

COUNTY OF KAUAI  
Minutes of Meeting  
OPEN SESSION

Board/Committee:	<b>Committee on the Status of Women</b>	Meeting Date	<b>August 21, 2019</b>
Location	Mo'ikeha Building, Meeting Room 2A/2B	Start of Meeting: 5:01 p.m.	End of Meeting: 6:00 p.m.
Present	Chair Sharon Lasker. Secretary Edith Ignacio-Neumiller. Treasurer Kathy Crowell. Members: Regina Carvalho ( <i>arrived at 5:07 p.m. and left at 5:36 p.m.</i> ) and Darcie Yukimura. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Vice Chair Patricia Wistinghausen, Member Erika Valente and Deputy County Attorney Maryann Sasaki.		
Absent			
SUBJECT	DISCUSSION	ACTION	
<b>Call To Order</b>		Chair Lasker called the meeting to order at 5:01 p.m. with four members present constituting a quorum.	
<b>Announcements</b>	<p><u>1. Next Meeting: Wednesday, September 18, 2019, 5:00 p.m., Mo'ikeha Building, Meeting Room 2A/2B.</u></p> <p><u>2. Announcements and other pertinent updates from the Hawai'i State Commission on the Status of Women.</u></p> <p>Chair Lasker sadly announced she was moving and this would be her last meeting. It was a difficult decision but current circumstances made the move closer to family in North Carolina a good choice. She said it was an honor to serve on this committee alongside many amazing women and encouraged them to continue to achieve greatness. The Committee expressed their appreciation for her years of service and leadership.</p>		
<b>Approval of Minutes</b>	<u>Open Session Minutes of July 17, 2019</u>	Ms. Ignacio-Neumiller moved to approve the Open Session minutes of July 17, 2019, as amended. Ms. Crowell seconded the motion. Motion	

SUBJECT	DISCUSSION	ACTION
		carried 4:0.
<b>Communications</b>	<p><u>CSW 2019-12</u> Communication dated July 3, 2019 from Charter Review Commission Vice Chair Jan TenBruggencate to Chair Sharon Lasker and Members of the Committee on the Status of Women regarding a Request for any proposals to amend the Charter.</p> <p>A. <u>The Committee to decide a possible submission of a proposal to amend the Charter.</u></p> <p>Chair Lasker announced that the committee did not have any charter amendments to submit and moved on to the next agenda item.</p>	
<b>Business</b>	<p><u>CSW 2019-02</u> Discussion and possible decision on the use of a Girl's Summit with the Patsy T. Mink Center for Business &amp; Leadership scheduled on Kaua'i Thursday, October 17, 2019 for a Career Day event. [1/16/19, 2/20/19, 7/17/19]</p> <p>A. <u>Ms. Yukimura to update the Committee on the Girl's Summit decision on the possible acceptance of a partnership or co-sponsorship.</u></p> <p>B. <u>Discussion on any pre-planning particulars that may be required to administer the partnership or co-sponsorship and prepare an action plan to assign these tasks to Committee members to complete, and discuss other related matters.</u></p> <p>Ms. Yukimura updated the committee on the information she received from the Director of the Patsy T. Mink Center for Business &amp; Leadership. They extended an invitation to participate as mentors in a 20-30 minute session at the Kaua'i Girl's Summit on October 17, between 12:15 to 2:15 p.m. The session would focus on interviewing soft skills, appropriate dress for career and some career advising. It would take place during lunch and they would be assigned with small groups of girls.</p> <p><i>Member Regina Carvalho arrived.</i></p> <p>They expect 70-100 girls and it would be held in the Wilcox Hospital conference rooms. Ms. Yukimura would be the contact person to coordinate the Committee's decision back to them and asked the committee's thoughts on the invitation.</p>	

