

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	August 19, 2020
Location	Teleconference via Microsoft Teams	Start of Meeting: 5:03 p.m.	End of Meeting: 6:33 p.m.
Present	Chair Darcie Yukimura. Vice Chair Regina Carvalho (<i>joined at 5:03 p.m.</i>). Treasurer Kathy Crowell. Member: Deena Fontana Moraes, Angela Hoover and Monica Kawakami. Hawai'i State Commission on the Status of Women Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused			
Absent	Member Erika Valente.		



SUBJECT	DISCUSSION	ACTION
	Chair Yukimura, Treasurer Crowell, Member Fontana Moraes, Member Hoover, Member Kawakami, Commissioner Ignacio Neumiller, Administrator Ellen Ching and Support Clerk Sandra Muragin were signed into Microsoft Teams by video.	
Call To Order Roll Call	<p>Chair Yukimura called the meeting to order in open session at 5:03 p.m. and requested a roll call.</p> <p>Commission support clerk Sandra Muragin verified attendance and requested a verbal response of present or here; Treasurer Crowell replied here.</p> <p><i>Vice Chair Carvalho called and entered the meeting at 5:03 p.m.</i></p> <p>Member Fontana Moraes replied here. Member Hoover replied here. Member Kawakami replied present. Member Valente no response. Vice Chair Carvalho replied present. Chair Yukimura replied present. Commissioner Ignacio Neumiller replied here. Administrator Ellen Ching replied here. Commission Support Clerk Sandra Muragin replied here.</p>	<p>Quorum established with six members present.</p>

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Public Testimony	No one from the public logged into the Teams meeting.	
Approval of Minutes	A. <u>Open Session Minutes of July 15, 2020.</u>	Member Fontana Moraes moved to approve the Open Session minutes of July 15, 2020, as circulated. Member Kawakami seconded the motion. Motion carried 6:0.
Business	<p><u>CSW 2020-08</u> Accept and approve a replacement Secretary seat for the remaining calendar year 2020.</p> <p>Chair Yukimura recalled the discussion at the last meeting was that the office of boards and commissions provided secretarial duties. She opened the floor for discussion on removal of that position or if a committee member wanted to volunteer and assume the position. Vice Chair Carvalho queried as to why the removal of the secretary position was being discussed because she felt it should not be changed; however, she would accept the majority decision. Chair Yukimura replied that since the by-laws needed to be amended due to the change of address for the Office of Boards and Commissions they were now reviewing and incorporating other amendments. Vice Chair Carvalho inquired if other boards and commissions removed the secretary position and Ms. Ching replied that most have only a chair and vice chair. Ms. Ching said as of now the by-laws require a secretary position and the committee would need to select a replacement until the by-laws are changed and the position is eliminated.</p> <p>Chair Yukimura stated that the Secretary position was underutilized and would recommend it be removed from the by-laws. Ms. Carvalho disagreed and preferred to leave the by-laws unchanged. With no decision from the committee on how they would want to proceed with this agenda item, Ms. Ching recommended the committee table it to the next meeting.</p>	<p>Vice Chair Carvalho moved to table agenda CSW 2020-08 accept and approve a replacement Secretary seat for</p>

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		<p>the remaining calendar year 2020 to the September 16, 2020, meeting. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
	<p><u>CSW 2020-06</u> <u>Continued discussion and possible amendments to the By-Laws dated 12/11/09. [7/15/20]</u></p> <ul style="list-style-type: none"> A. Review and possible decision-making on the first draft amendments to the By-Laws Kauai County Committee on the Status of Women document. B. Overview to amend by-laws. C. Discussion on other related matters. <p>Ms. Ching referenced the Ramsayer Version of amendments to the by-laws dated August 19, 2020 and proceeded to point out changes made on each page. Chair Yukimura inquired if there was a timeline and Ms. Ching replied that there was no timeline but directed the committee to the overview to amend by-laws document that outlined a lengthy process.</p> <p>Chair Yukimura asked the committee to examine the duties listed for the Secretary position and provide substance to the duties, because as written, it may not be crucial to keep.</p> <p>Ms. Ching advised the committee to either adopt the by-laws with suggested changes or adopt without the changes or table the agenda item to the next meeting.</p>	<p>Vice Chair Carvalho moved to table CSW 2020-06 continued discussion and possible amendments to the By-Laws dated 12/11/09, to the September 16, 2020, meeting. Member Fontana Moraes seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>

