

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	July 17, 2019
Location	Mo'ikeha Building, Meeting Room 2A/2B	Start of Meeting: 5:02 p.m.	End of Meeting: 6:06 p.m.
Present	Chair Sharon Lasker. Vice Chair Patricia Wistinghausen. Secretary Edith Ignacio-Neumiller. Member Darcie Yukimura. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Treasurer Kathy Crowell, Member Regina Carvalho, Member Erika Valente and Deputy County Attorney Maryann Sasaki.		
Absent			
SUBJECT	DISCUSSION	ACTION	
Call To Order		Chair Lasker called the meeting to order at 5:02 p.m. with four members present constituting a quorum.	
Approval of Minutes	<p><u>Open Session Minutes of June 19, 2019</u></p> <p>The following corrections were identified by Ms. Ignacio-Neumiller; change the word “Zonta Club Kaua‘i ” to “Zonta Club of Hanalei” located on page 2, number 2.</p>	Ms. Ignacio-Neumiller moved to approve the Open Session minutes of June 19, 2019, as amended. Ms. Yukimura seconded the motion. Motion carried 4:0.	
Treasurer’s Report	<p><u>1. 2018-2019 Fiscal Budget</u></p> <p><u>a. 4th quarter final review.</u></p> <p>In absence of Treasurer Kathy Crowell, Administer Ellen Ching gave the treasurer’s report. The Committee spent \$990.14 out the allotted \$1,000.00 budget leaving a balance of \$9.86, which was absorbed back into the County budget.</p>		
	<p><u>2. 2019-2020 Fiscal Budget</u></p> <p><u>a. Review annual budget and possible action on budget allocations.</u></p> <p>The new 2019-2020 fiscal budget is \$1,000.00.</p>		
	<p><u>3. State Grant M15001 – Hawai‘i State Commission on the Status of Women Grant to support on-going advocacy and work towards equality for women and girls by acting as a</u></p>		

SUBJECT	DISCUSSION	ACTION
	<p><u>catalyst for positive change through education, collaboration and program development.</u> <u>a. 4th quarter update and review</u></p> <p>The state grant had a remaining balance of \$1,131.88. Ms. Ching said the grant money had no expiration date because it was not tied to a fiscal year, so the balance would roll over to the current fiscal year.</p>	
	<p><u>4. Logo Items Inventory</u> <u>a. 4th quarter update and review</u></p> <p>The Committee had remaining logo items of coin purses, note pads and pens.</p>	
Communications	<p><u>CSW 2019-12</u> <u>Communication dated July 3, 2019 from Charter Review Commission Vice Chair Jan TenBruggencate to Chair Sharon Lasker and Members of the Committee on the Status of Women regarding a Request for any proposals to amend the Charter.</u></p> <p>Ms. Ching said this Committee is a result of Hawai'i Revised Statutes §367-4 and it was not part of the Charter. She said hypothetically this Committee could request an amendment to add a Kaua'i Commission on the Status of Women. The Charter Review Commission would discuss and if approved it would be placed on the next elections ballot. She said they would need this within the next two months.</p> <p>Ms. Yukimura inquired if the Committee ever submitted a proposal in the past and to the best of the members present, they had not. She recommended that the Committee consider a proposal in the Charter to establish an equitable number of women in leadership positions, in comparison to men. Ms. Wistinghausen agreed and said they could propose that there be a certain percentage of women in leadership positions.</p> <p>The Committee agreed they needed to discuss this further and requested it be placed on next month's agenda.</p>	
Business	<p><u>CSW 2019-06</u> <u>Discussion and possible action on the planning of the Voices of American Women Survey project. [4/17/19, 5/15/19, 6/19/19]</u></p> <p>a) <u>Chair Lasker to share findings from an inquiry with the NACW defining who can</u></p>	

