

COUNTY OF KAUAI
Minutes of Special Meeting
OPEN SESSION

Board/Committee:	Committee on the Status of Women	Meeting Date	June 8, 2022
Location	Boards and Commissions Conference Room and Microsoft Teams Teleconference	Start of Meeting: 5:05 p.m.	End of Meeting: 6:07 p.m.
Present	Vice Chair Regina Carvalho. Secretary Darcie Yukimura. Members: Nicole Cristobal, Kathy Crowell, and Monica Kawakami (<i>joined the meeting at 5:13 p.m. by Microsoft Teams</i>). Hawai'i State Commission on the Status of Women (HSCSW) Commissioner Edith Ignacio Neumiller. Office of Boards and Commissions: Administrator Ellen Ching and Commission Support Clerk Sandra Muragin (<i>Microsoft Teams</i>).		
Excused	Treasurer Deena Fontana Moraes and Member Angela Hoover.		
Absent			

SUBJECT	DISCUSSION	ACTION
Call To Order Roll Call	<p>Vice Chair Carvalho called the special open session meeting to order at 5:05 p.m.</p> <p>Commission support clerk Sandra Muragin verified attendance and requested a verbal response of present or here;</p> <p>Member Cristobal replied present.</p> <p>Member Crowell replied present.</p> <p>Member Hoover was excused.</p> <p>Member Kawakami would arrive late to the meeting and was not available at the time roll call was conducted.</p> <p>Secretary Yukimura replied present.</p> <p>Treasurer Moraes was excused.</p> <p>Vice Chair Carvalho was present.</p> <p>Commissioner Ignacio Neumiller replied present.</p> <p>Administrator Ching replied present.</p> <p>Commission Support Clerk Muragin replied present and alone.</p>	<p>Quorum established with four members present.</p>
Approval of Agenda		<p>Secretary Yukimura moved to approve the agenda. Ms. Cristobal seconded the motion. Motion carried 4:0.</p>

SUBJECT	DISCUSSION	ACTION
Public Testimony	Support Clerk Muragin reported no one from the public submitted written testimony or logged into the Teams meeting.	
Business	<p><u>CSW 2022-01</u> Annual election of officers for calendar year 2022 per Kaua‘i County Committee on the Status of Women By-Laws, Article IV. Organization and Officers, Section 3. Officers and Section 4. Election.</p> <p>a) Nominate a committee member to serve as chair</p> <p>Ms. Crowell assumed the Chair position and moved on to the next agenda item.</p>	Secretary Yukimura appointed Kathy Crowell to serve as chair. Ms. Cristobal seconded the motion. Motion carried 4:0.
Approval of Minutes	A. <u>Open Session Minutes of January 19, 2022.</u>	Vice Chair Carvalho moved to approve the Open Session minutes of January 19, 2022, as circulated. Secretary Yukimura seconded the motion. Motion carried 4:0.
Treasurer’s Report	<p>a) <u>2021-2022 Fiscal Budget</u></p> <ol style="list-style-type: none"> 1. Treasurer Moraes to report on the 3rd quarter fiscal budget balance. 2. Discussion and possible action to expend remaining fiscal budget funds. <p>Administrator Ellen Ching advised that if the committee wanted to expend any remaining fiscal balance funds it would need to be completed by the end of the fiscal year, June 30, 2022. She asked for any suggestions from the members.</p> <p>The members suggested the following;</p> <ul style="list-style-type: none"> • Commissioner Ignacio Neumiller suggested purchasing logo bags, post-it notes, pens, flask water bottles and logo polo shirts <p><i>Member Monica Kawakami jointed the meeting at 5:13 p.m.</i></p>	

