

Darcie Yukimura
Chair

Regina Carvalho
Vice Chair

Edith Ignacio-Neumiller
Secretary

Kathy Crowell
Treasurer

Members:
Deena Fontana Moraes
Angela K. Hoover
Monica A. Kawakami
Erika Valente

TBD
HSCSW Representative/
Ex-officio Member

**COUNTY OF KAUA'I COMMITTEE ON THE STATUS OF WOMEN
NOTICE OF TELECONFERENCE MEETING AND AGENDA**

Wednesday, July 15, 2020
5:00 p.m. or shortly thereafter

**Microsoft Teams Phone Number: 1-469-848-0234
Conference ID: 847 789 897#**

This meeting will be held via Microsoft Teams teleconference only. Members of the public are invited to join the meeting by calling the phone number above and when prompted enter the conference ID information. You may testify during the teleconference or submit written testimony in advance of the meeting via e-mail, fax, or mail. To avoid excessive noise/feedback, please mute your phone and unmute to testify.

CALL TO ORDER

ROLL CALL

PUBLIC COMMENTS AND TESTIMONY

Individuals may orally testify on any agenda item at this time.

Anyone interested in providing oral or written testimony shall provide a request to the Office of Boards and Commissions prior to the day of the meeting to smuragin@kauai.gov or by fax (808) 241-5127, or mailed to: Committee on the Status of Women, Pi'ikoi Building, Suite 300, 4444 Rice Street, Lihue, 96766. This request shall include your name, telephone number, E-mail address, and the specific agenda item(s) that you will be testifying on or provided comments on. Any testimony received after this time will be incorporated into the record as appropriate.

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APPROVAL OF MINUTES

A. Open Session Minutes of June 17, 2020

TREASURER'S REPORT

1. 2019-2020 Fiscal Budget
 - a. 4th quarter final review.

2. 2020-2021 Fiscal Budget
 - a. Review annual budget and possible action on budget allocations.

3. State Grant M15001 – Hawai‘i State Commission on the Status of Women Grant to support on-going advocacy and work towards equality for women and girls by acting as a catalyst for positive change through education, collaboration and program development.
 - a. 4th quarter update and review.

4. Logo Items Inventory
 - a. 4th quarter update and review.

BUSINESS

CSW 2020-03

Update on items approved for funding from the fiscal budget 2019-2020.
[4/21/20, 5/4/20, 5/20/20, 6/17/20]

- A. Member Valente to share final report on social media advertisements with YWCA.
- B. Discussion on other related matters.

CSW 2020-04

Hawai‘i State Commission on the Status of Women – Statement for Black Lives dated June 2, 2020.

- A. Ellen Ching to share update on status of press release.
- B. Discussion on other related matters.

CSW 2020-05

Discussion and possible approval to participate with the American Association of University Women (AAUW) “Celebrating Women of Leadership and Courage, 100th Anniversary of the 19th Amendment, Ratification of the Women’s Right to Vote” event on Tuesday, August 18, 2020, 4:30 p.m. at the Kukui Grove Center Main Stage area.

- A. Secretary Ignacio-Neumiller to share email correspondence with AAUW Kauai President Beverley Tobias.
- B. Discussion on other related matters.

- CSW 2020-06** Discussion and possible amendments to the By-Laws dated 12/11/09
- A. Update Office of Boards and Commissions address.
 - B. Update Section 5. Officers Powers and Duties.
 - C. Discussion on other related matters.

- CSW 2020-07** Discussion and possible action on the approved events for 2020 and proposal of events for 2021.
- A. Committee to review list and decide which events to implement in 2020 and 2021.
 - B. Discussion of other related matters.

ANNOUNCEMENTS

1. Next Meeting: Wednesday, August 19, 2020, 5:00 p.m., Teleconference with Microsoft Teams.

ADJOURNMENT

NOTICE OF EXECUTIVE SESSION

Pursuant to Hawaii Revised Statutes §92-7 (a), the Committee may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a). Discussions held in Executive Session are closed to the public.

PUBLIC COMMENTS and TESTIMONY

SPEAKER REGISTRATION

Prior to the day of the meeting: Persons wishing to testify are requested to register their name, phone number and agenda item via email to: smuragin@kauai.gov or call 808-241-4919.

On the day of the meeting: Persons who have NOT registered to testify by the time the meeting begins will be given the opportunity to speak on an item following oral testimony from registered speakers.

Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY

Prior to the day of the meeting: Testimonies may be emailed: smuragin@kauai.gov , faxed: 808-241-5127, or mailed: Committee on the Status of Women, Office of Boards and Commissions, Pi'ikoi Building Suite 300, 4444 Rice Street, Lihue, HI 96766. Please include your name and if applicable, your position/title and organization you are representing along with the agenda item that you are providing comments on.

While every effort will be made to copy, organize and collate all testimony received, materials received improperly identified may be distributed to the members after the meeting is concluded.

SPECIAL ASSISTANCE

If you need an auxiliary aid/service, other accommodation due to a disability, or an interpreter for non-English speaking persons, please contact the Office of Boards and Commissions at (808) 241-4917 or asegreti@kauai.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	June 17, 2020
Location	Teleconference via Microsoft Teams	Start of Meeting: 5:03 p.m.	End of Meeting: 5:36 p.m.
Present	Chair Darcie Yukimura. Vice Chair Regina Carvalho. Secretary Edith Ignacio-Neumiller. Treasurer Kathy Crowell. Member: Erika Valente. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused	Member Deena Fontana Moraes		
Absent			

SUBJECT	DISCUSSION	ACTION
	Chair Yukimura, Vice Chair Carvalho, Secretary Ignacio-Neumiller, Treasurer Crowell, Member Valente and Support Clerk Sandra Muragin were signed into Microsoft Teams by video. Administrator Ellen Ching entered the meeting by audio.	
Call To Order Roll Call	Chair Yukimura called the meeting to order in open session at 5:03 p.m. and requested a roll call. Commission support clerk Sandra Muragin verified attendance by roll call and requested a verbal response of present or here; Treasurer Crowell replied present. Secretary Ignacio Neumiller replied here. Member Valente replied here. Vice Chair Carvalho replied here. Chair Yukimura replied here. Administrator Ellen Ching replied here. Commission Support Clerk Sandra Muragin replied here.	Quorum established with five members present.
Public Testimony	No one from the public logged into the Teams meeting.	
Approval of Minutes	A. <u>Open Session Minutes of May 20, 2020.</u>	Vice Chair Carvalho moved to approve the Open Session minutes of May 20, 2020, as

A.