SUBJECT	DISCUSSION	ACTION
	<p><u>take the survey and data results for Hawai‘i and Kaua‘i.</u></p> <p>b) <u>Ms. Wistinghausen and Committee members to formalizing an action plan and distribute surveys and assign these tasks to Committee members and partners to complete and discuss other related matters.</u></p> <p>Chair Lasker shared her confirmation from NACW President Kristen Garvey that anyone could take the survey and the data would be searchable by zip codes.</p> <p>Ms. Ching said most national surveys do not offer the ability to extract location specific information and reiterated the possible affect this information could have on decisions coming out of the Mayor’s Office, the County Council and Legislation. She said Ms. Garvey also mentioned that the survey would be simplified and felt it best to hold off promotion of the survey, until after the conference. Ms. Ching asked Vice Chair Wistinghausen and Ms. Ignacio-Neumiller to provide an update as soon as they are notified. The Committee would have until November to push this out. She said the website was updated, as suggested, with the NACW survey relocated to the top with a large button to start the survey.</p> <p>Vice Chair Wistinghausen asked the Committee to start scheduling the press release and radio interviews. The Committee agreed to the following;</p> <ol style="list-style-type: none"> 1. County of Kaua‘i Press release: Ms. Ignacio-Neumiller to submit a draft by August 9th, for review at the August 21st meeting. 2. Contact TGI/Midweek/For Kaua‘i: Ms. Ignacio-Neumiller to follow up for a possible story or interview. 3. Contact KKCR Radio: Vice Chair Wistinghausen to schedule a possible interview. 	
	<p><u>CSW 2019-02</u> <u>Discussion and possible decision on the use of a Girl’s Summit with the Patsy T. Mink Center for Business & Leadership scheduled on Kaua‘i Thursday, October 17, 2019 for a Career Day event. [1/16/19, 2/20/19]</u></p> <p>a) <u>Ms. Valente and Ms. Yukimura to review with the Committee the possible use of an event for Career Day and any preplanning particulars that may be needed to administer the event and prepare an action plan to assign these task to Committee members to complete and discuss other related matters.</u></p>	

SUBJECT	DISCUSSION	ACTION
	<p>Ms. Yukimura proposed to the Committee a possible partnership with the Patsy T. Mink Center for Business and Leadership on their established Girls Summit program. She explained that Committee member Erika Valente and herself wanted to provide a robust career day experience and they stumbled upon this program. Ms. Yukimura said it aligned with the Committees goals and tied into the career day event, which is based on career readiness. It would also reemphasize Patsy Mink’s legacy in Hawai‘i and the nation, after a successful Rise of the Wahine film premier. She spoke with Program Director Brittany Montilliano who mentioned they were in need of assistance in promotion of the event and mentorship. She said Ms. Montilliano could not immediately accept the offer; decisions were made by a committee. The committee would consider the partnership request when they meet at the end of the month and she would relay the outcome. This would be their second year on Kaua‘i and the goal was to host 100 girls. Last year they had 70 girls in attendance.</p> <p>Ms. Ching said the County could co-sponsor with promotion by press release and possibly a \$250.00 monetary donation. She said this administration employed many young women in top positions and there was an opportunity to provide mentorship.</p> <p>Ms. Yukimura shared that they have a partnership with Wilcox Hospital and would use their facility again. The Committee unanimously approved moving forward with a co-sponsorship or partnership.</p>	<p>Vice Chair Wistinghausen moved to approve a co-sponsorship or partnership with the Patsy T. Mink Center for Business & Leadership Girl’s Summit if Ms. Yukimura receives confirmation of acceptance from Brittany Montilliano. Ms. Ignacio-Neumiller seconded the motion. Motion carried 4:0.</p>
	<p><u>CSW 2019-07</u> <u>National Association of Commissions for Women (NACW) 49th Annual</u></p>	

