dispatched to Hanakāpī'ai Beach for a swimmer in distress. Launched from Hanalei boat ramp. Arrived on scene @ Hanakāpī'ai Beach, bystanders on beach were pointing towards the left so we began a coastal search westward. Assisted by Fire Ski and Air 1. 20 minutes later on our search back northward between "2-door cave" and Hanakāpī'ai Beach, about 1/4 mile offshore, Air 1 spotted victim floating, facing head down in the outside current/rubbish line. Victim appeared to be an Asian male in his 20s. No pulse or sign of life. We placed him face down on

the North Ski sled, secured by my grabber, and transported victim to Kē'ē Beach where Fire and Medics took over.

- 12/30/19 – Rescue young kids getting pulled out in rip current directly in form of Pavilion tower. Signs were posted and PAs made.
- 12/31/19 – Rescue swimmer in distress at Lumaha'I Beach. Large swell with dangerous shore break and strong rip currents. Picked up by north ski. Conscious and breathing. Complaining of minor scrapes and dizziness. Dropped LG 29 and victim on beach, waited outside surf while he assessed victim. Fire and medics took over a short while after. *While waiting on ski outside of shore break, did a check down Lumaha'i Beach and rescued another swimmer, about halfway down the beach, who was swept out in a rip current. He was conscious and breathing as well.

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020

Percent of FY Expended	50.00%
Percent of FY Remaining	50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE ADMINISTRATION				
001-1101-566.01-01 REG SAL	**$ 1,198,660.00**	**$ 1,121,035.00**	**$ 512,146.14**	**$ 608,888.86**
001-1101-566.01-05 VAC P/O	**$ 1.00**	**$ 48,565.00**	**$ 48,564.73**	**$ 0.27**
001-1101-566.02-01 REG OT	**$ 69,632.00**	**$ 69,632.00**	**$ 40,206.52**	**$ 29,425.48**
Overtime	$ 7,632.00	$ 7,632.00	$ 29,362.36	$ (21,730.36)
Holiday Pay	$ 62,000.00	$ 62,000.00	$ 10,844.16	$ 51,155.84
001-1101-566.02-03 R/R OT	**$ 57,003.00**	**$ 57,003.00**	**$ 28,631.34**	**$ 28,371.66**
001-1101-566.03-01 PREM PAY	**$ 16,141.00**	**$ 16,141.00**	**$ 8,165.73**	**$ 7,975.27**
Temporary Assignment	$ 4,500.00	$ 4,500.00	$ 387.36	$ 4,112.64
Scheduled Overtime	$ 10,739.00	$ 10,739.00	$ 5,525.96	$ 5,213.04
Night Shift Premium	$ 200.00	$ 200.00	$ 26.41	$ 173.59
Meals	$ 700.00	$ 700.00	$ 126.00	$ 574.00
Temporary Differential	$ 1.00	$ 1.00	$ -	$ 1.00
Bureau Opp Benefit Incentive	$ 1.00	$ 1.00	$ 2,100.00	$ (2,099.00)
001-1101-566.05-01 SS CONTR	$ 48,721.00	$ 48,721.00	$ 21,279.20	$ 27,441.80
001-1101-566.05-02 HF CONTR	$ 107,485.00	$ 107,485.00	$ 44,591.13	$ 62,893.87
001-1101-566.05-03 RET CONTR	$ 416,825.00	$ 416,825.00	$ 183,573.76	$ 233,251.24
001-1101-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.05-05 W/C MED	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.05-09 MILEAGE	$ 1,000.00	$ 1,000.00	$ 159.91	$ 840.09
001-1101-566.05-12 OTHER POST E	$ 292,920.00	$ 292,920.00	$ 119,528.57	$ 173,391.43
001-1101-566.10-03 TELEPHONE	$ 38,040.00	$ 38,040.00	$ 19,036.00	$ 19,004.00
001-1101-566.24-00 TRAINING	$ 3,500.00	$ 3,500.00	$ -	$ 3,500.00
001-1101-566.30-00 OTHER SVCS	**$ 35,000.00**	**$ 35,000.00**	**$ 20,688.05**	**$ 14,311.95**
CERT Prog & Fingerpmt& Backgrd Chks	$ 35,000.00	$ 35,000.00	$ 20,688.05	$ 14,311.95
001-1101-566.31-00 DUES/SUBS	$ 2,000.00	$ 2,000.00	$ 286.00	$ 1,714.00
001-1101-566.32-00 CONSULTANT :	$ 25,000.00	$ 30,128.00	$ 30,127.92	$ 0.08
001-1101-566.35-00 SPEC PROJ	$ 7,000.00	$ 7,000.00	$ 281.29	$ 6,718.71
001-1101-566.41-01 BUILDING	$ 9,551.00	$ 9,551.00	$ 6,957.00	$ 2,594.00
001-1101-566.41-03 OTH RENTAL	$ -	$ -	$ -	$ -
001-1101-566.43-01 R&M BLDG	$ 1.00	$ 1.00	$ 0.48	$ 0.52
001-1101-566.43-02 R&M EQ	$ 42,100.00	$ 42,100.00	$ 19,476.68	$ 22,623.32
001-1101-566.56-01 AIRFARE GEN	$ 5,093.00	$ 5,093.00	$ 4,452.29	$ 640.71
001-1101-566.56-02 PERDIEM GEN	$ 7,100.00	$ 7,100.00	$ 6,344.06	$ 755.94
001-1101-566.56-03 CAR RENTAL	$ 1,420.00	$ 1,420.00	$ 807.09	$ 612.91
001-1101-566.56-04 OTH TRAV	$ 3,744.00	$ 3,744.00	$ 3,265.00	$ 479.00
001-1101-566.56-07 AIRFARE, TRG	$ 2,510.00	$ 2,510.00	$ 1,727.60	$ 782.40
001-1101-566.56-08 PER DIEM, TRG	$ 2,790.00	$ 2,790.00	$ 3,069.50	$ (279.50)
001-1101-566.56-09 CAR&PARK,TR	$ 704.00	$ 704.00	$ 321.03	$ 382.97
001-1101-566.56-10 OTHER, TRG	$ 2,785.00	$ 2,785.00	$ 1,496.00	$ 1,289.00
001-1101-566.57-00 PRINTING	$ 400.00	$ 400.00	$ -	$ 400.00
001-1101-566.61-01 OFC SUPP	$ 8,500.00	$ 8,500.00	$ 7,927.81	$ 572.19
001-1101-566.62-02 COMPUTER PE	$ 1.00	$ 1.00	$ -	$ 1.00
001-1101-566.65-00 COLL BARG	**$ 74,080.00**	**$ 74,080.00**	**$ 6,954.26**	**$ 67,125.74**
Uniform Maint Allowance	$ 2,520.00	$ 2,520.00	$ 210.00	$ 2,310.00
Ann Phys,Subst Scr, Imm,Exit Phys	$ 71,560.00	$ 71,560.00	$ 6,744.26	$ 64,815.74
001-1101-566.67-00 OTHER COMM(	$ 1,500.00	$ 1,500.00	$ 205.67	$ 1,294.33
001-1101-566.68-00 PSTGE & FR	$ 500.00	$ 500.00	$ 152.59	$ 347.41
001-1101-566.89-01 EQUIPMENT	$ -	$ -	$ -	$ -
001-1101-566.89-03 COMP&ACCES	$ 35,500.00	$ 35,500.00	$ (20,485.50)	$ 55,985.50
ADMINISTRATION TOTALS	**$ 2,517,210.00**	**$ 2,493,277.00**	**$ 1,119,937.85**	**$ 1,373,339.15**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020

