

Darcie Yukimura  
Chair

Regina Carvalho  
Vice Chair

TBD  
Secretary

Kathy Crowell  
Treasurer

Members:  
Deena Fontana Moraes  
Angela K. Hoover  
Monica A. Kawakami  
Erika Valente

Edith Ignacio Neumiller  
HSCSW Commissioner/  
Ex-officio Member

**COUNTY OF KAUA'I COMMITTEE ON THE STATUS OF WOMEN**  
**NOTICE OF TELECONFERENCE MEETING AND AGENDA**

Wednesday, September 16, 2020  
5:00 p.m. or shortly thereafter

**Microsoft Teams Phone Number: 1-469-848-0234**  
**Conference ID: 561 742 74#**

**This meeting will be held via Microsoft Teams teleconference only. Members of the public are invited to join the meeting by calling the phone number above and when prompted enter the conference ID information. You may testify during the teleconference or submit written testimony in advance of the meeting via e-mail, fax, or mail. To avoid excessive noise/feedback, please mute your phone and unmute to testify.**

**CALL TO ORDER**

**ROLL CALL**

**PUBLIC COMMENTS AND TESTIMONY**

Individuals may orally testify on any agenda item at this time.

Anyone interested in providing oral or written testimony shall provide a request to the Office of Boards and Commissions prior to the day of the meeting to [smuragin@kauai.gov](mailto:smuragin@kauai.gov) or by fax (808) 241-5127, or mailed to: Committee on the Status of Women, Pi'ikoi Building, 4444 Rice Street Suite 300, Lihue, 96766. This request shall include your name, telephone number, E-mail address, and the specific agenda item(s) that you will be testifying on or provided comments on. Any testimony received after this time will be incorporated into the record as appropriate.

**APPROVAL OF MINUTES**

A. Open Session Minutes of August 19, 2020

*An Equal Opportunity Employer*

**BUSINESS**

**CSW 2020-08**

Continued discussion and possible decision on a replacement Secretary seat for the remaining calendar year 2020. [deferred 8/19/20]

- A. Discussion and possible decision-making on the addition of other duties for the Secretary position.
- B. Discussion and possible elimination of the Secretary position.
- C. Election of Secretary for remaining calendar year 2020.

**CSW 2020-06**

Continued discussion and possible amendments to the By-Laws dated 12/11/09. [7/15/20, deferred 8/19/20]

- A. Review the September 16, 2020, Ramseyer Version amendments.
- B. Discuss other related matters.

**CSW 2020-07**

Continued discussion and possible decision on proposed events for 2021. [7/15/20, deferred 8/19/20]

**CSW 2020-09**

Continued updates on Breast Cancer Awareness Month proposed for October. [8/19/20]

- A. Vice Chair Carvalho to share additional findings or updates.
- B. Discuss other related matters.

**CSW 2020-10**

The Patsy T. Mink Center for Business & Leadership Girl's Summit Kauai event. [8/19/20]

- A. Member Fontana Moraes to share any additional findings or updates.
- B. Discussion and decision-making on a possible partnership.
- C. Discuss other related matters.

**CSW 2020-11**

**RECAP** - The National Association of Commissions for Women (NACW) Virtual Conference scheduled August 23-25, 2020.

- A. Commissioner Ignacio Neumiller to briefly share her participation.
- B. Committee members, if attended, to share.

**CSW 2019-06**

The Voices of Women in America Survey project. [4/17/19, 5/15/19, 6/19/19, 7/17/19, 8/21/19, 9/18/19, 10/21/19, 11/19/19, 12/18/19, 8/19/20]

- A. Discussion and decision making on ways to use survey results.
- B. Discuss other related matters.

- CSW 2019-19** Update on the status of the financial assistance request to the Hawai‘i State Commission on the Status of Women for 2020 event expenditures. [12/18/19, 1/21/20, 2/18/20]
- A. Discussion and decision making on the possible amendment to the budget 2020 spreadsheet discussed and approved on December 18, 2019 and January 21, 2020 and submitted by email to HSCSW Khara Jabola-Carolus on February 6, 2020 and second submission by Google Forms to HSCSW on August 13, 2020.
  - B. Discuss other related matters.

**STATE COMMISSION REPORT**

- CSW 2020-12** Discussion and possible action for a County of Kauai Resolution to support the Hawaii State Commission on the Status of Women COVID-19 Gender Equality Recovery Program. [deferred 8/19/20]
- A. Committee to share possible input to include in resolution.
  - B. Discuss other related matters.

- CSW 2020-13** Discussion and possible action for the Committee to create a list of bills and issues for the Hawaii State Commission on the Status of Women’s (HWCSW) 2021 Legislative Session. [deferred 8/19/20]
- A. Discussion and decision making on scheduling a virtual legislative bill training with HSCSW Executive Director Khara Jabola Carolus.
  - B. Discuss other related matters.

- CSW 2020-14** Hawai‘i State Commission on the Status of Women – Impacts of COVID-19.
- A. Impact of COVID-19 on single mothers; an email from HSCSC Executive Director Khara Jabola-Carolus dated July 28, 2020.
  - B. Illegal Evictions and Women; an email from HSCSC Executive Director Khara Jabola-Carolus dated September 1, 2020.
  - C. Body worried about illegal evictions; an article in The Garden Island Newspaper published Monday, September 7, 2020.

**ANNOUNCEMENTS**

1. Next Meeting: Wednesday, October 21, 2020, 5:00 p.m., Teleconference with Microsoft Teams.
2. Announcements and other pertinent updates from the Hawai‘i State Commission on the Status of Women /Commissioner Edith Ignacio Neumiller.

## **ADJOURNMENT**

### **NOTICE OF EXECUTIVE SESSION**

Pursuant to Hawaii Revised Statutes §92-7 (a), the Committee may, when deemed necessary, hold an executive session on any agenda item without written public notice if the executive session was not anticipated in advance. Any such executive session shall be held pursuant to HRS §92-4 and shall be limited to those items described in HRS §92-5(a). Discussions held in Executive Session are closed to the public.

## **PUBLIC COMMENTS and TESTIMONY**

### **SPEAKER REGISTRATION**

Prior to the day of the meeting: Persons wishing to testify are requested to register their name, phone number and agenda item via email to: [smuragin@kauai.gov](mailto:smuragin@kauai.gov) or call 808-241-4919.

