COMMITTEE ON THE STATUS OF WOMEN

REGINA CARVALHO, CHAIR
DEENA FONTANA MORAES, VICE CHAIR
DARCIE YUKIMURA, TREASURER
ANGELA HOOVER, SECRETARY

NICOLE CRISTOBAL, MEMBER
KATHY CROWELL, MEMBER
MONICA KAWAKAMI, MEMBER
EDITH IGNACIO-NEUMILLER, EX OFFICIO,
Hawai'i State Commission on the Status of
Women, Kaua'i Commissioner

REGULAR MONTHLY TELECONFERENCE MEETING NOTICE AND AGENDA

Wednesday, January 19, 2022
5:00 p.m. or shortly thereafter

Microsoft Teams AUDIO
Phone: 1-469-848-0234, Conference ID: 153 686 001#

Microsoft Teams VIDEO
Click on the URL below or type the URL into your computer or smart phone

This meeting will be held via Microsoft Teams teleconference only. Members of the public are invited to join the open session meeting by using the link or calling the phone number above and when prompted enter the conference ID information. You may testify during the video conference or submit written testimony in advance of the meeting via e-mail or mail. To avoid excessive noise/feedback, please mute your phone and unmute to testify.

Congratulations to Committee Members Monica Kawakami and Darcie Yukimura reappointed to serve a second Term ending 12/31/25 and New Committee Member Nicole Cristobal appointed to serve a first Term ending 12/31/23.

CALL TO ORDER

ROLL CALL

BUSINESS

CSW 2022-01

Annual election of officers for calendar year 2022 per Kaua‘i County Committee on the Status of Women By-Laws, Article IV. Organization and Officers, Section 3. Officers and Section 4. Election and Kaua‘i County Charter, Article XXIII General Provisions, Section 23.02. Boards and Commissions, G.

a) Nominate a committee member to serve as chair.
b) Nominate a committee member to serve as vice chair.
c) Nominate a committee member to serve as secretary.
d) Nominate a committee member to serve as treasurer.
e) Discussion and decision-making on other related matters.

APPROVAL OF AGENDA

PUBLIC COMMENTS AND TESTIMONY

Individuals may orally testify on any agenda item at this time.
APPROVAL OF MEETING MINUTES
a) Open Session Minutes of August 18, 2021

TREASURER’S REPORT
a) 2021-2022 Fiscal Budget
   1. Elected Treasurer to report on the 2nd quarter fiscal budget balance.
b) State Grant M15001 – Hawai‘i State Commission on the Status of Women Grant to support on-going advocacy and work towards equality for women and girls by acting as a catalyst for positive change through education, collaboration and program development.
   1. Elected Treasurer to report on the 2nd quarter state grant budget balance. No changes from August 2020 report.
c) Logo Inventory – no changes from August 2020 report.

COMMUNICATION
CSW 2022-02 House of Representatives Chief Clerk Brian L. Takeshita letter to Chair Regina Carvalho dated May 4, 2021 regarding Resolution No. 11, H.D. 1, S.D. 1, adopted the regular session of 2021 on a task force to study missing and murdered native Hawaiian women and girls.

CSW 2022-03 HSCSW paid invoice #2021 #18 National Association of Commissions for Women annual dues of $100, on May 25, 2021 of $100 for the Kaua‘i County Commission on the Status of Women.

CSW 2022-04 Letter received from Charter Review Commission Chair Reid Kawane dated October 1, 2021, requesting any proposals to amend the Charter.

BUSINESS
CSW 2022-05 Hawai‘i State Commission on the Status of Women Executive Director Khara Jabola-Carolus to share upcoming bills for the 2022 Legislative session.

   a) Event Planning Guide
   b) Ms. Muragin to review revised Essay Contest Entry Form
   c) Discussion and decision-making on other related matters.

CSW 2022-06 Meeting Schedule per Kaua‘i County Committee on the Status of Women By-Laws, Article V. Meetings, Section 1. Meetings.
   a) Review and discuss meeting schedule for 2022.
   b) Discussion and decision-making on other related matters.
CSW 2022-07  Missing Murdered Native Hawaiian Women and Girls’ Task Force
   a) Share updates from Zoom meetings; August 19, 2021, October 28, 2021 and December 9, 2021.
   b) Fourth meeting Thursday, February 10, 2022, 12:00 p.m.

STATE COMMISSION REPORT
CSW 2022-08  Update from the Hawai‘i State Commission on the Status of Women Commission Ignacio Neumiller.
   a) Discussion and decision-making on other related matters.

ANNOUNCEMENTS:
Next Scheduled Meeting: Wednesday, April 20, 2022, 5:00 p.m. by Microsoft Teams Teleconference

ADJOURNMENT

NOTICE OF EXECUTIVE SESSION
Pursuant to Hawai‘i Revised Statutes, (“H.R.S.”) §92-7(a), the Commission may, when deemed necessary, hold an Executive Session on any agenda item without written public notice if the Executive Session was not anticipated in advance. Any such Executive Session shall be held pursuant to H.R.S. §92-4 and shall be limited to those items described in H.R.S. §92-5(a). Discussions held in Executive Session are closed to the public.

PUBLIC COMMENTS and TESTIMONY

SPEAKER REGISTRATION
Prior to the day of the meeting: Persons wishing to testify are requested to register their name, phone number and agenda item via email to: smuragin@kauai.gov or call 808-241-4919.
On the day of the meeting: Persons who have NOT registered to testify by the time the meeting begins will be given the opportunity to speak on an item following oral testimony from registered speakers. Each speaker is limited to a three-minute presentation on each item.

