

Alfredo Garces Jr.  
Chair

Members:  
Linda Kaauwai-Iwamoto  
Alfred Levinthol  
Michael Martinez  
Thomas Nizo  
Chad Pacheco

Jennie Chahanovich  
Vice Chair

**COUNTY OF KAUA'I FIRE COMMISSION**  
**TELECONFERENCE MEETING NOTICE AND AGENDA**

Monday, October 5, 2020  
2:00 p.m. or shortly thereafter

Microsoft Teams Audio: +1 469-848-0234, Conference ID: 148 862 02#

This meeting will be held via Microsoft Teams teleconference only. Members of the public are invited to join the open session meeting by calling the phone number above and when prompted enter the conference ID information. You may testify during the teleconference or submit written testimony in advance of the meeting via e-mail, fax, or mail. To avoid excessive noise/feedback, please mute your phone and unmute to testify.

**CALL TO ORDER IN OPEN SESSION (Open to the Public)**

**ROLL CALL TO ASCERTAIN QUORUM**

**CHAIR'S COMMENTS/ANNOUNCEMENTS INCLUDING, BUT NOT LIMITED TO:**

Next Meeting: Monday, November 2, 2020 – 2:00 p.m., Teleconference by Microsoft Teams

**PUBLIC TESTIMONY**

Individuals may orally testify on any agenda item at this time.

Anyone interested in providing oral or written testimony is encouraged to provide a request to the Office of Boards and Commissions prior to the day of the meeting to [smuragin@kauai.gov](mailto:smuragin@kauai.gov) or by fax (808) 241-5127, or mailed to: Kauai Fire Commission, c/o Office of Boards and Commissions, Pi'ikoi Building, 4444 Rice Street, Suite 300, Lihue, HI 96766. This request may include your name, telephone number, electronic mail (email) address, and the specific agenda item(s) that you will be testifying on or provide comments on. Persons who have not registered to testify by the time the Commission meeting begins will be given an opportunity to speak on an item following oral testimony.

## **APPROVAL OF THE OPEN SESSION MINUTES OF SEPTEMBER 14, 2020 MEETING**

### **FIRE CHIEF MONTHLY REPORTS, PERTINENT UPDATES /ANNOUNCEMENTS**

Kaua'i Fire Commission Report for the Month of August 2020, dated September 24, 2020

- A. Chief of the Department
- B. Fire Operations
- C. Training Bureau
- D. Prevention Bureau
- E. Ocean Safety Bureau
- F. Lifeguard Tower/Roving Patrol Updates

Kaua'i Fire Department Appropriation Balance – FY 2019-2020 as of August 31, 2020

### **BUSINESS**

#### **KFC 2020-5**

Update on the Kaua'i Fire Departments audit regarding overtime usage. (On-going)

#### **KFC 2020-7**

Update on the Kaua'i Fire Department's five (5) Year Strategic Plan meeting with Playgroup Consultant Leslie Mullens. (On going)

#### **KFC 2020-12**

Fire Chief Steven Goble six-month performance evaluation for period July 1, 2020 to December 1, 2020.

- A. Discussion and possible decision making on the first draft of the performance evaluation form.
- B. Discussion and possible decision making on the process and steps to assess and identify performance measures to complete the six-month performance evaluation form.
- C. Possible formation of a permitted interaction group (PIG) pursuant to Hawai'i Revised Statutes Section 92-2.5(b)(1-2) which scope of duties may include review and possible amendments to the first draft of the performance evaluation form.
- D. Possible formation of a working group pursuant to Hawai'i Revised Statutes §92-2.5 (a) which duties may include review and possible amendments to the first draft of the performance evaluation form.
- E. Discussion on other related matters.

### **ADJOURNMENT**

## **NOTICE OF EXECUTIVE SESSION**

Pursuant to Hawai'i Revised Statutes, ("H.R.S.") §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and §92-9 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.

cc: Deputy County Attorney Jenna Tatsey  
Fire Chief Steven Goble

## **WRITTEN TESTIMONY**

Persons wishing to offer comments are encouraged to submit written testimony at least 24 hours prior to the meeting and must indicate:

1. Your name and if applicable, your position/title and organization you are representing;
2. The agenda item (s) that you are providing comments on

### Send Written Testimony to:

Kaua'i Fire Commission  
C/o Office of Boards and Commissions  
Piikoi Building  
4444 Rice Street, Suite 300  
Lihu'e, HI 96766  
[smuragin@kauai.gov](mailto:smuragin@kauai.gov) Phone: 241-4919 Fax: 241-5127

## **SPEAKER REGISTRATION**

Prior to the day of the meeting: Persons wishing to testify are requested to register their name, phone number and agenda item via email to: [smuragin@kauai.gov](mailto:smuragin@kauai.gov) or call 808-241-4919.

On the day of the meeting: Persons who have NOT registered to testify by the time the meeting begins will be given the opportunity to speak on an item following oral testimony from registered speakers.

The length of time allocated to persons wishing to present verbal testimony may be limited at the discretion of the chairperson or presiding member.

### Special Assistance

If you need an auxiliary aid/service, other accommodation due to a disability, or an interpreter for non-English speaking persons, please contact the Office of Boards and Commissions at (808) 241-4917 or [asegreti@kauai.gov](mailto:asegreti@kauai.gov) as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.