Percent of FY Expended	50.00%
Percent of FY Remaining	50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE OPERATIONS				
001-1102-566.01-01 REG SAL	**$ 9,981,691.00**	**$ 9,972,281.00**	**$ 5,312,756.71**	**$ 4,659,524.29**
AJEs for Fed Grant - Safer		$ -		
001-1102-566.02-01 REG OT	**$ 342,332.00**	**$ 464,050.00**	**$ 463,519.17**	**$ 530.83**
Holiday Pay	$ 331,857.00	$ 331,857.00	$ 287,325.12	$ 44,531.88
Overtime Pay	$ 10,475.00	$ 132,193.00	$ 187,091.05	$ (54,898.05)
		$ -	$ (10,897.00)	$ 10,897.00
001-1102-566.02-03 R/R O/T	**$ 480,008.00**	**$ 480,008.00**	**$ 433,460.52**	**$ 46,547.48**
001-1102-566.03-01 PREM PAY	**$ 565,681.00**	**$ 565,681.00**	**$ 312,649.89**	**$ 253,031.11**
New Temporary Station Movement	$ 24,000.00	$ 24,000.00	$ 14,750.00	$ 9,250.00
Temporary Assignment	$ 102,000.00	$ 102,000.00	$ 67,005.19	$ 34,994.81
Scheduled Overtime	$ 297,680.00	$ 297,680.00	$ 145,085.13	$ 152,594.87
Hazard Pay	$ 90,000.00	$ 90,000.00	$ 50,039.99	$ 39,960.01
Night Alarm Premium	$ 52,000.00	$ 52,000.00	$ 35,769.58	$ 16,230.42
Bureau Opp Benefit Incentive	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.05-01 SS CONTR	$ 179,340.00	$ 179,340.00	$ 93,580.56	$ 85,759.44
001-1102-566.05-02 HF CONTR	$ 1,110,436.00	$ 1,110,436.00	$ 539,707.92	$ 570,728.08
001-1102-566.05-03 RET CONTR	$ 5,623,791.00	$ 5,502,073.00	$ 2,272,053.93	$ 3,230,019.07
001-1102-566.05-04 WC TTD	$ 1.00	$ 6,936.00	$ 8,990.09	$ (2,054.09)
001-1102-566.05-05 W/C MED	$ 1.00	$ 31,537.00	$ 31,535.99	$ 1.01
001-1102-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.05-09 MILEAGE	$ 25,000.00	$ 25,000.00	$ 15,054.54	$ 9,945.46
001-1102-566.05-12 OTHER POST E	$ 2,851,157.00	$ 2,851,157.00	$ 1,323,353.84	$ 1,527,803.16
001-1102-566.10-01 ELEC	$ 152,674.00	$ 152,674.00	$ 64,026.65	$ 88,647.35
001-1102-566.10-02 WATER	$ 18,000.00	$ 18,000.00	$ 7,601.55	$ 10,398.45
001-1102-566.10-04 SEWER	$ 13,000.00	$ 13,000.00	$ 2,973.12	$ 10,026.88
001-1102-566.30-00 OTH SVCS	$ 504,140.00	$ 504,140.00	$ 500,864.99	$ 3,275.01
001-1102-566.35-00 SPEC PROJ	$ 1.00	$ 1.00	$ (2,600.00)	$ 2,601.00
001-1102-566.43-01 R&M BUILDING	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.43-02 R&M EQ	$ 47,250.00	$ 47,250.00	$ 17,909.77	$ 29,340.23
001-1102-566.43-03 R&M VEH	$ 102,000.00	$ 102,000.00	$ 65,193.10	$ 36,806.90
001-1102-566.61-02 OTH SUPP	$ 90,000.00	$ 90,000.00	$ 42,672.23	$ 47,327.77
001-1102-566.62-01 SM EQUIP	$ 300.00	$ 300.00	$ -	$ 300.00
001-1102-566.62-02 COMPUTER PE	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.65-00 COLL BARG	**$ 541,360.00**	**$ 541,360.00**	**$ 256,284.43**	**$ 285,075.57**
Uniform Allowance	$ 55,860.00	$ 55,860.00	$ 840.00	$ 55,020.00
Other	$ 485,500.00	$ 485,500.00	$ 255,444.43	$ 230,055.57
001-1102-566.66-01 GAS	$ 60,000.00	$ 60,000.00	$ 58,582.90	$ 1,417.10
001-1102-566.66-02 OIL	$ 4,000.00	$ 4,000.00	$ (98.00)	$ 4,098.00
001-1102-566.66-03 DIESEL	$ 45,000.00	$ 45,000.00	$ 33,699.75	$ 11,300.25
001-1102-566.66-04 PROPANE	$ 15,000.00	$ 15,000.00	$ 6,809.09	$ 8,190.91
001-1102-566.88-01 AUTOMOBILES	$ 1.00	$ 1.00	$ -	$ 1.00
001-1102-566.88-02 LEASED	$ 524,904.00	$ 524,904.00	$ 495,471.82	$ 29,432.18
001-1102-566.89-01 EQUIPMENT	$ 60,000.00	$ 60,000.00	$ 19,396.35	$ 40,603.65
001-1102-566.89-06 EQ/PUB SFTY	$ 177,100.00	$ 177,100.00	$ 105,071.95	$ 72,028.05
		$ 23,543,232.00	**$ 12,480,522.86**	**$ 11,062,709.14**
OPERATIONS TOTALS	**$ 23,514,171.00**	**$ 23,543,232.00**	**$ 12,480,522.86**	**$ 11,062,709.14**

Rank for Rank

R/R Hours - Maximum	22,248.00
R/R Hours FYTD	9,648.00
% of R/R Hours YTD	43.37%
R/R Hours - Current Month	1,476.00
% R/R Hours - Current Mo.	6.63%