On the day of the meeting: Persons who have NOT registered to testify by the time the meeting begins will be given the opportunity to speak on an item following oral testimony from registered speakers.

Each speaker is limited to a three-minute presentation on each item

### **WRITTEN TESTIMONY**

Prior to the day of the meeting: Testimonies may be emailed: [smuragin@kauai.gov](mailto:smuragin@kauai.gov), faxed: 808-241-5127, or mailed: Committee on the Status of Women, Office of Boards and Commissions, Pi'ikoi Building, 4444 Rice Street, Suite 300, Lihue, HI 96766. Please include your name and if applicable, your position/title and organization you are representing along with the agenda item that you are providing comments on.

While every effort will be made to copy, organize and collate all testimony received, materials received improperly identified may be distributed to the members after the meeting is concluded.

### **SPECIAL ASSISTANCE**

If you need an auxiliary aid/service, other accommodation due to a disability, or an interpreter for non-English speaking persons, please contact the Office of Boards and Commissions at (808) 241-4917 or [asegreti@kauai.gov](mailto:asegreti@kauai.gov) as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.

COUNTY OF KAUAI  
Minutes of Meeting  
OPEN SESSION

Board/Committee:	<b>Committee on the Status of Women</b>	Meeting Date	<b>August 19, 2020</b>
Location	Teleconference via Microsoft Teams	Start of Meeting: 5:03 p.m.	End of Meeting: 6:33 p.m.
Present	Chair Darcie Yukimura. Vice Chair Regina Carvalho ( <i>joined at 5:03 p.m.</i> ). Treasurer Kathy Crowell. Member: Deena Fontana Moraes, Angela Hoover and Monica Kawakami. Hawai'i State Commission on the Status of Women Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin.		
Excused			
Absent	Member Erika Valente.		

SUBJECT	DISCUSSION	ACTION
	Chair Yukimura, Treasurer Crowell, Member Fontana Moraes, Member Hoover, Member Kawakami, Commissioner Ignacio Neumiller, Administrator Ellen Ching and Support Clerk Sandra Muragin were signed into Microsoft Teams by video.	
<b>Call To Order Roll Call</b>	<p>Chair Yukimura called the meeting to order in open session at 5:03 p.m. and requested a roll call.</p> <p>Commission support clerk Sandra Muragin verified attendance and requested a verbal response of present or here; Treasurer Crowell replied here.</p> <p><i>Vice Chair Carvalho called and entered the meeting at 5:03 p.m.</i></p> <p>Member Fontana Moraes replied here. Member Hoover replied here. Member Kawakami replied present. Member Valente no response. Vice Chair Carvalho replied present. Chair Yukimura replied present. Commissioner Ignacio Neumiller replied here. Administrator Ellen Ching replied here.</p>	

A.

SUBJECT	DISCUSSION	ACTION
	Commission Support Clerk Sandra Muragin replied here.	Quorum established with six members present.
<b>Public Testimony</b>	No one from the public logged into the Teams meeting.	
<b>Approval of Minutes</b>	A. <u>Open Session Minutes of July 15, 2020.</u>	Member Fontana Moraes moved to approve the Open Session minutes of July 15, 2020, as circulated. Member Kawakami seconded the motion. Motion carried 6:0.
<b>Business</b>	<p><u>CSW 2020-08</u> Accept and approve a replacement Secretary seat for the remaining calendar year 2020.</p> <p>Chair Yukimura recalled the discussion at the last meeting was that the office of boards and commissions provided secretarial duties. She opened the floor for discussion on removal of that position or if a committee member wanted to volunteer and assume the position. Vice Chair Carvalho queried as to why the removal of the secretary position was being discussed because she felt it should not be changed; however, she would accept the majority decision. Chair Yukimura replied that since the by-laws needed to be amended due to the change of address for the Office of Boards and Commissions they were now reviewing and incorporating other amendments. Vice Chair Carvalho inquired if other boards and commissions removed the secretary position and Ms. Ching replied that most have only a chair and vice chair. Ms. Ching said as of now the by-laws require a secretary position and the committee would need to select a replacement until the by-laws are changed and the position is eliminated.</p> <p>Chair Yukimura stated that the Secretary position was underutilized and would recommend it be removed from the by-laws. Ms. Carvalho disagreed and preferred to leave the by-laws unchanged. With no decision from the committee on how they would want to proceed with this agenda item, Ms. Ching recommended the committee table it to the next meeting.</p>	<p>Vice Chair Carvalho moved to table agenda CSW 2020-08</p>

SUBJECT	DISCUSSION	ACTION
		<p>accept and approve a replacement Secretary sear for the remaining calendar year 2020 to the September 16, 2020, meeting. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
	<p><b><u>CSW 2020-06</u></b> Continued discussion and possible amendments to the By-Laws dated 12/11/09. [7/15/20]</p> <ul style="list-style-type: none"> <li>A. Review and possible decision-making on the first draft amendments to the By-Laws Kauai County Committee on the Status of Women document.</li> <li>B. Overview to amend by-laws.</li> <li>C. Discussion on other related matters.</li> </ul> <p>Ms. Ching referenced the Ramsayer Version of amendments to the by-laws dated August 19, 2020 and proceeded to point out changes made on each page. Chair Yukimura inquired if there was a timeline and Ms. Ching replied that there was no timeline but directed the committee to the overview to amend by-laws document that outlined a lengthy process.</p> <p>Chair Yukimura asked the committee to examine the duties listed for the Secretary position and provide substance to the duties, because as written, it may not be crucial to keep.</p> <p>Ms. Ching advised the committee to either adopt the by-laws with suggested changes or adopt without the changes or table the agenda item to the next meeting.</p>	<p>Vice Chair Carvalho moved to table CSW 2020-06 continued discussion and possible amendments to the By-Laws dated 12/11/09, to the September 16, 2020, meeting. Member Fontana Moraes seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>