## MEMORANDUM

TO: Kaua'i Fire Commission

FROM: Steven R. Goble, Fire Chief

DATE: September 24, 2020

RE: **Fire Commission Report for the Month of August 2020**

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### CHIEF OF THE DEPARTMENT

- Meetings:
  - Fire Commission Meeting
  - KFD Administrative Staff Meetings – Daily
  - KFD Executive Staff Meeting – Weekly
  - Hawaii Fire Chiefs Association Meeting -
  - State Fire Council Meeting
- Federal:
- State:
- Council:
  - County Council Committee Meeting – Discussion regarding ongoing efforts to curb excess pension costs
- County:
  - Mayor: Health & Safety Platoon Meetings
  - KEMA IMT
    - Weekly Hawaii State Operations Briefing (Monday, Wednesday, Friday each week)
    - Weekly Senior Leaders Meeting (Monday, Wednesday, Friday each week)
    - Weekly Incident Management Team Rules/Policy Meeting
  - CARES Act – CARES B3 Rise to Work assistance with awards to 9 recipients through County of Kaua'i
- Community Engagement:
  - Home Fire Safety and Prevention (via social media page) – Electrical Fires
- Professional Development:
- Community Service:
  - Food bank collection for Kaua'i Independent Food Bank through December
- Strategic Initiatives and Goals
  - Strategic Plan Steering Committee
  - Organized major strategic priorities into three broad categories; 1) Service Delivery, 2) Professional Standards, and 3) Training and Career Development
  - Strategic Plan Working Group will convene in September to identify strategic objectives, challenges/barriers, and action steps within each priority.

## **FIRE OPERATIONS**

**\*Incident Count by Fire Station/Company for 8/1/2020 to 8/31/2020**

	Total	BC	RS3	ST 1	ST 2	ST 3	ST 4	ST 5	ST 6	ST 7	ST 8
Ruptures / Explosion	2	0	0	0	0	2	0	0	0	0	0
Hazardous Condition	3	0	0	0	1	0	0	1	0	0	1
Service Call	15	0	0	1	4	2	2	1	1	4	0
Good Intent	59	0	5	15	6	10	9	4	3	2	5
False Call	16	0	0	4	1	1	3	0	4	2	1
Severe Weather	0	0	0	0	0	0	0	0	0	0	0
EMS / Rescue	327	0	48	39	42	41	22	40	33	25	37
Extrication Rescue	0	0	0	0	0	0	0	0	0	0	0
Search For Lost Person	0	0	0	0	0	0	0	0	0	0	0
Fire	33	0	0	3	7	5	1	3	1	4	9
Water Rescue	0	0	0	0	0	0	0	0	0	0	0
Other	1	1	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>456</b>	<b>1</b>	<b>53</b>	<b>62</b>	<b>61</b>	<b>61</b>	<b>37</b>	<b>49</b>	<b>42</b>	<b>37</b>	<b>53</b>

## **TRAINING BUREAU**

### Line

- USLA AART team annual refresher for all FFI, and FFII
- Completed multi story fire attack training

### Bureau

- Joint training with PMRF with the forcible entry prop

### Recruit Class 30

- RC 30 completed IFSAC HAZMAT Awareness and Operations level testing, with HFD oversight.
- RC 30 completed Ropes Rescue, Helicopter Operations, Auto Extrication and Driver Trainer

### Strategic Initiatives and Goals

**PREVENTION BUREAU**

	August 2020	FYTD 20/21	FYTD 19/20
Fire Investigation	3	5	4
Additional Dwelling Unit Permit Applications	3	14	11
Building Permit Plan Review	113	175	174
Planning Department Review	5	5	9
Certificate of Occupancy Inspection	9	18	16
Business Occupancy Inspection	4	7	11
Witness Acceptance Tests	3	4	7
Fire Extinguisher Training	0	0	3
Fire Safety Presentation	0	0	1
Telephone Inquiries	99	198	155
Complaint Investigations	0	0	1
Sparky Presentation	0	0	0
Fireworks Displays & Inspections	0	15	2
Misc. Activities	24	54	50
<b>TOTAL</b>	<b>144</b>	<b>301</b>	<b>444</b>

**Fire Investigations**

- Stovetop Cooking Fire – Iiwi Rd. Kapa‘a
- Structure Fire – Leimomi St. Kapa‘a
- Super Duper Ice Cream - Waimea

**Fire Extinguisher Training****Fireworks displays & Inspections****Fire Safety Presentation****Complaint Investigation****Additional Dwelling Unit (ADU) Permit Application**

- Kala‘i Onamanu Waimea R-4/8” Y
- Ohu Rd. Kapa‘a R-4/8” Y
- Unahe St. ‘Ele‘ele no new structure

**Planning Department Review**

- SMA(M)-2021-2 installation of fence along public faces of property Hanalei
- Z-IV-2021-3 product sales, farm tours Hanalei
- Z-IV-2021-4 cultural display statue Waimea
- SMA(M)-2021-3 convert workshop into dwelling Kapa‘a
- SMA(M)-2021-1 addition of fence, hot tub, storage shed Hanalei

**Certificate of Occupancy Inspection**

- Spectrum – Kukui Grove
- Huakai – building C

- Orly's Bakery
- Roof mount PV – Guardian Self Storage
- Lobby building by airport
- Roof mount PV – Huakai
- Cell tower in Wailua
- Pono Bakery
- Huakai – building B

#### **Business Occupancy Inspection**

- Kapa'a Head Start Preschool
- Līhu'e Head Start Preschool
- Kekaha Head Start Preschool
- Kōloa Head Start Preschool