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020
Percent of FY Expended 50.00%
Percent of FY Remaining 50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE PREVENTION				
001-1103-566.01-01 REG SAL	**$ 333,493.00**	**$ 333,493.00**	**$ 178,380.34**	**$ 155,112.66**
001-1103-566.02-01 REG OT	**$ 91,730.00**	**$ 91,730.00**	**$ 13,227.32**	**$ 78,502.68**
001-1103-566.02-03 RANK FOR RAI	**$ 52,870.00**	**$ 52,870.00**	**$ 20,131.74**	**$ 32,738.26**
001-1103-566.03-01 PREM PAY	**$ 48,090.00**	**$ 48,090.00**	**$ 26,445.67**	**$ 21,644.33**
Bureau Opp Benefit Incentive	$ 16,800.00	$ 16,800.00	$ 8,400.00	$ 8,400.00
Meals	$ 100.00	$ 100.00	$ -	$ 100.00
Temporary Assignment	$ 2,100.00	$ 2,100.00	$ 3,348.19	$ (1,248.19)
Night Shift Premium	$ 90.00	$ 90.00	$ 86.60	$ 3.40
Stand-By Pay	$ 28,000.00	$ 28,000.00	$ 14,610.88	$ 13,389.12
Hazard Pay	$ 1,000.00	$ 1,000.00	$ -	$ 1,000.00
001-1103-566.05-01 SS CONTR	$ 7,699.00	$ 7,699.00	$ 3,355.91	$ 4,343.09
001-1103-566.05-02 HF CONTR	$ 41,963.00	$ 41,963.00	$ 25,281.13	$ 16,681.87
001-1103-566.05-03 RET CONTR	$ 191,154.00	$ 191,154.00	$ 85,677.63	$ 105,476.37
001-1103-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-05 WC MED	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.05-09 MILEAGE	$ 50.00	$ 50.00	$ -	$ 50.00
001-1103-566.05-12 OTHER POST E	$ 118,211.00	$ 118,211.00	$ 48,312.65	$ 69,898.35
001-1103-566.31-00 DUES&SUBS	$ 2,000.00	$ 2,000.00	$ 1,831.41	$ 168.59
001-1103-566.43-02 R&M EQUIPME	$ 5,000.00	$ 5,000.00	$ 275.36	$ 4,724.64
001-1103-566.55-00 ADVERTISING	$ 5,000.00	$ 5,000.00	$ 2,847.80	$ 2,152.20
001-1103-566.56-01 AIRFARE, GEN	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56-02 PER DIEM, GEN	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56.03 CAR RENTAL&F	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-04 OTHER TRAV, (	$ 8.00	$ 8.00	$ -	$ 8.00
001-1103-566.56-07 AIRFARE, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-08 PER DIEM, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.56-09 CAR RENT&PA	$ 3.00	$ 3.00	$ -	$ 3.00
001-1103-566.56-10 OTHER, TRG	$ 4.00	$ 4.00	$ -	$ 4.00
001-1103-566.61-02 OTH SUPP	$ 15,000.00	$ 15,000.00	$ 13,413.36	$ 1,586.64
001-1103-566.62-01 SM EQUIP	$ 500.00	$ 500.00	$ -	$ 500.00
001-1103-566.62-02 COMPUTER PE	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.65-00 COLL BARG	**$ 2,100.00**	**$ 2,100.00**	**$ -**	**$ 2,100.00**
Uniform Allowance	$ 2,100.00	$ 2,100.00	$ -	$ 2,100.00
Other	$ -	$ -	$ -	$ -
001-1103-566.89-01 EQUIPMENT	$ 1.00	$ 1.00	$ -	$ 1.00
001-1103-566.89-03 COMP&ACCES	$ -	$ -	$ -	$ -
		$ 914,908.00	**$ 419,180.32**	**$ 495,727.68**
PREVENTION TOTALS	**$ 914,908.00**	**$ 914,908.00**	**$ 419,180.32**	**$ 495,727.68**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020

Percent of FY Expended	50.00%
Percent of FY Remaining	50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
FIRE TRAINING				
001-1104-566.01-01 REG SAL	**$ 254,940.00**	**$ 254,940.00**	**$ 137,291.00**	**$ 117,649.00**
001-1104-566.02-01 REG OT	**$ 457,011.00**	**$ 457,011.00**	**$ 234,170.80**	**$ 222,840.20**
Tmg OT/Tmg BackFill OT/Instr OT		$ -	$ 234,170.80	
001-1104-566.02-03 RANK FOR RAI	**$ 42,404.00**	**$ 42,404.00**	**$ 13,070.52**	**$ 29,333.48**
001-1104-566.03-01 PREM PAY	**$ 14,925.00**	**$ 14,925.00**	**$ 6,903.96**	**$ 8,021.04**
Bureau Opp Benefit Incentive	$ 12,600.00	$ 12,600.00	$ 6,300.00	$ 6,300.00
Meals	$ 100.00	$ 100.00	$ -	$ 100.00
Temporary Assignment	$ 1,700.00	$ 1,700.00	$ 423.61	$ 1,276.39
Stand-By Pay	$ 500.00	$ 500.00	$ -	$ 500.00
Night Shift Premium/Hazard Duty	$ 25.00	$ 25.00	$ 180.35	$ (155.35)
001-1104-566.05-01 SS CONTR	$ 11,234.00	$ 11,234.00	$ 5,625.84	$ 5,608.16
001-1104-566.05-02 HF CONTR	$ 53,840.00	$ 53,840.00	$ 25,231.78	$ 28,608.22
001-1104-566.05-03 RET CONTR	$ 276,941.00	$ 276,941.00	$ 131,012.32	$ 145,928.68
001-1104-566.05-04 W/C TTD	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-05 W/C MED	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-06 UNEMP COMP	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.05-09 MILEAGE	$ 250.00	$ 250.00	$ -	$ 250.00
001-1104-566.05-10 OTHER EMP BE	$ -	$ -	$ -	$ -
001-1104-566.05-12 OTHER POST E	$ 161,223.00	$ 161,223.00	$ 80,394.16	$ 80,828.84
001-1104-566.24-00 TRAINING	**$ 140,800.00**	**$ 140,800.00**	**$ -**	**$ 110,685.17**
Training - Other Than OT		$ -	$ 30,114.83	
001-1104-566.30-00 OTHER SVC	$ 25,000.00	$ 25,000.00	$ 24,998.98	$ 1.02
001-1104-566.43-02 R&M EQUIP	$ 30,401.00	$ 30,401.00	$ 4,087.75	$ 26,313.25
001-1104-566.56-01 AIRFARE, GEN	$ 10,901.00	$ 10,901.00	$ 4,276.68	$ 6,624.32
001-1104-566.56-02 PER DIEM, GEN	$ 5,920.00	$ 8,920.00	$ 7,715.83	$ 1,204.17
001-1104-566.56-03 CAR RENTAL &	$ 1,691.00	$ 1,691.00	$ 583.00	$ 1,108.00
001-1104-566.56-04 OTHER TRAVE	$ 2,601.00	$ 3,601.00	$ 3,536.00	$ 65.00
001-1104-566.56-07 AIRFARE, TRG	$ 9,026.00	$ 9,026.00	$ 4,145.76	$ 4,880.24
001-1104-566.56-08 PER DIEM, TRG	$ 13,126.00	$ 9,126.00	$ 2,194.68	$ 6,931.32
001-1104-566.56-09 CAR RENTAL	$ 1,135.00	$ 1,135.00	$ 562.36	$ 572.64
001-1104-566.56-10 OTHER, TRG	$ 15,006.00	$ 15,006.00	$ 5,580.00	$ 9,426.00
001-1104-566.61-01 OFC SUPPLIES	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.61-02 SUPPLIES/OTH	$ 4,000.00	$ 4,000.00	$ -	$ 4,000.00
001-1104-566.62-01 OTHER SMALL	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.62-02 COMPUTER PE	$ 1.00	$ 1.00	$ -	$ 1.00
001-1104-566.65-00 COLL BARG	**$ 1,260.00**	**$ 1,260.00**	$ (0.44)	**$ 1,260.44**
Uniform Allowance	$ 1,260.00	$ 1,260.00	$ -	$ 1,260.00
Other	$ -	$ -	$ (0.44)	$ 0.44
001-1104-566.89-01 EQUIPMENT	$ -	$ -	$ -	$ -
001-1104-566.89-03 COMP&ACESS	$ -	$ -	$ -	$ -
		$ 1,533,641.00	**$ 721,495.81**	**$ 812,145.19**
TRAINING BUREAU TOTALS	**$ 1,533,641.00**	**$ 1,533,641.00**	**$ 721,495.81**	**$ 812,145.19**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020