WRITTEN TESTIMONY
Prior to the day of the meeting: Testimonies may be emailed: smuragin@kauai.gov or mailed: Committee on the Status of Women, Office of Boards and Commissions, Pi‘ikoi Building, 4444 Rice Street, Suite 300 Lihue, HI 96766. Please include your name and if applicable, your position/title and organization you are representing along with the agenda item that you are providing comments on.
While every effort will be made to copy, organize, and collate all testimony received, materials received improperly identified may be distributed to the members after the meeting is concluded.
SPECIAL ASSISTANCE

If you need an auxiliary aid/service, other accommodation due to a disability, or an interpreter for non-English speaking persons, please contact the Office of Boards and Commissions at (808) 241-4917 or asegetti@kauai.gov as soon as possible. Requests made as early as possible will allow adequate time to fulfill your request. Upon request, this notice is available in alternate formats such as large print, Braille, or electronic copy.
(i) “Proceeding” means any matter brought before the Committee over which it has jurisdiction.

(j) “Regular member” means those persons appointed to the Kaua‘i County Committee on the Status of Women by the Mayor, excluding any ex-officio members.

ARTICLE IV. ORGANIZATION AND OFFICERS

SECTION 1. Membership. The Committee shall consist of not less than seven (7) regular members who are appointed by the Mayor on the basis of their interest and knowledge of local conditions and their ability to make contributions to the solution of problems relating to the status of women within the County.

In addition to the regular members of the Committee, the County Attorney and the County representative of the State Commission on the Status of Women shall be ex-officio members without the power to vote or hold office.

All members of the Committee shall receive no compensation for their services.

SECTION 2. Terms. One third of the regular members shall be appointed initially for a term of four (4) years, one-third for a term of three (3) years and one-third for a term of two (2) years. Thereafter, the terms of each regular member shall be four (4) years.

SECTION 3. Officers. Officers consisting of a Chairperson, Vice-Chairperson, Secretary and Treasurer shall be elected annually.

SECTION 4. Election. The regular members of the Committee shall annually elect the officers for the ensuing year at the first meeting after December 1. Nominations may be made by a nominating committee or from the floor, provided that prior consent is obtained from any person nominated from the floor. The term of office of any elected officer shall be one (1) year and commence on the first meeting of each new calendar year.

SECTION 5. Officers Powers and Duties.

(a) Chair: The Chair shall have all of the executive powers necessary to effect the purposes for which the Committee was formed, and such other powers as may from time to time be granted by the Committee. The Chair’s powers shall include, but not be limited to:

(1) Presiding over Committee meetings.
(2) Directing the preparation of the agenda for meetings and authenticating all acts of the Committee as may be required by law and signing all instruments requiring execution or agreement by the Committee.

(3) Appointing of the Chair and members of any standing or special committees as may be created by the Committee. However, all such appointments shall be subject to ratification by the regular members of the Committee.

(4) Calling of special meetings which may be called by the required number of regular members of the Committee, and

(5) Representing the Committee or designating a member to so represent the Committee.

(b) Vice-Chair. The Vice-Chair shall perform the duties of the Chair when the Chair is unable to serve. The Vice-Chair shall serve as an alternate to the Chair and shall assist in such matters as may be delegated by the Chair or the Committee.

(c) Secretary. In the absence of staff support from the Office of Boards and Commissions, the Secretary shall be responsible for the minutes of the Committee and shall ensure that minutes are distributed to the officers, the members, the Mayor and to such persons as the Chair may direct.

(d) Treasurer. The Treasurer shall be responsible for the fiscal affairs of the Committee, and shall work closely with the support staff from the Office of Boards and Commissions. The Treasurer’s duties shall include, but not be limited to:

(1) Preparing the annual budget of the Committee for review and approval by the Committee based on the fiscal allocation provided by the County.

(2) Working with support staff to prepare quarterly reports for the Committee or more frequently as may be deemed desirable or appropriate, and

(3) Working with support staff in the oversight of the budget and proper expenditure of funds as approved by the Committee.

SECTION 6. Vacancies. Vacancies in office shall be filled by an election at any duly scheduled meeting. The term of any vacancy shall be for the remaining unexpired period and commence immediately upon election.

SECTION 7. Expulsion. Any regular member of the Committee who is absent for three (3) consecutive meetings without the prior consent of the Chair shall be expelled from membership.
ARTICLE V. MEETINGS

SECTION 1. Meetings. The Committee may schedule meetings as required; to be held at such time and place as may be designated by the Chair. Provided however, there shall be no fewer than four (4) regular meetings per calendar year. Except as provided in Sections 92-4 and 92-5, H.R.S., all Committee meetings shall be open to the public.

SECTION 2. Special Meetings. Special meetings of the Committee may be called by written request of the Chair or by a majority of all the regular members of the Committee. Such written request shall include an explanation of the purpose and business to be transacted at the special meeting.

SECTION 3. Quorum. A majority of all regular members to which the Committee is entitled shall constitute a quorum to do business. The concurrence of a majority of all the members to which the Committee is entitled shall be necessary to make any action valid.

SECTION 4. Minutes. The Committee shall keep written minutes of all meetings in accordance with Sections 92-9, H.R.S.

SECTION 5. Decisions and Orders. All decisions and orders of the Committee shall be made by a majority of those entitled to act on any matter and shall comply with Section 91-12, H.R.S. Committee members who have not heard and examined all of the evidence in any matter may vote on that matter only after Section 91-11 H.R.S. has been complied with.

(a) Unless otherwise indicated in the decision and order, the effective date of a decision and order shall be the date the decision and order was rendered.

(b) Official copies of decisions and orders and other Committee actions shall be signed by the Chair or by any other person authorized by the Committee.

SECTION 6. Removal of Persons from Meeting. The Committee may remove any person or persons for the reasons specified and in the manner provided in Section 92-3 H.R.S.