SUBJECT	DISCUSSION	ACTION
	<p><b><u>CSW 2020-07</u></b> Continued discussion and possible action on the approved events for 2020 and proposal of events for 2021. [7/15/20]</p> <p>A. Committee to review list and decide which events to implement in 2020 and 2021.            B. Discussion on other related matters.</p> <p>Commissioner Ignacio Neumiller reminded the committee that no equal pay day or denim day events were held this year. Ms. Ching explained that in order to appropriate funds and properly plan successful events, it was necessary that the committee select which events they plan to organize in 2021.</p> <p>With no reaction from the committee, Ms. Ching recognized that everyone had other responsibilities and recommended the committee members be given more time to review. She asked if they could finalize the events for 2021 within the next several meetings.</p>	<p>Vice Chair Carvalho moved to table agenda CSW 2020-07 continued discussion and possible action on the approved events for 2020 and proposed events for 2021, to the September 16, 2020, meeting. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
	<p><b><u>CSW 2020-09</u></b> Discussion and possible decision on a Breast Cancer Awareness Month event proposed for October.</p> <p>A. Vice Chair Carvalho to share any findings or updates.            B. Discussion on other related matters.</p> <p>Vice Chair Carvalho shared that due to the pandemic she planned for a low-key promotion of breast cancer awareness month. She would approach Wilcox Hospital, Kaua'i Veterans Memorial Hospital and Virginia Beck to display pink lights. Vice Chair Carvalho also asked if the banner could be displayed in the grass area below the rotunda building by the Rice Street and Kaumuali'i Highway traffic light, next to where the census sign was currently displayed.</p>	

SUBJECT	DISCUSSION	ACTION
	<p>Commission support clerk Sandra Muragin reported that a request was submitted to install pink lights in the historic county building and was told that the lift used for the installation was not working. Maintenance hopes to have it fixed in time. A permit was completed for display of the banner in front of the historic county building and she would research on obtaining a permit for the other area. Vice Chair Carvalho asked for assistance with setting up the banner in front of the historic county building.</p> <p>With no further information to report from Vice Chair Carvalho, Chair Yukimura moved on the next agenda item.</p>	
	<p><u><b>CSW 2020-10</b></u> Discussion and possible decision on a partnership with the Patsy T. Mink Center for Business &amp; Leadership (MCBL) Girl's Summit event on Kauai.</p> <ul style="list-style-type: none"> <li>A. Member Fontana Moraes to share any findings or updates.</li> <li>B. Discussion on other related matters.</li> </ul> <p>Ms. Fontana Moraes conveyed her discussions with MCBL Director Colleen McAluney and proceeded to give an overview of last year's event. She said Ms. McAuluney informed her that they were still undecided if they would even have an event this year and may consider an online event but was concerned that it would not generate the results and enthusiasm from the girls due to the amount of online exposure. Ms. Fontana Moraes would relay any updates to the committee.</p> <p>With no further information to report from Ms. Fontana Moraes, Chair Yukimura received the report and moved on to the next agenda item.</p>	
	<p><u><b>CSW 2020-11</b></u> Discussion and possible action to participate with the National Association of Commissions for Women (NACW) Virtual Conference scheduled August 23-25, 2020.</p> <ul style="list-style-type: none"> <li>A. Review annual conference schedule.</li> <li>B. Discuss other related matters.</li> </ul> <p>Commissioner Ignacio Neumiller said due to COVID-19 the NACW planned a virtual conference and referred to the agenda provided in their packet. She would participate with a</p>	

SUBJECT	DISCUSSION	ACTION
	<p>panel of women for a session on domestic violence during the COVID-19 pandemic on day two, Monday, August 24. Commissioner Ignacio Neumiller said if any committee member wanted to attend the virtual conference, they would need to register through event brite.</p> <p><i>Member Fontana Moraes disconnected connection at 6:01 and called back into the meeting within a minute.</i></p> <p>With no further discussion or questions, Chair Yukimura received the report and moved on to the next agenda item.</p>	
	<p><b><u>CSW 2019-06</u></b> <u>The Voices of Women in America Survey project. [4/17/19, 5/15/19, 6/19/19, 7/17/19, 8/21/19, 9/18/19, 10/21/19, 11/19/19, 12/18/19]</u></p> <ul style="list-style-type: none"> <li>A. Commissioner Ignacio Neumiller to share email dated July 31, 2020, from HSCSW Director Khara Jabola Carolus on the survey results.</li> <li>B. Discuss other related matters.</li> </ul> <p>Commissioner Ignacio Neumiller shared that the most common concern in Hawaii was human/sex trafficking.</p> <p>Ms. Ching stated that this was a huge effort on the committee’s part last year and she was excited to report that they achieved a reliable sample size. She said in order to achieve a reliable sample size, it required 500 people to take the survey and that would attain a 95% certainty that the results represented the women of Kauai. Ms. Ching said out of the 600 responses statewide, Kauai accounted for 551. Kauai was the only county in the state to generate a concise report. She commented that there had never been a report like this that she knew of and congratulated everyone for their efforts. Ms. Ching shared her vision of generating a report that could be shared with county leaders and advocacy groups.</p> <p>Chair Yukimura stated that since they were in the planning stages of events for 2021 that the committee respond to the survey results with events that address the needs.</p> <p>Ms. Ching reiterated her desire to share the data with elected officials and leaders and would post Ms. Jabola Carolus’s results on the CSW webpage. Commissioner Ignacio Neumiller</p>	

SUBJECT	DISCUSSION	ACTION
	<p>suggested a press release to announce the survey results and once a report was generated that it be posted on the CSW webpage.</p> <p>Commissioner Ignacio Neumiller volunteered to draft a press release.</p>	<p>Vice Chair Carvalho moved to approve sharing the survey results via email to participants who attended the Human Trafficking Forum on January 9, 2020 and prepare a press release. Treasurer Crowell seconded the motion. Roll Call Vote: 6-Ayes, 0-Nays. Motion carried 6:0.</p>
<p><b>Commissioner's Report</b></p>	<p><u>CSW 2020-12 Discussion and possible action for a County of Kauai Resolution to support the Hawaii State Commission on the Status of Women COVID-19 Gender Equality Recovery Program.</u></p> <ul style="list-style-type: none"> <li>A. Commissioner Ignacio Neumiller to propose resolution.</li> <li>B. Discuss other related matters.</li> </ul> <p>Commissioner Ignacio Neumiller said Maui and the Big Island passed resolutions for COVID -19 gender equality and Kauai was the only county that did not have a resolution. She proposed the committee draft a resolution and suggested it be titled "resolution urging gender equality in COVID-19 in the recovery program. Commissioner Ignacio Neumiller requested the committee review copies of the Maui and Big Island Resolution along with the HSCSW report "Building Bridges, Not Walking on Backs: A Feminist Economic Recovery Plan for COVID-19" and come up with two or three "where as" that they would like to add to the resolution at the next meeting.</p> <p>Chair Yukimura accepted the report and moved on to the next agenda item.</p>	
	<p><u>CSW 2020-13 Discussion and possible action for the Committee to create a list of bills and issues for the Hawaii State Commission on the Status of Women's (HSCSW) 2021 Legislative Session.</u></p>	

