COUNTY OF KAUA‘I
OPERATING BUDGET ORDINANCE
ORDINANCE NO: B-2019-856
BILL NO: 2738, Draft 1

A BILL FOR AN ORDINANCE RELATING TO THE OPERATING BUDGET AND FINANCING THEREOF FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020

BE IT ORDAINED BY THE COUNCIL OF THE COUNTY OF KAUA‘I, STATE OF HAWAI‘I:

SECTION 1. The several amounts of Revenues, Appropriated Receipts, Fund Balances, and Inter-Fund Transfers, estimated for the Fiscal Year 2019-2020 are hereby provided and appropriated to the funds and for the purposes as set forth in SECTION 2.

<table>
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<th>Special Revenue Funds</th>
<th>Enterprise Funds</th>
<th>Public Housing Fund</th>
<th>TOTAL</th>
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### Revenues

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**Total Charges for Current Services**: 2,047,250, 1,000,000, - , - , - , - , 9,103,500, - , - , 9,540,000, 1,027,000, - , - , - , 22,717,750

**Other Revenues**

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<th>8,000</th>
<th>30,000</th>
<th>-</th>
<th>813</th>
<th>-</th>
<th>110,000</th>
<th>500</th>
<th>-</th>
<th>500</th>
<th>20,000</th>
<th>563,313</th>
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**Total Other Revenues**: 393,000, 500, - , 8,000, - , 30,000, - , 813, - , - , 110,000, 500, - , 500, 20,000, 563,313

**Total Revenue**: 167,486,562, 17,922,500, 24,350,000, 882,000, 375,000, 30,000, 9,111,496, 270,000, 241,213, - , - , 9,684,000, 1,211,900, 427,200, 1,152,500, 708,633, 233,853,004

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**SECTION 2.** The several amounts of proposed expenditures as itemized in the Operating Budget for the County of Kaua‘i for the Fiscal Year 2019-2020 adopted pursuant to the provisions of the Charter of the County of Kaua‘i, are hereby appropriated to the various Funds and Accounts for expenditure by the Departments for the expressed and specific purposes as enumerated below:
<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Description</th>
<th>Original</th>
<th>Adjusted</th>
<th>YTD Expenditure</th>
<th>Council</th>
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<td>Program Specialist I*</td>
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*Position moved to Housing

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<th>Account Description</th>
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* ADMINISTRATION 2,247,516 2,262,516 1,663,613 1,824,359
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**ACCOUNT DESCRIPTION:**
- HRS SUPPLEMENT, BOOKS, MEMBERSHIP DUES, ETC
- COPIER LEASE/MAINTENANCE INCLUDING SCANNING AND PRINTER MODULES
- COMMISSIONS RULES CHANGES
- CHARTER AMENDMENTS PUBLICATION
- COST CONTROL ANNUAL REPORT
- INTRASTATE PER DIEM
- INTRASTATE AIRFARE (INTER-ISLAND TRAVEL)
- INTRASTATE PER DIEM
- IN STATE TRAVEL:
  - HAWAII FIRE CHIEFS ASSOCIATION (HFCA) KAUAI
  - 2 COMMISSIONERS X 1 TRIP
  - OUT OF STATE TRAVEL:
  - FIRE RESCUE INTERNATIONAL (FRI)
  - 2 COMMISSIONERS X 1 TRIP
- FIRE COMMISSION:
- IN STATE TRAVEL:
  - HAWAII FIRE CHIEFS ASSOCIATION (HFCA) KAUAI
  - 2 COMMISSIONERS X THREE DAY TRIP $120 DAY

**BUDGET & ENCUMBRANCES REVIEW LEVEL:**
- CR

**TEXT AMT:**
- 1,139
- 11,600
- 8,000
- 8,608
- 8,608
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**ACCOUNT NUMBER**

**ACCOUNT DESCRIPTION**

**BUDGET**

**ADJUSTED**

**YTD EXPENDITURE**

**COUNCIL**

**REVIEWS**

**ESTIMATED ADDITIONAL PER DIEM IN EXCESS OF $50/NIGHT, BASED ON $225/RATE**

**OUT OF STATE TRAVEL:**

**INTERNATIONAL ASSOCIATION OF FIRE CHIEFS**

- 2 COMMISSIONERS X 1 SEVEN DAY TRIP @ $145
- PER DAY AND ESTIMATED ADDITIONAL PER DIEM
- $85 PER NIGHT

**POLICE COMMISSION:**

**IN STATE TRAVEL:**

**HAWAII STATE COMMISSIONERS CONFERENCE**

- 3 COMMISSIONERS @ $225 EACH
- HSLEOA CONFERENCE 3 COMMISSIONERS @ $225 EACH
- EXCESS PER DIEM

**BOARD OF REVIEW (BOR CONFERENCE - OAHU)**

**STATUS OF WOMEN TO ATTEND NAT'L CONFERENCE**

**FIRE COMMISSION:**

**POLICE COMMISSION:**

**BOARD OF REVIEW 5 COMMISSIONERS (CONFERENCE-OAHU)**

**ASSOCIATION OF FIRE CHIEFS (IAFC)**

- 2 COMMISSIONERS @ 675 EACH

**POLICE COMMISSION:**

**IN STATE TRAVEL:**

**HAWAII STATE COMMISSIONERS CONFERENCE**

- 3 COMMISSIONERS

**HSLEOA CONFERENCE 3 COMMISSIONERS**

**BOARD OF REVIEW 5 COMMISSIONERS (CONFERENCE-OAHU)**

**5% INCREASE**

**PRINTING**

**COUNCIL**

**REVIEWS**
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**Mayo's Office**

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* POSTAGE AND FREIGHT: 200
* KPD POLO SHIRTS (2/COMMISSIONER): 8,254
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001-0202-511.03-01 PREMIUM PAY: 750 1,750 1,090 750

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**Program GM601L**

**For Fiscal Year 2020**

**Accounting Period 07/2019**

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**Program GM601L**

**For Fiscal Year 2020**

**Accounting Period 07/2019**

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  4,345,660  4,353,152  2,848,634  4,786,334

** PROSECUTING ATTORNEY
  4,345,660  4,353,152  2,848,634  4,786,334
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## Budget Preparation Worksheet

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**For Fiscal Year:** 2020  
**Accounting Period:** 07/2019

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001-0502-512.56-04 OTHER TRAVEL, GENERAL

001-0502-512.56-07 AIRFARE, TRAINING

001-0502-512.56-08 PER DIEM, TRAINING

001-0502-512.56-09 CAR RENTAL & PARKING, TRN

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*POSITION MOVED FROM PW-ROADS|

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<td>001-0504-512.67-00</td>
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<td>001-0504-512.89-01</td>
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<td>* TREASURY</td>
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<td>001-0505-512.01-01</td>
<td>REGULAR SALARIES</td>
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**Level: Text, AMT**

- **CR**
  - 288 CHIEF EXAM AND MOTOR VEHICLE INSPECTOR SR24: 68,796
  - 241 DRIVER LICENSE EXAMINER SR15: 43,008
  - 213 SENIOR MOTOR VEH FIN RESPONSIBILITY CLK SR15: 36,732
  - 308 DRIVER LICENSE CLERK I SR11: 34,020
  - 234 SENIOR CLERK SR10: 32,664
  - 243 MOTOR VEHICLE PROGRAM TECH* SR17: 25,000
  - 251 DRIVER LICENSE CLERK II* SR12: 24,000
  - 238 DRIVER LICENSE EXAMINER* SR15: 23,000
  - 252 MOTOR VEHICLE CONTROL INSPECTOR* SR18: 22,000
  - 250 MOTOR VEH FIN RESPONSIBILITY CLERK* SR13: 21,000
  - 247 DRIVER LICENSE CLERK I* SR11: 20,000
  - 301 DRIVER LICENSE CLERK I SR11: 19,000

- *100% FULLY FUNDED BY OTHER SOURCE* 249,240

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<th>ACCOUNT NUMBER</th>
<th>ACCOUNT DESCRIPTION</th>
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<th>ADJUSTED BUDGET</th>
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<td>001-0505-512.02-01</td>
<td>REGULAR OVERTIME</td>
<td>3,300</td>
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**Level: Text, AMT**

- **CR**
  - TRAINING FOR CASHIERING SYSTEM UPGRADE WITH ADDITIONAL CASHIERS BEING ADDED: 3,300

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<th>ENCUMBRANCES</th>
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**Level: Text, AMT**

- **CR**
  - HAZARD PAY-ROAD TESTS TEMPORARY ASSIGNMENT: 4,000

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<tbody>
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<td>21,040</td>
<td>21,040</td>
<td>11,784</td>
<td>19,776</td>
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<td>001-0505-512.05-02</td>
<td>HEALTH FUND CONTRIBUTION</td>
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<td>30,570</td>
<td>24,542</td>
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<td>001-0505-512.05-03</td>
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<td>32,553</td>
<td>56,871</td>
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<td>001-0505-512.05-05</td>
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<td>001-0505-512.05-12</td>
<td>OTHER POST EMPLOY BENEFIT</td>
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<td>52,255</td>
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<td>TRAINING</td>
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<td>001-0505-512.30-00</td>
<td>OTHER SERVICES</td>
<td>85,000</td>
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<td>93,108</td>
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**Level: Text, AMT**