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	<ul style="list-style-type: none"> • Vice Chair Carvalho suggested logo polo shirts, Amazon executive padfolio and banner. She also asked if gift cards could be purchased to use as consolidation prizes for the essay contest. • Secretary Yukimura suggested use of funds as an opportunity to further the advancement of women and come up with ways to use it for projects to support young women and domestic violence. She asked if it could be used for travel or attendance to the NACW conference • Member Cristobal suggested period products. • Member Kawakami also supported the use of funds for the advancement of women through events or projects. <p>The committee discussed all the suggestions. Ms. Ching confirmed that there was ample supply of logo bags, pens, and post-it-notes; the gift cards were for the next fiscal budget, too late to use for the NACW conference and agreed to purchase polo shirts, executive padfolio, banner, and use remaining funds for period products.</p> <p>Ms. Ching calculated the costs for the following;</p> <ol style="list-style-type: none"> 1. Polo Shirts for each member \$250 2. Executive Padfolio for each member \$200 3. Banner \$150 4. Remaining balance used to purchase period products 	<p>Ms. Cristobal moved to expend the 2021-2022 fiscal budget on logo polo shirts for each member, banner, business padfolio for each member and deplete remaining funds to purchase period products and draft a press release when the period products are distributed. Vice Chair Carvalho seconded the motion. Motion carried 5:0.</p>
Business	CSW 2022-10 Carrying the Community Through Crisis: First Annual State of Women in	

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	<p><u>Hawai'i Conference, Friday, July 22, 2022, 1:00 p.m. to 4:30 p.m. on Zoom.</u></p> <p>Ms. Ching stated the committee needs to decide if they want to participate and if so, which committee member would present. Commissioner Ignacio Neumiller replied that Executive Director Khara Jabola Carolus expected the committee to present a report and all members attend the conference.</p> <p>Secretary Yukimura shared that she was aware of reports from the Kaua'i Planning and Action Alliance and that an ALICE (Asset Limited, Income Constrained, Employed) report was being conducted now. She would be willing to create the report and be the designated member to share at the conference but requested to partner with another member. Ms. Cristobal volunteered to work with Secretary Yukimura.</p> <p>Commissioner Ignacio Neumiller requested returning to monthly CSW meetings. Ms. Ching replied that the office was in a difficult position and could not commit to monthly meetings.</p>	<p>Vice Chair Carvalho moved to appoint Secretary Darcie Yukimura with the assistance from Member Nicole Cristobal to create the report and present at the first Annual State of Women in Hawai'i Conference on Friday, July 22, 2022. Ms. Cristobal seconded the motion. Motion carried 5:0.</p>
<p>State Commission Report</p>	<p><u>CSW 2022-12 Update on the Hawai'i State Commission on the Status of Women</u> <u>Commission Ignacio Neumiller.</u></p> <p>Commissioner Ignacio Neumiller shared highlights from the April HSCSW meeting;</p> <ul style="list-style-type: none"> • Ms. Cristobal was appointed and would be completing a preliminary report in June for the Missing Murdered Native Hawaiian Women and Girls. 	

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	<ul style="list-style-type: none"> • Executive Director Khara Jabola-Carolus was available in the fall to discuss the Missing Murdered Native Hawaiian Women and Girls. • 2022 Legislation session passed \$2million appropriation for the Mai Movement for all schools and Governor Ige would sign SB 2821 in June and there would be a press release that Commissioner Ignacio Neumiller would share with the Garden Island newspaper. The Legislation also passed free health care for postpartum women. • Commissioner Ignacio Neumiller would a delegate for the State Commission and attend the NACW conference with Executive Director Khara Jabola-Carolus. 	
Announcements	<p>Next Scheduled Meeting: Wednesday, July 20, 2022, 5;00 p.m., Boards and Commission Conference Room and Microsoft Teams Teleconference.</p> <ol style="list-style-type: none"> 1. National Association of Commissions of Women (NACW) 53rd Annual Conference scheduled July 24-28, 2022, in Reno, Nevada 2. Understanding Period Poverty in Hawaii, Hawai'i State Commission on the Status of Women Mai Movement by Khara Jabola-Carolus and Nikki Ann Yee, dated November 2021. <p>Preview of agenda topics for the July 20, 2022 Meeting:</p> <ol style="list-style-type: none"> 1. Fiscal Budget July 1, 2022 to June 30, 2023 2. Update Missing Murdered Native Hawaiian Women and Girls Task Force 3. Update Carrying the Community Through Crisis: First Annual State of Women in Hawai'i Conference 4. Update National Association of Commissions for Women (NACW) Conference 5. Career Day Event – September 6. Breast Cancer Awareness Month - October 	
Adjournment		<p>With no objections, Chair Crowell adjourned the meeting at 6:07 p.m.</p>

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Submitted by: _____
Sandra M. Muragin, Commission Support Clerk

Reviewed and Approved by: _____
Kathy Crowell, Chair

Approved as circulated. 07/20/22

Approved with amendments. See _____ meeting minutes.