Percent of FY Expended	50.00%
Percent of FY Remaining	50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
OCEAN SAFETY BUREAU				
001-1105-566.01-01 REG SAL	**$ 2,757,872.00**	**$ 2,688,779.00**	**$ 1,341,707.72**	**$ 1,347,071.28**
Charged to State Grant - Kee Beach				
001-1105-566.01-02 WAGES&HRLY	**$ 101,765.00**	**$ 101,765.00**	**$ 49,939.55**	**$ 51,825.45**
Charged to State Grant - Kee Beach				
001-1105-566.02-01 REG OT	**$ 220,391.00**	**$ 220,391.00**	**$ 139,141.78**	**$ 81,249.22**
Charged to State Grant - Kee Beach				
001-1105-566.03-01 PREM PAY	**$ 80,671.00**	**$ 80,671.00**	**$ 57,592.31**	**$ 23,078.69**
Temporary Assignment	$ 10,000.00	$ 10,000.00	$ 15,324.68	$ (5,324.68)
Meals	$ 50.00	$ 50.00	$ -	$ 50.00
Hazard Jetski Premium	$ 58,140.00	$ 58,140.00	$ 37,720.39	$ 20,419.61
Charged to State Grant - Kee Beach		$ -	$ (652.26)	$ 652.26
Night Shift Prem/Haz Pay at 25%/NREMT	$ 12,481.00	$ 12,481.00	$ 5,199.50	$ 7,281.50
001-1105-566.05-01 SS CONTR	$ 241,302.00	$ 241,302.00	$ 111,049.52	$ 130,252.48
AJE from State Grant - Kee Beach				
001-1105-566.05-02 HF CONTR	$ 279,936.00	$ 279,936.00	$ 157,587.02	$ 122,348.98
AJE from State Grant - Kee Beach				
001-1105-566.05-03 RET CONTR	$ 671,553.00	$ 671,553.00	$ 327,450.91	$ 344,102.09
AJE from State Grant - Kee Beach				
001-1105-566.05-04 W/C TTD	$ 1.00	$ 29,550.00	$ 33,142.86	$ (3,592.86)
001-1105-566.05-05 W/C MED	$ 1.00	$ 39,461.00	$ 39,460.23	$ 0.77
001-1105-566.05-06 UNEMP COMP	$ 1.00	$ 85.00	$ 83.72	$ 1.28
001-1105-566.05-09 MILEAGE	$ 10,000.00	$ 10,000.00	$ 5,963.29	$ 4,036.71
001-1105-566.05-12 OTHER POST E	$ 709,404.00	$ 709,404.00	$ 313,956.07	$ 395,447.93
001-1105-566.24-00 TRAINING	**$ 5,500.00**	**$ 5,500.00**	**$ 179.00**	**$ 5,321.00**
Training - Other Than OT		$ -	$ 179.00	
001-1105-566.30-00 OTH SVCS	$ 40,001.00	$ 33,697.00	$ (1,615.97)	$ 35,312.97
001-1105-566.43-02 R&M EQ	$ 28,500.00	$ 28,500.00	$ 10,676.11	$ 17,823.89
001-1105-566.43-03 R&M VEH	$ 31,500.00	$ 31,500.00	$ 10,286.19	$ 21,213.81
001-1105-566.56-01 AIRFARE, GENI	$ 8,708.00	$ 8,708.00	$ 8,644.23	$ 63.77
001-1105-566.56-02 PER DIEM, GEN	$ 3,419.00	$ 3,419.00	$ 1,609.04	$ 1,809.96
001-1105-566.56-03 CAR RENTAL&I	$ 1,741.00	$ 1,741.00	$ 183.00	$ 1,558.00
001-1105-566.56-04 OTHER TRAVE	$ 3,602.00	$ 3,602.00	$ 150.00	$ 3,452.00
001-1105-566.56-07 AIRFARE, TRAI	$ 543.00	$ 543.00	$ -	$ 543.00
001-1105-566.56-08 PER DIEM, TRA	$ 63.00	$ 63.00	$ -	$ 63.00
001-1105-566.56-09 CAR RENTAL&I	$ 47.00	$ 47.00	$ -	$ 47.00
001-1105-566.56-10 OTHER, TRAINI	$ 753.00	$ 753.00	$ -	$ 753.00
001-1105-566.61-02 OTHER SUPPLI	$ 35,000.00	$ 35,000.00	$ 26,013.29	$ 8,986.71
001-1105-566.62-01 OTHER SMALL	$ 1,000.00	$ 1,000.00	$ -	$ 1,000.00
001-1105-566.62-02 COMPUTER PE	$ 1.00	$ 1.00	$ -	$ 1.00
001-1105-566.65-00 COLL BARG	**$ 48,880.00**	**$ 48,880.00**	**$ 31,252.73**	**$ 17,627.27**
Uniform Allowance	$ 5,880.00	$ 5,880.00	$ -	$ 5,880.00
Other	$ 43,000.00	$ 43,000.00	$ 31,252.73	$ 11,747.27
001-1105-566.66-02 OIL	$ 1,000.00	$ 1,000.00	$ -	$ 1,000.00
001-1105-566.88-01 AUTOMOBILES	$ -	$ -	$ -	$ -
001-1105-566.89-01 EQUIPMENT	$ 1.00	$ 1.00	$ -	$ 1.00
001-1105-566.89-03 COMPUTERS A	$ 26,000.00	$ 26,000.00	$ -	$ 26,000.00
001-1105-566.89-06 EQ/PUB SFTY	$ 86,100.00	$ 87,276.00	$ 24,386.65	$ 62,889.35
		$ 5,390,128.00	**$ 2,688,839.25**	**$ 2,701,288.75**
OCEAN SAFETY TOTALS	**$ 5,395,256.00**	**$ 5,390,128.00**	**$ 2,688,839.25**	**$ 2,701,288.75**

KAUAI FIRE DEPARTMENT
APPROPRIATION BALANCE - FY 2019-2020
As of December 31, 2019

Includes payroll dates 12/31/2019 & 1/15/2020

Percent of FY Expended	50.00%
Percent of FY Remaining	50.00%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropr Incl Encumbr
ADMINISTRATION TOTALS	$ 2,517,210.00	$ 2,493,277.00	$ 1,119,937.85	$ 1,373,339.15
OPERATIONS TOTALS	$ 23,514,171.00	$ 23,543,232.00	$ 12,480,522.86	$ 11,062,709.14
PREVENTION TOTALS	$ 914,908.00	$ 914,908.00	$ 419,180.32	$ 495,727.68
TRAINING BUREAU TOTALS	$ 1,533,641.00	$ 1,533,641.00	$ 721,495.81	$ 812,145.19
OCEAN SAFETY TOTALS	$ 5,395,256.00	$ 5,390,128.00	$ 2,688,839.25	$ 2,701,288.75
	$ 33,875,186.00	**$ 33,875,186.00**	**$ 17,429,976.09**	**$ 16,445,209.91**
				$ 16,937,593.00
	$ 2,608,742.00			$ 17,429,976.09
	$ 30,666,381.00			$ (492,383.09)
	$ 600,060.00			$ 608.18
				$ 448,526.68
	$ 33,875,183.00			$ (43,248.23)
	90.53%			

Strategic Initiatives and Goals 2019

Strategic Initiative 1. Expand or restructure divisions or bureaus to meet the changing needs of the department.