SECTION 7. Notice and Agenda. The Committee shall given written public notice of any regular, special, or rescheduled meeting, or any executive meeting when anticipated in advance, in the manner provided in Section 92-7, H.R.S.

(a) All items to be placed on the agenda shall be submitted to the Chair no later than two (2) business days before the agenda notice is filed. The Chair may, at her discretion, place items submitted after any agenda deadline or the agenda of any future meeting. The Chair shall, consistent with Section 92-7, H.R.S. designate and approve the form and content of the agenda.
F. Any vacancy occurring on any board or commission shall be filled for the unexpired term.

G. Each board or commission shall elect its chair or other officers. The term of office of the chair of any board or commission shall be one year, and no member of any such board or commission shall serve two consecutive terms as chair.

H. No member of any board or commission shall be eligible for more than two consecutive terms on the same board or commission or on two different boards or commissions of the county. After the expiration of two consecutive terms, no person shall be eligible for appointment to any county board or commission until one year has elapsed after such service. Any partial term of more than two years shall be considered a term as used herein. (Amended 1976)

I. Employees and officers of the state or county may be eligible to serve on boards or commissions, provided that such service does not result in a conflict of interest or is expressly prohibited by law.

J. A majority of all the members to which a board or commission is entitled shall constitute a quorum to do business, and the concurrence of a majority of all the members to which such board or commission is entitled shall be necessary to make any action of such board or commission valid.

K. All boards and commissions shall have the power to subpoena witnesses and administer oaths to witnesses as to all matters within the scope of such boards or commissions.

L. The members of boards and commissions shall receive no compensation but shall be entitled to be paid for necessary expenses incurred by them in the performance of their duties.

M. Except for purposes of inquiry, no board or commission, nor its members, shall interfere in any way with the routine administrative affairs of its department normally administered by the department head.

N. Each board or commission shall have power to establish its own rules of procedures necessary for the conduct of its business, except as otherwise provided in this charter.

Section 23.03. Title to Property. Except as otherwise provided by law, title to all property acquired by any agency of the county shall be vested in the county.

Section 23.04. Facsimile Signatures. Whenever any person is required to sign negotiable instruments or multiple bonds, the signature may be a facsimile.
COUNTY OF KAUAI
Minutes of Meeting
OPEN SESSION

<table>
<thead>
<tr>
<th>Board/Committee:</th>
<th>Committee on the Status of Women</th>
<th>Meeting Date</th>
<th>August 18, 2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Location</td>
<td>Teleconference via Microsoft Teams</td>
<td>Start of Meeting: 5:02 p.m.</td>
<td>End of Meeting: 6:23 p.m.</td>
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<tr>
<td>Excused</td>
<td>Vice Chair Deena Fontana Moraes and Member Monica Kawakami.</td>
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<td>Absent</td>
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### SUBJECT

#### DISCUSSION

Chair Yukimura, Treasurer Yukimura, Secretary Hoover, Commissioner Ignacio Neumiller, Administrator Ching, and Support Clerk Muragin were signed into Microsoft Teams by video. Member Crowell called into Microsoft Teams and entered the meeting by audio.

#### ACTION

Call To Order
Roll Call
Chair Carvalho called the meeting to order in open session at 5:02 p.m.

Commission support clerk Sandra Muragin verified attendance and requested a verbal response of present or here;
Member Crowell replied present.
Member Kawakami was excused.
Treasurer Yukimura replied present.
Secretary Hoover replied present.
Vice Chair Fontana Moraes was excused.
Chair Carvalho replied present.
Commissioner Ignacio Neumiller replied here.
Administrator Ching replied here.
Commission Support Clerk Muragin replied here.

Quorum established with four members present.

Public Testimony
No one from the public submitted written testimony or logged into the Teams meeting.

Approval of Minutes
A. Open Session Minutes of April 21, 2021.

Treasurer Yukimura moved to approve the Open Session
<table>
<thead>
<tr>
<th>SUBJECT</th>
<th>DISCUSSION</th>
<th>ACTION</th>
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</table>
| Treasurer’s Report | a) **2020-2021 Fiscal Budget**  
1. Treasurer Yukimura to report on the 4th quarter fiscal budget balance.  

Treasurer Yukimura reported that the commission used $999.58 of the $1,000 budget and as of June 30, 2021, the balance of $0.42 was absorbed back into the county budget which zeroed out the ending balance.  

*The meeting was suspended at 5:08 p.m. due to Member Crowell unexpectedly dropping off. Member Crowell regained connectivity and the meeting resumed at 5:11 p.m.*  

b) **2021-2022 Fiscal Budget**  
1. Treasurer Yukimura to report on the 1st quarter fiscal budget balance.  

Treasurer Yukimura reported that $1,000 was allocated for the 2021-2022 budget.  

c) **State Grant M15001**  
1. Treasurer Yukimura to report on the 1st quarter state grant budget balance.  

Treasurer Yukimura reported that the current balance was $567.04, and funds could roll over to the next year. | Secretary Hoover moved to receive the 2020-2021 fiscal budget dated 06/30/21 with a zero balance, as circulated. Chair Carvalho seconded the motion. Motion carried 4:0.  

Secretary Hoover moved to receive the 2021-2022 fiscal budget dated 07/01/21 with a $1,000 balance, as circulated. Ms. Crowell seconded the motion. Motion carried 4:0.  

Chair Carvalho moved to receive the State Grant M15001 report dated 06/03/20 with a $567.04 balance, as circulated. |
**SUBJECT** | **DISCUSSION** | **ACTION**
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d) **Logo Inventory update**

Commissioner Ignacio Neumiller pointed out the recently purchased domestic violence banner that Secretary Hoover helped to create.