#### **Witness Acceptance Tests**

- Underground hydro – Kukui'ula
- Aboveground Hydro – Kōloa Village (denied)
- Puff Test – Pono bakery

#### **Sparky Presentation**

#### **Miscellaneous Activities**

- Staff meeting
- Staff EOC
- Virtual meeting regarding Youth Fire Setter Program
- Update Kauai Hazard Mitigation Plan
- Social media post Driveway inspection – 'Anini
- 1 Hotel inspection
- AFAA Fire Alarm Plan Review virtual class – 2 half days
- Site visit – KIUC Solar Farm
- Process Certificate of Fitness license for Elite Fire
- Meeting with Planning and developers regarding new affordable housing project in Kalāheo
- Fire investigation reports
- Social media post
- Fire Operations virtual meeting
- Strategic Plan virtual meeting
- After the fact fire investigation – Hulemalu Rd. Līhu'e
- CFI Trainer

**OCEAN SAFETY BUREAU**

- Assist KFD with safety ski
- USLA re-certification agility test
- KFD operations meeting presentation
- Rescue craft response meeting
- Strategic Plan meeting

<b>OSB Training: FY20/21 – August</b>	<b>Hours</b>	<b>FYTD Hours</b>	<b>Last FYTD 19/20</b>
USLA Re-cert	24		
Assist KFD with USLA training	24		
<b>Total Training Hours</b>	<b>48</b>	<b>76</b>	

<b>OSB Prevention Trailer/Community: FY20/21 - August</b>	<b>Hours</b>	<b>FYTD Hours</b>	<b>Last FYTD 19/20</b>
<b>Total Prevention Hours</b>	<b>0</b>	<b>0</b>	

<b>OSB Jr Lifeguard Program: FY20/21 – August</b>	<b>Hours</b>	<b>FYTD Hours</b>	<b>Last FYTD 19/20</b>
<b>Total Hours</b>	<b>0</b>	<b>0</b>	



<b>OSB STATS</b>	<b>FYTD 20/21 August</b>	<b>FYTD 20/21</b>	<b>FYTD 19/20 August</b>
Rescue	2	3	25
Jet Ski Rescue	0	0	0
Assist	1	0	0
Preventative Actions	1322	2370	21,501
1 <sup>st</sup> Aids	103	189	413
Public Contact	5547	10,930	20,892
Beach Attendance	58,943	119,723	363,419

### ROVING PATROLJETSKI

<b>OSB Roving Patrol Stats FY20/21</b>	<b>FYTD 20/21 August</b>	<b>FYTD 20/21</b>	<b>Last FYTD 19/20 August</b>
Jet Ski Rescue	1	1	5
Jet Ski Assist	0	0	0
Other Rescue	0	0	0
Other Assists	0	0	0
Preventative Actions	232	740	1809
First Aids	0	3	27
Public Contact	1999	6979	1709
Beach Attendance	11,309	24,114	64,065

### DROWNING STATISTICS

	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>	<b>Jul</b>	<b>Aug</b>	<b>Sep</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Total</b>
2012	1	0	0	0	0	0	1	0	0	0	0	0	2
2013	3	5	2	1	0	1	2	1	1	0	1	0	17
2014	0	0	1	1	0	1	0	1	1	0	0	1	6
2015	0	0	4	0	0	0	0	0	0	2	0	0	6
2016	0	3	0	1	2	0	1	2	1	0	3	1	14
2017	3	1	1	2	1	0	0	0	1	0	1	1	10
2018	1	0	1	1	0	1	0	1	0	0	0	1	6
2019	1	2	4	3	1	1	1	2	0	2	0	2	19
2020	0	0	2	1	0	0	0	0					3

## **LIFEGUARD TOWER/ROVING PATROL UPDATES**

### **Kē'ē Tower**

- Aug 10 2020 - 1:04 pm: Person Reunited/Found (Missing Person)-- Kayaker beached at Hanakāpī'ai and hiked back Kē'ē Beach

### **Hā'ena Tower**

- Aug 3 2020 - 1:25 pm: Vehicle on beach/sand (Law Enforcement) -- Put out fire pick up beer bottle glass shards on shoreline. Vehicle unsafe operation on beach. Driver urinate on reef. Hā'ena Beach Park
- August 3, 2020 - 4:06 pm: (Ocean Incident) -- Child started freaking out In front of tower in the water (flashrip) assisted to shore. Hā'ena Beach Park
- Aug 9 2020 - 1:21 pm: Person Reunited/Found (Marine Life )-- Fisherman catch eels. Canoe paddler located at YMCA. Group concerned. Picked up by private party. Hā'ena Beach Park

### **Hanalei Pavilion Tower**

### **Wanini Roving**

### **Pine Trees Tower**

- August 2, 2020 - 11:30 am: (Rescue)—8 yo male visitor stuck in rip while swimming

### **Anahola Tower**

### **Keālia Tower**

### **Lydgate Tower**

### **Po'ipu Tower**

### **Nukumoi Tower**

### **Salt Pond Tower**

- Aug 28 2020: Rescue 24 yo female resident swimmer in distress

### **Kekaha Tower**

### **South/West Roving Patrol**

- Aug 1 2020 - 10:58 am: Person Reunited/Found (Missing Person) -- South ski was notified of a possible missing opihi picker at big flats coastline. South ski responded from Po'ipū Beach. We located male on the rocks that fit name and description of person. No medical attention was needed. lifeguard #23 lifeguard #51 Po'ipū Beach Park
- Aug 17 2020: Respond to an injured surfer with large puncture wound to groin area
- Aug 24 2020: Respond to a missing kite surfer/equipment – located equipment only