- **CR**
  - .12 PER CARD INCREASE FOR LICENSES AND PERMITS PER CONTRACT WITH MARQUIS ID: 75,000
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<th>YTD EXPENDITURE</th>
<th>COUNCIL</th>
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</thead>
<tbody>
<tr>
<td>001-0505-512.31-00 DUES AND SUBSCRIPTIONS</td>
<td>500 DUES AND SUBSCRIPTIONS, ANNUAL UPDATE OF DL ID MANUAL, UPDATE OF DL INTERNATIONAL ID GUIDE, UPDATE OF ID CHECKING GUIDE, TRAFFIC LAWS GUIDE</td>
<td>500</td>
<td>500</td>
<td>215</td>
<td>500</td>
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<tr>
<td>001-0505-512.43-02 R&amp;M EQUIPMENT</td>
<td>600 R&amp;M EQUIPMENT, ANNUAL UPDATE OF DL ID MANUAL, UPDATE OF DL INTERNATIONAL ID GUIDE, UPDATE OF ID CHECKING GUIDE, TRAFFIC LAWS GUIDE</td>
<td>600</td>
<td>600</td>
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<tr>
<td>001-0505-512.57-00 PRINTING</td>
<td>1,500 PRINTING, ESTIMATED ANNUAL COSTS OF OFFICE PRINTING; ENVELOPES, STATIONERY, TESTS, DL APPLICATION FORMS TEMPORARY LICENSES REQUIRED FOR REAL ID REIMBURSEMENT TO STATE OF HAWAII FOR PRINTING OF PLACARDS &amp; RELATED SUPPLIES</td>
<td>1,500</td>
<td>1,500</td>
<td>700</td>
<td>1,500</td>
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<tr>
<td>001-0505-512.61-01 OFFICE SUPPLIES</td>
<td>2,200 OFFICE SUPPLIES, SUPPLIES FOR CASHIER SYSTEM, 5 STATIONS, FAX MACHINE, JOURNAL PRINTERS, GENERAL OFFICE SUPPLIES</td>
<td>2,200</td>
<td>2,200</td>
<td>77</td>
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<tr>
<td>001-0505-512.61-02 OTHER SUPPLIES</td>
<td>1,500 OTHER SUPPLIES, COST OF PURCHASING CDL &amp; MOTORCYCLE MANUALS</td>
<td>1,500</td>
<td>1,932</td>
<td>432</td>
<td>1,500</td>
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<tr>
<td>001-0505-512.62-02 COMPUTER PERIPHERALS/SUPP</td>
<td>0 COMPUTER PERIPHERALS/SUPP, DOT PHYSICALS FOR EXAMINER/INSPECTORS; REQUIRED LICENSING REQUIREMENTS THAT ARE JOB-RELATED</td>
<td>0</td>
<td>0</td>
<td>0</td>
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<td>2,000</td>
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<tr>
<td>ACCOUNT NUMBER</td>
<td>ACCOUNT DESCRIPTION</td>
<td>ORIGINAL</td>
<td>ADJUSTED</td>
<td>YTD EXPENDITURE</td>
<td>COUNCIL</td>
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<tr>
<td></td>
<td>INTERPRETER SERVICES FOR DISABLED APPLICANTS,</td>
<td></td>
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<tr>
<td></td>
<td>AND APPLICANTS WITH LIMITED ENGLISH PROFICIENCY.</td>
<td></td>
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<tr>
<td></td>
<td>ANTICIPATION OF HIGHER DEMAND FOR THIS SERVICE</td>
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<td></td>
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<tr>
<td></td>
<td>WITH ADVENT OF LIMITED PURPOSE LICENSE.</td>
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<tr>
<td></td>
<td>1,500</td>
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<td>2,000</td>
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</table>
*                | DRIVERS LICENSE                                        | 523,726  | 580,158  | 309,154         | 529,325 |
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<th>YTD EXPENDITURE</th>
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<td>001-0506-512.01-01 REGULAR SALARIES</td>
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<tr>
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<td>153 VEH. &amp; TITLES REGISTRATION SUPV</td>
<td>SR17</td>
<td>56,534</td>
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<td>154 TREASURY SUPPORT CLERK</td>
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<td>278 SENIOR CLERK*</td>
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<tr>
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<td>228 VEH. TITLES AND REGISTRATION TECH.*</td>
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<td>287 SENIOR CLERK</td>
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<td>242 SENIOR CLERK</td>
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<td>291 SENIOR CLERK</td>
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<td>*100% FULLY FUNDED BY OTHER FUNDING SOURCE</td>
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<td>BACKLOG OF OFFICE WORK-PLATE FILES, CORRESPONDENCE, EMBLEM FILE, NOTICE OF TRANSFERS, ETC.</td>
<td>END OF THE MONTH OVERTIME AND LATE CUSTOMERS NEED TO KEEP UP SCANNING TITLE DOCUMENTS AS NEW TRFS ARE BEING DONE EVERY DAY.</td>
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<td>TEMPORARY ASSIGNMENT MEALS</td>
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<td>POSTCARD RENEWAL FORMS</td>
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<td>MOPED RENEWAL FORMS</td>
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<td>REVIEW</td>
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<td>TITLES (1 PART)</td>
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<td>TRUCK SERVICE CURRENTLY THE CHARGE BY ARMORED TRUCK</td>
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<td>LOOMIS IS $541.00/M. THE CURRENT CONTRACT WILL BE</td>
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<td>R&amp;M COMPUTERS</td>
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<td>9,960</td>
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<td>TEXT</td>
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<td>MAINTENANCE TO BE PAID BY IT</td>
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<td>ADDITIONAL COST IF ANY NEW HARDWARE IS PURCHASED,</td>
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<td>UPGRADED AND/OR CUSTOMIZATIONS, JOURNAL PRINTERS,</td>
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<td>9,960</td>
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<td>CR</td>
<td>BAR CODE SCANNERS, 8 STATIONS</td>
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<td>3,927</td>
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<td>TEXT</td>
<td>TEXT</td>
<td>TEXT</td>
<td>TEXT</td>
<td>TEXT</td>
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<tr>
<td>CR</td>
<td>ADVERTISEMENT OF PUBLIC NOTICES FOR BICYCLES, BUSINESS</td>
<td>200</td>
<td>200</td>
<td>200</td>
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<tr>
<td>CR</td>
<td>&amp; OCCUPATIONAL LICENSE, RULES &amp; REGS FOR ADOPTION, ETC.</td>
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<td>731</td>
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<td>TEXT</td>
<td>TEXT</td>
<td>TEXT</td>
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<td>FORMS ON NCR PAPER, 2-PART, 3-PART, COLOR CODED</td>
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<td>1,600</td>
<td>1,600</td>
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**LEVEL  TEXT AMT**

**VEHICLE PLATES, TAGS, ETC:**

- **PASSENGER PLATES**: 10,989 x 5.25 = 37,693
- **TRUCK PLATES**: 800 x 5.25 = 4,200
- **TRAILER PLATES**: 999 x 3.50 = 3,497
- **MOTORCYCLE PLATES**: 499 x 3.50 = 1,747
- **COUNTY PLATES-PASS**: 650 x 7.00 = 4,550
- **COUNTY PLATES-TRL**: 300 x 3.50 = 1,050
- **PERSONALIZED PLATES (PASS)**: 700 x 10.00 = 7,000
- **PERSONALIZED PLATES (MTC & TRL)**: 50 x 5.50 = 275
- **PURPLE HEART, VETERAN-PASS/MTC**: 1,425 x 8.00 = 11,400

**PEARL HARBOR SURVIVOR & FORMER POW, COMBAT WOUNDED-PASS/MTC, WWII-PASS/MTC, VIETNAM VET-PASS/MTC, PERSIAN GULF VET-PASS/MTC, KOREA VET-PASS/MTC, ELECTRIC VEH, ORGANIZATION PLATES, DISABLED PLATES:**

**EMBLEMS - 2019**: 20,000 x .15 = 3,000

**POST ISSUANCE COMPLIANCE SERVICES (1/2 TO BE REIMBURSED FROM DOW PER MOA DATED 11/18/10).** 1 (BOND PROCEEDS EXPENDITURE, BOND DOCUMENT COMPLIANCE SERVICES, ARBITRAGE REBATE COMPLIANCE SERVICES AND CONTINUING DISCLOSURE SERVICES, FOR SERIES 2010 (BABS, RZDBS TAXABLE BONDS), SERIES 2005 (TAX-EXEMPT BONDS), FEDEX POSTAGE-VETERANS AND ORGANIZATIONAL PLATES 350 COMING FROM OAHU 10 x 35.00 SMALL EQUIPMENT 122,263

* MOTOR VEHICLE 716,391 737,384 628,760 737,210
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**Account Details:**

- **Account Number:** 001-0508-512.01-01
- **Description:** Regular Salaries
- **Budget:** 201,462
- **Adjusted:** 201,462
- **YTD Expenditure:** 118,766
- **Council:** 192,840

---

**Account Number:** 001-0508-512.02-01

- **Description:** Regular Overtime
- **Budget:** 500
- **Adjusted:** 500
- **YTD Expenditure:** 953
- **Council:** 500

---

**Account Number:** 001-0508-512.03-01

- **Description:** Premium Pay
- **Budget:** 0
- **Adjusted:** 0
- **YTD Expenditure:** 679
- **Council:** 0

---

**Account Number:** 001-0508-512.05-01

- **Description:** Social Security Contribution
- **Budget:** 15,400
- **Adjusted:** 15,400
- **YTD Expenditure:** 7,134
- **Council:** 14,791

---

**Account Number:** 001-0508-512.05-02

- **Description:** Health Fund Contribution
- **Budget:** 25,545
- **Adjusted:** 25,545
- **YTD Expenditure:** 18,541
- **Council:** 34,448

