

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	February 18, 2020
Location	Mo'ikeha Building, Meeting Room 2A/2B	Start of Meeting: 5:20 p.m.	End of Meeting: 5:49 p.m.
Present	Chair Pro Tem Regina Carvalho. Secretary Edith Ignacio-Neumiller. Members: Deena Fontana Moraes and Erika Valente (<i>arrived 5:17 p.m.</i>). Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Chair Darcie Yukimura and Treasurer Kathy Crowell.		
Absent			

SUBJECT	DISCUSSION	ACTION
	<p>Before the start of the meeting the committee received copies of an email dated 2/13/20 from InkSpot Marynel Valenzuela regarding the price estimate to design, layout and print posters and flyers for the WHM essay contest, draft copy of the WHM essay contest flyer, copy of WHM essay contest rules and entry form, WHM essay contest radio talking points and WHM essay contest press release.</p>	
	<p>Before the start of the meeting YWCA Clinical Director of Sex Assault Services Stefani Iwami offered YWCA's support on any new discussions and next steps following the January 9, 2020, Human Trafficking Forum. She reported that she had been in email contact with Dominique Roe-Sepowitz in scheduling a trafficking psychology training for YWCA's clinical staff and they were tracking new data to support her third part study. Secretary Ignacio-Neumiller said Child & Family Services (CFS) was also supplying data and the committee was partnering with the Hawai'i State Commission on the Status of Women (HSCSW) on next steps, but there were no updates to report. Ms. Ching inquired if the clinical training could be open to other agencies that work with families and women. Ms. Iwami had not seen the curriculum and funding for these trainings and suggested they contact Ms. Roe-Sepowitz. Ms. Iwami was informed that she would return in April with a possible return in June. Ms. Ching asked to be updated on these dates and offered to reserve training rooms if needed. She recommended to include CFS, Women in Need, Wilcox emergency medical staff and the two local Ho'ola Na Pua Kaua'i volunteers in the clinical training.</p> <p><i>Erika Valente arrived.</i></p>	

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	<p>Ms. Iwami also shared that April is Child Abuse and Sex Assault Awareness month. There would be multiple pin wheel gardens and YWCA did not have a set date. The Mayor would kick off the month with a proclamation and rotunda rally on April 1st. Ms. Ignacio-Neumiller said to wear blue if you plan to attend the rotunda rally.</p>	
<p>Call To Order</p>		<p>Chair Pro Tem Carvalho called the meeting to order at 5:20 p.m. with four members present constituting a quorum.</p>
<p>Approval of Minutes</p>	<p>A. <u>Open Session Minutes of January 21, 2020.</u></p>	<p>Secretary Ignacio-Neumiller moved to approve the Open Session minutes of January 21, 2020, as circulated. Ms. Valente seconded the motion. Motion carried 4:0.</p>
<p>Business</p>	<p><u>CSW 2020-02 Discussion and decision making on Human Trafficking Next Steps.</u> (On-going)</p> <p>A. Ms. Ignacio-Neumiller to share updates. B. Ho’ola Na Pua representative training and education.</p> <p>Secretary Ignacio-Neumiller said HSCSW Director Khara Jabola-Carolus did not have any further updates on the Swedish Ambassador training on O’ahu and they would roll out human trafficking stickers and posters on Monday, March 9. More information and materials should be sent before that date.</p> <p>The Ho’ola Na Pua training would be rescheduled at the next meeting.</p>	
	<p><u>CSW 2019-19 Update on the status of the financial assistance request to the Hawai’i State Commission on the Status of Women for 2020 event expenditures.</u> [12/18/19, 1/21/20]</p> <p>Ms. Ching reported that the budget and letter was sent to the Mayor’s Office for transmission to the County Council and was now waiting for it to be posted on the agenda. Ms. Carolus was sent a copy for her information and she is aware that Council approval was required</p>	

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	before they could act on the financial request.	
	<p><u>CSW 2019-21</u> <u>Discussion and possible revision to the approved 2020 meeting schedule.</u></p> <p>Ms. Ching said the meeting date was moved from Wednesday's to Tuesday's to accommodate the new state commission representative; however, unfortunately Ms. Hampton-Eng recently resigned and there was a request to place this back on the agenda for discussion. She asked to defer this to the next meeting to include discussion and decision making with Chair Yukimura and Treasure Crowell. The committee agreed.</p> <p>Ms. Moraes requested the March meeting be changed. Ms. Ching suggested Wednesday, March 25th.</p>	<p>Ms. Moraes moved to approve changing the next meeting date to Wednesday, March 25, 2020. Secretary Ignacio-Neumiller seconded the motion. Motion carried 4:0.</p>
	<p><u>CSW 2020-01</u> <u>Discussion and possible action on Women's History Month Essay Contest. Theme: "Valiant Women of the Vote."</u></p> <p>A. Ms. Carvalho to share updates.</p> <p>Chair Pro Tem Carvalho shared the draft WHM essay contest flyer from InkSpot, copy of WHM essay contest rules and entry form, WHM essay contest radio talking points and WHM essay contest press release. Chair Pro Tem Carvalho and Ms. Ching proposed using \$530 from the State grant funds to pay \$100 to InkSpot for the design and layout of flyer, \$400 for the essay contest cash prizes and \$30 for lei's instead of using the fiscal budget balance. The fiscal budget balance could be used to purchase logo items.</p> <p>Chair Pro Tem Carvalho said she would contact the Kaua'i Museum if they could create a display on voting and was also scheduled to meet with Kaua'i district office area superintendent Mr. William Arakaki and Mr. Paul Zina.</p> <p>The commission reviewed and offered suggestions and changes to the flyer.</p>	

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	<ol style="list-style-type: none"> 1. Change verbiage so it clearly states that they may write about any women past or present who inspired them and how. 2. On the essay form move the purpose and theme of essay to the top of the second page and also add to the first page. 3. Change eligibility to include all high school students. 4. Discussed the cash prizes and did not want to stipulate the exact amount and number of cash prizes due to the uncertainty of essays received. 5. Add the one page essay. <p>The committee decided to be the judges in the selection of the winning essays.</p>	<p>Secretary Ignacio-Neumiller moved to approve the amended InkSpot flyer, as presented. Ms. Moraes seconded the motion. Motion carried 4:0.</p> <p>Secretary Ignacio-Neumiller moved to approve in concept with input the website form and link as presented. Ms. Moraes seconded the motion. Motion carried 4:0.</p> <p>Secretary Ignacio-Neumiller moved to approve \$530 from the State Grant funds to pay expenses for the essay contest; \$100 to InkSpot for design and layout of flyer, \$400 for cash prizes and \$30 for lei's. Ms. Valente seconded the motion. Motion carried 4:0.</p>
Announcements	<ol style="list-style-type: none"> 1. <u>Next Meeting: Wednesday, March 25, 2020, 5:00 p.m., Mo'ikeya Building, Meeting Room 2A/2B.</u> 	

SUBJECT	DISCUSSION	ACTION
Adjournment		With no objections, Chair Pro Tem Carvalho adjourned the meeting at 5:49 p.m.

Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Regina Carvalho, Chair Pro Tem

Approved as circulated. 04/21/20

Approved with amendments. See _____ meeting minutes.