

COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	September 16, 2020
Location	Teleconference via Microsoft Teams	Start of Meeting: 5:03 p.m.	End of Meeting: 6:33 p.m.
Present	Chair Darcie Yukimura. Vice Chair Regina Carvalho. Treasurer Kathy Crowell. Member: Deena Fontana Moraes, Angela Hoover, Monica Kawakami and Erika Valente. Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused			
Absent			

SUBJECT	DISCUSSION	ACTION
	Chair Yukimura, Member Hoover, Member Kawakami, Commissioner Ignacio Neumiller, Administrator Ellen Ching and Support Clerk Sandra Muragin were signed into Microsoft Teams by video. Vice Chair Carvalho, Treasurer Crowell and Member Fontana Moraes called into Microsoft Teams and entered the meeting by audio.	
Call To Order Roll Call	<p>Chair Yukimura called the meeting to order in open session at 5:03 p.m. and requested a roll call.</p> <p>Commission support clerk Sandra Muragin verified attendance and requested a verbal response of present or here; Treasurer Crowell replied here. Member Fontana Moraes replied here. Member Hoover replied here. Member Kawakami replied here. Member Valente replied here. Vice Chair Carvalho replied here. Chair Yukimura replied present. Commissioner Ignacio Neumiller replied here. Administrator Ellen Ching replied present. Commission Support Clerk Sandra Muragin replied here.</p>	Quorum established with seven members present.

SUBJECT	DISCUSSION	ACTION
<p>Announcements</p>	<p>Chair Yukimura stated that announcements would be moved up next.</p> <ol style="list-style-type: none"> 1. <u>Next Meeting: Wednesday, September 16, 2020, 5:00 p.m., Teleconference with Microsoft Teams.</u> 2. <u>Announcements and other pertinent updates from Hawaii State Commission on the Status of Women/Commissioner Edith Ignacio Neumiller.</u> <p>Commissioner Ignacio Neumiller said SB2368 and HB2054 passed and was featured on Civil Beat. For Kauai newspaper editor in chief Léo Azambuja would feature an October cover story on the Committee on the Status of Women.</p> <p>Chair Yukimura announced that HSCSW scheduled a statewide meeting for all the chairpersons for status of women and was informed that they are planning a state virtual conference later this year. This would be open to all status of women members.</p> <p>Administrator Ellen Ching shared that the entire staff of the Office of Boards and Commissions were called to staff two shifts for Kauai Emergency Management Agency operations. With the addition of two shifts this left staff two days for boards and commissions duties. She announced that they would not be available to provide support and this would be the last CSW meeting, it would be placed on hiatus. With this in mind she encouraged the committee to make decisions on the agenda items. Vice Chair Carvalho understood the situation and expressed concern on why it could not have been discussed as a group. She wanted to find a way to continue to meet without the support staff. Ms. Valente was disappointed and said the community of women in need required more support now than ever before. Ms. Valente asked if the committee was being disbanded and Ms. Ching answered no it was not, but it was a difficult decision to make.</p> <p>Ms. Ching said none of the commissions were being disbanded it was only because of the emergency situation that had been going on for eight months and no end in sight. Boards</p>	

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	<p>and Commissions priority at the moment was to staff and assist KEMA operations. Chair Yukimura thanked Ms. Ching and Ms. Muragin for the work and sacrifice and all county employees for working hard and taking care of the community.</p> <p>She said the committee built great momentum and agreed with Ms. Valente that now was the time to take care of underrepresented groups. She stated there would be a pause in October, November and December but wanted to check back in January 2021, for the possibility to start up again. Ms. Ching agreed to email an update in December or January.</p> <p>The committee agreed that there would be no need to vote for new officers until they resume next year.</p>	
Public Testimony	No one from the public logged into the Teams meeting.	
Approval of Minutes	A. <u>Open Session Minutes of August 19, 2020.</u>	Member Valente moved to approve the Open Session minutes of August 19, 2020, as circulated. Vice Chair Carvalho seconded the motion. Motion carried 7:0.
Business	<p><u>CSW 2020-08 Continue discussion and possible replacement of a Secretary seat for the remaining calendar year 2020.</u></p> <p>Ms. Ching directed the committee to decide if they wanted to keep or eliminate the secretary position</p> <p>The committee discussed it further and agreed that there would be no need to fill the secretary position until they resume next year.</p>	<p>Vice Chair Carvalho moved to keep the secretary position. Ms. Hoover seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p> <p>Vice Chair Carvalho moved to table CSW 2020-08 continue discussion and possible</p>

