

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	July 15, 2020
Location	Teleconference via Microsoft Teams	Start of Meeting: 5:00 p.m.	End of Meeting: 5:50 p.m.
Present	Chair Darcie Yukimura. Treasurer Kathy Crowell. Member: Deena Fontana Moraes, Monica Kawakami and Erika Valente. Hawai'i State Commission on the Status of Women Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Member Angela Hoover.		
Absent	Vice Chair Regina Carvalho.		

SUBJECT	DISCUSSION	ACTION
	Chair Yukimura, Treasurer Crowell, Member Fontana Moraes, Member Kawakami, Member Valente, Commissioner Ignacio Neumiller, Administrator Ellen Ching and Support Clerk Sandra Muragin were signed into Microsoft Teams by video.	
Call To Order Roll Call	<p>Chair Yukimura called the meeting to order in open session at 5:00 p.m. and began with a warm welcome to Member Monica Kawakami. She stated that Ms. Kawakami would be amongst a wonderful team of women who advocate for all issues that concern women and her contribution would have the ability to elevate and raise the interest on all issues that concerned women. Ms. Kawakami expressed her deep gratitude for the warm welcome and was honored and excited to serve on the committee.</p> <p>Chair Yukimura requested a roll call.</p> <p>Commission support clerk Sandra Muragin verified attendance by roll call and requested a verbal response of present or here; Treasurer Crowell replied present. Member Fontana Moraes replied here. Member Hoover was excused. Member Kawakami replied here. Member Valente replied here. Vice Chair Carvalho no response. Chair Yukimura replied present.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Commissioner Ignacio Neumiller replied here Administrator Ellen Ching replied present. Commission Support Clerk Sandra Muragin replied here.</p>	<p>Quorum established with five members present.</p>
Public Testimony	<p>No one from the public logged into the Teams meeting.</p>	
Approval of Minutes	<p>A. <u>Open Session Minutes of June 17, 2020.</u> <i>Commissioner Ignacio Neumiller temporarily lost connection at 5:04pm and was able to log back into the meeting within a minute.</i></p>	<p>Member Valente moved to approve the Open Session minutes of June 17, 2020, as circulated. Treasurer Crowell seconded the motion. Motion carried 5:0.</p>
Treasurer's Report	<p>1. <u>2019-2020 Fiscal Budget</u> a. <u>4th quarter final review.</u> Treasurer Crowell reported that the remaining balance of \$81.80 which was adjusted to \$0.00 as of June 30, 2020.</p>	<p>Member Valente moved to accept the 4th quarter Treasurer's Report, as circulated. Ms. Fontana Moraes seconded the motion. Roll Call Vote: 5-Ayes, 0-Nays. Motion carried 5:0.</p>
	<p>2. <u>2020-2021 Fiscal Budget</u> a. <u>Review annual budget and possible action on budget allocation.</u> Treasurer Crowell reported that the new fiscal budget was allocated \$1,000. Administrator Ellen Ching shared that although the committee was allotted a \$1,000 budget, due to deficits faced in the State and County's budget, it could possibly change at any moment. She highlighted the situation by reminding the committee that they have proven themselves in the past to create awareness and carry out their duties with a minimum budget. She was confident that this would not hinder their ability to continue to advocate in the community and bring awareness to women's issues. Chair Yukimura said that prior to the COVID 19 pandemic they were ambitious and outlined a healthy budget request. They are now faced with less resources; however, they can tap into other means with the present</p>	

SUBJECT	DISCUSSION	ACTION
	<p>members and partnerships established. She was certain that the committee could still bring awareness to the issues and asked for flexibility moving forward.</p>	
	<p><u>2. State Grant M15001 – Hawai‘i State Commission on the Status of Women Grant to support on-going advocacy and work towards equality for women and girls by acting as a catalyst for positive change through education, collaboration and program development.</u> <u>a. 4th quarter update and review.</u></p> <p>Treasurer Crowell reported a balance of \$567.04.</p>	
	<p><u>3. Logo Items Inventory</u> <u>a. 4th quarter update and review.</u></p> <p>Treasurer Crowell reviewed the inventory balance of logo items with the committee.</p>	
Business	<p><u>CSW 2020-03</u> <u>Update on items approved for funding from the fiscal budget 2019-2020.</u> <u>[4/21/20, 5/4/20, 5/20/20, 6/17/20]</u></p> <p>A. Ms. Valente to share final report on social media advertisements with YWCA. B. Discussion on other related matters.</p> <p>Ms. Valente referred to her one-page report that displayed the two advertisement prints, as well as, the advertising dates, reach count and total campaign cost. She explained that Facebook unexpectedly invoiced her personal credit card and she was under the impression that it could be billed at the end of the campaign and paid by the Boards and Commissions credit card. Regardless of the invoice mistake, Ms. Valente said the partnership with YWCA made an impact and it was worth the time and effort. She encouraged the committee to consider establishing its own digital space and set it up as a resource for women and girls. Ms. Valente said the reality was that girls and the general public digest media information through various online social outlets and it was time for the committee to come up with a solution to create another advertising platform.</p> <p>Chair Yukimura thanked Ms. Valente for taking the lead in promoting resources for domestic violence victims in our community.</p>	
	<p><u>CSW 2020-04</u> <u>Hawai‘i State Commission on the Status of Women – Statement for Black</u></p>	