---

**Account Number:** 001-0508-512.05-03

- **Description:** Retirement Contribution
- **Budget:** 37,433
- **Adjusted:** 37,433
- **YTD Expenditure:** 18,557
- **Council:** 42,535

---

**Account Number:** 001-0508-512.05-04

- **Description:** Workers Compensation TTD
- **Budget:** 1
- **Adjusted:** 1
- **YTD Expenditure:** 0
- **Council:** 1

---

**Account Number:** 001-0508-512.05-05

- **Description:** Workers Compensation MED
- **Budget:** 1
- **Adjusted:** 1
- **YTD Expenditure:** 0
- **Council:** 1

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**Account Number:** 001-0508-512.05-06

- **Description:** Unemployment Compensation
- **Budget:** 1
- **Adjusted:** 1
- **YTD Expenditure:** 0
- **Council:** 1

---

**Account Number:** 001-0508-512.05-12

- **Description:** Other Post Employment Benefit
- **Budget:** 38,373
- **Adjusted:** 38,373
- **YTD Expenditure:** 19,887
- **Council:** 45,702

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**Account Number:** 001-0508-512.31-00

- **Description:** Dues and Subscriptions
- **Budget:** 1,800
- **Adjusted:** 1,800
- **YTD Expenditure:** 807
- **Council:** 1,800

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**Account Number:** 001-0508-512.41-02

- **Description:** Copier
- **Budget:** 3,700
- **Adjusted:** 3,700
- **YTD Expenditure:** 3,209
- **Council:** 3,700

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**Account Number:** 001-0508-512.56-07

- **Description:** Airfare, Training
- **Budget:** 1,200
- **Adjusted:** 1,200
- **YTD Expenditure:** 0
- **Council:** 1,200
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**Additional Notes:**
- Budget preparation worksheet for Fiscal Year 2020.
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001-0801-512.02-01 | REGULAR OVERTIME | 15,000 | 20,000 | 19,316 | 20,000 |
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*100% FULLY FUNDED BY OTHER SOURCE
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**Summary:**
- **Canine Handler Pay Differential:** $1,779,222
- **2 Vice Officers @ $132 per month:** $3,422,263
- **Workers Compensation:** $7,137,154
- **Workers Compensation TTD:** $48,900
- **Electricity:** $4,049,910
- **Outlying Stations:**
  - Hanalei (KPD/KFD)
  - Waimea Substation
  - Kapaa Armory/Kawaihau Substation
  - Kpal Building (Kapaa)
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**CIU**

- QUARTERLY COMMANDER’S MTG
- INVESTIGATIVE TRAVEL
- SEMI-ANNUAL INTELLIGENCE CONFERENCE

**OUT OF STATE**

- IACP - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE
  - 3,000

**LEVEL TEXT AMT**

- IN STATE TRAVEL
  - CHIEF'S OFFICE
    - CHIEF OF POLICE MEETINGS
    - BOARD OF PRIVATE DETECTIVES & GUARDS MTG
    - CEREMONIES & RECOGNITION
    - ANNUAL TOP COP LUNCHEON
    - FBIQ Grant
    - FBIQ RE-TRAINER (K2)
    - FBIQ NEW ATTENDEE
    - MARIJUANA OVERSIGHT COMMITTEE MTG
    - QUARTERLY JOIN TERRORISM TASK FORCE MTG
    - LEGISLATIVE TESTIMONY
    - 160
  - INVESTIGATIVE TRAVEL
    - 80
  - SEMI-ANNUAL CONFERENCE
    - 900
  - QUARTERLY COMMANDERS MTG
    - 80
  - QUARTERLY JNT TERRORISM TASK FORCE MTGS
    - 160
  - IACP - INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE
    - 2,030
  - EXCESS LODGING COSTS
    - 3,200
    - 11,950
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| 001-1001-551.56-09 CAR RENTAL & PARKING, TRN | 2,957 | 2,957 | 754 | 4,942 |

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<td>USE OF FORCE TRAINING-AELE (2 ATTENDEES)</td>
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<td>001-1003-551.61-01</td>
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**Account Numbers and Descriptions**

- **001-1003-551.56-09 CAR RENTAL & PARKING, TRAINING**
  - PEER SUPPORT TRAINING
  - POLICE R&D CONFERENCE
  - CRIME PREVENTION ADVANCED TRAINING
  - SIMUNITION CERTIFICATION
  - USE OF FORCE TRAINING-AELE
  - LEADERSHIP IN POLICE ORGANIZATIONS (LPO) (INC. EXCESS PER DIEM)

- **001-1003-551.56-10 OTHER, TRAINING**
  - REGISTRATION FEES
  - ANNUAL REPORTS & POLICE COMMISSION POSTERS

- **001-1003-551.57-00 PRINTING**
  - ANNUAL REPORTS & POLICE COMMISSION POSTERS

- **001-1003-551.61-01 OFFICE SUPPLIES**
  - BASIC OFFICE SUPPLIES, COPY MACHINE PAPER, ETC.
  - PRINTER CARTRIDGES AND REWRITABLE CDS
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<td>Gym Supplies (Including Substation Gyms)</td>
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<td>First Aid Supplies (All Vehicles &amp; Stations)</td>
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<td>Phone, Radio Supplies, Parts &amp; Accessories</td>
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<td>Community Relations/Kpal/Sro Supplies (Signs Etc.)</td>
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<td>Uniforms and Accessories (Flashlight, Gloves, Stroller Meters, Mk-9, Pepper Spray, Etc.)</td>
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* A&T

1,288,922 1,625,775 1,245,391 1,405,525
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**INTERNATIONAL ASSOCIATION FOR IDENTIFICATION (IAI)**

**CRIME SCENE INVESTIGATOR CERTIFICATION EXAM**

**OPIOID TRAINING**

**NATIONAL TACTICAL OFFICERS ASSOCIATION (NTOA)**

**ADVANCED TRAINING**

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**LEVEL**

**TEXT**

**AMT**

**DNA ANALYSIS**

DNA TESTING IS USED TO ASSIST INVESTIGATORS IN IDENTIFYING VICTIMS AND SUSPECTS WHEN NO OTHER MEANS ARE AVAILABLE (INCLUDING SANE EXAMS) EVIDENCE REPRODUCTION (COPIES OF BANK RECORDS, ETC.)

**SEARCH & RESCUE CANINE SERVICES (VET)**

**AUTOPSIES (MOVED FROM PSB)**

**LEVEL**

**TEXT**

**AMT**

**DUES AND SUBSCRIPTIONS**

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<th>ACCOUNT DESCRIPTION</th>
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**LEVEL**

**TEXT**

**AMT**

**NOTARY 2-YR MEMBERSHIP DUES**

**INTERNATIONAL ASSOCIATION FOR IDENTIFICATION (IAI)** (4 CSS MEMBERS)

**NATIONAL TACTICAL OFFICERS ASSOCIATION (NTOA)**

**INTERNATIONAL ASSOCIATION CHIEF OF POLICE (IACP)**

**LICENSES**

**LOCAL NUMBER PORTABILITY ENHANCED ANALYTICAL PLATFORM (LEAP) ANNUAL LICENSE**

**PAWN SHOP TRACKING ANNUAL LICENSE (BWI)**

**DIGITAL FORENSIC ANNUAL LICENSES**

**CELLBRITE CLOUD ANALYZER LICENSE**

**CELLBRITE 4PC LICENSE**

**MSAB XRY OV- LOGICAL & PHYSICAL LICENSE**

**MSAB XRY CLOUD LICENSE**

**VIDEO/AUDIO FORENSIC EVIDENCE LICENSE-MOTION**

**DPS IKENA (SHI)**

**DIGITAL FORENSIC ANNUAL SOFTWARE MAINTENANCE (INCLUDES ANNUAL SERVICE & MAINTENANCE)**

**TRUNARC LICENSE (THERMO SCIENTIFIC)**

**PARA DNA DATA ANALYSIS SOFTWARE LICENSE**

**LEVEL**

**TEXT**

**AMT**

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**PER DIEM, TRAINING**

- ANNUAL HI STATE TACTICAL OFFICERS CONFERENCE (INC. EXCESS PER DIEM)
  - 3,420
- ANNUAL HI CID CONFERENCE (INC. EXCESS PER DIEM)
  - 1,140
- HI INTERISLAND BOMB SQUAD (INC. EXCESS PER DIEM)
  - 1,900
- FORENSIC TRAINING (CJC FUNDS AIRFARE & LODGING)
  - 810
- BASIC HOMICIDE INVESTIGATORS COURSE (INC. EXCESS PER DIEM)
  - 2,850
- CRISIS NEGOTIATION PHASE 3 (INC. EXCESS PER DIEM)
  - 3,430
- HOSTAGE NEGOTIATORS CONFERENCE (INC. EXCESS PER DIEM)
  - 1,960
- CRIMES AGAINST CHILDREN CONFERENCE (INC. EXCESS PER DIEM)
  - 2,450
- 26TH ANNUAL INTERNATIONAL HOMICIDE INVESTIGATORS CONFERENCE (INC. EXCESS PER DIEM)
  - 3,430
- CJC SAN DIEGO CONFERENCE (INCL EXCESS PER DIEM)
  - 2,450
- ARSON CASE MANAGEMENT (INCLUDES EXCESS PER DIEM)
  - 2,450
- 2019 CRIME STOPPERS USA CONFERENCE (INC EXCESS PER DIEM)
  - 2,940
- TACTICAL BALLISTIC SHIELD INSTRUCTOR TRAINING (INC. EXCESS PER DIEM)
  - 1,470
- BOMB TECHNICIAN CERTIFICATION (42 WEEKS)
  - 12,180
- SWAT LIABILITY MANAGEMENT TRAINING (INC EXCESS PER DIEM)
  - 1,470
- ADVANCED DIGITAL FORENSICS (INC. EXCESS PER DIEM)
  - 1,470
- TEX FORENSIC TECHNICIAN (INCL EXCESS PER DIEM)
  - 5,660
- 2019 CRIME STOPPERS USA CONFERENCE (INC EXCESS PER DIEM)
  - 2,940

| 001-1004-551.56-09 | CAR RENTAL & PARKING, TRN                                     | 5,780    | 5,780    | 1,909           | 15,850         |

