

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Valente requested this be added to next month’s agenda to allow the Committee the opportunity to discuss and decide where and how it should be distributed.</p>	<p>distribute to the community. Ms. Valente seconded the motion. Motion carried 6:0.</p>
<p>Business</p>	<p><u>CSW 2019-05</u> <u>Post evaluation discussion on Equal Pay Day event held Tuesday, April 2, 2019, 12:00 p.m., Līhu‘e Civic Center Mo‘ikeha Building Courtyard. [2/20/19, 3/20/19]</u></p> <p>a. <u>Committee to evaluate attendance, purpose and effectiveness, program, venue and marketing/advertisement.</u></p> <p>Ms. Valente suggested that next year’s equal pay day event include local businesses that are compliant and in support of equal pay. She also recommended they consider handing out a questionnaire for participants to complete. Ms. Smith proposed the Committee request a gender equity pay audit from the County that include all pay scales, raises and promotions for next year’s event. The Committee decided to place this back on the agenda for further discussion on a possible formal request to the Mayor’s Office. The goal is to show the community that the largest employer on the island, the County of Kaua‘i, is in compliance with gender equity pay.</p> <p>Administrative Specialist Anela Segreti directed the Committee to the post evaluation sheet that was handed out at the beginning of the meeting and asked that they answer the questions.</p> <ul style="list-style-type: none"> • Attendance: There were 25 participants, which was higher than previous years. For next year they plan to start earlier and invite local businesses and encourage more male presence. • Purpose and effectiveness: Expand to invite local businesses and request for a County of Kaua‘i gender equity pay report. • Marketing/Advertisement: Press release and social media. 	
	<p><u>CSW 2019-01</u> <u>Post evaluation discussion on the Rise of the Wahine: Champions of Title IX documentary film shown on March 21, 2019, 5:00 p.m. to 8:30 p.m., Performing Arts Center, Kaua‘i Community College. [1/16/19, 2/20/19, 3/20/19]</u></p> <p>a. <u>Committee to evaluate attendance, budget, program, venue and</u></p>	

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	<p><u>marketing/advertisement.</u></p> <ul style="list-style-type: none"> • Attendance: There were 178 that signed in; however, many came in that were not included in the final count. Boards and Commissions estimated the number to be closer to 200. • Budget: In hindsight the remaining balance should have been used for more advertisement. • Program: The Committee liked the program. • Venue: Perfect. Centrally located. • Marketing/Advertisement: Press release, paid radio, radio interview, public service announcements and social media. Get the information out earlier and involve film producers to do a press release story. 	
	<p><u>CSW 2019-04</u> Discussion and possible action on Denim Day in partnership with ZONTA Club of Kaua‘i and Hanalei, Wednesday, April 24, 2019, 12:00 p.m., Līhu‘e Civic Center Mo‘ikeha Courtyard. [2/20/19, 3/20/19]</p> <p>a) <u>Ms. Ignacio-Neumiller to finalize details, timelines and responsibilities.</u></p> <p>Several Committee members planned to attend.</p>	
	<p><u>CSW 2019-06</u> Discussion and possible action on Voices of American Women project.</p> <p>a) <u>Ms. Wistinghausen to present project particulars and outline scope of work.</u></p> <p>Ms. Wistinghausen stated the Committee needed to resolve how they plan to distribute the survey link. She went through her list of suggestions that was provided before the meeting. She said it took her about 20 minutes to complete the survey. Ms. Carvalho suggested the Committee create a flyer and hand them out to their circle of friends and families. Ms. Ignacio-Neumiller suggested Ms. Wistinghausen draft up a press release and forward to the County Public Information Officer (PIO). Ms. Wistinghausen said she would check if there was a press release packet available first and asked if someone could assist with the write up of the press release. Ms. Smith volunteered to follow-up with the HSCSW and find out how they plan to conduct their survey.</p>	

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	<p><u>CSW 2019-07 Discussion and possible participation to attend the National Association of Commissions for Women (NACW) 49th Annual Conference, theme: Engineering Our Future: Blueprint for Women’s Leadership scheduled July 22-24, 2019, in Chicago, Illinois.</u></p> <p>a) <u>NACW annual membership dues for 2019, \$100.00.</u></p> <p>Chair Lasker asked the Committee to decide if they wanted to be NACW members.</p> <p>Administrator Ellen Ching notified the Committee that travel funds were designated for two individuals; however, the budget is still in review and had not been approved. She recommended the Committee decide who would attend the convention. Ms. Ching said Council would be meeting in a few weeks to finalize the budget. The Committee discussed the possibility of submitting support letters for approval of travel funds and attend the meeting. They asked to be notified by email when this meeting would take place. Ms. Ignacio-Neumiller, Ms. Wistinghausen and Ms. Valente expressed interest in attending this year’s convention. Ms. Ching recommended they elect two Committee members and one alternate.</p>	<p>Ms. Carvalho motioned to approve the membership of the Kaua‘i County Committee on the Status of Women to the National Association of Commissions for Women. Ms. Wistinghausen seconded the motion. Motion carried 6:0.</p> <p>Ms. Carvalho motioned to send Ms. Wistinghausen and Ms. Ignacio-Neumiller to the NACW 49th Annual Conference and designate Ms. Valente as the alternate. Ms. Ignacio-Neumiller seconded the motion. Motion carried 6:0.</p> <p>Ms. Carvalho motioned that travel expenses to the NACW convention be paid if Council</p>

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		<p>approves the budget for Ms. Wistinghausen and Ms. Ignacio-Neumiller and to use remaining funds to pay for Ms. Valente's registration and hotel. Ms. Crowell seconded the motion. Motion carried 6:0.</p>
	<p><u>CSW 2019-08</u> Discussion and possible action to conduct training on the Sunshine Law, The Charter of the County of Kaua'i, By-Laws Kaua'i County Committee on the Status of Women and duties.</p> <p>a) <u>Administrator Ellen Ching to outline the program.</u></p> <p>Ms. Ching stated that previous training conducted by Boards and Commissions was not well attended and began to explain the new training format. She requested the Committee consider a 30-40 minute training session before or after a meeting. The training would also include vision and strategic planning for use in developing future events. Ms. Muragin will send an email for the Committee to respond on their preferable meeting time.</p>	
	<p><u>CSW 2018-20</u> Discussion and possible action on the proposal of Events and Dates for 2019. (Human Trafficking Awareness Forum, Career Day, Breast Cancer Awareness Month, International Day of the Girl or Global Girls Alliance)</p>	<p>Ms. Ignacio-Neumiller moved to defer CSW 2018-20 Discussion and possible action on the proposal of Events and Dates for 2019 to the next meeting. Ms. Wistinghausen seconded the motion. Motion carried 6:0.</p>
<p>Announcements</p>	<p>1. Next Meeting: <u>Wednesday, May 15, 2019, 5:00 p.m., Mo'ikeha Building, Meeting Room 2A/2B.</u></p> <p>Ms. Carvalho expressed concern regarding new members attending one meeting and then resigning. She asked for a list of members and their terms.</p>	

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	<p><u>2. Announcements and other pertinent updates from Hawai'i State on the Status of Women Commission/Kaua'i Representative Lisa Ellen Smith.</u></p> <p>Ms. Smith announced she would attend tomorrow's HSCSW meeting and passed out copies of the agenda.</p>	
Adjournment		With no objections, Chair Lasker adjourned the meeting at 6:03 p.m.

Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Sharon Lasker, Chair

(X) Approved as circulated. 05/15/19

() Approved with amendments. See _____ meeting minutes.