Goal 1.3.5 Designate and maintain a spare engine pumper, complete with all equipment.
Responsibility: Training Bureau and Fire Mechanics
Performance Measure: Operational by June 2020

- 11/12/19 Continued "Training Engine" repairs and maintenance
- 10/30/19 Continued "Training Engine" repairs and maintenance
- 6/15/19 Continued "Training Engine" repairs and outfitting for operation
- 5/22/19 Training Bureau & Fire Mechanics collaborating on repairs and purchases of equipment for "Training Engine"
- 5/2/19 Training Bureau working with Fire Mechanics to bring Training Apparatus into service; Spare Engine 4 or Spare Engine 2 available and being assessed for repair by Fire Mechanics
- 4/23/19 Continued road construction Kūhiō Highway in Ha`ena-Wainiha area requires continued use of Spare Engine for community fire protection and emergency response until further notice; Training Apparatus development to continue
- 4/9/19 Training Bureau assigned to develop and outfit a Spare Engine as a fully-operational Training Apparatus for use in mobilizing training to fire stations
- 3/12/19 Assigned to Training Bureau and Fire Mechanics to identify Spare Engine for front-line training and full-reserve status

Strategic Initiative 2. Initiate improvements in the hiring, probation period and promotion process.

Goal 2.1.5 Develop a procedure for Training Bureau to conduct departmental exit interviews for retiring personnel to transfer operational knowledge, and then to prepare a continuity folder for incoming personnel for the position.
Responsibility: Training Bureau
Performance Measure: Research and develop plan by June 2019, Implement plan by October 2019

- 4/9/19 Training Bureau assigned 5/1/19 Deadline to provide framework for KFD Exit Interviews and a 6/1/19 Deadline for implementation.
- 3/12/19 Assigned Training Bureau responsibility to develop a KFD Personnel Exit Interview Plan, which also identifies personnel anticipated to retire in 2019

Goal 2.2.4 Develop and implement a plan for leadership and management development for firefighter and ocean safety managers and supervisors.
Responsibility: Administrative Bureau
Performance Measure: Research and select leadership courses by June 2019; 50% of OSB supervisors and managers attend courses by June 2020

- 11/20-22/19 Red/Blue Shift/Battalion complete training on Blue Card Command & Control Program

- 11/13-15/19 Green Shift/Battalion complete training on Blue Card Command & Control Program
- 11/5/19 Six (6) KFD Personnel (Deputy Chief, Assistant Chief, Battalion Chief, Ocean Safety Chief, Administrative Officer, and Ocean Safety Technician) attend PowerDMS Demonstration of Web-based Policy Program hosted by Kaua'i Police Department
- 10/29/19 Five (5) Ocean Safety Bureau Personnel attend Reasonable Suspicion Training, hosted by County of Kaua'i Human Resources
- 10/28/19 Three (3) KFD Prevention Bureau Personnel (Captain and 2 Firefighter 3) attend Fire Shows West Conference in Nevada)
- 10/25/19 Four (4) KFD Personnel (Deputy Chief and 3 Battalion Chiefs) attend Kaua'i Flood Response Focus Group
- 10/16/19 Ocean Safety Chief and Administrative Officer attend Employment Law Seminar, hosted by Kaua'i Chamber of Commerce
- 10/11/19 Deputy Chief and Assistant Chief attend FirstNet Meeting with Everett Kaneshige Statewide Interoperability Coordinator, hosted by KEMA
- 10/8-12/19 Four (4) KFD Personnel (2 Battalion Chiefs, 1 Captain, and 1 Firefighter 3) attend Firehouse Expo in Tennessee
- 9/23-24/19 Dive Team performs SCUBA Training at Kukui`ula Harbor
- 9/12/19 Deputy Chief selected for 1/26-31/20 National Fire Academy (NFA) New Executive Chief Officer Course at Emmitsburg, MD
- 9/19/19 KFD Training Bureau offers 2020 Counter Terrorism Operations Support (CTOS) Center for Radiological/Nuclear Training (Rad/Nuc) Training
- 7/30-31/19 Twenty (20) KFD Personnel attended the Integrated Active Attack Response (IAAR) Course (2-day), offered jointly by KPD/KFD/AMR/Dispatch
- 7/9-12/19 Eleven (11) KFD Personnel (Deputy Chief, 2 Battalion Chiefs, 6 Fire Captains, 1 Firefighter 3, and 1 Firefighter 2) attended the All-Hazards Incident Management Team Planning Section Chief Course (4-days), hosted by KEMA
- 6/24-28/19 Ten (10) KFD Personnel and Two (2) Līhu'e ARFF Personnel attend Fire Officer 1 Course, hosted by KFD, in collaboration with Honolulu FD IFSAC Certification Bureau
- 6/20-21/19 Three (3) KFD Personnel attend the Complex Coordinated Terrorism Attack Course (2-day) offered by KEMA
- 5/24/19 Mandatory Supervisors Meeting: Visit to Kaua'i Museum for Hawaiian Cultural History and Leadership Values
- 5/24/19 Deputy Fire Chief and Līhu'e ARFF Chief met with TEEX Fire Instructors
- 5/21/19 Four (4) KFD Training Bureau Personnel attend Honolulu Fire Department High-Rise Standpipe Operations Class as observers
- 5/20-24/19 Ten (10) KFD Personnel (2 Fire Captains, Firefighter 3, 2 Firefighter 2, and 5 Firefighter 1) attended Fire Instructor 1 Training (5-day ProBoard Certification) from Alabama Fire College hosted by Līhu'e State Airport Rescue Firefighter (ARFF).
- 5/20-24/19 Three (3) KFD Prevention Bureau Personnel (3 Fire Inspectors) attend International Association of Arson Investigators 40-Hours Fundamentals of Fire Investigation Course in Newport, CA.
- 5/17/19 Three (3) KFD Personnel (2 Firefighter 3 and 1 Firefighter 1) passed Drone Pilot Exam (FAA Part 107) in Honolulu.
- 5/15/19 KFD Fire Officer 1 Course Offering Memo issued for 6/24-28/19 (first-ever internal offering).

- 5/13-17/19 Two (2) KFD Personnel (Firefighter 3) attended Pumper-Apparatus Driver Operator Training (5-day ProBoard Certification) from Alabama Fire College, hosted by Līhu'e State Airport Rescue Firefighter (ARFF).
- 5/15-17/19 Fifteen (15) Kaiākea Fire Station Hazardous Materials Personnel attended CAMEO HAZMAT Course, hosted at KFD Training Center
- 5/8/19 Two (2) KFD Personnel invited to participate in Airport Operator Course (5-day ProBoard Certifications), hosted by Līhu'e State Airport Rescue Firefighter (ARFF) on 5/13-17/19.
- 5/2-3/19 Twenty (20) KFD Personnel attended the National Fire Academy Leadership in Supervision Course (2-days) hosted at KFD Headquarters
- 5/2/19 Nine (9) KFD Personnel to attend Fire Instructor 1 Training (5-day ProBoard Certification), hosted by Līhu'e State Airport Rescue Firefighter (ARFF) on 5/20-24/19.
- 4/23/19 Two (2) KFD Personnel (2 Fire Captains) hosted the Ha`ena-Wainiha Community Emergency Response Team (CERT) Graduation for 14 students
- 4/22/19 Two (2) KFD Personnel attended Web-EOC Training, hosted by Kaua'i Emergency Management Agency (KEMA)
- 4/14-19/19 Two (2) KFD Personnel (Deputy Chief and Battalion Chief) attended the National Fire Academy Administration of Public Assistance for Community Recovery Course (6-days) in Emmitsburg, MD
- 4/9-12/19 Five (5) KFD Personnel (Executive Secretary, OSB Captain, Fire Captain, Firefighter 3, and Firefighter 1) attended the ICS 300-400 Forms Course (4-days) offered by Kaua'i Emergency Management Agency (KEMA)
- 4/8-12/19 One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 4/1-5/19 Eight (8) KFD Command & Control Cadre (Battalion Chief, 5 Fire Captains and Two Firefighter 3) attended Blue Card Command Train-the-Trainer Course (5-days) hosted at KFD Headquarters.
- 3/27/19 Three (3) KFD Personnel (2 Fire Captains and 1 Firefighter 3 CERT Program Manager) hosted the Kīlauea Community Emergency Response Team (CERT) Graduation for 20+ students.
- 3/22/19 Deputy Chief attended the TEEX Senior Officials Workshop offered by KEMA
- 3/16/19 Initiated contact with Georgia-Emergency Management Agency (GEMA) on All-Hazards Incident Commander Train-the-Trainer Course and Safety Officer Course (4-days)
- 3/7-8/19 Consulted with County Fire Chiefs at State Fire Council Meeting (Hilo) on professional development opportunities their respective personnel will attend in 2019
- 3/7-8/19 Three (3) KFD Personnel (2 Fire Inspectors and 1 OSB Captain) attended Public Affairs Training (2-days) offered by Kaua'i Emergency Management Agency (KEMA)
- 3/4-8/19 Two (2) KFD Personnel (Battalion Chief and Captain) attended Homeland Security Grant-funded All-Hazards Incident Commander Training (5-days) in Honolulu, which was offered by Hawai'i-Emergency Management Agency (HI-EMA)