**KAUAI FIRE DEPARTMENT**  
**APPROPRIATION BALANCE - FY 2019-2020**  
**As of August 31, 2020**

Includes payroll dates 8/31/2020 & 9/15/2020

Percent of FY Expended 16.67%  
 Percent of FY Remaining 83.33%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
<b>FIRE ADMINISTRATION</b>				
001-1101-566.01-01 REG SAL	\$ 1,095,141.00	\$ 1,095,141.00	\$ 173,494.11	\$ 921,646.89
001-1101-566.01-05 VAC P/O	\$ 1.00	\$ 1,494.00	\$ 1,493.58	\$ 0.42
001-1101-566.02-01 REG OT	\$ 69,632.00	\$ 69,632.00	\$ 9,249.34	\$ 60,382.66
001-1101-566.02-03 R/R OT	\$ 57,003.00	\$ 57,003.00	\$ 13,657.96	\$ 43,345.04
001-1101-566.03-01 PREM PAY	\$ 16,141.00	\$ 16,141.00	\$ 3,023.10	\$ 13,117.90
001-1101-566.05-01 SS CONTR	\$ 45,109.00	\$ 45,109.00	\$ 6,902.58	\$ 38,206.42
001-1101-566.05-02 HF CONTR	\$ 96,383.00	\$ 96,383.00	\$ 13,330.96	\$ 83,052.04
001-1101-566.05-03 RET CONTR	\$ 433,076.00	\$ 433,076.00	\$ 64,717.71	\$ 368,358.29
001-1101-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-05 W/C MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.05-09 MILEAGE	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1101-566.05-12 OTHER POST E	\$ 234,409.00	\$ 234,409.00	\$ 37,641.18	\$ 196,767.82
001-1101-566.10-03 TELEPHONE	\$ 38,040.00	\$ 38,040.00	\$ 6,261.44	\$ 31,778.56
001-1101-566.24-00 TRAINING	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00
001-1101-566.30-00 OTHER SVCS	\$ 2.00	\$ 2.00	\$ -	\$ 2.00
001-1101-566.31-00 DUES/SUBS	\$ 2,500.00	\$ 2,500.00	\$ 286.00	\$ 2,214.00
001-1101-566.32-00 CONSULTANT	\$ 25,000.00	\$ 25,525.00	\$ 12,760.34	\$ 12,764.66
001-1101-566.35-00 SPEC PROJ	\$ 7,000.00	\$ 6,475.00	\$ -	\$ 6,475.00
001-1101-566.41-01 BUILDING	\$ 9,551.00	\$ 9,551.00	\$ 3,291.84	\$ 6,259.16
001-1101-566.41-03 OTH RENTAL	\$ -	\$ -	\$ -	\$ -
001-1101-566.43-01 R&M BLDG	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.43-02 R&M EQ	\$ 40,900.00	\$ 40,900.00	\$ 14,656.97	\$ 26,243.03
001-1101-566.56-01 AIRFARE GEN	\$ 2,970.00	\$ 2,970.00	\$ -	\$ 2,970.00
001-1101-566.56-02 PERDIEM GEN	\$ 3,400.00	\$ 3,400.00	\$ -	\$ 3,400.00
001-1101-566.56-03 CAR RENTAL	\$ 683.00	\$ 683.00	\$ -	\$ 683.00
001-1101-566.56-04 OTH TRAV	\$ 2,411.00	\$ 2,411.00	\$ -	\$ 2,411.00
001-1101-566.56-07 AIRFARE, TRG	\$ 2,710.00	\$ 2,710.00	\$ -	\$ 2,710.00
001-1101-566.56-08 PER DIEM, TRG	\$ 2,790.00	\$ 2,790.00	\$ -	\$ 2,790.00
001-1101-566.56-09 CAR&PARK,TR	\$ 704.00	\$ 704.00	\$ -	\$ 704.00
001-1101-566.56-10 OTHER, TRG	\$ 2,285.00	\$ 2,285.00	\$ -	\$ 2,285.00
001-1101-566.57-00 PRINTING	\$ 400.00	\$ 400.00	\$ -	\$ 400.00
001-1101-566.61-01 OFC SUPP	\$ 8,500.00	\$ 8,500.00	\$ 1,419.26	\$ 7,080.74
001-1101-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1101-566.65-00 COLL BARG	\$ 74,080.00	\$ 74,080.00	\$ 1,009.01	\$ 73,070.99
001-1101-566.67-00 OTHER COMM	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00
001-1101-566.68-00 PSTGE & FR	\$ 1,500.00	\$ 1,500.00	\$ 201.99	\$ 1,298.01
001-1101-566.89-01 EQUIPMENT	\$ -	\$ -	\$ -	\$ -
001-1101-566.89-03 COMP&ACCES	\$ 35,503.00	\$ 35,503.00	\$ 0.47	\$ 35,502.53
<b>ADMINISTRATION TOTALS</b>	<b>\$ 2,311,729.00</b>	<b>\$ 2,313,222.00</b>	<b>\$ 363,397.84</b>	<b>\$ 1,949,824.16</b>