SUBJECT	DISCUSSION	ACTION
	<p>A. Commissioner Ignacio Neumiller to share.            B. Discuss other related matters.</p> <p>Commissioner Ignacio Neumiller stated that HSCSW Executive Director Khara Jabola Carolus asked the committee to come up with issues they want to forward in the next Legislative session. She said part of the committee’s mission was to provide legislative issues from the County of Kauai. Ms. Ching said it would help if the committee could see the HSCSW legislative package. If the committee had the knowledge of how the legislative process works. Commissioner Ignacio Neumiller said she would follow up.</p> <p>Vice Chair Carvalho asked if the HSCSW provide a workshop on the Legislative process. Commissioner Ignacio Neumiller said she would follow up. Treasurer Crowell volunteered to refer an individual who annually sends a representative that</p>	
<p><b>Announcements</b></p>	<ol style="list-style-type: none"> <li>1. <u>Next Meeting: Wednesday, September 16, 2020, 5:00 p.m., Teleconference with Microsoft Teams.</u></li> <li>2. <u>Announcements and other pertinent updates from Hawaii State Commission on the Status of Women/Commissioner Edith Ignacio Neumiller.</u></li> </ol> <p>Commissioner Ignacio Neumiller said that For Kauai requested to do a cover story article.</p> <p><i>Chair Yukimura temporarily lost connection at 6:28 p.m. and logged back into the meeting within a minute.</i></p> <p>The committee agreed to submit their photo to Sandra Muragin.</p> <p>The committee sent their birthday wishes to Mayor Kawakami.</p> <p>Chair Yukimura welcomed Member Angela Hoover and stated that she was honored and grateful to have her as part of this team. Ms. Hoover said she works for Girls Scout Hawaii and prior to that she worked in management in the service industry and loves the outdoors. She believes outreach education is important and loves working with girls. She has two high</p>	

SUBJECT	DISCUSSION	ACTION
	school aged teenagers. She's originally from Missouri and moved to Kauai in 2000. Chair Yukimura thanked Ms. Hoover for her service on the committee and complimented her work with Girls Scout.	
<b>Adjournment</b>		With no objections, Chair Yukimura adjourned the meeting at 6:33 p.m.

Submitted by: \_\_\_\_\_  
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: \_\_\_\_\_  
Darcie Yukimura, Chair

- ( ) Approved as circulated.
- ( ) Approved with amendments. See \_\_\_\_ meeting minutes.

**BY-LAWS**  
**KAUA'I COUNTY COMMITTEE**  
**ON THE STATUS OF WOMEN**

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**Amendments**  
**on**  
**September 16, 2020**

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**Ramseyer Version**

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CSW 2020-06 A.

## BY-LAWS KAUA'I COUNTY COMMITTEE ON THE STATUS OF WOMEN

### ARTICLE I: NAME, ESTABLISHMENT AND LOCATION

SECTION 1. This Committee established by Chapter 367, H.R.S., shall be known as the Kaua'i County Committee on the Status of Women. Its principal office shall be located ~~[at]~~ **in the Pi'ikoi building at Lihue, Hawaii. All communications to the committee shall be addressed to the Office of Boards and Commissions, 4444 Rice Street, Suite ~~150~~ 300, Lihue, Kaua'i, Hawaii, 96766.**

### ARTICLE II: PURPOSES

SECTION 1. The purpose of the Committee shall be to develop such information concerning the status of women within the County of Kaua'i as the State Commission on the Status of Women requires or as the Committee deems advisable. The Committee shall also perform such other appropriate duties and responsibilities as may be deemed necessary by the Commission.

### ARTICLE III. DEFINITIONS

SECTION 1. Whenever used in these By-Laws, these terms shall have the following meaning:

- (a) "By-Laws" mean the By-Laws of the Kaua'i County Committee on the Status of Women.
- (b) "Commission" means the State Commission on the Status of Women.
- (c) "County" means the County of Kaua'i.
- (d) "Committee" means the Kaua'i County Committee on the Status of Women.
- (e) "Ex-Officio Member" means those persons required, pursuant to Section 367-4, Hawai'i Revised Statutes, as amended, to become members of the Committee.
- (f) "H.R.S." means Hawai'i Revised Statutes, as amended.
- (g) "Mayor" means the Mayor of the County of Kaua'i.

- (h) "Person" means individuals, corporations, firms, associations, societies and Federal, State and County departments and agencies.
- (i) "Proceeding" means any matter brought before the Committee over which it has jurisdiction.
- (j) "Regular member" means those persons appointed to the Kaua'i County Committee on the Status of Women by the Mayor, excluding any ex-officio members.

#### ARTICLE IV. ORGANIZATION AND OFFICERS

SECTION 1. Membership. The Committee shall consist of not less than seven (7) regular members who are appointed by the Mayor on the basis of their interest and knowledge of local conditions and their ability to make contributions to the solution of problems relating to the status of women within the County.

In addition to the regular members of the Committee, the County Attorney and the County representative of the State Commission on the Status of Women shall be ex-officio members without the power to vote or hold office.

All members of the Committee shall receive no compensation for their services.

SECTION 2. Terms. One third of the regular members shall be appointed initially for a term of four (4) years, one-third for a term of three (3) years and one-third for a term of two (2) years. Thereafter, the terms of each regular member shall be four (4) years.

SECTION 3. Officers. Officers consisting of a Chairperson, Vice-Chairperson, **Secretary** and Treasurer shall be elected annually.

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SECTION 4. Election. The regular members of the Committee shall annually elect the officers for the ensuing year at the first meeting after December 1. Nominations may be made by a nominating committee or from the floor, provided that prior consent is obtained from any person nominated from the floor. The term of office of any elected officer shall be one (1) year and commence on the first meeting of each new calendar year.