Strategic Initiative 3. Develop a plan, to include training needs, implementation strategies and a budget that will, in time, enable the department to provide emergency medical services and meet future needs.

Goal 3.2.4 Develop and train EMS leadership in order to advance fire-based EMS.
Responsibility: EMS Committee and Training Bureau
Performance Measure: EMS Captain trained and on board by end of FY2021

- 11/7/19 Resilience Hubs Follow-Up Meeting to assess Target Areas for Capacity-building
- 11/1/19 County of Kauai Purchasing sends out solicitation for bids on "KFD Utilization Study"
- 6/4/19 Kaua'i County Council approves $130,834 for "KFD Utilization Study" Capital Improvement Project (CIP), which includes examining the feasibility of EMS Integration to KFD emergency response services.
- 5/20/19 Kaua'i Public Safety Partners (KFD, OSB, KEMA, AMR, Līhu'e ARFF, and PMRF) collaborate on National EMS Strong Week
- 5/13/19 Deputy Fire Chief coordinates Mayor Certificate for National EMS Strong Week (5/19-25/19)
- 5/6/17 Deputy Fire Chief assigns Firefighter 1 to develop Fire Chief GIS Dashboard integrating different map layers of Fire RMS Incident Data, High-Utilizer Patients, Fall Prevention Interventions, Critical Health Infrastructure locations, Fire Station/Lifeguard Tower Coverage Areas, EMS Medic Unit Locations, and Fire Protection Valuation
- 4/8-12/19 One (1) KFD Personnel (Firefighter 3) attended the Fire Department Instructors Conference (FDIC) in Indianapolis, Indiana.
- 3/21-22/19 Two (2) KFD Personnel attend Advanced Law Enforcement Rapid Response (ALERRT) Training (5-days)
- 3/15/19 Fire Service Trainer (EMS) will attend the Fire Department Instructors Conference (FDIC) in April 2019.

Goal 3.2.1 Conduct an assessment to determine the feasibility of a fire-based EMS.
Responsibility: EMS Committee
Performance Measure: Feasibility Study completed by end of FY2021

- 10/25/19 KFD hosts Kaua'i High Utilizer Group (KHUG) Meeting
- 10/15-16/19 Deputy Chief and Firefighter 3 EMS attend National Highway Traffic Safety Administration "Hawai'i EMS Reassessment" and EMSAC Meeting in Honolulu
- 9/29/19 American Medical Response (AMR) provides Letter on Advanced Life Support Cancellation of Ambulance by Kaua'i Police Dispatch
- 9/23/19 Invitation for Bid (IFB) in re "KFD Utilization Study" Capital Improvement Project (CIP) with bid-opening scheduled for 10/23/19.
- 8/2/19 Meeting with American Medical Response (AMR) in re Advanced Life Support Cancellation of Ambulance by Kaua'i Police Dispatch
- 7/8/19 KFD received CIP Memorandum from Public Works in re $130,834 for KFD Utilization Study

- 5/17/19 Kaua'i Island Chiefs Quarterly Meeting (KFD, Līhu'e ARFF, AMR) with invited guests new Kaua'i Police Chief and Deputy Police Chief; Discussion on Dispatch, Community Paramedicine, and Active Shooter/Hostile Event Response
- 5/9/19 Kaua'i High Utilizer Group (KHUG) Meeting with Twenty-three (23) Partners exploring methods to address high-frequency patients in the community and to decrease impact on the Kaua'i healthcare system.
- 4/2/19 Fire presented a $100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/20/19 Testify at Senate Committee on Commerce, Consumer Protection, and Health in support of SCR 52 recommending amending the definition of Emergency Medical Technician- Basic (EMT-B) and Emergency Medical Technician-Paramedic (EMT-P) under Section 16-85-53.5, Hawai'i Administrative Rules
- 1/16/19 Three (3) KFD Personnel attend the Emergency Medical Services Advisory Committee (EMSAC) Quarterly Meeting in Honolulu

Strategic Initiative 4. Explore cost recovery and cost reduction opportunities related to rescues and other departmental services.

Goal 4.2.2 Recruit and train firefighters and Ocean Safety Bureau personnel in grant writing.
Responsibility: Administrative Bureau and Grant Committee
Performance Measure: Determine interested staff to join Grant Committee by March 2019; Train 50% of grant committee by September 2019; rain remaining 50% by June 2020; Fully trained Grant Committee in place and operational by July 2020.

- 11/13/19 Kaua'i Lifeguard Association Donation of 40 foot Matson Container for Wanini Beach
- 10/9/19 Kaua'i Lifeguard Association Donation of Two (2) All-Terrain Vehicles (ATV)
- 9/23/19 Assistance to Firefighters Grant (AFG) Award for Initial Attack Mini-Pumper - $286,000 (90/10)
- 9/22/19 Staffing for Adequate Fire Emergency Response (SAFER) Grant Award for 12 Firefighter Positions (2nd Rescue Company for Hanalei Fire Station) – $3.2 Million (75/25 3-year sliding)
- 9/1/19 Assistance to Firefighters Grant (AFG) Award for Extrication Training - $22,000 (90/10)
- 8/12-14/19 One (1) KFD Personnel (FF3 Training) attended Fundamentals of Grant Management Training in Honolulu.
- 5/21/19 Grant & Capital Improvement Project Joint Committee Meeting
- 5/13/19 Deputy Fire Chief submitted 2013 SAFER Grant Closeout Reports
- 3/15/19 KFD submitted Staffing for Adequate Fire Emergency Response (SAFER) Grant requesting $3,253,788 funding Twelve (12) Firefighter Positions; 1 new KFD Grant Writer authored this grant in tandem with Grant Mentor
- 2/11/19 Grant Committee Meeting with addition of Three (3) new KFD Grant Writers (2 Fire and 1 OSB)
- 1/28/19 Deputy Fire Chief issues a Memorandum for KFD Grant Committee Recruitment

Strategic Initiative 5. Update Project Information Documents (PIDs) for needed Capital Improvement Projects (CIP).