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	<p>The Committee discussed that they would like to be considered a partner and did not want to be unrecognized and left out of the planning process. They agreed that their presence and help with other task would justify what they could bring to the partnership. Ms. Ching stated that a partnership to recruit mentors from this administration would be worthwhile. There are highly qualified young women in top director and deputy positions that could be recruited as mentors. She also suggested they seek the HSCSW and Governor’s representatives as another dynamic mentor possibility for this event. Through their contacts the committee could also recruit women they knew in leadership or up and coming positions.</p> <p>Ms. Yukimura conveyed that this partnership is worth exploring for the long run. She said the event is new to the island and the committee could definitely provide recognition and support, but suggested they be more cautious in their demands and expectations without first experiencing what the event was all about. She reminded them that they contacted the Girl’s Summit, the Girl’s Summit did not contact the committee and recommended a softer approach at this point. The general idea would be to recruit mentors and agreed to the idea of highlighting the administrations cabinet, county and state government.</p> <p>Ms. Yukimura said she would contact the director and bring more information back to the committee. Ms. Carvalho was unfamiliar with the Patsy T. Mink Center and Girl’s Summit and asked for an overview of what it was all about. Ms. Yukimura explained they are based on O’ahu at the Honolulu YWCA and had a statewide program. Last year was the first Girl’s Summit on Kaua’i and the committee would be a great anchor for them, plus it aligned with career day.</p> <p>With no further discussions, Chair Lasker asked for a vote.</p>	<p>Ms. Ignacio-Neumiller moved to approve the committee’s participation in the mentorship program with the Girl’s Summit event. Ms. Crowell seconded the motion.</p> <p>Motioned carried 5:0.</p>
	<p><b><u>CSW 2019-07</u></b> National Association of Commissions for Women (NACW) 49<sup>th</sup> Annual Conference, theme: <u>Engineering Our Future: Blueprint for Women’s Leadership</u> scheduled</p>	

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	<p><u>July 22-24, 2019, in Chicago, Illinois. [4/17/19, 5/15/19, 6/19/19, 7/17/19]</u></p> <p>A. <u>Vice Chair Wistinghausen to share Conference Recap Report.</u></p> <p>B. <u>Ms. Ignacio-Neumiller to share Conference Recap Report.</u></p> <p>Ms. Ignacio-Neumiller shared that next years conference would be held in Loudoun, Virginia and conference participants preferred it scheduled in September, for cooler weather, versus July. She said the most meaningful and valuable session was the commission exchange, which allowed each city or state commission the opportunity to share their top activities. She was amazed at the variety of events presented and felt that many could be tweaked to conform to our community needs. Ms. Ignacio-Neumiller mentioned many topics that were discussed but some of the more popular ones included human trafficking, gender balance, veterans, health &amp; wellness, funding, membership and outreach in the community. One topic shared was how other commissions met regularly with their Mayor and first lady. They include the first lady in strategic planning and discussions on upcoming projects. Ms. Ignacio-Neumiller felt strongly about extending an invitation to Ms. Monica Kawakami to hear her ideas and gain an understanding of what her platform may be. Many commissions were very aggressive and maintained high presence with legislative issues and established working relationships with the Governors and top local government bodies in their state to voice their concerns. She was impressed with the \$23,000 budget some commissions had, in comparison to the \$1,000 budget and hoped it would eventually increase.</p> <p>Ms. Ching commented that changing the conference date to September would be beneficial to completing travel arrangements. She explained it was problematic when travel was done at the end of the county's fiscal year and for clarification the committee's budget was actually \$7,000, which included the travel cost of two members to attend the conference. She thanked Ms. Ignacio-Neumiller for her efforts in reaching out to Kaua'i Visitor's Bureau Executive Director Sue Kanoho, who had always supported the committee and this year donated a bunch of wonderful Kaua'i logo items. Ms. Ching acknowledged a friend who donated items from Auntie Lilikoi, Kaua'i Chocolate and Salty Wahine, as well as the Mayor's Office and Office of Economic Development. Ms. Ignacio-Neumiller said Kaua'i was well represented and there were so much donations it filled three goody bags.</p>	

SUBJECT	DISCUSSION	ACTION
	<p><b><u>CSW 2019-06</u></b> <u>Discussion and possible action on the planning of the Voices of American Women Survey project. [4/17/19, 5/15/19, 6/19/19, 7/17/19]</u></p> <ul style="list-style-type: none"> <li>A. <u>Vice Chair Wistinghausen and Ms. Ignacio-Neumiller to share updates from NACW conference on survey.</u></li> <li>B. <u>Review and possible approval of the draft press release.</u></li> <li>C. <u>Review and possible approval of the draft flyer.</u></li> <li>D. <u>Vice Chair Wistinghausen to share findings on a possible KKCR radio interview.</u></li> <li>E. <u>Discussion on other steps needed to complete the roll out of the survey and prepare an action plan to assign tasks to Committee members to complete, and discuss other related matters.</u></li> </ul> <p>Ms. Ignacio-Neumiller announced the survey name changed from “Voices of American Women” to “Voices of Women in America” to reflect inclusion of all women who may not be United States citizens but lived and worked in the United States. The survey content was also changed and shortened down to 5-10 minutes. She said the website information would need to be updated along with the link. The committee reviewed the draft press release and flyer. She would also contact Melissa Patterson and arrange for a Midweek cover story.</p> <p><i>Ms. Regina Carvalho left the meeting.</i></p>	
	<p><b><u>CSW 2019-09</u></b> <u>Discussion and possible decision on the disbursement of Rise of the Wahine: Champions of Title IX, DVD’s. [5/15/19, 6/19/19, 7/17/19]</u></p> <ul style="list-style-type: none"> <li>A. <u>Chair Lasker to share findings on possible KONG radio interview.</u></li> <li>B. <u>Vice Chair Wistinghausen to share findings on possible KKCR radio interview.</u></li> <li>C. <u>Ms. Ching to share findings on possible FM 97 radio interview.</u></li> <li>D. <u>Review and possible approval of the draft letter and select schools.</u></li> <li>E. <u>Review and possible approval of the draft radio interview talking points.</u></li> </ul> <p>Ms. Ching asked the Committee to consider deferring CSW 2019-09 to next year due to the survey and career day projects. She recommended tying it with Women’s History month and plan an event around distributing the DVD’s at that time.</p>	<p>Ms. Ignacio-Neumiller moved to defer CSW 2019-09          Disbursement of Rise of the</p>