SUBJECT	DISCUSSION	ACTION
		circulated. Treasurer Crowell seconded the motion. Motion carried 5:0.
Treasurer's Report	<p><u>1. 2019-2020 Fiscal Budget</u> <u>a. Review 4th quarter fiscal budget.</u></p> <p>Treasurer Crowell reviewed the 4th quarter fiscal budget and reported a remaining balance of \$516.80, which was appropriated for domestic violence resource advertisements on Facebook and Instagram. Secretary Ignacio Neumiller inquired why the advertisement invoice was not included on the report. Administrator Ellen Ching responded that it would be discussed under CSW 2020-03.</p>	Secretary Ignacio Neumiller moved to accept the 4th quarter Treasurer's Report, as circulated. Vice Chair Carvalho seconded the motion. Roll Call Vote: 5-Ayes, 0-Nays. Motion carried 5:0.
	<p><u>2. State Grant M15001 – Hawai'i State Commission on the Status of Women Grant to support on-going advocacy and work towards equality for women and girls by acting as a catalyst for positive change through education, collaboration and program development.</u> <u>a. Review 4th quarter state grant budget.</u></p> <p>Treasurer Crowell reported a balance of \$567.04.</p>	
	<p><u>3. Logo Items Inventory</u> <u>a. Review 4th quarter inventory balance.</u></p> <p>Treasurer Crowell reviewed the inventory balance of logo items with the committee.</p>	
Business	<p><u>CSW 2020-03 Update on items approved for funding from the fiscal budget 2019-2020.</u> <u>[4/21/20, 5/24/20]</u></p> <p>A. Ms. Valente to share findings on partnering with YWCA on domestic violence outreach advertisements on Facebook and Ho'ike Kauai Community Television. B. Update on logo items.</p> <p>Ms. Valente reported that two advertisements were posted on Facebook and Instagram feeds. She said it was super successful and the number of impressions totaled 68,865. Impressions measured the total amount of times users saw the advertisement post. She said one advertisement post totaled 27, 394 impressions and the other 31,016. The advertisements</p>	

SUBJECT	DISCUSSION	ACTION
	<p>posted for over a week and was set to complete on June 18. To date the total amount spend was \$461.66. She recieved a lot of positive feedback from viewers and shares and YWCA was grateful for the partnership. Chair Yukimura congratulated Ms. Valente on its success and commented that 68,865 is a far and wide reach of an audience. Ms. Valente said they specified the demographics to reach out to both men and women between the ages of 13 to 65 on the island of Kauai. She was very happy with the results and would receive a final report that would be shared at the next meeting.</p> <p>Commission Support Clerk Sandra Muragin reported that the logo bags arrived and displayed a bag on the video screen for the members to see. She also requested Ms. Valente to forward the advertisement invoice for processing.</p>	
	<p><u>CSW 2020-04 Hawai'i State Commission on the Status of Women – Statement for Black Lives dated June 2, 2020.</u></p> <p>Chair Yukimura expressed her desire to add this to the agenda given the state of the nation and felt it was appropriate to take a moment to review and reflect. She said it aligned with the committee's values and brought it up for discussion. Secretary Ignacio Neumiller said the statement should be shared with the Public Information Officer (PIO) for a press release and wasn't sure if the committee was prepared to make a press release of their own.</p> <p>Administrator Ellen Ching responded that if the committee agreed to allow Chair Yukimura and herself the flexibility to draft a press release, she could come up with a final draft and submit it to the PIO for approval and distribution.</p> <p>Chair Yukimura inquired if the County of Kaua'i made a statement. Ms. Ching remembered that Mayor Kawakami addressed Black Lives Matter during one of his Facebook COVID-19 updates in conjunction with Police Chief Raybuck. She wasn't sure if a print ad was done, but added that it was appropriate that the CSW make one, as it stand for equality of all nationalities and ethnicities. Ms. Ching would check with the Mayor's Office first.</p>	<p>Secretary Ignacio Neumiller moved to allow Ellen Ching and Chair Yukimura the authority to</p>

SUBJECT	DISCUSSION	ACTION
		draft a statement for Black Lives Matter for a press release. Treasurer Crowell seconded the motion. Roll Call Vote: 5-Ayes, 0-Nays. Motion carried 5:0.
Announcements	<p>1. <u>Next Meeting: Wednesday, July 15, 2020, 5:00 p.m., Teleconference with Microsoft Teams.</u></p> <p>Secretary Ignacio Neumiller announced that she was approached by the American Association of University Women (AAUW) organization to participate in their celebration of the 100th anniversary of the 19th Amendment on August 18, 2020, at the Kukui Grove Shopping Center from 4:00 p.m. to 7:00 p.m. She asked that it be placed on the agenda and discussed at the next meeting.</p> <p>Ms. Ching and Chair Yukimura recognized the committee members in their efforts to continue to conduct successful meetings during the pandemic and still have successful outcomes. She thanked Ms. Muragin for drafting all of the essay press releases and ordering the logo bags. Vice Chair Carvalho thanked Ms. Ching and Ms. Muragin for their commitment to the committee.</p>	
Adjournment		With no objections, Chair Yukimura adjourned the meeting at 5:36 p.m.

Submitted by: _____
 Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
 Darcie Yukimura, Chair

- () Approved as circulated.
- () Approved with amendments. See _____ meeting minutes.