Secretary Hoover seconded the motion. Motion carried 4:0.

Chair Carvalho moved to receive the logo inventory report, as circulated. Secretary Hoover seconded the motion.

Motion carried 4:0.

**Business**

<table>
<thead>
<tr>
<th>CSW 2021-05  Breast Cancer Awareness event during the month of October.</th>
<th>Chair Carvalho to share and finalize event planning guide, discuss each task, assign task, and possibly add new task.</th>
<th>Chair Carvalho moved to approve a $20 sign permit fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) Chair Carvalho to share and finalize event planning guide, discuss each task, assign task, and possibly add new task.</td>
<td>b) Discussion and possible decision-making on other related matters.</td>
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Chair Carvalho shared the following additional ideas to promote breast cancer awareness;

- Possible TV advertisement with Ho’ike Kaua‘i Community Television and partner with Relay for Life or American Cancer Society and follow up with Patti Ornellas to feature a survivor’s testimony. Ho’ike would require a week and a half to film.
- Possible sign waving event for one hour on a Wednesday in October. Participants would wear pink and hold a banner. Possible sites mentioned were the county building, sidewalk in front of the Aloha Church on Kaumuali‘i Highway, sidewalk by an intersection in Hanamā‘ulu or sidewalk in front of Kalena Park.
- Would contact Mahelona Memorial Hospital, Kaua‘i Veterans Memorial Hospital and several locations on the north shore to display a banner.
- Would distribute breast cancer trinkets to pass out.

Ms. Muragin reported that the County Attorney’s Office requested a timer for the pink lights and maintenance may not be able to complete that request. She inquired on possibly having pink lights lit up around for October but did not receive confirmation. Administrator Ellen Ching said that maintenance reported that the lift was out of service and may not be fixed in time and the rotunda lights were being upgraded and may not be operable for October.

Chair Carvalho moved to approve a $20 sign permit fee.
Chair Carvalho volunteered to setup the breast cancer banner in front of the historic county building from October 1, 2021, and remove the banner by October 31, 2021, and return the banner to the Boards and Commissions Office.

Committee members unanimously agreed to allow Boards and Commissions the responsibility to edit last year’s press release and submit a final copy to the Public Information office for publication. Commissioner Ignacio Neumiller requested that the sign waving event be included.

Secretary Hoover moved to authorize Chair Regina Carvalho as the official spokesperson for all the breast cancer activities on behalf of the Committee on the Status of Women. Treasurer Yukimura seconded the motion. Motion carried 4:0.

Secretary Hoover moved to authorize Chair Regina Carvalho to organize the sign waving event for breast cancer awareness month. Member Crowell seconded the motion. Motion carried 4:0.
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| a) Committee to discuss and possibly decide on planning a 2022 event.  
   b) Discussion and possible decision-making on other related matters. | Treasurer Yukimura recommended discussions on this event be deferred to next year. The commission unanimously agreed and moved on to the next agenda item. |
| **CSW 2021-07  Women’s History month event.**  
   a) Committee to discuss and possibly decide on details for a 2022 event.  
   b) Discussion and possible decision-making on other related matters. | The committee discussed the following;  
   • Agreed to continue with the essay contest.  
   • Secretary Hoover volunteered to take the lead and work with Boards and Commissions.  
   • Agreed to use the same documents and keep the process the same.  
   • Agreed to include high school and middle school aged students.  
   • Agreed that meeting and contacting teachers could produce more participants.  
   • Agreed to a budget of $600 from the 2021-2022 fiscal budget; $300 for high school and $300 for middle school with a breakdown of first place $125, second place $100 and third place $75 |

Treasurer Yukimura moved to approve a Women’s History month essay contest event for March 2022. Chair Carvalho seconded the motion. Motion carried 4:0.

Chair Carvalho moved to approve Secretary Angela Hoover lead the 2022 Women’s History month essay contest, use the same documents and process, open the contest to include high school and middle school students, contact teachers from all the schools to promote the contest and
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<tr>
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<tr>
<td>CSW 2021-08</td>
<td>Human Trafficking Next Steps.</td>
<td>approve $600 from the fiscal budget 2021-2022; $300 for high school and $300 for middle school with $125 for first place, $100 for second place and $75 for third place. Treasurer Yukimura seconded the motion. Motion carried 4:0.</td>
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<td>a) Committee to discuss and possible decide on continuing awareness.</td>
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<td>b) Discussion and possible decision-making on other related matters.</td>
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<td>Commissioner Ignacio Neumiller suggested the following to continue awareness;</td>
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<td>• Jessica Munoz, president, and founder of Ho’ola Na Pua to give an update and share information on Pearl Haven, a new rehabilitation facility for trafficked girls.</td>
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<td>• Farshad “Sha” Talebi, State Human Traffic Coordinator to share information.</td>
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<td>• Dominique Roe-Sepowitz, Arizona State University to share research updates.</td>
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<td>Ms. Ching suggested Commissioner Ignacio Neumiller approach the state commission if they would be interested in planning and hosting a virtual event for Dominique Roe-Sepowitz to share research updates. The commission could share the link and announce the event on the website.</td>
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<td>CSW 2021-09</td>
<td>Kamawaelulani Corp. a 501(c)(3) organization.</td>
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<td>a) Discussion on email correspondence dated April 7, 2021, from Founder and Executive Director Nicole Cristobal.</td>
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<td>b) Discussion and possible decision-making on other related matters.</td>
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<td>Treasurer Yukimura suggested the committee invite Executive Director Nicole Cristobal to a future meeting to speak about her organization and share what they do.</td>
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<td>State Commission CSW 2021-10</td>
<td>Update on the County of Kaua’i Gender Equity Recovery Program report.</td>
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Commissioner Ignacio Neumiller shared that she and HSCSW Executive Director Khara Jabola-Carolus were very impressed with the report and pleased with the distribution of grant monies. She pointed out that Kaua‘i was the only county that distributed funds to mental health and domestic violence services. She also said Kaua‘i was the only county that turned in a report and asked Ms. Ching for a press release.