**CAR RENTAL & PARKING, TRAINING**

- ANNUAL HI CID CONFERENCE
  - 300
- ANNUAL HI STATE TACTICAL OFFICERS CONFERENCE
  - 405
- HAWAII INTERISLAND BOMB SQUAD (HIBIS) TRAINING
  - 750
- BASIC HOMICIDE INVESTIGATORS COURSE
  - 375
- CRISIS NEGOTIATORS PHASE 3
  - 525
- HOSTAGE NEGOTIATORS CONFERENCE
  - 300
- CRIMES AGAINST CHILDREN CONFERENCE
  - 320
- 26TH ANNUAL INTERNATIONAL HOMICIDE INVESTIGATORS ASSOCIATION (IHIA) TRAINING
  - 525
- CJC SAN DIEGO CONFERENCE (GRANT COVERS AIRFARE)
  - 375
- ARSON CASE MANAGEMENT
  - 300
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**LEVEL** TEXT

**CR** OTHER TRAVEL, TRAINING REGISTRATION FEES

- **ANNUAL HI STATE TACTICAL OFFICERS CONFERENCE**
- **1,100**
- **ANNUAL HI CID CONFERENCE**
- **800**
- **BASIC HOMICIDE INVESTIGATORS COURSE**
- **900**
- **CRISIS NEGOTIATIONS PHASE 3**
- **1,390**
- **HOSTAGE NEGOTIATORS CONFERENCE**
- **750**
- **CRIMES AGAINST CHILDREN CONFERENCE**
- **1,300**
- **26TH ANNUAL INTERNATIONAL HOMICIDE INVESTIGATORS ASSOCIATION (IHIA) TRAINING**
- **1,000**
- **CHILDREN'S JUSTICE CENTER SAN DIEGO CONFERENCE**
- **1,300**
- **ARSON CASE MANAGEMENT**
- **650**
- **2019 CRIME STOPPERS USA TRAINING**
- **1,050**
- **TACTICAL BALLISTIC SHIELD INSTRUCTOR**
- **1,190**
- **SWAT LIABILITY MANAGEMENT TRAINING**
- **750**
- **ADVANCED DIGITAL ANALYSIS**
- **4,200**
- **TEEX FORENSIC TECHNICIAN**
- **600**
- **RON SMITH LATENT PRINT EXAMINER TRAINING ACADEMY**
- **55,000**
- **2019 ECONOMIC CRIMES INVESTIGATIONS (FLETC)**
- **2,600**
  (INCLUDES TUITION/LODGING/MEALS/TRANSPORTATION)
- **2019 ICCIU CONFERENCE- KAUAI HOSTING**
- **4,500**

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**NFPA, WFCA, HFCA, FIRE ENGINEERING, APCO TRADE PUBLICATIONS**

JUSTIFICATION: TO KEEP UPDATED ON LATEST DEVELOPMENTS IN THE AREA OF PUBLIC SAFETY

- CONSULTANT SERVICES FOR KFD STRATEGIC PLAN - TOTAL $50,000 FOR TWO YEARS. 1ST YR $25,000

- SPECIAL PROJECTS
  - PERMIT RP-8018, LOT F 004125; 706.15/MO
  - PERMIT PP-12-K03, HANGAR $89.70/MO
  - JUSTIFICATION: STORAGE/PROTECTION OF RESCUE EQUIPMENT/HELICOPTER
  - $670.71 X 12 + COPY CHARGE; 7/2017-6/2018 PERIOD
  - MDT REPAIR AND REPLACEMENT
  - FIRE RMS - DATA ANALYTICS REPORT SOFTWARE SUPPORT
  - FIRE RMS WITH VALIDATION RULES MAINTENANCE

- BUILDING LEASE
  - PERMIT RP-8018, LOT F 004125; 706.15/MO
  - PERMIT PP-12-K03, HANGAR $89.70/MO
  - JUSTIFICATION: STORAGE/PROTECTION OF RESCUE EQUIPMENT/HELICOPTER

- R&M BUILDING
  - BUILDING REPAIRS: GARAGE DOORS, KEYS
  - JUSTIFICATION: FOR REPLACEMENT/REPAIR WHEN NEEDED

- R&M EQUIPMENT
  - COPIER LEASE - RICOH MPC 6501: FIRE HQ + SUPPLIES
  - $670.71 X 12 + COPY CHARGE; 7/2017-6/2018 PERIOD
  - EQUIPMENT REPAIR/SERVICE
  - RESCUENET FIRE RMS: ZOLL DATA SYS MAINT CONTRACT
  - SATELLITE DATA SUBSCRIPTION
  - MDT REPAIR AND REPLACEMENT
  - FIRE RMS - DATA ANALYTICS REPORT SOFTWARE SUPPORT
  - FIRE RMS WITH VALIDATION RULES MAINTENANCE
SOFTWARE SOLUTION FOR QUALITY CONTROL OF DATA
ENTRY IN FIRE RMS INCIDENTS
ANNUAL VEHICLE DIAGNOSTIC SOFTWARE FOR MECHANICS
JUSTIFICATION - NECESSARY FOR PROPER MAINTENANCE
OF EQUIPMENT. MAINTAIN WARRANTIES, IMPROVE
EFFICIENCY IN DATA ENTRY AND RETRIEVAL

001-1101-566.56-01 AIRFARE, GENERAL

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<td>GOV DECLARATION FOR FIRE PREV WEEK (OAHU)</td>
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**JUSTIFICATION:**
- Attendance of WFCA as board member; meet/discuss/learn - best management practices, new developments and technology in the field of fire administration, records management system, payroll/accounting systems; network with other fire dept representatives, face-to-face assistance with presentors and instructors; meet with manufacturer for construction of new engines

### IN STATE PER DIEM:
- Negotiations - 3 Personnel, 3 Trips (Oahu), 2 Days Per Trip
  - 1st Executive Staff: 642
  - 2nd Executive Staff: 642
  - 3rd Executive Staff: 1
- Water Safety Task Force (Oahu): 1
- Gov Declaration for Fire Prev Week (Oahu): 1
- HFCA Conference (Oahu); 4 Personnel, 3 Days: 2,035

### OUT OF STATE PER DIEM:
- Fire Chief, Deputy Fire Chief, Assistant Chief, Battalion Chiefs, Admin Staff
  - IAFC - 1 Trip (Texas), 8 Days, 2 Personnel
    - 1st Executive Staff: 1,162
  - WFCA - 1 Trip, 5 Days, 1 Personnel
    - 1
  - FDIC - 1 Trip (Indianapolis), 5 Days, 2 Prsnel
    - 1st Executive Staff: 726
    - 2nd Executive Staff: 1
  - SUGA - 1 Trip (Atlanta), 5 Days, 1 Staff: 1,300
  - Zoll Conference - 1 Trip (Denver), 4 Days, 3 Personnel
  - 1st Personnel: 580
    - 2nd Personnel: 1
    - 3rd Personnel: 1
  - NASPO, 1 Trip (Omaha, NB), 4 Days, 1 Exec Staff: 1

**PRE-CONSTRUCTION OF NEW ENGINES - 4 PERSONNEL**
- 1st Personnel: 1
- 2nd Personnel: 1
- 3rd Personnel: 1
- 4th Personnel: 1
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001-1101-566.56-07: AIRFARE, TRAINING 2,510 1,510 609 2,510

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**JUSTIFICATION:** RECEIVE HANDS-ON TRAINING IN UPDATES OF DATA MANAGEMENT SYSTEMS, EQUIPMENT AND VEHICLE REPAIR

**LEVEL TEXT AMT**

**CR IN STATE TRAVEL:**

- ESRI - EXEC STAFF, 1 TRIP (SAN DIEGO), 8 DAYS, 2 PERSONNEL
  - 1ST PERSONNEL
  - 2ND PERSONNEL
  - AMT 580

**OUT OF STATE TRAVEL:**

- APCO - EXEC STAFF, 1 TRIP (FLORIDA), 7 DAYS, 1 PERSONNEL
  - EMERGENCY VEH TECH TRAINING - 4 TRIPS
    - FLORIDA, 1 PERSONNEL PER ONE WEEK TRIP
  - 1ST PERSONNEL
  - 2ND PERSONNEL
  - AMT 1,100

- ESRI - EXEC STAFF, 1 TRIP (SAN DIEGO), 8 DAYS, 2 PERSONNEL
  - 1ST MECHANIC, 1ST TRIP
  - 2ND MECHANIC, 1ST TRIP
  - 1ST MECHANIC, 2ND TRIP
  - 2ND MECHANIC, 2ND TRIP
  - AMT 1,100

- HOTZONE TRAINING/WORKSHOP, 1 TRIP, (HOUSTON, TX)
  - 4 DAYS, 2 PERSONNEL
  - 1ST PERSONNEL
  - 2ND PERSONNEL
  - AMT 1

- FIRESHOWS WEST TRAINING/CONFERENCE, 1 TRIP, (RENO, NV), 4 DAYS, 2 PERSONNEL
  - 1ST PERSONNEL
  - 2ND PERSONNEL
  - AMT 1