SECTION 5. Officers Powers and Duties.

- (a) Chair: The Chair shall have all of the executive powers necessary to effect the purposes for which the Committee was formed, and such other powers as may from time to time be granted by the Committee. The Chair's powers shall include, but not be limited to:

- (1) Presiding over Committee meetings.

(2) Directing the preparation of the agenda for meetings and authenticating all acts of the Committee as may be required by law and signing all instruments requiring execution or agreement by the Committee.

(3) Appointing of the Chair and members of any standing or special committees as may be created by the Committee. However, all such appointments shall be subject to ratification by the regular members of the Committee.

(4) Calling of special meetings which may be called by the required number of regular members of the Committee, and

(5) Representing the Committee or designating a member to so represent the Committee.

(b) Vice-Chair. The Vice-Chair shall perform the duties of the Chair when the Chair is unable to serve. The Vice-Chair shall serve as an alternate to the Chair and shall assist in such matters as may be delegated by the Chair or the Committee.

~~(e)~~ Secretary. In the absence of staff support from the Office of Boards and Commissions, the Secretary shall be responsible for the minutes of the Committee and shall ensure that minutes are distributed to the officers, the members, the Mayor and to such persons as the Chair may direct.]

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~~(d)~~(c) Treasurer. The Treasurer shall be responsible for the fiscal affairs of the Committee, and shall work closely with the support staff from the Office of Boards and Commissions. The Treasurer's duties shall include, but not be limited to:

(1) Preparing the annual budget of the Committee for review and approval by the Committee based on the fiscal allocation provided by the County.

(2) Working with support staff to prepare quarterly reports for the Committee or more frequently as may be deemed desirable or appropriate, and

(3) Working with support staff in the oversight of the budget and proper expenditure of funds as approved by the Committee.

SECTION 6. Vacancies. Vacancies in office shall be filled by an election at any duly scheduled meeting. The term of any vacancy shall be for the remaining unexpired period and commence immediately upon election.

SECTION 7. Expulsion. Any regular member of the Committee who is absent for three (3) consecutive meetings without the prior consent of the Chair shall be expelled from membership.

## ARTICLE V. MEETINGS

SECTION 1. Meetings. The Committee may schedule meetings as required; to be held at such time and place as may be designated by the Chair. Provided however, there shall be no fewer than four (4) regular meetings per calendar year. Except as provided in Sections 92-4 and 92-5, H.R.S., all Committee meetings shall be open to the public.

SECTION 2. Special Meetings. Special meetings of the Committee may be called by written request of the Chair or by a majority of all the regular members of the Committee. Such written request shall include an explanation of the purpose and business to be transacted at the special meeting.

SECTION 3. Quorum. A majority of all regular members to which the Committee is entitled shall constitute a quorum to do business. The concurrence of a majority of all the members to which the Committee is entitled shall be necessary to make any action valid.

SECTION 4. Minutes. The Committee shall keep written minutes of all meetings in accordance with Sections 92-9, H.R.S.

SECTION 5. Decisions and Orders. All decisions and orders of the Committee shall be made by a majority of those entitled to act on any matter and shall comply with Section 91-12, H.R.S. Committee members who have not heard and examined all of the evidence in any matter may vote on that matter only after Section 91-11 H.R.S. has been complied with.

- (a) Unless otherwise indicated in the decision and order, the effective date of a decision and order shall be the date the decision and order was rendered.
- (b) Official copies of decisions and orders and other Committee actions shall be signed by the Chair or by any other person authorized by the Committee.

SECTION 6. Removal of Persons from Meeting. The Committee may remove any person or persons for the reasons specified and in the manner provided in Section 92-3 H.R.S.

SECTION 7. Notice and Agenda. The Committee shall give written public notice of any regular, special, or rescheduled meeting, or any executive meeting when anticipated in advance, in the manner provided in Section 92-7, H.R.S.

- (a) All items to be placed on the agenda shall be submitted to the Chair no later than two (2) business days before the agenda notice is filed. The Chair may, at her discretion, place items submitted after any agenda deadline or the agenda of any future meeting. The Chair shall, consistent with Section 92-7, H.R.S. designate and approve the form and content of the agenda.

#### ARTICLE VI: COMMITTEES

SECTION 1. Committees. The Committee may create such Standing or Special Committees as it deems necessary.

SECTION 2. Appointment to Standing or Special Committees. Appointments to any Standing or Special Committee shall be made by the Chair, subject to ratification thereof by the regular members of the Committee. The Chair, in making any Standing or Special Committee appointment, shall designate the chairs and members of the Standing or Special Committees. All appointments shall be co-terminus with the term of the Chair of the particular Standing or Special Committee.

SECTION 3. Transaction of Business. No Standing or Special Committee shall transact business unless a majority of the members who comprise the Standing or Special Committee are present.

SECTION 4. Participation of Non-Committee Members. Any Standing or Special Committee may enlist the participation of any person in its efforts, however, only duly appointed members of the Standing or Special Committee may vote on any matter pending before the Standing or Special Committee.

#### ARTICLE VII: RELATIONSHIP WITH OTHER ENTITIES

SECTION 1. Office of the Mayor. The Committee shall keep the Office of the Mayor apprised of its programs, project plans and achievements through the regular submission of meeting minutes and other relevant documents, reports, and materials.

SECTION 2. State Commission of the Status of Women. The Committee shall maintain a liaison relationship with the State Commission, shall offer cooperation and assistance in State endeavors aimed at matters involving the status of women, and shall seek to coordinate the County's status of women program with the State program.

#### ARTICLE VIII: PUBLIC INFORMATION AND INSPECTION

SECTION 1. Obtaining Information. Any person may obtain information on matters within the jurisdiction of the Committee by inquiring during regular business hours, at the Office of Boards and Commissions, 4444 Rice Street, Suite-~~105~~ 300, Lihue, Kauai, Hawaii 96766.

SECTION 2. Public Information and Inspection Prohibited. Matters within the jurisdiction of the Committee, including confidential information or written statements of policy or

interpretations formulated, adopted or used by the Committee in the discharge of its functions, may be withheld from the public to the extent permitted by Chapter and general law.