**COMMITTEE ON THE STATUS OF WOMEN
OPERATING FISCAL BUDGET for Year 2019-2020**

Request Date	Payment Date	Paid To (Name)	Description (Include date and location of event)	Supplies	Food	Travel	Fees	Printing & Advertising
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 15, 2020, 2:34am. Total \$50.00 (CSW Partnership \$28.76 and YWCA of Kaua'i-Reach \$21.24)					\$50.00
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 16, 2020, 8:24pm. Total \$75.00 (CSW Partnership \$42.13 and YWCA of Kaua'i-Reach \$32.87)					\$75.00
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 16, 2020, 10:40am. Total \$75.00 (CSW Partnership \$34.21 and YWCA of Kaua'i-Reach \$40.79)					\$75.00
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 17, 2020, 5:13pm. Total \$125.00 (CSW Partnership \$53.76 and YWCA of Kaua'i-Reach \$68.24)					\$125.00
				\$344.53	\$88.67	\$0.00	\$50.00	\$435.00

Total Expense	918.20
2019-2020 Budget	1,000.00
Remaining Balance	81.80
Adjustment 2019-2020 Budget Balance	(81.80)
Balance as of June 30, 2020	\$0.00

1.2.

**COMMITTEE ON THE STATUS OF WOMEN
OPERATING FISCAL BUDGET for Year 2019-2020**

Request Date	Payment Date	Paid To (Name)	Description (Include date and location of event)	Supplies	Food	Travel	Fees	Printing & Advertising
7/17/2019	7/18/2019	Walmart	7/22-24/19 NACW Conference in Chicago, IL. Purchased Anahola Granola, 2-12oz. Bags: original \$6.28, tropical \$5.44 and tax \$0.55 for giveaway. Committee motioned to spend up to \$75.00		\$12.27			
10/21/2019			Reimbursement per motion that approved a one-time \$50.00 stipend from the fiscal budget to attend a women focused event/workshop of their choosing up to June 30, 2019. \$350.00 total.					
10/21/2019	10/9/2019	Edith Ignacio-Neumiller	Attended the YWCA 11th Annual Na Wahine Alaka'i O Kauai event at the Kauai Marriott, Friday, November 15, 2019, 5:30p.m. Reimbursed a one-time \$50.00 stipend per motion 10/21/19.				50.00	
10/21/2019	1/20/2020	Costco & Safeway	Motion approved to purchase up to \$75.00 of refreshments for the January 9, 2020 Human Trafficking Forum. Purchased Refreshments & lei's from Costco \$86.85 and fruit tray from Safeway \$20.93. Total spent on refreshments \$76.40.		\$76.40			
5/4/2020			Motioned to spend remaining balance: 60% on advertisement and 40% on logo items.					
5/4/2020			60% Advertisement = \$516.80					
5/4/2020			40% Logo Items = \$344.53					
5/4/2020	5/27/2020	4Imprint	Purchase of 75 logo latitudes foldaway shopper bags in deep peony pink. (75 @ \$299.25, set-up charge \$50.00, freight \$37.98 and tax \$17.43 total \$404.66) \$344.53 from fiscal budget and \$60.13 from state grant budget.	\$344.53				
5/4/2020	6/25/2020	Erika Valente	and Instagram from June 12-17, 2020. Invoice payment date June 12, 2020, 3:34pm. Total \$25.00 (CSW Partnership \$13.46 and YWCA of					\$25.00
5/4/2020	6/25/2020	Erika Valente	and Instagram from June 12-17, 2020. Invoice payment date June 12, 2020, 8:58pm. Total \$25.00 (CSW Partnership \$13.67 and YWCA of Kaua'i-Reach \$11.33)					\$25.00
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 13, 2020, 10:49am. Total \$25.00 (CSW Partnership \$9.96 and YWCA of Kaua'i-Reach \$15.04)					\$25.00
5/4/2020	6/25/2020	Erika Valente	Purchase of domestic violence resource advertisements on Facebook and Instagram from June 12-17, 2020. Invoice payment date June 14, 2020, 2:27am. Total \$35.00 (CSW Partnership \$19.61 and YWCA of Kaua'i-Reach \$15.39)					\$35.00

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 12, 2020, 3:34 PM

Payment Method
MasterCard*2695
Reference Number: X785XTW9V2

Paid

\$25.00 USD

Transaction ID
2998013513648928-5978627

You're being billed because you reached your \$25.00 billing threshold.

Product Type
Facebook

Campaigns

CSW Partnership

From Jun 12, 2020, 9:00 AM to Jun 12, 2020, 3:33 PM

\$13.46

Safe Home

3,700 Impressions

\$13.46

YWCA of Kauai - Reach

From Jun 12, 2020, 9:00 AM to Jun 12, 2020, 3:33 PM

\$11.54

- 13+

3,512 Impressions

\$11.54

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 12, 2020, 8:58 PM

Payment Method
MasterCard*2695
Reference Number: XU7HTT6AV2

Paid

\$25.00 USD

Transaction ID
2985342048249410-5980041

You're being billed because you reached your \$25.00 billing threshold.

Product Type
Facebook

Campaigns

CSW Partnership

From Jun 12, 2020, 9:00 AM to Jun 12, 2020, 8:58 PM

\$13.67

Safe Home

3,213 Impressions

\$13.67

YWCA of Kauai - Reach

From Jun 12, 2020, 9:00 AM to Jun 12, 2020, 8:58 PM

\$11.33

- 13+

2,823 Impressions

\$11.33

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 13, 2020, 10:49 AM

Payment Method
MasterCard*2695
Reference Number: WSWQNTN9V2

Paid

\$25.00 USD

Transaction ID
2968708659912745-5982438

You're being billed because you reached your \$25.00 billing threshold.

Product Type
Facebook

Campaigns

YWCA of Kauai - Reach

From Jun 13, 2020, 12:00 AM to Jun 13, 2020, 10:49 AM

\$9.96

- 13+

2,371 Impressions

\$9.96

CSW Partnership

From Jun 13, 2020, 12:00 AM to Jun 13, 2020, 10:49 AM

\$15.04

Safe Home

3,376 Impressions

\$15.04

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 14, 2020, 2:27 AM

Payment Method
MasterCard*2695
Reference Number: TC3C7UAAV2

Paid

\$35.00 USD

Transaction ID
3026723577444591-5985304

You're being billed because you reached your \$35.00 billing threshold.