SUBJECT	DISCUSSION	ACTION
	<p><u>Lives dated June 2, 2020.</u></p> <ul style="list-style-type: none"> A. Ellen Ching to share update on status of press release. B. Discussion on other related matters. <p>Chair Yukimura stated the Mayor and the County made an official press release and no further statements was required.</p>	
	<p><u>CSW 2020-05</u> <u>Discussion and possible approval to participate with the American Association of University Women (AAUW) “Celebrating Women of Leadership and Courage, 100th Anniversary of the 19th Amendment Ratification of the Women’s Right to Vote” event on Tuesday, August 18, 2020, 4:30 p.m. at Kukui Grove Center Main Stage area.</u></p> <ul style="list-style-type: none"> A. Secretary Ignacio Neumiller to share email correspondence with AAUW Kauai President Beverly Tobias. B. Discussion on other related matters. <p>Commissioner Ignacio Neumiller shared that if the committee wanted to participate, it would involve setting up a resource table with information. She said the AAUW had a ZOOM meeting scheduled tomorrow and she had no further updates to share. She would email further information to Ms. Muragin for disbursement to everyone.</p> <p>With no further action, Chair Yukimura moved on to the next agenda item.</p>	
	<p><u>CSW 2020-06</u> <u>Discussion and possible amendments to the By-Laws dated 12/11/09.</u></p> <ul style="list-style-type: none"> A. Update Office of Boards and Commissions address. B. Update Section 5. Officers Powers and Duties. C. Discussion on other related matters. <p>Chair Yukimura opened up the floor for discussion on a possible removal of the Secretary position whose duties have been supported by the Office of Boards and Commissions. Member Valente felt it should remain unchanged in the By-Laws because it provided a backup should there be a situation where it became necessary for the secretary to assist in that capacity. Commissioner Ignacio Neumiller said in the past the secretary would take</p>	

SUBJECT	DISCUSSION	ACTION
	<p>notes on action items and disseminate to the members, but that became unnecessary and eliminated it. Treasurer Crowell agreed with both responses.</p> <p>Ms. Ching summarized by stating that the original intent to amend the By-Laws was to change the Office of Boards and Commissions address and a motion was needed to change the address.</p>	<p>Member Valente moved to approve the amendments to the By-Laws with the change of address for the Office of Boards and Commissions to Pi'ikoi building, 4444 Rice Street, Suite 300, Lihue, HI 96766. Motion was seconded by Member Crowell. Roll Call Vote: 5-Ayes, 0-Nays. Motion carried 5:0.</p>
	<p><u>CSW 2020-07</u> Discussion and possible action on the approved events for 2020 and proposal of events for 2021.</p> <ul style="list-style-type: none"> A. Committee to review list and decide which events to implement in 2020 and 2021. B. Discussion on other related matters. <p>Commissioner Ignacio Neumiller shared that she took the initiative to email the National Association of Commissions for Women (NACW) Board Vice President Jill Ashton, to inquire about survey results for the Voices of Women In America project and was pending a response. She was also in contact with the NACW Board member Marydith Tuitt who informed her they were planning a virtual conference August 23-25, and would send a draft agenda. Commissioner Ignacio Neumiller said the virtual conference replaced the July conference that was canceled due to the COVID 19 pandemic. She also mentioned that she was asked to participate in the virtual conference but did not have any finalized details to share.</p> <p>Chair Yukimura asked Member Fontana Moraes if she had any updates regarding the YWCA Girls Summit event. Member Fontana Moraes requested assistance with contact</p>	

SUBJECT	DISCUSSION	ACTION
	<p>information and she would check if the event would take place this year and bring that information to the next meeting. Chair Yukimura had the contact information and would forward that to her.</p> <p>Ms. Ching asked for direction on the breast cancer awareness event and what the committee wanted to do. Commissioner Ignacio Neumiller said they want the banner placed in front of the historic county building. Ms. Valente suggested they partner with the American Cancer Society and promote the event without doing a walk. Ms. Valente said the committee should automatically light up the historic county building regardless if there is a walk or not. Ms. Ching said at the next meeting the committee would need to coordinate placing the banner.</p>	<p>Treasurer Crowell motioned to approve highlighting breast cancer awareness month in October with a banner and pink lights at the historic county building and authorize Boards and Commissions to pay the signage fee using the fiscal budget 2020-2021. Ms. Fontana Moraes seconded the motion. Roll Call Vote: 5-Ayes, 0-Nays. Motion carried 5:0.</p>
<p>Announcements</p>	<p>1. <u>Next Meeting: Wednesday, August 19, 2020, 5:00 p.m., Teleconference with Microsoft Teams.</u></p> <p>Chair Yukimura honored Commissioner Ignacio Neumiller who took the oath of office with the HSCSW. The committee congratulated her.</p> <p>Commissioner Ignacio Neumiller requested to add to next month's agenda a resolution from the CSW to the Kauai County Council on the Hawaii State Commission on the Status of Women COVID-19 Gender Equality Recovery Program that Maui and Hawaii County passed.</p>	

SUBJECT	DISCUSSION	ACTION
	Ms. Ching announced and congratulated Chair Yukimura's promotion to Vice President of the Hawaii Community Foundation. The committee congratulated Chair!	
Adjournment		With no objections, Chair Yukimura adjourned the meeting at 5:50 p.m.

Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Darcie Yukimura, Chair

(X) Approved as circulated. 08/19/20

() Approved with amendments. See _____ meeting minutes.