#### ARTICLE IX: ADOPTION, AMENDMENT OR REPEAL OF BY-LAWS

SECTION 1. Method of Adopting, Amending or Repealing of By-Laws. By-Laws may be adopted, amended, or repealed pursuant to Chapter 91, H.R.S.

SECTION 2. Filing and Effective Date of By-Laws. Certified copies of by-laws adopted, amended or repealed by the county shall be filed and become effective pursuant to Section 91-4, H.R.S.

#### ARTICLE XI. DECLARATORY RULING BY COMMITTEE

SECTION 1. Who May Petition. Any interested person may petition the Committee for a declaratory ruling as to the applicability of any statute or ordinance in the manner provided in Section 91-8, H.R.S.

SECTION 2. Petition, Form and Contents of Petition. The **original copy of the** petition ~~and seven (7) copies~~ thereof shall be submitted to the Committee and shall include:

- (a) The name, business or home **mailing address**, **electronic mail (email) address** and daytime telephone number of the petitioner,
- (b) A statement of the nature of the petitioner's interest, including reasons for the submission of the petition,
- (c) A designation of the specific provision, By-Law, decision or order in question,
- (d) A complete statement of the facts upon which the petition is based,
- (e) A statement of the position or contention of the petitioner, and
- (f) A memorandum of authorities, containing a full discussion of the reasons, includes any legal authority, in support of the position or contention.

Any petition which does not conform to the foregoing requirements may be rejected.

SECTION 3. Grounds for Refusal to Entertain Petition. The Committee may, in writing and for good cause, refuse to issue a declaratory ruling. Without limited the generality of the foregoing, the Committee may also refuse to issue a declaratory ruling when:

- (a) The question is speculative or purely hypothetical and does not involve existing facts, or facts which can reasonably be expected to exist in the near future.

- (b) the petition's interest is not the type which would give the petitioner standing to maintain an action if judicial relief were sought;
- (c) the ruling may adversely affect the interests of the County, or the Committee, or any of their officers or employees in any litigation which is pending or may reasonably be expected to arise; and
- (d) The matter is not within the jurisdiction of the Committee.

SECTION 4. Assistance of the County Attorney or Other Agencies. When any issue of law is involved, the Committee may refer the issue to the County Attorney. The Committee may also obtain the assistance of other agencies where necessary or desirable.

SECTION 5. Disposition of Petition. The petition shall promptly be informed in writing of the Committee's action regarding the petition.

- (a) Orders disposing of petitions shall have the effect permitted by law. Orders shall be applicable only to the facts alleged in the petition or set forth in the order. Such orders shall not apply to situations whose facts differ materially.

#### ARTICLE XIII: PARLIAMENTARY RULES

SECTION 1. Robert's Rules of Order. The rules contained in Robert's Rules of Order, Revised, shall govern the Committee's actions where applicable and consistent with these By-Laws.

**CERTIFICATION**

I, \_\_\_\_\_, \_\_\_\_\_ of the Kaua'i County Committee on the Status of Women, do hereby certify that the foregoing is a true and correct copy of the By-Laws of the Kaua'i County Committee on the Status of Women.

~~[Lisa Ellen Smith]~~ **Darcie Yukimura**  
Chairperson

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ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, ~~[2009]~~ **2020**, IN LIHUE, HAWAII,

Chairperson ~~[Lisa Ellen Smith]~~ **Darcie Yukimura**  
Committee on the Status of Women

APPROVED AS TO FORM AND LEGALITY:

~~[Mona Clark]~~, Deputy County Clerk County Attorney  
County of Kaua'i

APPROVED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, ~~[2009]~~ **2020**.

\_\_\_\_\_

~~[Bernard P. Carvalho, Jr.]~~ Derik S.K. Kawakami, Mayor  
County of Kaua'i

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### CERTIFICATION

I hereby certify that the Kaua'i County Committee on the Status of Women adopted the foregoing amendments to the By-Laws of the Kaua'i County Committee on the Status of Women on ~~[November 18, 2009]~~, under authority of Article VIII of the By-Laws, and that the provisions of Section 91-3, Haw. Rev. Stat., as amended, have been satisfied, including the holding of a public hearing on ~~[November 18, 2009]~~, and the giving of proper notice for public hearing, which notice was advertised in the *The Garden Island* on ~~[October 18, 2009]~~. Dated at Lihu'e, Kaua'i, this \_\_\_\_ day of \_\_\_\_\_, ~~[2009] 2020~~.

Mercedes Omo Youn,  
Boards and Commissions Support Clerk  
Kaua'i County Committee on the  
Status of Women

**COMMITTEE ON THE STATUS OF WOMEN EVENT PLANNER 2021**

Mission Statement: The Hawai'i State Commission on the Status of Women (HSCSW) works toward equality for women and girls in the State by acting as a catalyst for positive change through advocacy, education, collaboration and program development.

**1. Women's History Month (March 1-31, 2021) – 2021 Theme: "Our History Is Our Strength"**

2021 Event: Yes or No	
Category: Lead or Partner	
CSW Leader:	
CSW Co-Leader:	
2020 Event Info:	Theme: "Valiant Women of the Vote." Lead-Regina Carvalho, Essay Contest for high school aged female and males. InkSpot made flyer, email distribution, and press release. Received 14 entrants. Top four received \$100.00 cash prize and press release.

**2. Equal Pay Day (? 2021)**

2021 Event: Yes or No	
Category: Lead or Partner	
CSW Leader:	
CSW Co-Leader:	
2020 Event Info: 2019 Event Info:	None. Lead-Erika Valente, Tuesday, April 2, 2019, 12:00 p.m., Lihu'e Civic Center Mo'ikeha Building Courtyard. Gave out "Pay Day" candy bags and flyers from the HSCSW. Mayor Kawakami presented a proclamation. Kaulana Finn read a letter from Congresswomen Tulsi Gabbard. Group photo with Mayor. Press release after event.

**3. Denim Day (Wednesday, April 28, 2021)**

2021 Event: Yes or No	
Category: Lead or Partner	
CSW Leader:	
CSW Co-Leader:	
2020 Event Info: 2019 Event Info:	None. Partner with Zonta Club of Hanalei/Kaua'i, Edie Ignacio-Neumiller, Wednesday, April 24, 2019, 12:00 p.m., Lihu'e Civic Center Mo'ikeha Building Courtyard. Edie processed Proclamation. Zonta Club made the flyer. B&C processed press release & flyer to PIO. Mayor Kawakami presented a proclamation. Carrice Gardner read a letter from Governor Ige. Group photo with Mayor.