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		<p>replacement of a Secretary seat until meetings are resumed. Ms. Crowell seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2020-06</u> Continued discussion and possible amendments to the By-Laws dated <u>12/11/09</u>. [7/15/20] A. Review and possible decision-making on the first draft amendments to the By-Laws Kauai County Committee on the Status of Women document. B. Overview to amend by-laws. C. Discussion on other related matters.</p> <p>Ms. Ching recommended this agenda item be deferred until meetings are resumed.</p>	<p>Ms. Hoover moved to defer CSW 2020-06 continued discussion and possible amendments to the By-Laws dated 12/11/09 until meetings are resumed. Vice Chair Carvalho seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2020-07</u> Continued discussion and possible action on the approved events for 2020 and proposal of events for 2021. [7/15/20] A. Committee to review list and decide which events to implement in 2020 and 2021. B. Discussion on other related matters.</p> <p>Ms. Ching asked that this agenda item be moved to discuss after CSW 2019-19.</p>	
	<p><u>CSW 2020-09</u> Discussion and possible decision on a Breast Cancer Awareness Month event proposed for October. A. Vice Chair Carvalho to share any findings or updates.</p>	

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	<p>B. Discussion on other related matters.</p> <p>Vice Chair Carvalho shared that Wilcox hospital and Kauai Veterans Memorial Hospital (KVMH) would display pink lights but was not able to confirm participation from Mahelona Memorial Hospital. She purchased six banners and planned to display them on the Kapaa ballpark fence, KVMH, clinic on the north shore and asked if members had any other contacts for the west side of the island. Vice Chair Carvalho also wanted to do a video announcement with Ho’ike and schedule a KONG community service announcement with Commissioner Ignacio Neumiller.</p> <p>Ms. Muragin said she was waiting for verification from maintenance that the lift was fixed. The press release would be issued for publication once maintenance confirmed installation of pink lights. Ms. Ching said Ms. Muragin went through all protocols and received approval from the county attorney’s office for shearwater regulations.</p> <p>Commissioner Ignacio Neumiller suggested everyone wear pink on Friday’s for the month of October.</p> <p>Ms. Ching requested the committee motion approval for Vice Chair Carvalho and Commissioner Ignacio Neumiller to represent the Committee on the Status of Women on the promotion of breast cancer awareness on KONG radio and Ho’ike.</p> <p>With no further information to report from Vice Chair Carvalho, Chair Yukimura moved on the next agenda item.</p>	<p>Treasure Crowell moved to permit Vice Chair Carvalho to promote breast cancer awareness month on public radio and Ho’ike TV advertisement for the Committee on the Status of Women. Ms. Fontana Moraes seconded. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>

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	<p><u>CSW 2020-10</u> <u>Discussion and possible decision on a partnership with the Patsy T. Mink Center for Business & Leadership (MCBL) Girl’s Summit event on Kauai.</u></p> <ul style="list-style-type: none"> A. Member Fontana Moraes to share any findings or updates. B. Discussion on other related matters. <p>Ms. Fontana Moraes reported that she did not have an update and didn’t know if MCBL were planning to move forward with the event. Ms. Ching suggested that the committee designate someone in charge to authorize assistance should it move forward. She said last year they provided eight mentors. Ms. Fontana Moraes volunteered to lead and Ms. Hoover and Chair Yukimura volunteered to assist. Ms. Ching offered assistance.</p> <p>With no further information to report from Ms. Fontana Moraes, Chair Yukimura received the report and moved on to the next agenda item.</p>	<p>Ms. Hoover moved to designate Ms. Fontana Moraes as the lead person for the Girl’s Summit event and authorized her to take the necessary actions to support the needs of the Girl’s Summit. Treasurer Crowell seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2020-11</u> <u>Discussion and possible action to participate with the National Association of Commissions for Women (NACW) Virtual Conference scheduled August 23-25, 2020.</u></p> <ul style="list-style-type: none"> A. Review annual conference schedule. B. Discuss other related matters. <p>Commissioner Ignacio Neumiller shared that she was invited to speak on domestic violence at the virtual annual conference. She said Kauai had 25-30 intimate partner domestic violence cases per month. It totaled 141 cases at the end of July compared to 249 for 2019. COVID had definitely impacted the increase due to stay at home orders. She said it took a victim seven to nine times of being abused before authorities were called. She found the experience very rewarding and educational. Treasurer Crowell and Chair Yukimura thanked Commissioner Ignacio Neumiller for her participation.</p>	