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	<p><u>CSW 2020-07</u> Continued discussion and possible action on the approved events for 2020 and proposal of events for 2021. [7/15/20]</p> <ul style="list-style-type: none"> A. Committee to review list and decide which events to implement in 2020 and 2021. B. Discussion on other related matters. <p>Commissioner Ignacio Neumiller reminded the committee that no equal pay day or denim day events were held this year. Ms. Ching explained that in order to appropriate funds and properly plan successful events, it was necessary that the committee select which events they plan to organize in 2021.</p> <p>With no reaction from the committee, Ms. Ching recognized that everyone had other responsibilities and recommended the committee members be given more time to review. She asked if they could finalize the events for 2021 within the next several meetings.</p>	<p>Vice Chair Carvalho moved to table agenda CSW 2020-07 continued discussion and possible action on the approved events for 2020 and proposed events for 2021, to the September 16, 2020, meeting. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
	<p><u>CSW 2020-09</u> Discussion and possible decision on a Breast Cancer Awareness Month event proposed for October.</p> <ul style="list-style-type: none"> A. Vice Chair Carvalho to share any findings or updates. B. Discussion on other related matters. <p>Vice Chair Carvalho shared that due to the pandemic she planned for a low-key promotion of breast cancer awareness month. She would approach Wilcox Hospital, Kaua'i Veterans Memorial Hospital and Virginia Beck to display pink lights. Vice Chair Carvalho also asked if the banner could be displayed in the grass area below the rotunda building by the Rice Street and Kaumuali'i Highway traffic light, next to where the census sign was currently displayed.</p>	

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	<p>Commission support clerk Sandra Muragin reported that a request was submitted to install pink lights in the historic county building and was told that the lift used for the installation was not working. Maintenance hopes to have it fixed in time. A permit was completed for display of the banner in front of the historic county building and she would research on obtaining a permit for the other area. Vice Chair Carvalho asked for assistance with setting up the banner in front of the historic county building.</p> <p>With no further information to report from Vice Chair Carvalho, Chair Yukimura moved on the next agenda item.</p>	
	<p><u>CSW 2020-10</u> Discussion and possible decision on a partnership with the Patsy T. Mink Center for Business & Leadership (MCBL) Girl’s Summit event on Kauai.</p> <ul style="list-style-type: none"> A. Member Fontana Moraes to share any findings or updates. B. Discussion on other related matters. <p>Ms. Fontana Moraes conveyed her discussions with MCBL Director Colleen McAluney and proceeded to give an overview of last year’s event. She said Ms. McAluney informed her that they were still undecided if they would even have an event this year and may consider an online event but was concerned that it would not generate the results and enthusiasm from the girls due to the amount of online exposure. Ms. Fontana Moraes would relay any updates to the committee.</p> <p>With no further information to report from Ms. Fontana Moraes, Chair Yukimura received the report and moved on to the next agenda item.</p>	
	<p><u>CSW 2020-11</u> Discussion and possible action to participate with the National Association of Commissions for Women (NACW) Virtual Conference scheduled August 23-25, 2020.</p> <ul style="list-style-type: none"> A. Review annual conference schedule. B. Discuss other related matters. <p>Commissioner Ignacio Neumiller said due to COVID-19 the NACW planned a virtual conference and referred to the agenda provided in their packet. She would participate with a</p>	

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	<p>panel of women for a session on domestic violence during the COVID-19 pandemic on day two, Monday, August 24. Commissioner Ignacio Neumiller said if any committee member wanted to attend the virtual conference, they would need to register through event brite.</p> <p><i>Member Fontana Moraes disconnected connection at 6:01 and called back into the meeting within a minute.</i></p> <p>With no further discussion or questions, Chair Yukimura received the report and moved on to the next agenda item.</p>	
	<p><u>CSW 2019-06</u> <u>The Voices of Women in America Survey project. [4/17/19, 5/15/19, 6/19/19, 7/17/19, 8/21/19, 9/18/19, 10/21/19, 11/19/19, 12/18/19]</u></p> <ul style="list-style-type: none"> A. Commissioner Ignacio Neumiller to share email dated July 31, 2020, from HSCSW Director Khara Jabola Carolus on the survey results. B. Discuss other related matters. <p>Commissioner Ignacio Neumiller shared that the most common concern in Hawaii was human/sex trafficking.</p> <p>Ms. Ching stated that this was a huge effort on the committee’s part last year and she was excited to report that they achieved a reliable sample size. She said in order to achieve a reliable sample size, it required 500 people to take the survey and that would attain a 95% certainty that the results represented the women of Kauai. Ms. Ching said out of the 600 responses statewide, Kauai accounted for 551. Kauai was the only county in the state to generate a concise report. She commented that there had never been a report like this that she knew of and congratulated everyone for their efforts. Ms. Ching shared her vision of generating a report that could be shared with county leaders and advocacy groups.</p> <p>Chair Yukimura stated that since they were in the planning stages of events for 2021 that the committee respond to the survey results with events that address the needs.</p> <p>Ms. Ching reiterated her desire to share the data with elected officials and leaders and would post Ms. Jabola Carolus’s results on the CSW webpage. Commissioner Ignacio Neumiller</p>	