**001-1101-566.56-09 CAR RENTAL & PARKING, TRN**

| LEVEL TEXT AMT |
| 704 | 704 | 0 | 704 |

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**Budget Preparation Worksheet**

**Program GM601L**

**For Fiscal Year 2020**

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**Notes:**
- The table lists various account numbers, descriptions, and expenses.
- The expenses include both in-state and out-of-state travel-related costs.
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<td>1 TRIP (OAHU), 2 DAYS, 2 INSPECTORS - FALL</td>
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* FIRE PREVENTION

<p>|   |   | 990,410 | 990,410 | 522,432 | 914,908 |</p>
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<td>001-1104-566.01-01</td>
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<tr>
<td>CR</td>
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<td>641</td>
<td>FIRE CAPTAIN</td>
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<td>632</td>
<td>FIRE FIGHTER III</td>
<td>84,840</td>
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<td>720</td>
<td>FIRE FIGHTER III</td>
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<th>TRAINING SESSIONS - MANDATORY RECERTIFICATIONS</th>
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<tr>
<td>FIRST RESPONDER - TIME: 8 HRS</td>
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<tr>
<td>NREMT-B CME</td>
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<td>HAZMAT REFRESHER (OPERATIONS/TECHNICIANS)</td>
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<td>DRIVER TRAINING - TIME: 4 HRS</td>
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<th>RECERTIFICATIONS:</th>
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<td>JETSKI REFRESHER TRAINING</td>
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<tr>
<td>HELICOPTER SHORT HAUL - TRAIN THE TRAINER</td>
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<tr>
<td>EVOC INSTRUCTOR 16 HRS</td>
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<tr>
<td>HEALTH AND WELLNESS INSTRUCTOR</td>
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<td>SCBA TECHNICIAN 8 HRS</td>
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<p>| MOTOROLA PORTABLE RADIO TRAINING              | 1,500  |
| KFD COMMS VAN TRAINING                        | 3,600  |
| TRIC PACKAGE (TRANSPORTABLE RADIO INTEROPERABLE | 1,500  |</p>
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<th>ORIGINAL</th>
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<td>PROGRAM GM601L</td>
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<td>ACCOUNTING PERIOD 07/2019</td>
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<td>PROGRAM DESIGNED TO INCREASE CONTINUITY IN SERVICE WHEN LEAVE IS TAKEN BY RANKED PERSONNEL</td>
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<td>MEALS</td>
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<td>BUREAU OPPORTUNITY BENEFIT INCENTIVE</td>
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<td>HAZARD DUTY</td>
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<td>NIGHT SHIFT DIFFERENTIAL</td>
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<td>14,925</td>
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<td>CPR AND AED (AUTOMATED EXTERNAL DEFIBRILLATOR)</td>
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<td>HEALTH AND WELLNESS</td>
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<td>HAZMAT TECH TACTICS (REIMBURSABLE)</td>
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<td>WMD (WEAPONS OF MASS DESTRUCTION) CLASSES</td>
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**Recruit NREMT-B Training Class of 20 @ $1,300 EA**
- Original: 26,000
- Adjusted: 26,000

**NREMT-B CMD; PHTLS/PEARS**
- Original: 1,500
- Adjusted: 1,500

**CPR CERTS AND ONLINE COURSES**
- Original: 4,000
- Adjusted: 4,000

**Training Program Supplies**
- Original: 5,000
- Adjusted: 5,000

**NREMT-B TITER TESTING FOR CLINICALS 20 @ $200 EA**
- Original: 4,000
- Adjusted: 4,000

**NREMT-B CERT TESTING FEES 20 @ $80 EA**
- Original: 1,600
- Adjusted: 1,600

**Computer Based Training System**
- Original: 13,000
- Adjusted: 13,000

**Pilots, Drone Hours, Maintenance Record, Software and Secure Live Video Streaming**
- Original: 1,500
- Adjusted: 1,500

**Dive Rescue Technician Course**
- Original: 1,800
- Adjusted: 1,800
- Total: 14,800

**Software and Secure Live Video Streaming**
- Original: 1,500
- Adjusted: 1,500

**Dive Rescue Technician Course**
- Original: 1,800
- Adjusted: 1,800

**Medical Director in Order to Meet AED Compliance**
- Original: 25,000
- Adjusted: 25,000

**Reimbursement of Old Training Digital Video Camera, 2 @ $500 EA**
- Original: 2,800
- Adjusted: 2,800

**IFSA Testing - 3 Separate Testing Dates, 2 Days @ $150 EA, 2 Personnel**
- 1st Personnel: 1,000
- 2nd Personnel: 1,000

**EMSAC Meeting - Four 6-Hour Meetings @ $150 EA, 3 Personnel**
- 1st Personnel: 600
- 2nd Personnel: 600
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<th>ACCOUNT NUMBER</th>
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<td>FDIC (FIRE DEPARTMENT INSTRUCTORS CONFERENCE) (INDIANAPOLIS, INDIANA), 5 DAYS, 2 PERSONNEL</td>
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<td>2ND PERSONNEL</td>
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<td>EMS WORLD EXPO, 5 DAYS, 2 PERSONNEL</td>
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<td>2ND PERSONNEL</td>
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<td>1ST PERSONNEL</td>
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<td>2ND PERSONNEL</td>
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<td></td>
<td>REMEMBERING WHEN CONFERENCE, 3 DAYS, 2 PERSONNEL</td>
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<td>1ST PERSONNEL</td>
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<td>2ND PERSONNEL</td>
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<td>EMS WORLD EXPO, 5 DAYS, 2 PERSONNEL</td>
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PROGRAM GM601L  
FOR FISCAL YEAR 2020  
ACCOUNTING PERIOD 07/2019

ACCOUNT NUMBER | ACCOUNT DESCRIPTION | ORIGINAL | ADJUSTED | YTD EXPENDITURE | COUNCIL

001-1104-566.56-04 OTHER TRAVEL, GENERAL  
LEVEL | TEXT | AMT

IN STATE AIRFARE:

FDIC (FIRE DEPARTMENT INSTRUCTORS CONFERENCE) (INDIANAPOLIS, INDIANA), 2 PERSONNEL, REG FEES
1ST PERSONNEL 550
2ND PERSONNEL 1

REMEMBERING WHEN CONFERENCE, 3 DAYS, 2 PERSONNEL, REGISTRATION FEES
1ST PERSONNEL 500
2ND PERSONNEL 500

EMS WORLD EXPO, 5 DAYS, 2 PERSONNEL, REGISTRATION FEES, 2 PERSONNEL, REGISTRATION FEES
1ST PERSONNEL 525
2ND PERSONNEL 525

2,601 1,607 2,601

001-1104-566.56-07 AIRFARE, TRAINING  
LEVEL | TEXT | AMT

IN STATE AIRFARE:

PSSI (PUBLIC SAFETY SCUBA INSTRUCTOR) TRAINING, (OAHU), 2 PERSONNEL, 5 DAYS
1ST PERSONNEL 1
2ND PERSONNEL 1

DRONE TRAINING (OAHU) 2 TRIPS, 5 PERSONNEL PER TRIP

7,126 12,726 9,268 9,026
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001-1104-566.56-08 PER DIEM, TRAINING  

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| IN STATE PER DIEM -  
| PSSI (PUBLIC SAFETY SCUBA INSTRUCTOR) TRAINING, (OAHU), 2 PERSONNEL, 5 DAYS | 12,926 |
|       | 23,926   |
|       | 22,458   |
|       | 13,126   |

| CR | LEVEL | TEXT AMT |
|    | AMT   |
| IN STATE CAR RENTAL - |  
| PSSI (PUBLIC SAFETY SCUBA INSTRUCTOR) TRAINING, OAHU, 5 DAYS | 1,005 |
|       | 2,905  |
|       | 1,135  |
### Program GM601L

**For Fiscal Year 2020**

**Accounting Period 07/2019**

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**001-1104-566.56-10 OTHER, TRAINING**

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**001-1104-566.61-02 OTHER SUPPLIES**