Ms. Ching said she was part of the team that assisted in allocating funds and the administration took the time to review each applicant. The administration’s commitment resulted in a diversified outcome on the distribution of funds, which included the nonprofit sector.

Ms. Yukimura remarked that the report contained valuable information and showed the administration’s level of concern to take care of its community for the betterment of everyone. Mayor Kawakami and its administration had the foresight to be the only county that highlighted mental health and domestic violence services with CARES funds.

Commissioner Ignacio Neumiller asked Ms. Ching to please extend a thank you to Mayor Kawakami and its administration on behalf of the Committee on the Status of Women and the Hawai‘i State Commission on the Status of Women.

Ms. Ching said the mayor’s report would be posted on the CSW website.

Commissioner Ignacio Neumiller reported that the HSCSW recommended the committee
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<td>submit any Legislative bills they want to support.</td>
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<td>Announcements</td>
<td>Next Scheduled Meeting: To Be Determined.</td>
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<td>Ms. Ching announced the following;</td>
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<td>• The next and final meeting, for 2021 may be scheduled in October 2021, to wrap up events.</td>
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<td>• The next meeting would probably be scheduled in January 2022.</td>
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<td>• Due to Governor Ige’s Proclamation issued on August 5, 2021 and SB 1034/Act 220 that recently passes and takes effect January 1, 2022, Boards and Commissions has adopted these guidelines on conducting virtual meetings and an email will be sent. It basically affected three areas;</td>
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<td>o All board/commission members must be visible on camera during the entire meeting</td>
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<td>o Announce name before speaking</td>
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<td>o Roll call vote would be taken for most major motions.</td>
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<td>Adjournment</td>
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<td>With no objections, Chair Carvalho adjourned the meeting at 6:23 p.m.</td>
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Submitted by: _________________________________________ Reviewed and Approved by: ____________________________________________

Sandra M. Muragin, Commission Support Clerk Regina Carvalho, Chair

( ) Approved as circulated.
( ) Approved with amendments. See _____ meeting minutes.
<table>
<thead>
<tr>
<th>Request Date</th>
<th>Payment Date</th>
<th>Paid To (Name)</th>
<th>Description (Include date and location of event)</th>
<th>Supplies</th>
<th>Food</th>
<th>Travel</th>
<th>Fees</th>
<th>Printing &amp; Advertising</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/18/2021</td>
<td>9/22/2021</td>
<td>Director of Finance</td>
<td>Breast Cancer Banner Sign Permit - Chair Carvalho moved to approve a $20 sign permit fee from the 2021-2022 budget to display the breast cancer banner in front of the historic county building during the month of October. Secretary Hoover seconded the motion. Motion carried 4:0.</td>
<td>20.00</td>
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<tr>
<td>8/18/2021</td>
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<td>Women's History Month Essay Contest - Chair Carvalho moved to approve Secretary Angela Hoover lead the 2022 Women's History month essay contest, use the same documents and process, open up the contest to include high school and middle aged students, contact teachers from all the schools to promote the contest and approve $600 from the fiscal budget 2021-2022; $300 for high school and $300 for middle school with $125 for first place, $100 for second place and $75 for third place. Treasurer Yukimura seconded the motion. Motion carried 4:0.</td>
<td>$600.00</td>
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Total Expense 620.00
2021-2022 Budget 1,000.00
Remaining Balance 380.00
Permit Type: SIGN
Permit/Application No: 21-00001646 Date Issued: 9/27/21
Permit Type: SIGN Prepared By: RBEAL
Valuation: $167.00 Total Fees Paid: 20.00
Permit Fee: 20.00

Property Address: 4396 RICE ST Tax Map Key: 3-6-005-003
Owner Name: COUNTY OF KAUA'I Contractor:
Tenant Name: KAUA'I COMMITTEE STATUS WO Sub Contr:

--------------- Structure Information ---------------
Sign Type BA AREA OF SIGN: 18 AREA
HEIGHT OF SIGN: 3 FT ILLUMINATION: NO
WEIGHT OF SIGN: 1 LBS
Description of Work: BANNER DISPLAY-BREAST CANCER AWARENESS
Misc Information:
DISPLAY FOR THE MONTH OF OCT 2021
OCTOBER BREAST CANCER AWARENESS MONTH

Permission is hereby given to do work according to conditions hereon and according to approved plans and specifications. This permit becomes null and void if work or construction authorized is not commenced within 180 days, or if construction or work suspended or abandoned for a period of 180 days at any time after work is commenced. Separate permits must be obtained for building, sign, electrical, plumbing and gas.
County of Kauai
4444 RICE STREET
MOIKEHA BLDG, SUITE 175
LIHUE HI 96766

