



OFFICE OF THE MAYOR  
THE COUNTY OF KAUA'I


DEREK S. K. KAWAKAMI, MAYOR  
MICHAEL A. DAHLIG, MANAGING DIRECTOR

**MEMORANDUM**

TO: Todd G. Raybuck  
Chief of Police, Kauai Police Department

Troy Tanigawa  
Acting County Engineer, Department of Public Works

Adam Roversi  
Housing Director

FR: Michael A. Dahilig  
Managing Director 

DATE: April 7, 2020

RE: Guidance Bulletin #6 - Enforcement of Mayor's Emergency Rule #5  
Delivery of Ordered Hardware Supplies  
Governor's Third Supplementary Proclamation Paragraphs I.C & I.D  
Mayor's Emergency Rule #5, Local Rules II.9 & II.10

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May I request your officers and inspectors exercise discretion regarding the delivery of construction materials related to the above referenced local rules.

We have been alerted that many orders for construction materials, placed weeks if not months ago, are only arriving in shipments now. If these materials are not moved through the supply logistics chain, backlogs can occur at either the Port of Honolulu or Nāwiliwili.

Given the need to preserve the integrity of our shipping supply chains, establishments classified under Local Rule II.9 should be allowed to deliver ordered materials to a site or address regardless if it is an essential activity. However, the delivery of these materials is not permission to initiate construction, or have construction deemed essential given Local Rule II.10.

Should a violator under Local Rule II.10 claim a Hardware Store represented deliveries provide for construction to proceed, please contact the EOC to have county staff initiate corrective communications.

Further, delivery individuals should safely minimize crews, and avoid riding in the same delivery vehicle as much as possible – with a recommended instruction to wear cloth masks.

Should you have any questions, please do not hesitate to contact me.