**KAUAI FIRE DEPARTMENT  
 APPROPRIATION BALANCE - FY 2019-2020  
 As of August 31, 2020**

Includes payroll dates 8/31/2020 & 9/15/2020

Percent of FY Expended 16.67%  
 Percent of FY Remaining 83.33%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
<b>FIRE OPERATIONS</b>				
001-1102-566.01-01 REG SAL	\$ 10,775,683.00	\$ 10,768,890.00	\$ 1,995,121.32	\$ 8,773,768.68
001-1102-566.02-01 REG OT	\$ 342,332.00	\$ 342,332.00	\$ 110,413.11	\$ 231,918.89
001-1102-566.02-03 R/R O/T	\$ 480,008.00	\$ 480,008.00	\$ 151,073.94	\$ 328,934.06
001-1102-566.03-01 PREM PAY	\$ 565,681.00	\$ 565,681.00	\$ 95,704.98	\$ 469,976.02
001-1102-566.05-01 SS CONTR	\$ 191,061.00	\$ 191,061.00	\$ 33,938.22	\$ 157,122.78
001-1102-566.05-02 HF CONTR	\$ 1,158,862.00	\$ 1,158,862.00	\$ 192,536.68	\$ 966,325.32
001-1102-566.05-03 RET CONTR	\$ 7,067,422.00	\$ 7,067,422.00	\$ 909,029.88	\$ 6,158,392.12
001-1102-566.05-04 WC TTD	\$ 1.00	\$ 1.00	\$ 311.07	\$ (310.07)
001-1102-566.05-05 W/C MED	\$ 1.00	\$ 6,794.00	\$ 6,792.50	\$ 1.50
001-1102-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.05-09 MILEAGE	\$ 25,000.00	\$ 25,000.00	\$ 7,682.91	\$ 17,317.09
001-1102-566.05-12 OTHER POST E	\$ 2,495,102.00	\$ 2,495,102.00	\$ 476,865.08	\$ 2,018,236.92
001-1102-566.10-01 ELEC	\$ 152,674.00	\$ 152,674.00	\$ 14,619.95	\$ 138,054.05
001-1102-566.10-02 WATER	\$ 18,000.00	\$ 18,000.00	\$ 1,790.15	\$ 16,209.85
001-1102-566.10-04 SEWER	\$ 13,000.00	\$ 13,000.00	\$ -	\$ 13,000.00
001-1102-566.30-00 OTH SVCS	\$ 562,140.00	\$ 562,140.00	\$ 523,000.19	\$ 39,139.81
001-1102-566.35-00 SPEC PROJ	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.43-01 R&M BUILDING	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.43-02 R&M EQ	\$ 23,250.00	\$ 23,250.00	\$ 9,628.70	\$ 13,621.30
001-1102-566.43-03 R&M VEH	\$ 102,000.00	\$ 102,000.00	\$ 23,718.02	\$ 78,281.98
001-1102-566.61-02 OTH SUPP	\$ 90,000.00	\$ 90,000.00	\$ 11,909.84	\$ 78,090.16
001-1102-566.62-01 S/EQUIP	\$ 300.00	\$ 300.00	\$ -	\$ 300.00
001-1102-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.65-00 COLL BARG	\$ 541,360.00	\$ 541,360.00	\$ 48,854.81	\$ 492,505.19
001-1102-566.66-01 GAS	\$ 60,000.00	\$ 60,000.00	\$ 40,644.19	\$ 19,355.81
001-1102-566.66-02 OIL	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
001-1102-566.66-03 DIESEL	\$ 45,000.00	\$ 45,000.00	\$ 4,123.07	\$ 40,876.93
001-1102-566.66-04 PROPANE	\$ 15,000.00	\$ 15,000.00	\$ 3,281.03	\$ 11,718.97
001-1102-566.88-01 AUTOMOBILES	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1102-566.88-02 LEASED	\$ 530,723.00	\$ 530,723.00	\$ 347,834.12	\$ 182,888.88
001-1102-566.89-01 EQUIPMENT	\$ 200,001.00	\$ 200,001.00	\$ 0.47	\$ 200,000.53
001-1102-566.89-06 EQ/PUB SFTY	\$ 110,700.00	\$ 110,700.00	\$ 46,218.62	\$ 64,481.38
<b>OPERATIONS TOTALS</b>	<b>\$ 25,569,306.00</b>	<b>\$ 25,569,306.00</b>	<b>\$ 5,055,092.85</b>	<b>\$ 20,514,213.15</b>

<b>Rank for Rank</b>	
R/R Hours - Maximum	22,248.00
R/R Hours FYTD	1,455.25
% of R/R Hours YTD	6.54%
R/R Hours - Current Month	
% R/R Hours - Current Mo.	0.00%