Product Type
Facebook

Campaigns

CSW Partnership

From Jun 13, 2020, 12:00 AM to Jun 14, 2020, 2:27 AM

\$19.61

Safe Home

3,651 Impressions

\$19.61

YWCA of Kauai - Reach

From Jun 13, 2020, 12:00 AM to Jun 14, 2020, 2:27 AM

\$15.39

- 13+

3,107 Impressions

\$15.39

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 15, 2020, 2:34 AM

Payment Method
MasterCard*2695
Reference Number: JP5AYTS9V2

Paid

\$50.00 USD

Transaction ID
3002046323245646-5989640

You're being billed because you reached your \$50.00 billing threshold.

Product Type
Facebook

Campaigns

CSW Partnership

From Jun 13, 2020, 7:00 AM to Jun 15, 2020, 2:34 AM

\$28.76

Safe Home

4,343 Impressions

\$28.76

YWCA of Kauai - Reach

From Jun 13, 2020, 7:00 AM to Jun 15, 2020, 2:34 AM

\$21.24

- 13+

3,482 Impressions

\$21.24

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 16, 2020, 8:24 PM

Payment Method
MasterCard*2695
Reference Number: BTGRNT2AV2

Paid

\$75.00 USD

Transaction ID
2968770143239933-5998515

You're being billed because you reached your \$75.00 billing threshold.

Product Type
Facebook

Campaigns

CSW Partnership

From Jun 16, 2020, 12:00 AM to Jun 16, 2020, 8:24 PM

\$42.13

Safe Home

3,315 Impressions

\$42.13

YWCA of Kauai - Reach

From Jun 16, 2020, 12:00 AM to Jun 16, 2020, 8:24 PM

\$32.87

- 13+

2,893 Impressions

\$32.87

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 16, 2020, 10:40 AM

Payment Method
MasterCard*2695
Reference Number: BDUD7UEAV2

Paid

\$75.00 USD

Transaction ID
3026918190758464-5996361

You're being billed because you reached your \$75.00 billing threshold.

Product Type
Facebook

Campaigns

YWCA of Kauai - Reach

From Jun 15, 2020, 12:00 AM to Jun 16, 2020, 10:40 AM

\$34.21

- 13+

4,588 Impressions

\$34.21

CSW Partnership

From Jun 15, 2020, 12:00 AM to Jun 16, 2020, 10:40 AM

\$40.79

Safe Home

4,770 Impressions

\$40.79

Receipt for Erika Valente

Account ID: 613899812809497



Invoice/Payment Date
Jun 17, 2020, 5:13 PM

Payment Method
MasterCard*2695
Reference Number: 4BF5STJAV2

Paid

\$125.00 USD

Transaction ID
2980561478727470-6002671

You're being billed because you reached your \$125.00 billing threshold.

Product Type
Facebook

Campaigns

YWCA of Kauai - Reach		\$56.76
From Jun 16, 2020, 12:00 AM to Jun 17, 2020, 5:13 PM		
- 13+	3,966 Impressions	\$56.76
CSW Partnership		\$68.24
From Jun 16, 2020, 12:00 AM to Jun 17, 2020, 5:13 PM		
Safe Home	4,199 Impressions	\$68.24

COMMITTEE ON THE STATUS OF WOMEN
STATE GRANT M15001 BUDGET

Request Date	Payment Date	Paid To (Name)	Description (Include date and location of event)	Supplies	Travel	Advertising	Printing
	Budget	\$ 10,000.00	7/21/2014				
		\$ 2,000.00	6/29/2015				
		\$ 2,000.00	4/13/2017				
		\$ 14,000.00	TOTAL				
						Total Expense	\$13,432.96
						Grant Total	\$14,000.00
						Remaining Balance	\$567.04

3.2

**COMMITTEE ON THE STATUS OF WOMEN
STATE GRANT M15001 BUDGET**

Request Date	Payment Date	Paid To (Name)	Description (Include date and location of event)	Supplies	Travel	Advertising	Printing
2/20/2019	2/21/2019	EarthSuite Media	Rise of the Wahine Screening Package for showing on Thursday, March 21, 2019 at the KCC Performing Arts Center.	313.09			
2/19/2019	2/26/2019	University of Hawai'i	Women's History Month-Rise of the Wahine film premier at the Performing Arts Center, Thursday, March 21, 2019. (\$500.00 rate 4-hours, \$140.00 2 sound/light technicians, \$250.00 full cleaning, \$300.00 projector/screen)	1,190.00			
2/26/2019	2/26/2019	Hawaiian Airlines	Two Roundtrip tickets from HNL-LIH for Dean Kaneshiro and Ryan Tsuji (\$168.34 ea) for Women's History Month-Rise of the Wahine		336.68		
2/26/2019	3/11/2019	RKT Media Hawai'i	Rise of the Wahine Speakers Fee for Ryan Tsuji. (\$75.00 fee & \$3.53 tax)	78.53			
2/26/2019	3/11/2019	KONG Radio	Rise of the Wahine Radio Advertisements. (\$225.00 fee & \$10.60 tax)	235.60			
3/12/2019	3/21/2019	Flowers Forever LLC	Rise of the Wahine-2 Kika lei's for Dean & Ryan (\$71.90 lei, \$10.00 delivery & \$6.32 tax)	88.22			
2/18/2020			Women's History Month-Motioned the following Essay Contest prizes and expenses. (\$100 InkSpot for design and layout of flyer, \$400 cash prizes and \$30 for lei's)				
3/10/2020	1/31/2020	Ink Spot Printing	WHM - Essay contest prizes and expenses. Invoice #103584 dated 1/31/20 for \$104.71 (\$100 fee plus \$4.71 tax)				104.71
3/10/2020		Top four Essay Finalist	Each finalist received \$100.00	400.00			
5/20/2020	5/27/2020	4Imprint	Purchase of 75 logo latitudes foldaway shopper bags in deep peony pink. (75 @ \$299.25, set-up charge \$50.00, freight \$37.98 and tax \$17.43 total \$404.66) \$344.53 from fiscal budget and \$60.13 from state grant budget.	60.13			
				\$7,565.36	\$4,562.69	\$733.53	\$571.38