DATE: 9/27/21
TIME: 11:23:59

APPLICATION NBR: 21-00001646
LOCATION ADDR: 4396 RICE ST

ITEM DESCRIPTION     PAID
--------------------------
PERMIT FEES-ALL       20.00

TOTAL AMOUNT PAID: 20.00
PAYMENT TYPE: CHECK
CHECK NBR: 000529562
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<th>Supplies</th>
<th>Travel</th>
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<td>State of Hawai’i</td>
<td>Additional 2,000 in grant money</td>
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<td>10/23/2016</td>
<td>Specialty Balloons</td>
<td>October Breast Cancer - Balloons</td>
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<td>2/1/2016</td>
<td>Kauai Beach Resort</td>
<td>Career Day Event - Meeting Room</td>
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<td>Kauai Museum</td>
<td>March Women’s History Month</td>
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<td>4/1/2016</td>
<td>For Kauai Magazine</td>
<td>Equal Pay Day</td>
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<td>Heritage House</td>
<td>Booklets</td>
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<td>United Airlines</td>
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<td>9/28/2017</td>
<td>SignArt</td>
<td>Breast Cancer Banner 6x3 $162.00; Art charge $50.00; tax $8.48</td>
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<td>10/4/2017</td>
<td>Director of Finance</td>
<td>Sign Permit Fee-to hang the Breast Cancer Banner</td>
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<td>Request Date</td>
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<tr>
<td>2/20/2019</td>
<td>2/21/2019</td>
<td>EarthSuite Media</td>
<td>Rise of the Wahine Screening Package for showing on Thursday, March 21, 2019 at the KCC Performing Arts Center.</td>
<td></td>
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<td>313.09</td>
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<td>2/19/2019</td>
<td>2/26/2019</td>
<td>University of Hawai’i</td>
<td>Women’s History Month-Rise of the Wahine film premier at the Performing Arts Center, Thursday, March 21, 2019. ($500.00 rate 4-hours, $140.00 2 sound/light technicians, $250.00 full cleaning, $300.00 projector/screen)</td>
<td></td>
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<td>1,190.00</td>
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<td>2/26/2019</td>
<td>2/26/2019</td>
<td>Hawaiian Airlines</td>
<td>Two Roundtrip tickets from HNL-LIH for Dean Kaneshiro and Ryan Tsuji ($168.34 ea) for Women’s History Month-Rise of the Wahine</td>
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<td>2/26/2019</td>
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<td>RKT Media Hawai’i</td>
<td>Rise of the Wahine Speakers Fee for Ryan Tsuji. ($75.00 fee &amp; $3.53 tax)</td>
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<td>3/12/2019</td>
<td>3/21/2019</td>
<td>Flowers Forever LLC</td>
<td>Rise of the Wahine-2 Kika lei’s for Dean &amp; Ryan ($71.90 lei, $10.00 delivery &amp; $6.32 tax)</td>
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<td>88.22</td>
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<td>2/18/2020</td>
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<td>Women’s History Month-Motioned the following Essay Contest prizes and expenses. ($100 InkSpot for design and layout of flyer, $400 cash prizes and $30 for lei’s)</td>
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<td>3/10/2020</td>
<td>1/31/2020</td>
<td>Ink Spot Printing</td>
<td>WHM - Essay contest prizes and expenses. Invoice #103584 dated 1/31/20 for $104.71 ($100 fee plus $4.71 tax)</td>
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<td>3/10/2020</td>
<td></td>
<td>Top four Essay Finalist</td>
<td>Each finalist received $100.00</td>
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<td>400.00</td>
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<td>5/20/2020</td>
<td>5/27/2020</td>
<td>4Imprint</td>
<td>Purchase of 75 logo latitudes foldaway shopper bags in deep peony pink. (75 @ $299.25, set-up charge $50.00, freight $37.98 and tax $17.43 total $404.66) $344.53 from fiscal budget and $60.13 from state grant budget.</td>
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$7,565.36 $4,562.69 $733.53 $571.38
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<td>Budget</td>
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<td>$2,000.00</td>
<td>6/29/2015</td>
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<td>$2,000.00</td>
<td>4/13/2017</td>
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<td>$14,000.00</td>
<td>TOTAL</td>
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Total Expense $13,432.96
Grant Total $14,000.00
Remaining Balance $567.04
Logo Inventory

1. Rise of the Wahine DVD – 12
2. Pink Tote Bags – 75
3. Purple Coin Purses – 45
4. Note Pads – 240
5. Pens – 350

Banners:

1. 3x6 CSW Banner
2. 3x6 WHM Banner
3. 52”x17” Breast Cancer Banner
4. 3x6 Breast Cancer Banner
5. 3x6 Women Health Month Banner
6. 3x4 DV Banner
7. 2x3 CSW hard plastic
8. 1.5x2 CSW hard plastic
May 4, 2021

Ms. Regina Carvalho  
Chairperson  
Kauai County Committee on the Status of Women  
Pi'ikoi Building  
4444 Rice Street, Suite 300  
Lihue, HI 96766

Dear Ms. Carvalho:

I transmit herewith a copy of House Concurrent Resolution No. 11, H.D. 1, S.D. 1, which was adopted by both the Senate and the House of Representatives of the Thirty-First Legislature of the State of Hawaii, Regular Session of 2021.

Sincerely,

Brian L. Takeshita  
Chief Clerk  
House of Representatives
HOUSE OF REPRESENTATIVES
THIRTY-FIRST LEGISLATURE, 2021
STATE OF HAWAII

H.C.R. NO. 11
H.D. 1
S.D. 1

HOUSE CONCURRENT RESOLUTION

REQUESTING THE HAWAII STATE COMMISSION ON THE STATUS OF WOMEN TO
CONVENE A TASK FORCE TO STUDY MISSING AND MURDERED NATIVE
HAWAIIAN WOMEN AND GIRLS.