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	<p>suggested a press release to announce the survey results and once a report was generated that it be posted on the CSW webpage.</p> <p>Commissioner Ignacio Neumiller volunteered to draft a press release.</p>	<p>Vice Chair Carvalho moved to approve sharing the survey results via email to participants who attended the Human Trafficking Forum on January 9, 2020 and prepare a press release. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
<p>Commissioner's Report</p>	<p><u>CSW 2020-12 Discussion and possible action for a County of Kauai Resolution to support the Hawaii State Commission on the Status of Women COVID-19 Gender Equality Recovery Program.</u></p> <ul style="list-style-type: none"> A. Commissioner Ignacio Neumiller to propose resolution. B. Discuss other related matters. <p>Commissioner Ignacio Neumiller said Maui and the Big Island passed resolutions for COVID -19 gender equality and Kauai was the only county that did not have a resolution. She proposed the committee draft a resolution and suggested it be titled “resolution urging gender equality in COVID-19 in the recovery program. Commissioner Ignacio Neumiller requested the committee review copies of the Maui and Big Island Resolution along with the HSCSW report “Building Bridges, Not Walking on Backs: A Feminist Economic Recovery Plan for COVID-19” and come up with two or three “where as” that they would like to add to the resolution at the next meeting.</p> <p>Chair Yukimura accepted the report and moved on to the next agenda item.</p>	
	<p><u>CSW 2020-13 Discussion and possible action for the Committee to create a list of bills and issues for the Hawaii State Commission on the Status of Women's (HSCSW) 2021 Legislative Session.</u></p>	

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	<p>A. Commissioner Ignacio Neumiller to share. B. Discuss other related matters.</p> <p>Commissioner Ignacio Neumiller stated that HSCSW Executive Director Khara Jabola Carolus asked the committee to come up with issues they want to forward in the next Legislative session. She said part of the committee’s mission was to provide legislative issues from the County of Kauai. Ms. Ching said it would help if the committee could see the HSCSW legislative package. If the committee had the knowledge of how the legislative process works. Commissioner Ignacio Neumiller said she would follow up.</p> <p>Vice Chair Carvalho asked if the HSCSW provide a workshop on the Legislative process. Commissioner Ignacio Neumiller said she would follow up. Treasurer Crowell volunteered to refer an individual who annually sends a representative that</p>	
<p>Announcements</p>	<ol style="list-style-type: none"> 1. <u>Next Meeting: Wednesday, September 16, 2020, 5:00 p.m., Teleconference with Microsoft Teams.</u> 2. <u>Announcements and other pertinent updates from Hawaii State Commission on the Status of Women/Commissioner Edith Ignacio Neumiller.</u> <p>Commissioner Ignacio Neumiller said that For Kauai requested to do a cover story article.</p> <p><i>Chair Yukimura temporarily lost connection at 6:28 p.m. and logged back into the meeting within a minute.</i></p> <p>The committee agreed to submit their photo to Sandra Muragin.</p> <p>The committee sent their birthday wishes to Mayor Kawakami.</p> <p>Chair Yukimura welcomed Member Angela Hoover and stated that she was honored and grateful to have her as part of this team. Ms. Hoover said she works for Girls Scout Hawaii and prior to that she worked in management in the service industry and loves the outdoors. She believes outreach education is important and loves working with girls. She has two high</p>	

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	school aged teenagers. She's originally from Missouri and moved to Kauai in 2000. Chair Yukimura thanked Ms. Hoover for her service on the committee and complimented her work with Girls Scout.	
Adjournment		With no objections, Chair Yukimura adjourned the meeting at 6:33 p.m.

Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Darcie Yukimura, Chair

(X) Approved as circulated. 09/16/20

() Approved with amendments. See _____ meeting minutes.