COMMITTEE ON THE STATUS OF WOMEN
STATE GRANT M15001 BUDGET

Request Date	Payment Date	Paid To (Name)	Description (Include date and location of event)	Supplies	Travel	Advertising	Printing
	8/27/2015	Ink Spot Printing	Business Cards				466.67
	7/22/2015		credit	-143.80			
	7/28/2014	4Imprint	Reuseable Bags	474.14			
	10/28/2014	Specialty Balloons	Balloon Decoration	247.40			
	2/5/2015	Kaua'i Museum	Meeting room	200.00			
	2/9/2015	County of Kaua'i	Sign permit	20.00			
	4/9/2015	Courtyard Marriott	Meeting room	250.00			
	3/9/2016	Flowers Forever	Career Day Event Leis	71.90			
	3/24/2015	Crestline Specialties	Career Day Event	1,218.08			
	3/16/2015	'ohana Broadcast Co.	PSA			296.87	
	4/17/2015	Flowers Forever	Career Day Event	345.58			
	6/5/2015	YWCA-Grant	Hunting Ground	550.00			
	4/15/2015	Hopaco	Gift Bags	14.85			
	6/29/2015	State of Hawai'i	Additional 2,000 in grant money				
	6/29/2015	Flowers Forever	Leis	71.90			
	10/9/2015	4Imprint	CSW Resuable Bags	499.14			
	10/23/2016	Specialty Balloons	October Breast Cancer - Balloons	253.91			
	2/1/2016	Kauai Beach Resort	Career Day Event - Meeting Room	588.39			
	2/10/2016	County of Kaua'i	Sign permit			20.00	
			Career Day Event - Supplies				
	2/15/2016	Kaua'i Museum	March Women's History Month	200.00			
	4/1/2016	For Kauai Magazine	Equal Pay Day			416.66	
	2/13/2017	Heritage House	Booklets	97.82			
	6/7/2017	United Airlines	47th Annual Natl Conference Buffalo, New York 7/12-16/17. Ignacio		1,316.80		
	6/7/2017	United Airlines	47th Annual Natl Conference Buffalo, New York 7/12-16/17. Lasker		1,316.80		
	6/7/2017	Hyatt Regency Buffalo, NY	Hotel-Ignacio 7/11-16/17		677.94		
	6/7/2017	Hyatt Regency Buffalo, NY	Hotel-Lasker 7/11-16/17		677.94		
	8/7/2017	United Airlines	Baggage Fees - Lasker		120.00		
	8/7/2017	United Airlines	Baggage Fees - Ignacio		50.00		
	8/7/2017		Parking-Taxi-Lasker		66.53		
9/28/2017		SignArt	Breast Cancer Banner 6x3 \$162.00; Art Charge \$50.00; tax \$8.48	220.48			
	10/4/2017	Director of Finance	Sign Permit Fee-to hang the Breast Cancer Banner	20.00			

Committee on the Status of Women
Logo Items Inventory

	Rise of the Wahine DVD Purchased 13 April 2019		Pink Tote Bags Purchased 75 June 2020		Purple Coin Purse Purchased 250 May 2015		Note Pads Purchased 500 May 2018		Pens Purchased 700 May 2018		
Cost Per item	\$21.04		\$5.39		\$2.17		\$0.49		\$0.47		TOTAL
Inventory	13	\$273.58	75	\$404.66	131	\$284.27	500	\$245.00	700	\$329.00	\$1,536.51
Inventory used 2018-2020	-1	-\$21.04			-86	-\$186.62	-252	-\$123.48	-335	-\$157.45	-\$488.59
REMAINING TOTAL	12	\$252.54	75	\$404.66	45	\$97.65	248	\$121.52	365	\$171.55	\$1,047.92

4.2.

HOME is not a safe place
for everyone.

Finding safety from domestic violence
is not easy. Let us help you.

24/7 Crisis Line 245-6362



This message is presented by the Kauai County Committee on the Status of Women

eliminating racism
empowering women
ywca

**HOME is not a
safe place for
everyone**

let us help you

24/7 Crisis Line 245-6362



This message is presented by the Kauai County Committee on the Status of Women

eliminating racism
empowering women
ywca

MESSAGE:

"PLEASE SHARE WITH OUR KAUAI COMMUNITY. WE ALL DESERVE
TO FEEL SAFE IN OUR HOMES. THIS MESSAGE BROUGHT TO YOU BY
THE KAUAI COUNTY COMMITTEE ON THE STATUS OF WOMEN."

CSW/YWCA PARTNERSHIP

**Social Media Advertising Campaign
6/8/20 - 6/18/20**

TOTAL REACH (KAUAI RESIDENTS MALE & FEMALE AGE 13+)
32,383 PEOPLE/ 59,401 IMPRESSIONS

TOTAL CAMPAIGN SPEND OVER TEN DAY PERIOD
\$472.78

CSW 2020-03



PO Box 3198, Lihue, HI 96766

www.aauw.org

kauai-hi.aauw.net

kauaiaauw@gmail.com

“Celebrating Women of Leadership and Courage”

“100th Anniversary of the 19th Amendment”;
Ratification of the Women’s Right to Vote

August 18, 2020 Program

(As of June 26, 2020: Details subject to change)

Logistics:

Aug 18, 2020: Program begins at 4:30 pm

Kukui Grove Center, Lihue: Main Stage at the Food Court with Microphone System

Kukui Grove Center provides tables for each participating group.