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* TRAINING BUREAU

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**LEVEL** | **TEXT** | **AMT** | **TEXT** | **AMT**
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2538 OCEAN SAFETY OFFICER IV | SR21 | 63,360 | | |
143 OCEAN SAFETY OFFICER IV NORTH | SR21 | 65,928 | | |
2539 OCEAN SAFETY OFFICER IV EAST | SR21 | 68,532 | | |
1044 OCEAN SAFETY OFFICER IV WEST | SR21 | 71,304 | | |
2537 OCEAN SAFETY OFFICER III | SR19 | 65,928 | | |
1651 OCEAN SAFETY OFFICER III NORTH | SR19 | 60,924 | | |
2536 OCEAN SAFETY OFFICER III EAST | SR19 | 63,360 | | |
1864 OCEAN SAFETY OFFICER III S/WEST | SR19 | 74,208 | | |
2540 ADMINISTRATIVE SUPPORT ASST | SR16 | 43,008 | | |
KEE BEACH | | | | |
2531 OCEAN SAFETY OFFCR I* | SR15 | | | |
2532 OCEAN SAFETY OFFCR I* | SR15 | | | |
2533 OCEAN SAFETY OFFCR I* | SR15 | | | |
2534 OCEAN SAFETY OFFCR II* | SR17 | | | |
HAENA | | | | |
739 OCEAN SAFETY OFFICER II | SR17 | 52,092 | | |
740 OCEAN SAFETY OFFICER II | SR17 | 48,144 | | |
741 OCEAN SAFETY OFFICER II | SR17 | 50,100 | | |
2525 OCEAN SAFETY OFFICER II | SR17 | 48,144 | | |
HANALEI - PINE TREES | | | | |
747 OCEAN SAFETY OFFICER II | SR17 | 48,144 | | |
1829 OCEAN SAFETY OFFICER I | SR15 | 42,840 | | |
1863 OCEAN SAFETY OFFICER I | SR15 | 42,840 | | |
2520 OCEAN SAFETY OFFICER II | SR17 | 54,204 | | |
HANALEI - PAVILION | | | | |
613 OCEAN SAFETY OFFICER II | SR17 | 60,924 | | |
1036 OCEAN SAFETY OFFICER II | SR17 | 52,092 | | |
2521 OCEAN SAFETY OFFICER I | SR15 | 42,840 | | |
10468 OCEAN SAFETY OFFICER I | SR15 | 42,840 | | |
WANINI | | | | |
2547 OCEAN SAFETY OFFICER II | SR17 | 46,296 | | |
2548 OCEAN SAFETY OFFICER II | SR17 | 46,296 | | |
ANAHOLA | | | | |
2527 OCEAN SAFETY OFFICER II | SR17 | 56,316 | | |
2528 OCEAN SAFETY OFFICER II | SR17 | 56,316 | | |
2529 OCEAN SAFETY OFFICER II | SR17 | 50,100 | | |
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KEALIA | | | | |
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743 OCEAN SAFETY OFFICER II | SR17 | 60,924 | | |
744 OCEAN SAFETY OFFICER II | SR17 | 58,584 | | |
748 OCEAN SAFETY OFFICER II | SR17 | 56,316 | | |
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*100% FULLY FUNDED BY OTHER SOURCE

001-1105-566.01-02 WAGES AND HOURLY PAY

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*100% FULLY FUNDED BY OTHER SOURCE

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- **MEALS:** 50
- **JETSKI PREMIUM:** 58,140
- **NIGHT SHIFT PREMIUM:** 1
- **NREMT PREMIUM:** 628
- **MILEAGE:** 10,000
- **TRAINING OTHER THAN OT - BOOKS, TRAINING SUPPLIES:** 3,000
- **LABOR MANAGEMENT TRAINING:** 2,500
- **OCEAN SAFETY PROMOTIONAL MATERIALS:** 6,000
- **PORTA POTTY - 3 TOWERS: KEKAHA, KEALIA, HANALEI:** 9,500
- **USLA BOARD OF DIRECTORS CONFERENCE (KAUAI HOST):** 7,000
- **RADIO COMMUNICATION - REPAIRS & SERVICE:** 3,500
- **EQUIPMENT SERVICING - JET SKIS, ATV'S:** 25,000
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**IN STATE TRAVEL:**

- **STATE DROWNING PREVENTION CONFERENCE (OAHU):**
  - 3 OSO’S, 3 DAYS, 1 TRIP
  - 1ST OSO: 702
  - 2ND OSO: 702
  - 3RD OSO: 702
- **JR LIFEGUARD STATE CHAMPIONSHIP (OAHU), 5 OSO’S/INSTRUCTORS, 1 TRIP**
  - 1
- **JR LIFEGUARD STATE CHAMPIONSHIP (OAHU), 31 (30 JR LIFEGUARDS, 1 CHAPERONE), 1 TRIP**
  - 1

**OUT OF STATE TRAVEL:**

- **USLA BOARD OF DIRECTORS CONFERENCE (CALIFORNIA)- 1 TRIP, 1 OSO, 5 DAYS - SPRING**
  - 1,148
- **JR LIFEGUARD NATIONAL CHAMPIONSHIP - AUGUST (VIRGINIA BEACH)**
  - 5 OSO'S/INSTRUCTORS, 1 TRIP: 1
  - 31 (30 JR LIFEGUARDS, 1 CHAPERONE), 1 TRIP: 3,419

**LEVEL 510 TEXT AMT**

| 001-1105-566.56-04 | OTHER TRAVEL, GENERAL | 2,303 | 2,653 | 2,610 | 3,602 |

**IN STATE TRAVEL:**

- **STATE LEGISLATION TESTIMONY (OAHU) - 4 TRIPS, 1 OSO PER TRIP**
  - 1ST OSO X 1 DAY, 1 TRIP: 45
  - 2ND OSO X 1 DAY, 1 TRIP: 45
  - 3RD OSO X 1 DAY, 1 TRIP: 1
  - 4TH OSO X 1 DAY, 1 TRIP: 1
- **STATE DROWNING PREVENTION CONFERENCE (OAHU), 3 OSO’S, 3 DAYS, 1 TRIP**
  - 165
- **JR LIFEGUARD STATE CHAMPIONSHIP (OAHU), 5 OSO’S, 1 DAY, 1 TRIP**
  - 65
- **JR LIFEGUARD STATE CHAMPIONSHIP (OAHU) 1 BUS FOR 30 JR LIFEGUARDS, 1 DAY, 1 TRIP**
  - 1,000

**OUT OF STATE TRAVEL:**

- **USLA BOARD OF DIRECTORS CONFERENCE, REG FEES 1ST OSO (CALIFORNIA), 4 DAYS, 1 TRIP - SPRING**
  - 417
- **JR LIFEGUARD NATIONAL CHAMPIONSHIP - AUGUST (VIRGINIA BEACH)**
  - 5 OSOS/INSTRUCTORS, 1 TRIP: 1
  - 31 (30 JR LIFEGUARDS, 1 CHAPERONE), 1 TRIP: 1,741
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001-1105-566.56-07 AIRFARE, TRAINING 543 43 0 543

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**LEVEL** | **TEXT** | **AMT**
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CR | GEAR | 20,000
| UNIFORMS | 12,000
| CONTRACTUAL OBLIGATIONS | 3,000
| RESCUE CRAFT ACCESSORIES AND SUPPLIES | 8,000
| UNIFORM ALLOWANCE - 49 FULL TIME OSO’S AT $6/MONTH PAID ON 06/30/20 OR PRORATED ON SEPARATION FROM SERVICE | 5,880
| CR | FOR RESCUE CRAFT AND OTHER EQUIPMENT; OIL PURCHASE AND DISPOSAL | 1,000
| CR | EQUIPMENT | 1
| CR | RFP AND/OR IMPLEMENTATION FOR CONVERTING LOGS AND INCIDENTS TO CLOUD DATABASE ONGOING UPDATES | 25,000
| | IPADS REPAIR AND MAINTENANCE | 1,000
| | 26,000
| CR | THREE (3) RESCUE BOARDS - ANAHOLA, HAENA, PINE TREES, @ $1,500 EA | 4,500
| | TWO (2) RESCUE JET SKI SLEDS - NORTH, SOUTH/WEST WEST ROVER, @ $1,800 EA | 3,600
| | JET SKI REPLACEMENT FOR ROVING JET SKI PROGRAM. NORTH AND SOUTH ROVERS. REPLACEMENT PLAN; 2 @ $15,000 | 30,000
| | ATV REPLACEMENT FOR KEKAHA AND LYDGE TOWERS; REPLACEMENT PLAN. 2 @ $9,000 | 18,000
| | AED DEFIBRILLATORS FOR NORTH, EAST, AND SOUTH/WEST SUPERVISORS VEHICLES, ROVING PATROL VEHICLES. 10 @ $2,500 | 25,000
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## Program GM601L
### For Fiscal Year 2020
#### Accounting Period 07/2019

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*100% Fully Funded by Other Source* 327,444

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#### FOR FISCAL YEAR 2020
##### ACCOUNTING PERIOD 07/2019

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**LEVEL**

**TEXT**

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- PERMIT APPLICATIONS & CONTRACTOR'S STATEMENT
- PERMIT CARDS, INSPECTION NOTICES & CERTIFICATES
- CERTIFICATE OF OCCUPANCY, VIOLATION NOTICES & INSPECTOR'S DAILY LOGS

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**TEXT**

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- VARIOUS OFFICE SUPPLIES FOR INSPECTION AND MAINTENANCE SECTIONS

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**LEVEL**

**TEXT**

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- INSPECTOR FIELD SUPPLIES AND TOOLS,
- GFI TESTERS, TAPE RULES, FLASHLIGHTS, BATTERIES,
- TEST GAUGES & OFFICE TOOLS

* BUILDING INSPECTION

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* AUTO MAINTENANCE

|                | 602,406 | 602,406 | 181,646 | 749,679 |

** PUBLIC WORKS

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**LEVEL** | **TEXT** | **TEXT** | **AMT** | **CR** | **EQUIPMENT RENTAL (IN LIEU OF PURCHASING)** | **AMT** | **KPD TRANSFER SWITCH** | **AMT** | **NON-CONTRACT REPAIRS** | **AMT** |
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**LEVEL** | **TEXT** | **TEXT** | **AMT** | **CR** | **KPD BLDG MAINTENANCE NEEDS ASSESSMENT (IN HOUSE)** | **AMT** | **UPGRADE ELECTRIC SWITCHES IN GENERATOR ROOM** | **AMT** | **EMERGENCY REPAIRS & MAINTENANCE** | **AMT** |
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**LEVEL** | **TEXT** | **TEXT** | **AMT** | **CR** | **FIRE SYSTEMS INSPECTIONS AND R&M** | **AMT** | **SEPTIC SYSTEMS/GREASE TRAPS/EMERGENCIES** | **AMT** | **SEPTIC PUMPING AT HANALEI PAVILION** | **AMT** |
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* ADMINISTRATION  | 4,027,524       | 4,410,987    | 2,973,777    | 2,262,314           |
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**Notes:**
- CR: Cash Reserve
- TEXT: Text
- AMT: Amount