WHEREAS, indigenous women and girls are victims of violence
at far greater rates than any other population in the United
States; and

WHEREAS, women and children in Hawaii are facing a
widespread epidemic of violence and sex trafficking; and

WHEREAS, First Nations in Canada organized a mass movement
to expose the crisis of missing and murdered indigenous women
and girls, which led to a national report and declaration of a
national emergency; and

WHEREAS, the Urban Indian Health Institute published the
report "Murdered and Missing Indigenous Women and Girls: A
snapshot of data from 71 urban cities in the United States" in
2018 to document the crisis of missing and murdered indigenous
women and girls in the United States; and

WHEREAS, this report did not include Hawaii or any
information on Native Hawaiian women and girls; and

WHEREAS, Native Hawaiian women as a group are more
economically vulnerable than Native Hawaiian men, earning on
average eighty-three cents for every dollar a man makes, and
eighty cents for every dollar a Native Hawaiian man makes in
general; and

WHEREAS, historical trauma through factors such as land
dispossession, exposure to sexual violence, incarceration,
cultural dislocation, racism, poverty, and ongoing inequities
has increased the vulnerability of Native Hawaiian women and
girls to sex trafficking and other forms of violent crimes; and

WHEREAS, harmful colonial stereotypes have resulted in the
sexual fetishization of Native Hawaiian women; and

WHEREAS, Native Hawaiian women, girls, and members of the
lesbian, gay, bisexual, transgender, and queer community
disproportionately experience factors that put them at high risk
of being victims of sex trafficking and being involved with the
sex industry; and

WHEREAS, state government agencies are required by various
federal and state laws to tackle sex trafficking and collect
data; and

WHEREAS, the Office of Hawaiian Affairs published the
report "Haumea: Transforming the Health of Native Hawaiian
Women and Empowering Wahine Well-Being" in 2018; and

WHEREAS, the report did not include information relating to
arrests for human trafficking, commercial sex acts, or
involuntary servitude or data specific to the human trafficking
of Native Hawaiian women and girls; and

WHEREAS, the Hawaii State Commission on the Status of
Women, in partnership with Arizona State University, surveyed
twenty-two sex trafficking victims and found that in 2018, 77.3
percent were Native Hawaiian; and

WHEREAS, the Hawaii State Commission on the Status of
Women, in partnership with Arizona State University, surveyed
sixty-four sex trafficking victims and found that sixty-four
percent were Native Hawaiian; and

WHEREAS, from 2017 to 2019, one out of every three child
sex trafficking victims reported to the Child Welfare Services
child sex trafficking hotline were Native Hawaiian, and ninety-
five percent were girls; and

WHEREAS, family members must often rely on alert mechanisms
for missing children, including physical message boards at
stores and social media outlets; and
WHEREAS, the State must listen to Native Hawaiians and
identifying ways to increase reporting on missing and murdered
Native Hawaiian women and girls; and

WHEREAS, five states have passed legislation to address the
missing and murdered indigenous women and girl crisis; now,
therefore,

BE IT RESOLVED by the House of Representatives of the
Thirty-first Legislature of the State of Hawaii, Regular Session
of 2021, the Senate concurring, that the Hawaii State Commission
on the Status of Women is requested to convene a task force to
conduct a study regarding missing and murdered Native Hawaiian
women and girls; and

BE IT FURTHER RESOLVED that the task force is requested to
comprise the following members or their designees:

(1) The Executive Director of the Hawaii State Commission
on the Status of Women, who shall serve as a co-chair
of the task force;

(2) The Chief Executive Officer of the Office of Hawaiian
Affairs, who shall serve as a co-chair of the task
force;

(3) The Director of Health;

(4) The Director of Human Services;

(5) The Administrative Director of the Courts;

(6) The Attorney General;

(7) The Chair of the County Committee on the Status of
Women of each respective county; and

(8) The Chief of Police of each respective county; and

BE IT FURTHER RESOLVED that the task force also invite
representatives of the following organizations to serve on the
task force:

(1) Papa Ola Lokahi;
(2) The Sex Abuse Treatment Center;

(3) Hale Kipa;

(4) Residential Youth Services and Empowerment;

(5) Susannah Wesley Community Center; and

(6) Ho'ola Nā Pua; and

BE IT FURTHER RESOLVED that the task force may invite additional organizations or agencies to participate on the task force; and

BE IT FURTHER RESOLVED that the task force is requested to include the following in its study:

(1) Identification of the cause of the problem;

(2) Identification of current databases and data collection methods;

(3) Identification of barriers to data collection and information sharing;

(4) Creation of partnerships to increase reporting and investigations; and

(5) Recommendations for any legislation necessary to improve data collection and sharing to eliminate harm to indigenous women and girls; and

BE IT FURTHER RESOLVED that the Hawaii State Commission on the Status of Women is requested to provide administrative support for the task force; and

BE IT FURTHER RESOLVED that the task force is requested to submit a preliminary report of its findings and recommendations, including any proposed legislation, to the Legislature no later than twenty days prior to the convening of the Regular Session of 2023, and a final report, including any additional proposed
legislation, no later than twenty days prior to the convening of
the Regular Session of 2024; and

BE IT FURTHER RESOLVED that certified copies of this
Concurrent Resolution be transmitted to the Attorney General,
Director of Health, Director of Human Services, Administrative
Director of the Courts, Executive Director of the Hawaii State
Commission on the Status of Women, Chief Executive Officer of
the Office of Hawaiian Affairs, Chair of each County Committee
on the Status of Women, Chief of Police of each county, Chief
Executive Officer of Hale Kipa, President of Ho‘ola Nā Pua,
Executive Director of Papa Ola Lokahi, Executive Director of
Residential Youth Services and Empowerment, Executive Director
of the Sex Abuse Treatment Center, and President of the Susannah
Wesley Community Center.
INVOICE

BILL TO
Committee on the Status of
Women - Kaua`i C/o Hawai`i
State Commission on the Status
of Women
235 S. Beretania St Room 407
Honolulu, HI 96813