Goal 5.1.2 Kīlauea/Anahola Fire Station

Responsibility: Deputy Fire Chief and Capital Improvement Projects (CIP) Committee

Performance Measure: Commitments from Community Partners obtained by June 2019; Project Initiation Documents submitted by December 2019

- 9/27/19 Board Land & Natural Resources in re Management Right-of-Entry Permit to County of Kaua'i for Kepuhi Point, Wainiha
- 9/26/19 KFD Helicopter Pre-Bid Conference
- 9/23/19 Invitation for Bid (IFB) in re "KFD Utilization Study" Capital Improvement Project (CIP) with bid-opening scheduled for 10/23/19.
- 9/9/19 Six (6) Chiefs attend Climate Action & Resilience Planning Workshop
- 6/4/19 Kaua'i County Council approves $130,834 for "KFD Utilization Study" Capital Improvement Project (CIP), which includes examining existing service level and future growth
- 5/3/19 Fire received preliminary notification in re Homeland Security Grant Funding for purchasing a new modular Training Facility
- 4/2/19 Fire presents $100,000 Capital Improvement Project (CIP) for KFD Utilization & Operational Study to determine emergency response level of service, emergency medical services (EMS) feasibility, and standards of coverage in relation to staffing
- 3/15/19 Mayor/Administration submit CIP Budget to County Council
- 2/27/19 Mayor/Administration approve CIP Project of $100,000 Utilization Study (Keālia to Wainiha)
- 2/6/19 Submitted Project Initiation Document (PID) for Anahola Fire Station Regional Training Facility for CIP Budget consideration

Goal 5.2 Wanini Tower

Responsibility: Ocean Safety Bureau

Performance Measure: Develop risk assessment justification by June 2019; Develop proposal for Administration for new tower(s) based on assessment data by December 2019

- 11/13/19 Kaua'i Lifeguard Association Donation of 40 foot Matson Container for Wanini Beach
- 11/7/19 Deputy Chief and Ocean Safety Chief Meeting with Princeville Community Association Security in re Queen's Bath Gate Daily Management
- 10/30/19 HGEA and OSB Meeting in re Queen's Bath Gate Daily Management
- 8/27/19 OSB and COK Managing Director Meeting in re Queen's Bath Gate Daily Management
- 5/21/19 Kaua'i Lifeguard Association (KLA) Board Meeting with discussion of financial support for Wanini Lifeguard Tower Proposal
- 5/8/19 OSB Chief Kalani Vierra submits FY2020 Goals with details of developing Wanini Lifeguard Tower; Proposal is dependent upon the addition of 2.5 Ocean Safety Officer Positions
- 3/1/19 OSB initiates Wanini Roving Patrol Service with three (3) new Ocean Safety Officer Positions (2 Full-time and 1 Part-time)

JUL 0 9 2019

DAVID Y. IGE
GOVERNOR

CHRISTINA KISHIMOTO Ed.D.
SUPERINTENDENT

STATE OF HAWAII
DEPARTMENT OF EDUCATION
Kilauea School
2440 Kolo Rd
Kilauea HI 96754

June 7, 2019

Jace Schaefer FFIII
Kauai Fire Department
4444 Rice Street Suite #315
Lihue, HI 96766

Dear KFD Sparky Trailer Firefighters,

On behalf of the Kilauea School staff, students, and their families, I would like to thank you for bringing the Sparky Fire Safety and Education Trailer to share with the students at Kilauea School. Raising fire safety and first aid awareness is vital education for every student.

The students and staff really enjoyed moving through the various stations to learn how to respond in real life threatening situations. Surely, this will help them pay closer attention to their surroundings and prevent serious injuries in the future.

We are truly grateful for everything the KFD does to keep our community safe and to respond to those in need. Your work within our school is valued and appreciated and we look forward to partnering with you in the future.

Sincerely,

Sherry Gonsalves, Principal

AUG 2 7 2019

Water has no substitute.....Conserve It

Department of Water
County of Kaua'i

August 23, 2019

Mr. Kilipaki Vaughan
Deputy Fire Chief
Kaua'i Fire Department
4444 Rice Street, Suite 315
Līhu'e, HI 96766

Dear Chief Vaughan,

Subject: Stop the Bleed, First Aid, CPR and AED Training

On behalf of the Department of Water, we extend our heartfelt appreciation for providing this valuable training to our team which will also benefit us in our community. Please share our gratitude to Alan Satta, Justin Kanoho, Cy O'Brien, and Jacob Minei for their fun and exceptional training. We've received a lot of positive feedback from our staff regarding this training and hope to offer it on an annual basis.

Sincerely,

Bryan Wienand, P.E.
Manager & Chief Engineer

BW/mja

Aloha Alan, Justin, Cy and Jacob,

Our sincerest appreciation for sharing your knowledge and experience with our team. Thank you for your service to our community.

Individually, we are a drop, together we are an ocean.

MAHALO!

From all of us at the

Department of Water
County of Kaua'i

Hello Chief Westerman,

My name is Ginnie Gramm. My husband Dan, our son Jordan & his friend colton were vacationing in Kauai May 26-June 4th. On the 7th of June, Jordan was involved in a serious accident while we were hiking in Waimea canyon. A large rock; at least 100 lbs, was knocked loose & hit him on his head, causing a him to suffer a Tonic-Clonic seizure (he was unconscious), broke his left arm, among other scrapes & bruises. Thru the grace of God, he was able to survive this accident w/ no serious injury.

I am sending along this care package in hopes that it may be enjoyed by paramedic Eric Ishida, EMT Jill & the other members of your fire department who responded to his accident. Since most of my contact was w/ Eric & Jill, I was unable to get any other names, but I watched them pull his stretcher up that grade of at least 30% for around 1/2 mile in hot, humid conditions. They sure had their work cut out for them. Eric Ishida followed up w/ us in the hospital to see how Jordan was doing, which meant a lot to us. Please thank all of them for us.

Finally, we're from Idaho. (I'm not originally - I was born in Okinawa) which is known for its beauty, potatoes & wild huckleberries. Huckleberries can't be

cultivated; they only grow in the mountains + are very small but very delicious. I hope everyone enjoys these treats! It's just a small token of our gratitude!

Thank you,
Sincerely
Dan, Ginnie
& Jordan
Grimm

P.S. Sorry this has taken so long to get to you.

Jordan getting his "permanent" cast after we got back to Idaho (June 11th)

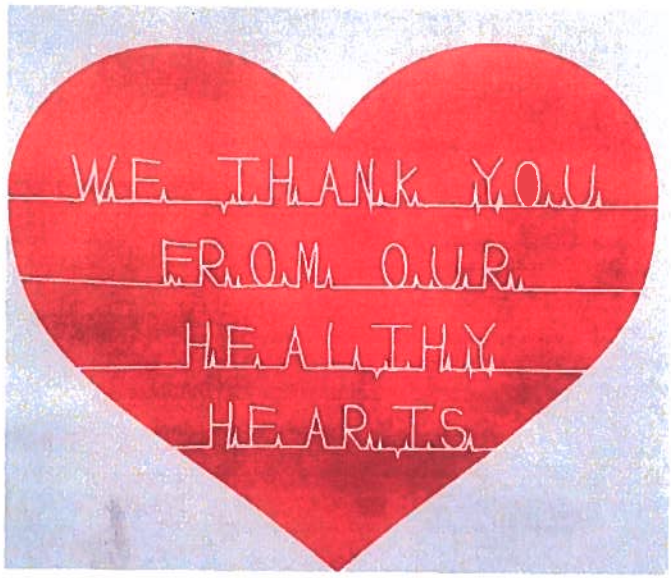
[redacted] July 3rd — getting his half cast - He's very happy!