**KAUAI FIRE DEPARTMENT  
 APPROPRIATION BALANCE - FY 2019-2020  
 As of August 31, 2020**

Includes payroll dates 8/31/2020 & 9/15/2020

Percent of FY Expended 16.67%  
 Percent of FY Remaining 83.33%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
<b>FIRE PREVENTION</b>				
001-1103-566.01-01 REG SAL	\$ 371,605.00	\$ 371,605.00	\$ 67,775.00	\$ 303,830.00
001-1103-566.02-01 REG OT	\$ 91,730.00	\$ 91,730.00	\$ 3,209.32	\$ 88,520.68
001-1103-566.02-03 RANK FOR RA	\$ 52,870.00	\$ 52,870.00	\$ 6,381.36	\$ 46,488.64
001-1103-566.03-01 PREM PAY	\$ 48,090.00	\$ 48,090.00	\$ 9,413.13	\$ 38,676.87
001-1103-566.05-01 SS CONTR	\$ 8,182.00	\$ 8,182.00	\$ 1,232.69	\$ 6,949.31
001-1103-566.05-02 HF CONTR	\$ 54,834.00	\$ 54,834.00	\$ 6,323.41	\$ 48,510.59
001-1103-566.05-03 RET CONTR	\$ 231,361.00	\$ 231,361.00	\$ 35,542.44	\$ 195,818.56
001-1103-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-05 WC MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.05-09 MILEAGE	\$ 50.00	\$ 50.00	\$ -	\$ 50.00
001-1103-566.05-12 OTHER POST E	\$ 106,854.00	\$ 106,854.00	\$ 17,597.83	\$ 89,256.17
001-1103-566.31-00 DUES&SUBS	\$ 2,000.00	\$ 2,000.00	\$ 25.00	\$ 1,975.00
001-1103-566.43-02 R&M EQUIPMEI	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00
001-1103-566.55-00 ADVERTISING	\$ 5,000.00	\$ 5,000.00	\$ 832.46	\$ 4,167.54
001-1103-566.56-01 AIRFARE, GEN	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56-02 PER DIEM, GEN	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56.03 CAR RENTAL&f	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-04 OTHER TRAV, C	\$ 8.00	\$ 8.00	\$ -	\$ 8.00
001-1103-566.56-07 AIRFARE, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-08 PER DIEM, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.56-09 CAR RENT&PA	\$ 3.00	\$ 3.00	\$ -	\$ 3.00
001-1103-566.56-10 OTHER, TRG	\$ 4.00	\$ 4.00	\$ -	\$ 4.00
001-1103-566.61-02 OTH SUPP	\$ 15,000.00	\$ 15,000.00	\$ -	\$ 15,000.00
001-1103-566.62-01 SM EQUIP	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
001-1103-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.65-00 COLL BARG	\$ 2,100.00	\$ 2,100.00	\$ -	\$ 2,100.00
001-1103-566.89-01 EQUIPMENT	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1103-566.89-03 COMP&ACCES	\$ -	\$ -	\$ -	\$ -
<b>PREVENTION TOTALS</b>	<b>\$ 995,224.00</b>	<b>\$ 995,224.00</b>	<b>\$ 148,332.64</b>	<b>\$ 846,891.36</b>

**KAUAI FIRE DEPARTMENT  
 APPROPRIATION BALANCE - FY 2019-2020  
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ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
<b>FIRE TRAINING</b>				
001-1104-566.01-01 REG SAL	\$ 287,659.00	\$ 287,659.00	\$ 52,313.00	\$ 235,346.00
001-1104-566.02-01 REG OT	\$ 357,011.00	\$ 357,011.00	\$ 42,420.00	\$ 314,591.00
001-1104-566.02-03 RANK FOR RA	\$ 42,404.00	\$ 42,404.00	\$ 4,673.39	\$ 37,730.61
001-1104-566.03-01 PREM PAY	\$ 14,925.00	\$ 14,925.00	\$ 2,100.00	\$ 12,825.00
001-1104-566.05-01 SS CONTR	\$ 11,629.00	\$ 11,629.00	\$ 1,468.57	\$ 10,160.43
001-1104-566.05-02 HF CONTR	\$ 55,793.00	\$ 55,793.00	\$ 6,909.92	\$ 48,883.08
001-1104-566.05-03 RET CONTR	\$ 306,454.00	\$ 306,454.00	\$ 37,275.53	\$ 269,178.47
001-1104-566.05-04 W/C TTD	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-05 W/C MED	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-06 UNEMP COMP	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.05-09 MILEAGE	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
001-1104-566.05-10 OTHER EMP BE	\$ -	\$ -	\$ -	\$ -
001-1104-566.05-12 OTHER POST E	\$ 151,865.00	\$ 151,865.00	\$ 20,785.60	\$ 131,079.40
001-1104-566.24-00 TRAINING	\$ 55,503.00	\$ 55,503.00	\$ -	\$ 42,107.12
Training - Other Than OT		\$ -	\$ 13,395.88	
001-1104-566.30-00 OTHER SVC	\$ 25,000.00	\$ 25,000.00	\$ 24,999.02	\$ 0.98
001-1104-566.43-02 R&M EQUIP	\$ 31,901.00	\$ 31,901.00	\$ 818.08	\$ 31,082.92
001-1104-566.56-01 AIRFARE, GEN	\$ 4,956.00	\$ 4,956.00	\$ 311.20	\$ 4,644.80
001-1104-566.56-02 PER DIEM, GEN	\$ 2,867.00	\$ 2,867.00	\$ 953.22	\$ 1,913.78
001-1104-566.56-03 CAR RENTAL &	\$ 925.00	\$ 925.00	\$ -	\$ 925.00
001-1104-566.56-04 OTHER TRAVE	\$ 2,481.00	\$ 2,481.00	\$ -	\$ 2,481.00
001-1104-566.56-07 AIRFARE, TRG	\$ 3,282.00	\$ 3,282.00	\$ -	\$ 3,282.00
001-1104-566.56-08 PER DIEM, TRG	\$ 4,942.00	\$ 4,942.00	\$ -	\$ 4,942.00
001-1104-566.56-09 CAR RENTAL	\$ 630.00	\$ 630.00	\$ -	\$ 630.00
001-1104-566.56-10 OTHER, TRG	\$ 5,662.00	\$ 5,662.00	\$ -	\$ 5,662.00
001-1104-566.61-01 OFC SUPPLIES	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.61-02 SUPPLIES/OTH	\$ 4,000.00	\$ 4,000.00	\$ -	\$ 4,000.00
001-1104-566.62-01 OTHER SMALL	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1104-566.65-00 COLL BARG	\$ 1,260.00	\$ 1,260.00	\$ (0.44)	\$ 1,260.44
001-1104-566.89-01 EQUIPMENT	\$ -	\$ -	\$ -	\$ -
001-1104-566.89-03 COMP&ACCESS	\$ -	\$ -	\$ -	\$ -
<b>TRAINING BUREAU TOTALS</b>	<b>\$ 1,371,405.00</b>	<b>\$ 1,371,405.00</b>	<b>\$ 208,422.97</b>	<b>\$ 1,162,982.03</b>