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	<p>Chair Lasker asked Commission Support Clerk Sandra Muragin to contact Vice Chair Wistinghausen to cancel the scheduled KKCR radio interview.</p> <p>Ms. Ching asked Chair Lasker if they could back up to CSW 2019-06 and approve the amendments to the press release and flyer. She said they were still determined to get a minimum 500 completed surveys from Kaua‘i and approving it now would enable Boards &amp; Commissions to revise and send it out without having to delay it until the next meeting.</p>	<p>Wahine: Champions of Title IX DVD’s until next year. Ms. Crowell seconded the motion. Motion carried 4:0.</p> <p>Ms. Ignacio-Neumiller moved to approve the draft press release and flyer with amendments. Ms. Crowell seconded the motion. Motion carried 4:0.</p>
	<p><b><u>CSW 2019-11</u></b> Discussion and possible action on the planning of a Human Trafficking Awareness Forum scheduled Thursday, January 9, 2020, 5:00 p.m. to 6:30 p.m. and location to be determined. [6/19/19, 7/17/19]</p> <p>A. <u>Review and possible approval of the draft flyer.</u></p> <p>B. <u>Ms. Ignacio-Neumiller to review with the Committee the pre-planning details needed to administer the subject event and prepare an action plan to organize the forum at a place and time to be determined and assign these tasks to Committee members and partners to complete, and discuss other related matters as needed.</u></p> <p>Ms. Ignacio-Neumiller remarked that she approached a Ho’ola Na Pua booth at the County Fair and met Sarissa Judd. Ms. Judd was not aware of the upcoming human trafficking forum and Ms. Ignacio-Neumiller relayed that Jessica Munoz would be one of the featured panelist. Ms. Yukimura replied that Ms. Judd was a clinical nurse and the first Kaua‘i outreach education specialist. Ho’ola Na Pua founder Jessica Munoz developed the organization based on her experience as an emergency room nurse where she was subjected to human trafficking victims. They agreed that Ms. Judd should be invited to the forum.</p>	

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	<p>Ms. Ignacio-Neumiller was informed by Ms. Sue Kanoho of a sex trafficking workshop by Ho'ola Na Pua in partnership with the Hawai'i Tourism Authority for the hotel industry. The free workshops would be held on Kaua'i and the outer islands from November 4-7.</p> <p>Ms. Ching advocated keeping the focus on Kaua'i's resources and people in hopes that it would sustain the awareness for the long haul and felt it was not necessary to invite a deputy attorney general in lieu of the attorney general. She suggested to communicate the forum information to Ms. Kanoho and request that she distribute it to her hotel industry contacts.</p> <p>The committee discussed the venue options and decided the Mo'ikeha meeting room 2A/2B, if reconfigured, could comfortably accommodate 75-102. Ms. Ching suggested they invite 75 key people, who were passionate about the subject and would sustain and push the awareness out into the community.</p> <p>Ms. Yukimura inquired about the format of the program and if there were a list of questions. Ms. Ching suggested they form a Permitted Interaction Group (PIG) to work on the program, timeline and questions. The committee agreed to place it on next month's agenda.</p>	
<b>Adjournment</b>		With no objections, Chair Lasker adjourned the meeting at 6:00 p.m.

Submitted by: \_\_\_\_\_  
 Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: \_\_\_\_\_  
 Patricia Wistinghausen, Vice Chair

( X ) Approved as circulated. 09/18/19

( ) Approved with amendments. See \_\_\_\_\_ meeting minutes.