- THREE TABLETS FOR RANGERS @ $2,000 EA
- COMPUTER SUPPLIES FOR FISCAL DIV, INCLUDING ENFORCEMENT & PERMITTING STAFF
- 3RD OF 5 YEAR LEASE* ($150,000 @ 3%/YR)
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**LEVEL** | **TEXT** | **TEXT AMT** |
-------|----------|-------------|
CR      | OFFICE SUPPLIES, PAPER, TONERS            | 970       |
        | AUTOCAD MAP3D ANNUAL MAINTENANCE           | 650       |
        | AUTOCAD LT ANNUAL MAINTENANCE              | 180       |
        |                                                | 1,800     |
001-3011-661.62-02 | COMPUTER PERIPHERALS/SUPP                | 1         | 1         | 0                | 1       |
001-3011-661.65-00 | COLLECTIVE BARGAINING                    | 200      | 200      | 0                | 200     |

**LEVEL** | **TEXT** | **TEXT AMT** |
-------|----------|-------------|
CR      | SAFETY SHOES, HARD HAT, VEST, ETC.        | 200       |
        |                                                 | 200       |
* PLANNING & DEVELOPMENT | 341,099 | 341,099 | 228,110 | 395,390 |
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**LEVEL** | **TEXT** | **AMT** | **TOTAL** | **TEXT** | **AMT** | **TOTAL** | **TEXT** | **AMT** | **TOTAL** |
| CR       | SUMMER/SEASONAL PROGRAM COORDINATORS | (1) TEMP | 12,000 | SUMMER SITE MANAGERS | (18) TEMP | 58,478 | SUMMER RECREATION AIDES | (65) TEMP | 162,812 | SUMMER JANITORS | (4) TEMP | 3,600 | SUMMER & SEASONAL CLERKS | (4) TEMP | 11,520 | SUMMER POOL GUARDS | (6) TEMP | 23,400 | SEASONAL RECREATION ASSISTANTS | (2) TEMP | 1 |
| CR       | SUMMER RECREATION MANAGERS | (7) TEMP | 19,404 | SEASONAL RECREATION AIDES | (20) TEMP | 36,000 | TEACHERS | (9) TEMP | 31,475 | SUMMER & SEASONAL ADA AIDES | (6) TEMP | 20,980 | SUMMER & SEASONAL INCLUSION SPECIALISTS | (1) TEMP | 6,696 | 45-DAY HIRE | |

**LEVEL** | **TEXT** | **AMT** | **TOTAL** |
<p>| CR       | SUMMER/SEASONAL PROGRAMS AND SPECIAL EVENTS | 20,000 | 20,000 |</p>
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001-3021-661.62-02 COMPUTER PERIPHERALS/SUPP

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001-3021-661.65-00 COLLECTIVE BARGAINING

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1901  JANITOR II-HANALEI POLICE/HANALEI NC  BC2  42,396
1058  JANITOR II-ROVER (PT)  BC2  21,198
9457  JANITOR II-TRANSPORTATION/ROVER (PT)  BC2  21,198
1057  JANITOR II-CIVIC CENTER (PT)  BC2  21,198
1892  JANITOR II-ILH MAINT/FIRE HQTR (PT)  BC2  21,198
923  JANITOR II-KWMC  BC2  42,396
1730  JANITOR II-GOLF COURSE  BC2  1

LEVEL    TEXT  CR  TEXT AMT
CR       OVERTIME  40,000
STANDBY  40,000
CARPET & FLOOR CLEANING  20,000

2,455,723

001-3022-661.02-01 REGULAR OVERTIME 100,000 100,000 67,968 100,000
LEVEL    TEXT  CR  TEXT AMT
CR       OVERTIME  40,000
STANDBY  40,000
CARPET & FLOOR CLEANING  20,000

001-3022-661.03-01 PREMIUM PAY 14,450 14,450 8,909 14,450
LEVEL    TEXT  CR  TEXT AMT
CR       TEMPORARY ASSIGNMENT  7,800
MEALS  600
SHIFT  50
HAZARD  500
TEMPORARY ASSIGNMENT  1,000
MEALS  500
SHIFT  4,000

001-3022-661.05-01 SOCIAL SECURITY CONTRIBUTION 189,628 189,628 110,467 198,957
001-3022-661.05-02 HEALTH FUND CONTRIBUTION 213,779 213,779 165,237 258,863
001-3022-661.05-03 RETIREMENT CONTRIBUTION 458,577 458,577 272,539 572,165
001-3022-661.05-04 WORKERS COMPENSATION TTD 2 5,427 5,327 2
001-3022-661.05-05 WORKERS COMPENSATION MEDI 2 17,961 18,097 2
001-3022-661.05-06 UNEMPLOYMENT COMPENSATION 2 2 0 2
001-3022-661.05-09 MILEAGE 2,750 6,749 6,285 2,750
001-3022-661.05-12 OTHER POST EMPLOY BENEFIT 470,971 470,971 302,896 517,484
001-3022-661.10-01 ELECTRICITY 20,000 20,000 0 20,000
001-3022-661.10-02 WATER 400 400 206 400
001-3022-661.30-00 OTHER SERVICES 400 0 0 0
LEVEL    TEXT  CR  TEXT AMT
CR       SECURITY SERVICES LIHUE CIVIC CENTER M-F  35,000

001-3022-661.41-03 OTHER RENTALS 12,500 11,705 195 12,500
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<td>HEAVY DUTY LUMBER RACKS</td>
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<td></td>
<td>FOUR (4) @ $3,000/EA</td>
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<td>(SHOPS DO NOT HAVE LUMBER RACKS, LUMBER &amp; BLDG. MATERIALS ARE STORED ON THE SHOP FLOORS AND OUTSIDE OF THE BLDG. THE RACKS WOULD INCREASE FLOOR SPACE AND PRESERVE THE LUMBER MATERIALS FROM WEATHER DAMAGE.)</td>
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<td>(ALL OF PARKS FACILITIES MAINTENANCE SHOPS HAS ONLY ONE PC. EMPLOYEES SHARE PCS TO RECEIVE AND COMPLETE WORK REQUESTS DAILY. WE ARE REQUESTING SUPERVISORS TO HAVE THEIR OWN PC AND THE ELECTRICAL AND PLUMBING SECTIONS TO ADD TWO PCS TO THEIR OFFICE.)</td>
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<td>3RD OF 5 YEAR LEASE* ($370,000 @ 3%/YR)</td>
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<td>REPLACE 147 - $45,000</td>
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<td>REPLACE 108 - $45,000</td>
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<td>REPLACE 227 - $45,000</td>
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<td>REPLACE 215 - $45,000</td>
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<td>22,148</td>
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<td>WAGES AND HOURLY PAY</td>
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**CR**

MONTHLY CHARGES ARE FOR THE FOLLOWING:

- KAPAA PARKS BASEYARD
- HANAPEEE TOWN PARK
- LUCY WRIGHT PARK
- WAIMEA ATHLETIC FIELD
- KALENA PARK
- LYDGATE PARK
- SMOKY VALLEY CLUBHOUSE
- KAPAA OLD BALL PARK
- PETER RAYNO PARK
- LYDGATE COMFORT STATION
- ISENBERG PARK
- POIPU

- 20,000

**CR**

- COCONUT TREE TRIMMING
- SEPTIC TANK PUMPING ISLANDWIDE PARKS
- 20,000

**CR**

PORTABLE TOILET YEARLY RENTALS GROUP I:

- PORTABLE TOILETS AS NEEDED RENTALS, BASED ON BUSY SUMMER MONTHS, EMERGENCY COMFORT STATION CLOSURES, SOCCER USAGE IN PARKS W/O RESTROOMS AND OTHER SPECIAL COUNTY-SPONSORED EVENTS.
- 75,800