Each groups' table of literature to be set up and ready to go by 4pm

4:30 PM

Drumming Group (Not booked yet)

Blowing of the conch by Jonathan Lee

Blessing by Sabra Kauka

Beverly Tobias, MC, President of AAUW Kaua`i Branch: “What is AAUW?”

Introduction of Invited Groups; 5(?) minutes talks by each groups' spokesperson

YWCA

Zonta North Shore

Zonta: South Shore

Mokihana

Kaua`i Society of Artists & AAUW: Art Show & Suffrage Timeline

5:30 PM (Approx)

Hula Dance Performance (not finalized yet)

Historical Women Presentations

Sabra Kauka begins: 15 minutes Hawaiian Historical Woman

Mokihana: Elsie Wilcox 5 minutes

AAUW Members portraying historical women; 6-8 women approx. 5 min. each

6:30 PM (Approx)

“What’s Next?”

Panel Discussion regarding the Challenge for full women’s rights in 2020

7:00 – 7:30 PM (Approx) Program Ends

CSW 2020-05

**BY-LAWS
KAUA'I COUNTY COMMITTEE
ON THE STATUS OF WOMEN**

ARTICLE I: NAME, ESTABLISHMENT AND LOCATION

SECTION 1. This Committee established by Chapter 367, H.R.S., shall be known as the Kaua'i County Committee on the Status of Women. Its principal office shall be located at 4444 Rice Street, Suite 150, Lihu'e, Kaua'i, Hawai'i, 96766.

ARTICLE II: PURPOSES

SECTION 1. The purpose of the Committee shall be to develop such information concerning the status of women within the County of Kaua'i as the State Commission on the Status of Women requires or as the Committee deems advisable. The Committee shall also perform such other appropriate duties and responsibilities as may be deemed necessary by the Commission.

ARTICLE III. DEFINITIONS

SECTION 1. Whenever used in these By-Laws, these terms shall have the following meaning:

- (a) "By-Laws" mean the By-Laws of the Kaua'i County Committee on the Status of Women.
- (b) "Commission" means the State Commission on the Status of Women.
- (c) "County" means the County of Kaua'i.
- (d) "Committee" means the Kaua'i County Committee on the Status of Women.
- (e) "Ex-Officio Member" means those persons required, pursuant to Section 367-4, Hawai'i Revised Statutes, as amended, to become members of the Committee.
- (f) "H.R.S." means Hawai'i Revised Statutes, as amended.
- (g) "Mayor" means the Mayor of the County of Kaua'i.
- (h) "Person" means individuals, corporations, firms, associations, societies and Federal, State and County departments and agencies.

- (i) "Proceeding" means any matter brought before the Committee over which it has jurisdiction.
- (j) "Regular member" means those persons appointed to the Kaua'i County Committee on the Status of Women by the Mayor, excluding any ex-officio members.

ARTICLE IV. ORGANIZATION AND OFFICERS

SECTION 1. Membership. The Committee shall consist of not less than seven (7) regular members who are appointed by the Mayor on the basis of their interest and knowledge of local conditions and their ability to make contributions to the solution of problems relating to the status of women within the County.

In addition to the regular members of the Committee, the County Attorney and the County representative of the State Commission on the Status of Women shall be ex-officio members without the power to vote or hold office.

All members of the Committee shall receive no compensation for their services.

SECTION 2. Terms. One third of the regular members shall be appointed initially for a term of four (4) years, one-third for a term of three (3) years and one-third for a term of two (2) years. Thereafter, the terms of each regular member shall be four (4) years.

SECTION 3. Officers. Officers consisting of a Chairperson, Vice-Chairperson, **Secretary and Treasurer** shall be elected annually.

SECTION 4. Election. The regular members of the Committee shall annually elect the officers for the ensuing year at the first meeting after December 1. Nominations may be made by a nominating committee or from the floor, provided that prior consent is obtained from any person nominated from the floor. The term of office of any elected officer shall be one (1) year and commence on the first meeting of each new calendar year.

SECTION 5. Officers Powers and Duties.

- (a) Chair: The Chair shall have all of the executive powers necessary to effect the purposes for which the Committee was formed, and such other powers as may from time to time be granted by the Committee. The Chair's powers shall include, but not be limited to:
 - (1) Presiding over Committee meetings.

- (2) Directing the preparation of the agenda for meetings and authenticating all acts of the Committee as may be required by law and signing all instruments requiring execution or agreement by the Committee.
 - (3) Appointing of the Chair and members of any standing or special committees as may be created by the Committee. However, all such appointments shall be subject to ratification by the regular members of the Committee.
 - (4) Calling of special meetings which may be called by the required number of regular members of the Committee, and
 - (5) Representing the Committee or designating a member to so represent the Committee.
- (b) Vice-Chair. The Vice-Chair shall perform the duties of the Chair when the Chair is unable to serve. The Vice-Chair shall serve as an alternate to the Chair and shall assist in such matters as may be delegated by the Chair or the Committee.
- (c) Secretary. In the absence of staff support from the Office of Boards and Commissions, the Secretary shall be responsible for the minutes of the Committee and shall ensure that minutes are distributed to the officers, the members, the Mayor and to such persons as the Chair may direct.
- (d) Treasurer. The Treasurer shall be responsible for the fiscal affairs of the Committee, and shall work closely with the support staff from the Office of Boards and Commissions. The Treasurer's duties shall include, but not be limited to:
- (1) Preparing the annual budget of the Committee for review and approval by the Committee based on the fiscal allocation provided by the County.
 - (2) Working with support staff to prepare quarterly reports for the Committee or more frequently as may be deemed desirable or appropriate, and
 - (3) Working with support staff in the oversight of the budget and proper expenditure of funds as approved by the Committee.

SECTION 6. Vacancies. Vacancies in office shall be filled by an election at any duly scheduled meeting. The term of any vacancy shall be for the remaining unexpired period and commence immediately upon election.

SECTION 7. Expulsion. Any regular member of the Committee who is absent for three (3) consecutive meetings without the prior consent of the Chair shall be expelled from membership.