**KAUAI FIRE DEPARTMENT  
 APPROPRIATION BALANCE - FY 2019-2020  
 As of August 31, 2020**

Includes payroll dates 8/31/2020 & 9/15/2020

Percent of FY Expended 16.67%  
 Percent of FY Remaining 83.33%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Appropriation Incl Encumbr
<b>OCEAN SAFETY BUREAU</b>				
001-1105-566.01-01 REG SAL	\$ 2,772,870.00	\$ 2,766,230.00	\$ 434,585.45	\$ 2,331,644.55
001-1105-566.01-02 WAGES&HRLY	\$ 122,118.00	\$ 122,118.00	\$ 22,773.30	\$ 99,344.70
001-1105-566.02-01 REG OT	\$ 220,391.00	\$ 220,391.00	\$ 37,568.39	\$ 182,822.61
001-1105-566.03-01 PREM PAY	\$ 80,671.00	\$ 80,671.00	\$ 17,871.86	\$ 62,799.14
001-1105-566.05-01 SS CONTR	\$ 250,687.00	\$ 250,687.00	\$ 35,276.06	\$ 215,410.94
001-1105-566.05-02 HF CONTR	\$ 366,444.00	\$ 366,444.00	\$ 60,784.04	\$ 305,659.96
001-1105-566.05-03 RET CONTR	\$ 742,298.00	\$ 742,298.00	\$ 113,289.91	\$ 629,008.09
001-1105-566.05-04 W/C TTD	\$ 1.00	\$ 4,432.00	\$ 9,846.39	\$ (5,414.39)
001-1105-566.05-05 W/C MED	\$ 1.00	\$ 1.00	\$ 11,476.59	\$ (11,475.59)
001-1105-566.05-06 UNEMP COMP	\$ 1.00	\$ 717.00	\$ 716.85	\$ 0.15
001-1105-566.05-09 MILEAGE	\$ 10,000.00	\$ 10,000.00	\$ 2,444.34	\$ 7,555.66
001-1105-566.05-12 OTHER POST E	\$ 868,304.00	\$ 868,304.00	\$ 99,551.99	\$ 768,752.01
001-1105-566.24-00 TRAINING	\$ 2,200.00	\$ 2,200.00	\$ -	\$ 2,200.00
Training - Other Than OT	\$ -	\$ -	\$ -	\$ -
001-1105-566.30-00 OTH SVCS	\$ 30,502.00	\$ 30,502.00	\$ 2,135.08	\$ 28,366.92
001-1105-566.43-02 R&M EQ	\$ 28,500.00	\$ 28,500.00	\$ 3,530.85	\$ 24,969.15
001-1105-566.43-03 R&M VEH	\$ 31,500.00	\$ 31,500.00	\$ 8,506.69	\$ 22,993.31
001-1105-566.56-01 AIRFARE, GENI	\$ 1,303.00	\$ 1,303.00	\$ -	\$ 1,303.00
001-1105-566.56-02 PER DIEM, GEN	\$ 2,639.00	\$ 2,639.00	\$ -	\$ 2,639.00
001-1105-566.56-03 CAR RENTAL&f	\$ 634.00	\$ 634.00	\$ -	\$ 634.00
001-1105-566.56-04 OTHER TRAVE	\$ 403.00	\$ 403.00	\$ -	\$ 403.00
001-1105-566.56-07 AIRFARE, TRAI	\$ 185.00	\$ 185.00	\$ -	\$ 185.00
001-1105-566.56-08 PER DIEM, TRA	\$ 25.00	\$ 25.00	\$ -	\$ 25.00
001-1105-566.56-09 CAR RENTAL&f	\$ 47.00	\$ 47.00	\$ -	\$ 47.00
001-1105-566.56-10 OTHER, TRAINI	\$ 255.00	\$ 255.00	\$ -	\$ 255.00
001-1105-566.61-02 OTHER SUPPLI	\$ 35,000.00	\$ 35,000.00	\$ 11,630.85	\$ 23,369.15
001-1105-566.62-01 OTHER SMALL	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1105-566.62-02 COMPUTER PE	\$ 1.00	\$ 1.00	\$ -	\$ 1.00
001-1105-566.65-00 COLL BARG	\$ 48,880.00	\$ 48,880.00	\$ 17,225.03	\$ 31,654.97
001-1105-566.66-02 OIL	\$ 1,000.00	\$ 1,000.00	\$ -	\$ 1,000.00
001-1105-566.88-01 AUTOMOBILES	\$ -	\$ -	\$ -	\$ -
001-1105-566.89-01 EQUIPMENT	\$ 21,000.00	\$ 21,000.00	\$ 20,293.69	\$ 706.31
001-1105-566.89-03 COMPUTERS A	\$ 26,000.00	\$ 26,000.00	\$ -	\$ 26,000.00
001-1105-566.89-06 EQ/PUB SFTY	\$ 61,100.00	\$ 61,100.00	\$ 0.19	\$ 61,099.81
<b>OCEAN SAFETY TOTALS</b>	<b>\$ 5,725,960.00</b>	<b>\$ 5,724,467.00</b>	<b>\$ 909,507.55</b>	<b>\$ 4,814,959.45</b>