*CSW 2020-07*

## Press Release

### Status of Women Pink'd the Historic County Building

Kauai County's Committee on the Status of Women (KCCSOW) will light up the Historic County Building in pink for Breast Cancer Awareness month in October.

In previous years, the Status of Women hosted a walk; however this year, due to COVID-19, Breast Cancer Awareness month will be promoted with pink lights and banners placed around the County.

Everyone is encouraged to wear pink to show support for those affected with breast cancer and to remind women of the importance of early detection. Early detection of breast cancer saves lives! The Status of Women encourages regular mammograms and monthly self-exams to reduce and detect early signs of breast cancer.

"Building an awareness is important but taking action is essential, said Vice Chair Regina Carvalho. Breast cancer affects us ALL primarily in women and rare in men, but it does happen. Do your part, discuss this in your family, do monthly self-breast exams and yearly screenings. Early detection is key and may save a life."

The KCCSW is part of the Hawaii State Commission on the Status of Women, which strives to advance the status of women and girls by acting as a catalyst for positive change through advocacy, education, collaboration and program development.

The KCCSW meets on the third Wednesday of the month by teleconference. For more information visit their website at [www.kauai.gov/kccsw](http://www.kauai.gov/kccsw) or contact Sandra Muragin at the Office of Boards and Commissions at 241-4919 or via email [smuragin@kauai.gov](mailto:smuragin@kauai.gov).

###

CSW 2020-09

Kaua'i Committee on the Status of Women  
 Budget Request July 1, 2020 to June 30, 2021

**REVENUE**

Hawai'i State Commission on the Status of Women (HSCSW)	10,000
<b>Total</b>	<b>\$10,000</b>

**PROGRAM EXPENSES**

**HSCSW**

<b>Breast Cancer Awareness Month</b>	
Advertisement	100
<b>Sub-Total</b>	<b>100</b>

<b>** Career Day</b>	
Sponsorship	2,500
<b>Sub-Total</b>	<b>2,500</b>

<b>Human Trafficking Forum/Next Steps</b>	
Travel	700
Audio/Visual	500
Food	275
Venue	300
Advertising	800
Follow up actions	825
<b>Sub-Total</b>	<b>3400</b>

<b>Women's History Month</b>	
Audio/Visual	500
Food	200
Venue/Program	1,000
Advertising	800
<b>Sub-Total</b>	<b>2500</b>

<b>** NACW Conference - July 19-22, 2020</b>	
Registration and Membership Fees	1,000
<b>Sub-Total</b>	<b>1,000</b>

<b>Committee Cost</b>	
Supplies	500
<b>Sub-Total</b>	<b>500</b>

	<b>HSCSW</b>
<b>TOTAL</b>	<b>\$10,000</b>

**\*\* 8/13/20** This report was approved by the committee so we are unable to alter. We do want to use the appropriated funds (Career Day/NACW Conference) to produce a comprehensive report for the Voices of Women in America Kaua'i data.

*CSW 2019-19 A.*

Edie's Whereas comments listed below for discussion in September 16<sup>th</sup> meeting.  
8-31-20

WHEREAS, the Hawaii State Commission on the Status of Women published "Building Bridges, Not Walking on Backs," the nation's first feminist economic recovery plan for COVID-19, which highlights numerous key and evolving principles and recommendations designed to build a system that is proficient of delivering gender equality; and

WHEREAS, the Council of the County of Kauai passed RESOLUTION NO. 2017-24, Draft 1 titled RESOLUTION SUPPORTING THE PRINCIPLES OF THE UNITED NATIONS' CONVENTION ON THE ELIMINATE OF ALL FORMS OF DISCRIMINATION AGAINST WOMEN (CEDAW); and

- The Council of the County of Kauai recognizes that women have made gains in the struggle for equality in many fields, but that *more* needs to be accomplished to fully eradicate discrimination based on gender and it's connection and intersectionality between other forms of discrimination to achieve one of the most basic human rights: equality;

WHEREAS, according to the State Department of Labor & Industrial Relations statistics report over 5,385 women on Kauai filed for unemployment during COVID-19; and

WHEREAS, State Department of Business, Economic Development & Tourism statistics specify women make up roughly 50% of Hawaii's workforce; and

WHEREAS, the barrier to economic recovery stems with the increased domestic violence, child sexual abuse, and sex trafficking resulting in a spike in lockdown;

WHEREAS, women who are at risk and food unsecure on Kauai would benefit from a meal delivery program or food support services when the demand increases during COVID-19 especially for Kapuna and women who lost their businesses; and

WHEREAS, women who remain teleworking during COVID-19 need assistance in child care support and recourses; and

CGW 2020-12 A.

BE IT FURTHER RESOLVED that the Administration is strongly urged to view this pandemic through gendered lens and the Hawaii State Commission on the Status of Women's plan, into a County-run COVID-19 programs including language on County printed materials and digital communications, and into County initiated request for proposal centered on COVID-19 response and recovery efforts.

BE IT RESOLVED that the Council of the Kauai County:

1. Supports a feminist economic recovery plan;
2. Urges the Mayor to support the "Building Bridges, Not Walking on Backs: A Feminist Economic Recovery Plan for COVID-19 as a foundational development in our recovery;
3. XXX
4. XXX

BE IT FURTHER RESOLVED that the County Clerk shall transmit a copy of this Resolution to the Honorable Brian Schatz, and the Honorable Mazie Hirono, United States Senators; the Honorable Tulsi Gabbard, United States Representative; the Kauai Island Delegation; the Honorable David Ige, Governor of the State of Hawaii; Hawaii State Commission on the Status of Women; the Honorable Derek S.K. Kawakami; Managing Director Michael Dahilig; the Administrative Heads of each County of Kauai department, agency and office; and the Kauai County Committee on the Status of Women.