Jordan is currently on both a seizure & concussion protocol. I have been taking him to a multitude of appts as he will not be cleared to drive until Nov 7th. They are determining if there is any further danger of seizures. - He is "resting" his brain. He is doing very well — Dan & Ginnie Gnmm

thank you, Waimea Fire department & AMR response team Eric Ishida & Jill. We are so grateful for your help with our son!

Sincerely —
Dan & Ginnie
Gnmm

P.S. Please enjoy some treats from North Idaho. I can't send you the mountains or Lakes but I can send you huckleberrys!!



A Whole-*HEARTED* thanks
from all of us here at
Waimea Canyon Middle School.
Your involvement in
Health and Wellness Day 2019
has made our community a healthier
and happier place.

Hello Mr. Dave,
Thanks for coming in & Shouting.
I never heard of the Shepherds crook or the whole definition of lifeguards.
Thanks for coming.
-Max

Aloha,

Thanks for coming and teaching us about being a Life guard and teaching us See tsay tDO thanks alot Now I know not to jump in the water when thuy drowning

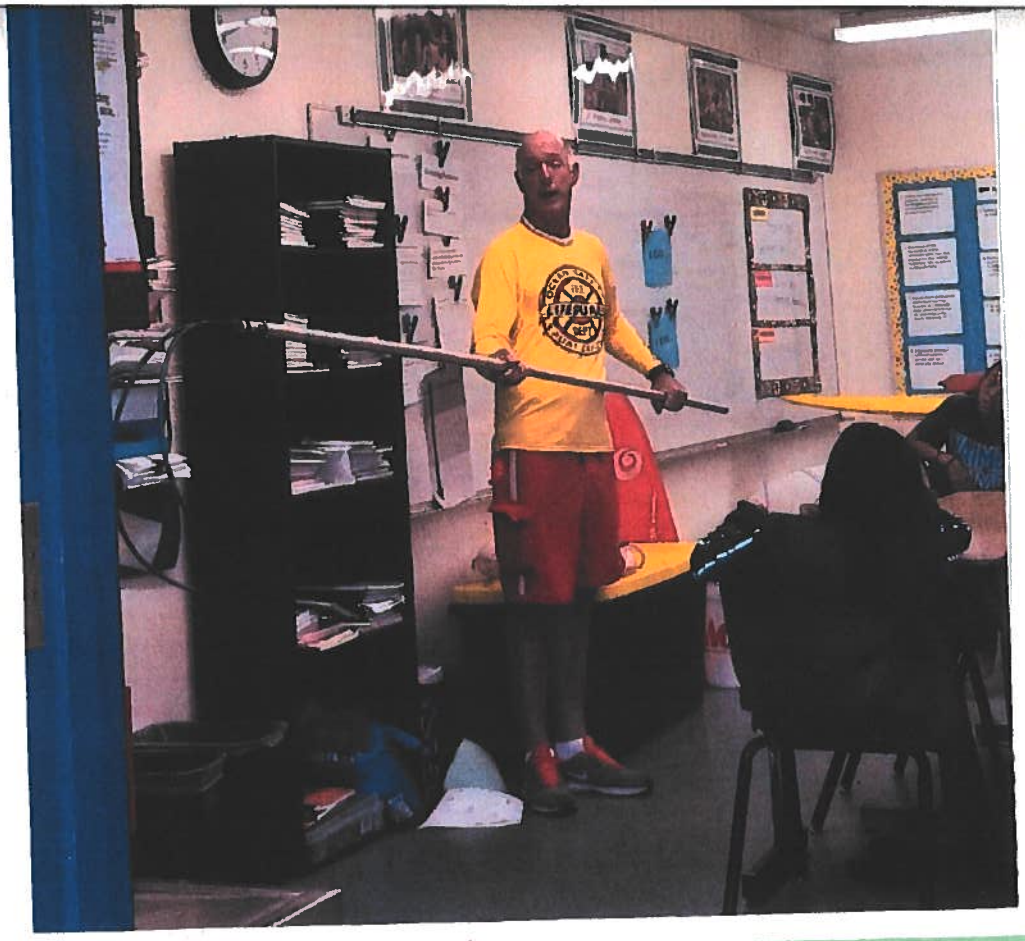
Alona, Mr Ducan

Thank you for coming in and taking time out of your day. I thing I learned or found interesting is that there are many was to save someone and you need to do "see + say + do". Thank you for coming in.

Sincerely, Amber

Thank you, Uncle Dave for coming into our class and teaching us about safety. We all apretiate you coming into our class and we will use your safety tips. We all thank you again for coming into our class.

Mahalo,



Dear Mr. Duncan

Thank you for coming and Showing us how to help people When they are drowning and Thank you agin

Mahalo,

Kaeyah :)

Dear Dunkcan

Thank you so much for taking Your time to come to our school to teach us about your Job. I always wonded why the shepherds nook was for or was called. Thank you so much for giving up your lunch and having to go straight to work.

Sincerly,
Kilinahe

Dear, Duncan

Thank you for coming and sharing with us I learned see say do, thank you again for taking time out to share to us

Mahalo, Jacey

Dear Mr. Dave,

Thank you for coming and teaching us about ocean Safety. Also, thank you for teaching us

See + Say + DO =

Sincerely, Tatiyanna

Aloha Mr. Dave thank you for coming to our class and teaching us about ocean safety and thank you for using your time to teach us. I thing that I found interesting is how to save someone from drowning, thank you again also about telling us how to be safe in ocean

Mahalo, Jari

Mr. Duncan,

Thank you for spending your time with us. I am glad that you took out of your day to teach us & I thank you for that, your life-saving skills taught me something.

Thank you!

Reece

Aloha, Mr. Duncan

I wanted to thank you for coming out to teach us about your job. Also I found your job interesting. Like I thought how you use the tools to help people. Another thing I found interesting is how you told us what to do if someone is in trouble. Thank you for coming in.

Sincerely,
Hunter

SAFARI
AVIATION INC.

JAN 1 2 2020

Phone 808/246-0136
Fax 808/246-0670
Toll Free 800/326-3356
P.O. Box 1941
Lihue, Kauai
Hawaii 96766

January 09,2020

Asst. Chief Solomon Kanoho
Kaua'i Fire Department
Pi'ikoi Building
4444 Rice Street
Suite 315
Lihue Hawaii, 96766

Dear Mr. Solomon Kanoho,

On December 26, we had an unimaginable tragedy. We are thankful to the emergency management community for your response and tireless efforts.

It is unfortunate events like these when the strength of a community is evident. We live and work with some extraordinary people and your care and concern for others is a shining example of your character and dedication to service.

The memorial service was a remembrance for those who lost their lives in this terrible accident and a tribute to the members of the emergency management community.

Please accept our thanks for the remarkable way in which you responded to this extremely sad event. We are forever grateful.

Sincerely,

Preston Myers
Safari Helicopters

Mahalo Chief Kanoho
Keep Policing the Badge
#1

Aloha Station 3,

When I was out today Mr. Nickolas Dahm from KBR told me about what a wonderful you did for his son and daughter at the station.

He was very appreciative and says his son can't stop talking about the firemen and his ficket.

B7 on a Job well done

"Keep Polishing The Badge"

F1