**KAUAI FIRE DEPARTMENT  
 APPROPRIATION BALANCE - FY 2019-2020  
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Includes payroll dates 8/31/2020 & 9/15/2020

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 Percent of FY Remaining 83.33%

ACCOUNT	Original Budget	Revised Budget	Total Expenses To Date	Bal of Approp Incl Encumbr
ADMINISTRATION TOTALS	\$ 2,311,729.00	\$ 2,313,222.00	\$ 363,397.84	\$ 1,949,824.16
OPERATIONS TOTALS	\$ 25,569,306.00	\$ 25,569,306.00	\$ 5,055,092.85	\$ 20,514,213.15
PREVENTION TOTALS	\$ 995,224.00	\$ 995,224.00	\$ 148,332.64	\$ 846,891.36
TRAINING BUREAU TOTALS	\$ 1,371,405.00	\$ 1,371,405.00	\$ 208,422.97	\$ 1,162,982.03
OCEAN SAFETY TOTALS	\$ 5,725,960.00	\$ 5,724,467.00	\$ 909,507.55	\$ 4,814,959.45
	<b>\$ 35,973,624.00</b>	<b>\$ 35,973,624.00</b>	<b>\$ 6,684,753.85</b>	<b>\$ 29,288,870.15</b>

	<u>Original Budget</u>	<u>Remaining Bal.</u>	
Non-Payroll	\$ 2,529,534.00	\$ 1,376,455.13	\$ 5,995,604.00
Payroll + Coll Bargaining	\$ 32,844,030.00	\$ 27,379,442.00	\$ 6,684,753.85
Other Coll Bargaining	\$ 600,060.00	\$ 532,973.02	\$ (689,149.85)
	\$ 35,973,624.00	\$ 29,288,870.15	\$ 9,540.31
			\$ 663,404.40
			\$ (16,205.14)
% Payroll	91.30%	93.48%	





**COUNTY OF KAUAI – FIRE COMMISSION  
FIRE CHIEF – PERFORMANCE EVALUATION**

**3. Planning, Organizing, and Setting Priorities**

- Sets priorities. Develops realistic and attainable goals with accompanying metrics to measure progress.
- Develops plans to achieve departmental and county goals.
- Anticipates and solves problems.
- Anticipates and budgets for future personnel and equipment.
- Develops contingency plans for major events and emergency operations.

**Examples:** (Provide specific examples of performance. Absent examples mark Unable to Rate below)

**Overall Rating:**     Meets Expectations     Does NOT Meet Expectations     Unable to Rate

**4. Personnel and Resource Management**

- Establishes organizational and personnel development programs including the analysis of training needs, the development of training programs and ensuring all department staff receive specialized training to maintain currency on tactics, techniques and procedures.
- Recognizes and addresses personnel problems at the earliest stages.
- Pursues external funding sources and resources to enhance KFD capabilities.
- Prepares the budget in accordance with department and county policies. Exercises fiscal control, with emphasis on controlling overtime.

**Examples:** (Provide specific examples of performance. Absent examples mark Unable to Rate below)

**Overall Rating:**     Meets Expectations     Does NOT Meet Expectations     Unable to Rate

**5. Communications**

- Provides positive feedback and corrective counseling to subordinate personnel as appropriate.
- Maintains on-going internal and external communications within the department, with the Mayor, with County leadership, and with the public.
- Keeps the Fire Commission and county leadership informed on incidents that could affect departmental operations and community relations. Responds promptly to Commission requests for information.

**Examples:** (Provide specific examples of performance. Absent examples mark Unable to Rate below)

**Overall Rating:**     Meets Expectations     Does NOT Meet Expectations     Unable to Rate

**COUNTY OF KAUAI – FIRE COMMISSION  
FIRE CHIEF – PERFORMANCE EVALUATION**

<b><u>Name:</u></b> Steven Goble	<b><u>Appointment Date:</u></b> 7/1/20
<b><u>Reason for Report:</u></b> Semi-Annual Report (6 month evaluation)	<b><u>Period of Report:</u></b> 07/01/2020 to 12/01/2020
<b><u>Commissioner Name:</u></b>	<b><u>Date:</u></b>
<i>*Comments will NOT be attributed to you, all comments will be collated into one report for review by the whole Commission.</i>	

<b><u>Notable Accomplishments This Reporting Period:</u></b>
<b><u>Achievement of Goals:</u></b> (Provide explanation for goals Not Achieved)
<b><u>Progress Toward Annual Goal Accomplishment:</u></b>
<b><u>Summary of Performance:</u></b>
<b><u>Areas of Concern by Fire Commission:</u></b>
<b><u>Overall Performance for this Reporting Period:</u></b> <input type="checkbox"/> Meets Expectations <input type="checkbox"/> Does NOT Meet Expectations
I Received a Copy of this Performance Review:  _____ Date: _____ <b>Fire Chief</b>
<b><u>Discussed with the Chief By:</u></b>  _____ Date: _____ <b>Chair – Fire Commission</b>