SUBJECT	DISCUSSION	ACTION
	<p><u>Conference, theme: Engineering Our Future: Blueprint for Women’s Leadership scheduled July 22-24, 2019, in Chicago, Illinois. [4/17/19, 5/15/19, 6/19/19]</u></p> <p>a) <u>Ms. Ching to update Committee on travel itinerary and discussion of other related matters.</u></p> <p>Ms. Ching announced that the airfare and hotel were confirmed and ground transportation would be handled by the participants. She reminded Vice Chair Wistinghausen and Secretary Ignacio-Neumiller that they would need to complete a travel report form and present it to the Committee, at the next meeting.</p> <p>A discussion developed on items the Committee could purchase for the NACW giveaway and decided it should be Kaua’i made products. Ms. Ignacio-Neumiller volunteered to ask for donations from Kaua’i Visitor’s Bureau Executive Director Sue Kanoho.</p>	<p>Ms. Ignacio-Neumiller moved to approve the purchase of up to \$75.00 of Kaua’i made products for the NACW giveaway and include a Rise of the Wahine DVD. Vice Chair Wistinghausen seconded the motion. Motion carried 4:0.</p>
	<p><u>CSW 2019-09</u> <u>Discussion and possible decision on the disbursement of Rise of the Wahine: Champions of Title IX, DVD’s. [5/15/19, 6/19/19]</u></p> <p>a) <u>Committee members to review and finalize their option on disbursement of the Rise of Wahine DVD’s and discussion of other related matters.</u></p> <p>Ms. Ching said the Committee came to a consensus at the last meeting that they wanted a commitment from the recipients, that the DVD would be included in their curriculum or part of their program. They did not want it to sit on a shelf unused. She said Boards and Commissions would draft a letter to the schools and organizations and suggested that Chair Lasker and Ms. Ignacio-Neumiller schedule radio interviews at KONG, FM97 and KKCR and have a giveaway of two DVD’s per station. Qualified listeners/organizations who</p>	

SUBJECT	DISCUSSION	ACTION
	<p>wanted the DVD would call in and commit to sharing. The Committee liked the idea and the fact that they would also promote the Status of Women. Chair Lasker volunteered to contact KONG, Vice Chair Wistinghausen volunteered to contact KKCR and Ms. Ching would contact FM 97. The Committee agreed that six DVD's would be given away to listeners on the radio and six would be given away to those who respond from the letter.</p>	
	<p><u>CSW 2019-11</u> <u>Discussion and possible action on the planning of a Human Trafficking Awareness Forum scheduled Thursday, January 9, 2020, time and location to be determined.</u> [6/19/19]</p> <p>a) <u>Ms. Ignacio-Neumiller to review with the Committee the pre-planning details needed to administer the subject event and prepare an action plan to organize the forum at a place, date and time to be determined and assign these tasks to Committee members and partners to complete, and discuss other related matters as needed.</u></p> <p>Ms. Ignacio-Neumiller reviewed the pre-planning details. She received confirmations from the following panelist: Arizona State University (ASU) Dominique Roe-Sepowitz, ASU Kristen Bracy, HSCSW Khara Jabola-Carolus, Chief of Police Todd Raybuck, Prosecuting Attorney Justin Kollar, YWCA Stefani Lowe and Ho'ola Na Pua Jessica Munoz. She had not received a response back from Attorney General Clare Connors and would follow up by phone. With the rollout of the survey for the Voices of American Women, the Committee decided to wait until the beginning of November, to begin promotion of the forum.</p> <p>Ms. Ching recommended using EventBrite to confirm attendance, due to the timing of the forum happening right after the holidays. Ms. Yukimura commented that EventBrite interfaced with Facebook and suggested creating an event page. Vice Chair Wistinghausen thought it was a great idea and suggested to set-up a designated Gmail account.</p> <p>Ms. Yukimura inquired about the sponsorship and asked if monetary gifts were allowable. Vice Chair Wistinghausen proposed that instead of a monetary donation they could propose to accept donated refreshments. The Committee requested to continue discussions at the next meeting.</p>	
Announcements	<u>1. Next Meeting: Wednesday, August 21, 2019, 5:00 p.m., Mo'ikeha Building, Meeting</u>	

SUBJECT	DISCUSSION	ACTION
	<p><u>Room 2A/2B.</u></p> <p><u>2. Announcements and other pertinent updates from the Hawai'i State Commission on the Status of Women.</u></p> <p>a. Copy of an article from HSCSW dated July 2, 2019 on Hawai'i becomes 1st state to allow people in prostitution to vacate conviction – except sex buyers and pimps.</p> <p>b. Copy of an Huffpost website article dated June 27, 2019 from HSCSW on Hawai'i adds third gender option for state issued IDs.</p>	
Adjournment		With no objections, Chair Lasker adjourned the meeting at 6:06 p.m.

Submitted by: _____
 Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
 Sharon Lasker, Chair

(X) Approved as circulated. 08/21/19

() Approved with amendments. See _____ meeting minutes.