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	<p><u>CSW 2019-06</u> <u>The Voices of Women in America Survey project. [4/17/19, 5/15/19, 6/19/19, 7/17/19, 8/21/19, 9/18/19, 10/21/19, 11/19/19, 12/18/19]</u></p> <p>A. Commissioner Ignacio Neumiller to share email dated July 31, 2020, from HSCSW Director Khara Jabola Carolus on the survey results.</p> <p>B. Discuss other related matters.</p> <p>Ms. Ching stated that Ms. Muragin would scrub the Kauai and state survey before results are shared by email to all the participants. Commissioner Ignacio Neumiller requested the report be given to the Mayor and county council. She said Executive Director Jabola-Carolus planned to draft a full report at the end of the year.</p> <p>Ms. Ching requested the committee authorize her to compose and submit a letter with the report and transmit to the county council.</p> <p>Ms. Valente suggested a link to the survey be placed on the status of women website and sent via email to county department heads.</p>	<p>Ms. Valente moved to authorize Administrator Ellen Ching to submit a letter with the survey and transmit to the county council, mayor and county department heads either by hard copy or email link. Ms. Kawakami seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2019-19</u> <u>Update on the status of the financial assistance request to the Hawai'i State Commission on the Status of Women for 2020 event expenditures.</u></p> <p>A. Discussion and decision making on the possible amendment to the budget 2020 spreadsheet discussed and approved on December 18, 2019 and January 21, 2020 and submitted by email to HSCSW Khara Jabola-Carolus on February 6, 2020 and second submission by Google forms to HSCSW on August 13, 2020.</p> <p>B. Discuss other related matters.</p>	

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	<p>Commissioner Ignacio Neumiller shared that the HSCSW august meeting Ms. Jabola Carolus announce their budget was reduced to \$4,000 from \$28,000.</p> <p>Ms. Ching suggested the committee authorize a working group to review the budget and outline new 2020-2021 budget for submission to HSCSW. Chair Yukimura and Vice Chair Carvalho volunteered.</p>	<p>Ms. Fontana Moraes moved to authorize Chair Darcie Yukimura and Vice Chair Regina Carvalho to form a working group to rework the 2020-2021 budget and submit to the HSCSW. Ms. Hoover seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2020-07</u> Continued discussion and possible action on the approved events for 2021. [7/15/20, deferred 8/19/20]</p> <p>Ms. Ching suggested that the committee allow Chair Yukimura and Vice Chair Carvalho the authority to propose events for 2021 since they were already part of a working group to rework the budget. She said the committee still had \$1,000 annual budget to consider when planning out the events. She advised the committee authorize through a motion to spend the \$1000 before June 30, 2021 and list each event that would be using part of this budget.</p>	<p>Ms. Crowell moved to defer spending until the next meeting. With no second the motion died.</p> <p>Ms. Crowell moved to approve the expenditure of the annual budget to include career day, women’s history month, human trafficking, NACW conference</p>

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		<p>and domestic violence advertisements with combined expenditure to not exceed \$1,000 before June 30, 2021. Vice Chair Carvalho seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
<p>Commissioner's Report</p>	<p><u>CSW 2020-12</u> Discussion and possible action for a County of Kauai Resolution to support the Hawaii State Commission on the Status of Women COVID-19 Gender Equality Recovery Program.</p> <ul style="list-style-type: none"> A. Commissioner Ignacio Neumiller to propose resolution. B. Discuss other related matters. <p>Ms. Ching recommended the committee permit her to draft a letter on behalf of the committee to the county council to consider adopting a resolution similar to the Maui and Big Island proclamations.</p>	<p>Ms. Hoover moved to authorize Administrator Ellen Ching to act on behalf of the Committee and compose a letter to the county council requesting adoption of a Kauai resolution similar to Maui and Big Island. Ms. Kawakami seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p> <p>Ms. Kawakami moved to authorize Committee members the ability to represent themselves as members of the Committee on the Status of</p>

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	<p>Chair Yukimura accepted the report and moved on to the next agenda item.</p>	<p>Women and testify on the potential Kauai resolution. Ms. Valente seconded the motion. Roll Call Vote: 7-Ayes, 0-Nays. Motion carried 7:0.</p>
	<p><u>CSW 2020-13</u> Discussion and possible action for the Committee to create a list of bills and issues for the Hawaii State Commission on the Status of Women’s (HSCSW) 2021 Legislative Session.</p> <ul style="list-style-type: none"> A. Commissioner Ignacio Neumiller to share. B. Discuss other related matters. <p>Ms. Ching stated that should there be a virtual legislative bill training, committee members would be notified by email.</p>	
	<p><u>CSW 2020-14</u> Hawaii State Commission on the Status of Women – Impacts of COVID-19.</p> <ul style="list-style-type: none"> A. Impact of COVID-19 on single mothers; an email from HSCSW Executive Director Khara Jabola-Carolus dated July 28, 2020. B. Illegal Evictions and Women; an email from HSCSW Executive Director Khara Jabola-Carolus dated September 1, 2020. C. Body worried about illegal evictions; an article in The Garden Island Newspaper published Monday, September 7, 2020. <p>Chair Yukimura thanked Commissioner Ignacio Neumiller for sharing and keeping the committee up to date on what the state was doing. Ms. Ching said that these types of emails would continue to be distributed by email during the hiatus.</p>	
Adjournment		<p>With no objections, Chair Yukimura adjourned the meeting at 6:33 p.m.</p>

Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Darcie Yukimura, Chair

- Approved as circulated.
- Approved with amendments. See _____ meeting minutes.