ARTICLE V. MEETINGS

SECTION 1. Meetings. The Committee may schedule meetings as required; to be held at such time and place as may be designated by the Chair. Provided however, there shall be no fewer than four (4) regular meetings per calendar year. Except as provided in Sections 92-4 and 92-5, H.R.S., all Committee meetings shall be open to the public.

SECTION 2. Special Meetings. Special meetings of the Committee may be called by written request of the Chair or by a majority of all the regular members of the Committee. Such written request shall include an explanation of the purpose and business to be transacted at the special meeting.

SECTION 3. Quorum. A majority of all regular members to which the Committee is entitled shall constitute a quorum to do business. The concurrence of a majority of all the members to which the Committee is entitled shall be necessary to make any action valid.

SECTION 4. Minutes. The Committee shall keep written minutes of all meetings in accordance with Sections 92-9, H.R.S.

SECTION 5. Decisions and Orders. All decisions and orders of the Committee shall be made by a majority of those entitled to act on any matter and shall comply with Section 91-12, H.R.S. Committee members who have not heard and examined all of the evidence in any matter may vote on that matter only after Section 91-11 H.R.S. has been complied with.

- (a) Unless otherwise indicated in the decision and order, the effective date of a decision and order shall be the date the decision and order was rendered.
- (b) Official copies of decisions and orders and other Committee actions shall be signed by the Chair or by any other person authorized by the Committee.

SECTION 6. Removal of Persons from Meeting. The Committee may remove any person or persons for the reasons specified and in the manner provided in Section 92-3 H.R.S.

SECTION 7. Notice and Agenda. The Committee shall give written public notice of any regular, special, or rescheduled meeting, or any executive meeting when anticipated in advance, in the manner provided in Section 92-7, H.R.S.

- (a) All items to be placed on the agenda shall be submitted to the Chair no later than two (2) business days before the agenda notice is filed. The Chair may, at her discretion, place items submitted after any agenda deadline or the agenda of any future meeting. The Chair shall, consistent with Section 92-7, H.R.S. designate and approve the form and content of the agenda.

ARTICLE VI: COMMITTEES

SECTION 1. Committees. The Committee may create such Standing or Special Committees as it deems necessary.

SECTION 2. Appointment to Standing or Special Committees. Appointments to any Standing or Special Committee shall be made by the Chair, subject to ratification thereof by the regular members of the Committee. The Chair, in making any Standing or Special Committee appointment, shall designate the chairs and members of the Standing or Special Committees. All appointments shall be co-terminus with the term of the Chair of the particular Standing or Special Committee.

SECTION 3. Transaction of Business. No Standing or Special Committee shall transact business unless a majority of the members who comprise the Standing or Special Committee are present.

SECTION 4. Participation of Non-Committee Members. Any Standing or Special Committee may enlist the participation of any person in its efforts, however, only duly appointed members of the Standing or Special Committee may vote on any matter pending before the Standing or Special Committee.

ARTICLE VII: RELATIONSHIP WITH OTHER ENTITIES

SECTION 1. Office of the Mayor. The Committee shall keep the Office of the Mayor apprised of its programs, project plans and achievements through the regular submission of meeting minutes and other relevant documents, reports, and materials.

SECTION 2. State Commission of the Status of Women. The Committee shall maintain a liaison relationship with the State Commission, shall offer cooperation and assistance in State endeavors aimed at matters involving the status of women, and shall seek to coordinate the County's status of women program with the State program.

ARTICLE VIII: PUBLIC INFORMATION AND INSPECTION

SECTION 1. Obtaining Information. Any person may obtain information on matters within the jurisdiction of the Committee by inquiring during regular business hours, at the Office of Boards and Commissions, 4444 Rice Street, Suite 105, Līhu'e, Kaua'i, Hawai'i 96766.

SECTION 2. Public Information and Inspection Prohibited. Matters within the jurisdiction of the Committee, including confidential information or written statements of policy or

interpretations formulated, adopted or used by the Committee in the discharge of its functions, may be withheld from the public to the extent permitted by Chapter and general law.

ARTICLE IX: ADOPTION, AMENDMENT OR REPEAL OF BY-LAWS

SECTION 1. Method of Adopting, Amending or Repealing of By-Laws. By-Laws may be adopted, amended, or repealed pursuant to Chapter 91, H.R.S.

SECTION 2. Filing and Effective Date of By-Laws. Certified copies of by-laws adopted, amended or repealed by the county shall be filed and become effective pursuant to Section 91-4, H.R.S.

ARTICLE XI. DECLARATORY RULING BY COMMITTEE

SECTION 1. Who May Petition. Any interested person may petition the Committee for a declaratory ruling as to the applicability of any statute or ordinance in the manner provided in Section 91-8, H.R.S.

SECTION 2. Petition, Form and Contents of Petition. The petition and seven (7) copies thereof shall be submitted to the Committee and shall include:

- (a) The name, business or home address, and daytime telephone number of the petitioner,
- (b) A statement of the nature of the petitioner's interest, including reasons for the submission of the petition,
- (c) A designation of the specific provision, By-Law, decision or order in question,
- (d) A complete statement of the facts upon which the petition is based,
- (e) A statement of the position or contention of the petitioner, and
- (f) A memorandum of authorities, containing a full discussion of the reasons, includes any legal authority, in support of the position or contention.

Any petition which does not conform to the foregoing requirements may be rejected.

SECTION 3. Grounds for Refusal to Entertain Petition. The Committee may, in writing and for good cause, refuse to issue a declaratory ruling. Without limited the generality of the foregoing, the Committee may also refuse to issue a declaratory ruling when:

- (a) The question is speculative or purely hypothetical and does not involve existing facts, or facts which can reasonably be expected to exist in the near future.

- (b) the petition's interest is not the type which would give the petitioner standing to maintain an action if judicial relief were sought;
- (c) the ruling may adversely affect the interests of the County, or the Committee, or any of their officers or employees in any litigation which is pending or may reasonably be expected to arise; and
- (d) The matter is not within the jurisdiction of the Committee.