**From:** [Jabola-Carolus, Khara J](#)

**Sent:** Tuesday, July 28, 2020 1:36 PM

**To:** [Judy Kern](#); [Cyd Hoffeld \(cyd.hoffeld@gmail.com\)](#); [Terri Ann Motosue](#); [deja marie ostrowski](#); [Marilyn B. Lee](#); [ainapono@gmail.com](#); [Stacey Moniz](#)

**Subject:** Impact of COVID-19 on Single Mothers

Aloha all:

Here are the results from our survey on the impact of the COVID-19 crisis on fifty-five single mothers across Hawaii. While it was only a snapshot, key findings painted a grim picture of the crisis facing single mothers:

- 87% reported that they have **lost ability to access basic needs** such as food, shelter and medication during the COVID-19 crisis.
- 89% reported that their **ability to perform paid work was compromised by caregiving** responsibilities during the crisis. Single mothers are being denied telework by government and private employers, and being recalled to physical offices despite informing employers that childcare was unavailable.
- 92% reported that they have **lost financial independence** due to the COVID-19 related economic shock, exhaustion of savings, job loss and problems accessing federal assistance funds and state benefits.
- Nearly one-fifth reported **interrupted access to reproductive health services** due to cessation of services, prenatal visits reduced, doctors denying telehealth options to obtain birth control, and emergency policies that prohibit mothers from bringing their children into doctor's offices to reduce transmission.
- Over three-fourths reported **problems accessing stimulus money and state benefits**.
- 39% report problems with **tech access** related to telework and distance learning for their children.
- 13% report a **threat to their physical safety**, including domestic violence, landlord sexual exploitation, sex trafficking and robbery.
- Common themes were also a grave fear of illness from COVID-19 due to lack of backup caregiving support, and the need for mental health services due to overwhelming burden and trauma of the crisis

Mahalo,  
Khara

Khara Jabola-Carolus

Executive Director

Ka Komikina Kūlana Olakino o Nā Wāhine (Hawai'i State Commission on the Status of Women)

Ph. # (808) 586-5758

[Website](#) | [Facebook](#) | [Instagram](#)

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*OSW 2020-14 A.*

## Sandra Muragin

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**From:** E. Ignacio <ainapono@gmail.com>  
**Sent:** Tuesday, September 01, 2020 5:23 AM  
**To:** Sandra Muragin  
**Cc:** darcie.yukimura  
**Subject:** Fwd: Illegal Evictions and Women in Hawaii

CAUTION: This email originated from outside the County of Kauai. Do not click links or open attachments even if the sender is known to you unless it is something you were expecting.

Hi Sandra,

Please share which the members.

A short read are the articles from Star Advertiser and Legal Aid relating time Landlord evictions. The Governor's 12th proclamation is a bit longer read.

Aloha,  
Edie Ignacio Neumiller  
Kaua'i Commissioner  
Hawaii State Commission on the  
Status of Women  
Past Zonta Area 1 Director/Hawaii  
Past President, Zonta Club of Kauai  
Past Director, Kaua'i Filipino Chamber of Commerce

Begin forwarded message:

**From:** "Jabola-Carolus, Khara J" <kjabola-carolus@dhs.hawaii.gov>  
**Date:** September 1, 2020 at 1:50:50 AM HST  
**To:** Judy Kern <jkern@hawaii.rr.com>, "Cyd Hoffeld (cyd.hoffeld@gmail.com)" <cyd.hoffeld@gmail.com>, "Marilyn B. Lee" <marilyn@marilynblee.com>, Terri Ann Motosue <tamotosue@gmail.com>, deja marie ostrowski <dejamarie@gmail.com>, "ainapono@gmail.com" <ainapono@gmail.com>, Stacey Moniz <staceymoniz@gmail.com>  
**Subject:** Illegal Evictions and Women

Aloha all:

As today marks another rent due date, I'm writing to raise awareness that evictions in Hawai'i have increased by 30% during the eviction moratorium. At the behest of our allied affordable housing advocates, Commissioner Deja Ostrowski and I spoke to media to echo concerns about the illegal eviction impact to vulnerable women especially immigrants and mothers. Unfortunately, the infusion of rental assistance funds and the moratorium have not worked to effectively address the crisis. Another concern is that HPD has not been properly trained on how to respond to help-seeking against landlords who violate the emergency orders and this is leaving tenants even less supported. I'm sharing the article and some resources here if you'd like to

spread awareness today. Hopefully you don't receive this until the regular am— late night is some of the only time I can work uninterrupted from the kids!

<https://www.legalaidhawaii.org/housing-covid-19.html>

[https://governor.hawaii.gov/wp-content/uploads/2020/08/2008089-ATG\\_Twelfth-Proclamation-COVID-19-distribution-signed.pdf](https://governor.hawaii.gov/wp-content/uploads/2020/08/2008089-ATG_Twelfth-Proclamation-COVID-19-distribution-signed.pdf)

<https://www.staradvertiser.com/2020/09/01/hawaii-news/agency-says-women-harassed-threatened-with-eviction/?HSA=db4e9774364e02e7b6d6287194d9cd992d31f697>

Take care,

Khara

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# Body worried about illegal evictions

By [The Garden Island](#) | Monday, September 7, 2020, 12:05 a.m.

*Share this story*

HONOLULU — The Hawai'i State Commission on the Status of Women is concerned about an increase in landlords engaging in illegal evictions, threatening and harassing pregnant women, immigrant women, and women who have lost their jobs due to caring for their children during the COVID-19 pandemic.

The rental-eviction moratorium was extended through Sept. 30. The commission is concerned that landlords across O'ahu are breaking the law while state and city governments have not engaged in efforts around eviction-prevention, said Khara Jabola-Carolus, commission executive director.

Landlords are also reportedly not accepting the city's assistance funds and instead are evicting tenants. Landlords and the public should be provided resources about the eviction moratorium and pre-existing tenant rights, she said. As a last resort, landlords should be cited for violation of the emergency order.

"Police should be citing the landlords, not the landless being forced into the streets by illegal evictions during the COVID-19 pandemic," she said.

"One-third (32%) of Honolulu's coronavirus-response funds are going to the police instead of the distressed public," she said in a press release. "This funding should be used to execute a coordinated plan around eviction-prevention, not to support police abuse and selective application of the law. "At the very least, there should be a concentration on increasing public awareness about tenant rights, and the Honolulu Police Department should be trained to stop illegal evictions forcing people to gather in public."

CSW 2020-14 C.