INVOICE # 2021 #18
DATE 05/25/2021
DUE DATE 06/24/2021
TERMS Net 30

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<th>ACTIVITY</th>
<th>DESCRIPTION</th>
<th>QTY</th>
<th>RATE</th>
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BALANCE DUE $100.00
From: QuickBooks Payments
To: Trinh, Calaine
Subject: Payment confirmation: Invoice 2021 #18 (National Association of Commissions for Women)
Date: Tuesday, May 25, 2021 10:16:48 AM

You paid $100.00

to National Association of Commissions for Women on
May 25, 2021

Payment details

Invoice no. 2021 #18
Invoice amount $100.00
Total amount $100.00

Payment method MasterCard ****3396
Authorization ID PJ0082296521

Thank you,

National Association Of Commissions For Women
+1 7163926985
treasurer@nacw.org
1732 First Avenue #27315 New York US NY 10128
Please don’t reply to this email, if you need any help regarding this message, please contact the business directly.
October 1, 2021

Chair Regina Carvalho  
Committee on the Status of Women  
c/o Boards and Commissions  
4444 Rice St., Ste. 300  
Lihue, Hawaii 96766

RE: Requesting any proposals to amend the Charter

Dear Chair Carvalho and Members of the Committee on the Status of Women:

You are invited to present any proposals you may have on any Charter amendments you would like the Charter Commission to consider.

Should you want to propose any amendments, please provide a brief background on the issue and how the amendment will address or solve the issue.

Should you have any questions, please feel free to contact, Ellen Ching at eching@kauai.gov or at 241-4922.

Sincerely,

Reid Kawane, Chair  
Charter Review Commission
EVENT PLANNING GUIDE: Women’s History Month – Essay Contest 2022

2022 Theme: “Women Providing Healing, Promoting Hope” is not just a tribute to the ceaseless work of caregivers during the ongoing pandemic, but also a recognition of the thousand of ways women have provided both healing and hope throughout history.

Event Date:
Lead Member: Secretary Angela Hoover
Member:
Member:

Event Summary: Essay Contest for high school and middle school aged students from public, private, charter and home schooled

Budget
- $300 prize money for high school ($125 first place, $100 second place, $75 third place)
- $300 prize money for middle school ($125 first place, $100 second place, $75 third place)

Task #1: Entry Form
a) Boards and Commissions Support Clerk responsible for:
   - Finalize entry form, collect and log emailed entries, communicate with students, supply data on spread sheet.
   - 
   b) Committee members responsible for:
   - Secretary Hoover to update graphic design of entry form.
   - Discuss and decide on a deadline date and time to accept entry forms.
   - Discuss and plan how and when notification of contest will be completed.

Task #2: Press Release
a) Boards and Commissions Support Clerk responsible for:
   - Draft press release and forward to Public Information Officer for publication in Garden Island Newspaper and COK Facebook – Announce essay contest and another press release to announce winners.
   - 
   b) Committee members responsible for:
   - For Kaua’i article with Leo Azambuja
   - 

Task #3: Select Essay Winners.
a) Boards and Commissions Support Clerk responsible for:
   - Use tally sheet to select winners, draft and email notification letters with prize money checks to winners and all entrants.
   - 
   b) Committee members responsible for:
   - Rate each essay
   - Possible donation of gift cards as a consolation prize
   - 

Task #4: CSW Website
a) Boards and Commissions Support Clerk responsible for:
   - Update website with information on essay contest
   - Update website with information on essay winners
   - 
   b) Committee members responsible for:
   - None
   - 
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COUNTY OF KAUA‘I
COMMITTEE ON THE STATUS OF WOMEN
2022 MEETING DATES

Meet quarterly on the 3rd Wednesday 5:00 p.m.
Microsoft Teams Videoconference

January 19, 2022

April 20, 2022

July 20, 2022

November 16, 2022
ARTICLE V. MEETINGS

SECTION 1. Meetings. The Committee may schedule meetings as required; to be held at such time and place as may be designated by the Chair. Provided however, there shall be no fewer than four (4) regular meetings per calendar year. Except as provided in Sections 92-4 and 92-5, H.R.S., all Committee meetings shall be open to the public.

SECTION 2. Special Meetings. Special meetings of the Committee may be called by written request of the Chair or by a majority of all the regular members of the Committee. Such written request shall include an explanation of the purpose and business to be transacted at the special meeting.

SECTION 3. Quorum. A majority of all regular members to which the Committee is entitled shall constitute a quorum to do business. The concurrence of a majority of all the members to which the Committee is entitled shall be necessary to make any action valid.

SECTION 4. Minutes. The Committee shall keep written minutes of all meetings in accordance with Sections 92-9, H.R.S.

SECTION 5. Decisions and Orders. All decisions and orders of the Committee shall be made by a majority of those entitled to act on any matter and shall comply with Section 91-12, H.R.S. Committee members who have not heard and examined all of the evidence in any matter may vote on that matter only after Section 91-11 H.R.S. has been complied with.

(a) Unless otherwise indicated in the decision and order, the effective date of a decision and order shall be the date the decision and order was rendered.

(b) Official copies of decisions and orders and other Committee actions shall be signed by the Chair or by any other person authorized by the Committee.

SECTION 6. Removal of Persons from Meeting. The Committee may remove any person or persons for the reasons specified and in the manner provided in Section 92-3 H.R.S.

SECTION 7. Notice and Agenda. The Committee shall given written public notice of any regular, special, or rescheduled meeting, or any executive meeting when anticipated in advance, in the manner provided in Section 92-7, H.R.S.

(a) All items to be placed on the agenda shall be submitted to the Chair no later than two (2) business days before the agenda notice is filed. The Chair may, at her discretion, place items submitted after any agenda deadline or the agenda of any future meeting. The Chair shall, consistent with Section 92-7, H.R.S. designate and approve the form and content of the agenda.