SECTION 4. Assistance of the County Attorney or Other Agencies. When any issue of law is involved, the Committee may refer the issue to the County Attorney. The Committee may also obtain the assistance of other agencies where necessary or desirable.

SECTION 5. Disposition of Petition. The petition shall promptly be informed in writing of the Committee's action regarding the petition.

- (a) Orders disposing of petitions shall have the effect permitted by law. Orders shall be applicable only to the facts alleged in the petition or set forth in the order. Such orders shall not apply to situations whose facts differ materially.

ARTICLE XIII: PARLIAMENTARY RULES

SECTION 1. Robert's Rules of Order. The rules contained in Robert's Rules of Order, Revised, shall govern the Committee's actions where applicable and consistent with these By-Laws.

CERTIFICATION

I, _____, _____ of the Kaua'i County Committee on the Status of Women, do hereby certify that the foregoing is a true and correct copy of the By-Laws of the Kaua'i County Committee on the Status of Women.

Lisa Ellen Smith
Chairperson

ADOPTED THIS _____ DAY OF _____, 2009, IN LIHUE, HAWAII,

Lisa Ellen Smith, Chairperson
Committee on the Status of Women

APPROVED AS TO FORM AND LEGALITY:

Mona Clark, Deputy County Clerk County Attorney
County of Kaua'i

APPROVED ON THIS _____ DAY OF _____, 2009.

Bernard P. Carvalho, Jr., Mayor
County of Kaua'i

CERTIFICATION

I hereby certify that the Kaua'i County Committee on the Status of Women adopted the foregoing amendments to the By-Laws of the Kaua'i County Committee on the Status of Women on November 18, 2009, under authority of Article VIII of the By-Laws, and that the provisions of Section 91-3, Haw. Rev. Stat., as amended, have been satisfied, including the holding of a public hearing on November 18, 2009, and the giving of proper notice for public hearing, which notice was advertised in the *The Garden Island* on October 18, 2009. Dated at Lihu'e, Kaua'i, this ____ day of _____, 2009.

Mercedes Omo-Youn,
Boards and Commissions Support Clerk
Kaua'i County Committee on the
Status of Women

COMMITTEE ON THE STATUS OF WOMEN EVENT PLANNER 2020-2021

Mission Statement: The Hawai'i State Commission on the Status of Women (HSCSW) works toward equality for women and girls in the State by acting as a catalyst for positive change through advocacy, education, collaboration and program development.

1. Voices of Women in America – NACW Project (in progress)

2020 Event: Yes or No	
Category: Lead or Partner	
CSW Leader/Co-Leader:	
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2020 Event Info:	Partner with NACW. Lead by Edie Ignacio Neumiller. NACW online survey. results were supposed to be available in July.

2. Career Day – MCBL Girl's Summit

2020 Event: Yes or No	
Category: Lead or Partner	
CSW Leader/Co-Leader:	
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2019 Event Info:	Partner with Patsy T. Mink Center for Business & Leadership Girl's Summit, Darcy Yukimura & Erika Valente. Thursday, October 17, 2019, 12:15 to 1:30 p.m., Wilcox Hospital conference room. Provided 8-mentors to small group of girls during lunch and focus on interviewing soft skills, appropriate dress for career and career advising. (Reiko Matsuyama, COK DOF; Kaulana Finn, Constituent Outreach Liaison for Tulsi Gabbard; Carrice Gardner, Governor's Rep; Melody Lopez, Program Administrator Catholic Charities; Myrvie Buster, Mkt Coord GIFCU; Lisa Ledesma, Mortgage Loan Originator Homebridge; Cassidy Sirois-Kruse, Realtor Sirois Kaua'i; and Julie Simonton, VP Pacific Concrete. Donated CSW pens & notepads.

3. Breast Cancer Awareness Month - October

2020 Event: Yes or No	Yes
Category: Lead or Partner	Lead
Leader:	Regina Carvalho
Co-Leader:	Edith Ignacio Neumiller
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2019 Event Info:	None. Last event held in 2018.

CSW 2020-07 A.

4. Human Trafficking Next Steps

2020 Event: Yes or No	Yes
Category: Lead or Partner	Lead
Leader:	Edith Ignacio-Neumiller
Co-Leader:	Darcie Yukimura
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	

5. Women's History Month (March 1-31, 2021) – 2021 Theme: "Our History Is Our Strength"

2020 Event: Yes or No	
Category: Lead or Partner	
CSW Leader/Co-Leader:	
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2020 Event Info:	Theme: "Valiant Women of the Vote." Lead-Regina Carvalho. Essay Contest for high school aged female and males. InkSpot made flyer, email distribution, and press release. Received 14 entrants. Top four received \$100.00 cash prize and press release.

6. Equal Pay Day (? 2021)

2021 Event: Yes or No	
Category: Lead or Partner	
CSW Leader/Co-Leader:	
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2020 Event Info:	NONE.
2019 Event Info:	Lead-Erika Valente. Tuesday, April 2, 2019, 12:00 p.m., Līhu'e Civic Center Mo'ikeha Building Courtyard. Gave out "Pay Day" candy bags and flyers from the HSCSW. Mayor Kawakami presented a proclamation. Kaulana Finn read a letter from Congresswomen Tulsi Gabbard. Group photo with Mayor. Press release after event.

7. Denim Day (Wednesday, April 28, 2021)

2021 Event: Yes or No	
Category: Lead or Partner	
CSW Leader/Co-Leader:	
Event Date:	
Event Time (start & finish):	
Event Location:	
Event Particulars:	
2020 Event Info: 2019 Event Info:	None. Partner with Zonta Club of Hanalei Kaua'i. Edie Ignacio-Neumiller, Wednesday, April 24, 2019, 12:00 p.m., Līhu'e Civic Center Mo'ikeha Building Courtyard. Edie processed Proclamation. Zonta Club made the flyer. B&C processed press release & flyer to PIO. Mayor Kawakami presented a proclamation. Carrice Gardner read a letter from Governor Ige. Group photo with Mayor.