**CR**

GROUP II ADDITIONAL FUNDS FOR DAILY CLEANING OF PORTABLE TOILETS

- 5,000

**CR**

PICNIC TABLE REPLACEMENTS 60 @ $250/EACH

- 15,000

**CR**

PAINT MATERIALS/SUPPLIES FOR COMMUNITY PROJECTS

- 9,000
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<th>Adjusted Budget</th>
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<td>127,600</td>
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**Janitorial Supplies:**
- Supplies for sanitary maintenance includes the following: wasp/bug insecticides, dust pans, cleaners, brushes, mops, brooms, paper towels, toilet paper/dispensers, cleansers, scouring pads, trash dispensers, stain removers, bleach, plungers, squeegees, degreasers, polishers, etc.
- Sprinkler system supplies: 17,000
  - Replacement irrigation supplies – hoses, sprinklers/heads, valves, misc. pipes, fittings glue, etc.
- Athletic supplies: 12,000
  - Replacement recreational items to ensure public safety when utilizing facilities – bases, pitching mounds, home plates, soccer supplies, tennis supplies, basketball supplies, etc.
- Field marking supplies: 18,000
  - Items for marking and preparing athletic fields for games incl. paint, cord, and aerosol paint.
- First aid supplies: 1,500
  - Replacement items for first aid kits supplied at baseyards and in vehicles.
- Weed control & fertilizer: 16,500
  - Maintenance consists of approximately 353 acres. These areas include ballfields, beach parks, playgrounds, and other recreational facilities that require weed control and fertilizing on an average of two times per year.
  - Items include weedhoe, n.i., weed killer, dye, sencor, fertilizers, aquamaster, ronstar, gro-power, gro-rite turf special, etc.
- Refuse containers: 120 @ $25 ea 3,000
- Top soil & cover material: 5,000
  - For purchase of aggregate materials for ball field, park driveways, and parking lot maint.
- Items for maintenance of all county park sites: 2,400
  - Where lawn mowers are unable to reach and weed control is not practical. Items include rakes, files, shovels, weed eater lines, oil, gas cans, sickles, cane knives, etc. (from 62-01)
- Service fire extinguishers 60 @ $50 ea 3,000
- Veterans cemetery supplies (from beautification): 12,000
- Sign materials: 10,000
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<td>2ND OF 5 YEAR LEASE- ($175,000 @ 3.5%/YR)</td>
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<td>5 TRUCKS @ $35,000 EACH</td>
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<td>1ST OF 5 YEAR LEASE- ($355,000 @ 3.5%/YR)</td>
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127,211
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<th>ACCOUNT DESCRIPTION</th>
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<th>ORIGINAL</th>
<th>ADJUSTED</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBRANCES</th>
<th>REVIEW</th>
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<td>001-3031-661.89-05 LEASED</td>
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<td>167,162</td>
<td>84,520</td>
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LEVEL TEXT AMT
CR 3RD YEAR OF 5 YEAR LEASE* ($365,000 @ 3%/YR) 79,699
   *DUMP TRUCK 6 YD (REPLACE 033) - $200,000
   *UNILOADER (REPLACE 732) - $100,000
   *MINI EXCAVATOR (NEW) - $65,000

2ND YEAR OF 5 YEAR LEASE* ROLLER 10,781

1ST YEAR OF 5 YEAR LEASE ($730,000 @ 3.5%/YR) 161,681
   REPL #032 GMC 8 YARD DUMP TRUCK - $200,000
   REPL #733 CASE UNILOADER - $200,000
   REPL #226 INTERNAT'L 1500 WATER TRUCK $250,000
   REPL #388 KUBOTA FLAIL MOWER - $80,000

252,161

* PARKS MAINTENANCE 5,069,412 6,622,334 4,723,696 5,723,547
## Budget Preparation Worksheet

**Program GM601L**  
**For Fiscal Year 2020**

<table>
<thead>
<tr>
<th>Account Number</th>
<th>Account Description</th>
<th>Original Budget</th>
<th>Adjusted Budget</th>
<th>YTD Expenditure</th>
<th>Council Review</th>
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<td>TOOLS ARE NEEDED TO EQUIP BEAUTIFICATION CREWS TO MAINTAIN PUBLIC CEMETERIES AND BEAUTIFICATION PROJECTS. NURSERY &amp; MAINTENANCE ITEMS INCLUDED IN THIS REQUEST ARE AS FOLLOWS: RAKES, FILES, SHOVELS, WEEDWATER LINE, OIL, WATER HOSES, PITCH FORKS, CANE KNIVES, GAS CAN REPLACEMENTS, NURSERY MAINTENANCE AND SUPPLIES (TREES, STAKES, STARTER PELLETS, POTTING SOIL, ROOT BIO BARRIERS, GRASS SEEDS, PUSH MOWERS, ETC.</td>
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<td>YTD EXPENDITURE</td>
<td>COUNCIL</td>
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<td>001-3033-661.61-02 OTHER SUPPLIES</td>
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<td>REPLACEMENT SUPPLIES INCLUDE WASP/BUG INSECTICIDES, DUST PANS, CLEANERS, DEODORIZERS, BROOMS, BRUSHES, MOPS, PAPER TOWELS, TOILET PAPER, BLEACH, PLUNGERS, SQUEEGEES, ETC.</td>
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<td>REPLACEMENT IRRIGATION SUPPLIES INCLUDE HOSES, PRESSURE GUNS, SPRINKLERS/HEADS, REPLACEMENT VALVES, ETC.</td>
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<td>ATHLETIC SUPPLIES:</td>
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<td>REPLACEMENT ATHLETIC SUPPLIES INCLUDE BASES, HOME &amp; PITCHER PLATES, SOCCER &amp; TRACK SUPPLIES</td>
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<td>ITEMS NECESSARY FOR PROPER FIELD MARKING OF FOOTBALL, SOCCER, AND BASEBALL FIELDS</td>
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<td>WEED CONTROL &amp; FERTILIZER:</td>
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<td>REPLACEMENT ITEMS TO MAINTAIN APPROX. 90 ACRES OF STADIUM FACILITIES, INCLUDING WEEDHOE, N.I., WEED KILLER, DYE, FERTILIZER, GRO-POWER, ETC.</td>
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<p>| 001-3033-661.62-01 OTHER SMALL EQUIPMENT | PORTABLE PITCHING MOUNDS 6&quot; &amp; 8&quot; (2) | 14,000 | 13,800 | 1,800 | 14,000 | | | |
| 001-3033-661.62-02 COMPUTER PERIPHERALS/SUPP | STADIUMS | 974,328 | 1,060,418 | 680,514 | 1,022,764 | | | |</p>
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In addition, increased personnel supplies include heat guns, tapes, and cameras, and are used for highway safety.

**Note:** Positions moved to Finance-IT.
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<th>YTD EXPENDITURE</th>
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<td>3,5%/YR</td>
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<td>1,639,385</td>
<td>5,781,651</td>
<td>4,941,142</td>
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## BUDGET PREPARATION WORKSHEET

**ACCOUNT NUMBER** | **ACCOUNT DESCRIPTION** | **ORIGINAL** | **ADJUSTED** | **YTD EXPENDITURE** | **COUNCIL REVIEW**
--- | --- | --- | --- | --- | ---
201-2072-624.01-01 | REGULAR SALARIES | 1,286,452 | 1,286,452 | 828,557 | 1,328,334

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<td>872 EQUIPMENT OPERATOR III</td>
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**LABOR FOR PROJECTS AND SPECIAL EVENTS**

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<td>201-2072-624.03-01</td>
<td>PREMIUM PAY</td>
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<td>201-2072-624.05-03</td>
<td>RETIREMENT CONTRIBUTION</td>
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<td>201-2072-624.05-04</td>
<td>WORKERS COMPENSATION TTD</td>
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<td>201-2072-624.05-05</td>
<td>WORKERS COMPENSATION MEDI</td>
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<td>OTHER SUPPLIES</td>
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**LEVEL TEXT AMT**

**CR ROAD MAINTENANCE MATERIALS: MATERIALS NEEDED TO MAINTAIN ROADWAYS. ITEMS INCLUDE MATERIALS NEEDED FOR PAVEMENT PATCHING AND SHOULDER STABILIZATION. DRAINAGE MAINTENANCE MATERIALS: MATERIALS NEEDED TO MAINTAIN DRAINAGE WAYS AND ROAD SHOULDERS TO CONTROL VEGETATION. MATERIALS INCLUDE WEED CONTROL TOOLS AND SUPPLIES USED FOR DAILY MAINTENANCE WORK AND TO REPLACE TOOLS THAT ARE WORN OUT OR BROKEN. FIRST AID, SAFETY SUPPLIES, UNIFORMS (T-SHIRTS)**

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<tr>
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<th>ACCOUNT DESCRIPTION</th>
<th>ORIGINAL</th>
<th>ADJUSTED</th>
<th>YTD EXPENDITURE</th>
<th>COUNCIL</th>
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**LEVEL TEXT AMT**

**CR 3RD OF 5 YEAR LEASE* **

**REPLACE 251 - $40,000 @ 3%/YR**

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**2ND OF 5 YEAR LEASE**

**REPLACE 135 - $45,000 @ 3%/YR**

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**REPLACE 189 - $45,000 @ 3%/YR**

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**REPLACE 184 - $45,000 @ 3%/YR**

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**1ST OF 5 YEAR LEASE**

**REPLACE 177 - $50,000**

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**201-2072-624.89-05 LEASED**

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**LEVEL TEXT AMT**

**CR 4TH OF 5 YEAR LEASE* ($340,000 @ 3%/YR)**

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**TRACTOR MOWER (REPLACE 422) - $90,000**

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**CLIPPER MOWER (REPLACE 430) - $90,000**

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**3RD OF 5 YEAR LEASE**

**REPLACE 422 - $90,000 @ 3%/YR**

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**BUSHWACKER (REPLACE 332) - $160,000**

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**ROLLER (REPLACE 457) - $60,000**

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<td>BACKHOE (REPLACE 432) - $150,000</td>
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<td>($750,000 @ 3.5%)</td>
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<td>WATER TRUCK (REPLACE 205) - $250,000</td>
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<td>12YD DUMP TRUCK - (REPLACE 540&amp;097) $250,000 EACH</td>
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**ROAD MAINTENANCE MATERIALS:**
- MATERIALS NEEDED TO MAINTAIN ROADWAYS. ITEMS INCLUDE MATERIALS NEEDED FOR PAVEMENT PATCHING AND SHOULDER STABILIZATION.
- DRAINAGE MAINTENANCE MATERIALS: MATERIALS NEEDED TO MAINTAIN DRAINAGE WAYS & ROAD SHOULDERS TO CONTROL VEGETATION. MATERIALS INCLUDE WEED CONTROL, TOOLS USED FOR DAILY MAINTENANCE WORK TO REPLACE TOOLS THAT ARE WORN OUT OR BROKEN.
- ADDITIONAL ROAD MAINTENANCE MATERIALS - BMPs
- FIRST AID SUPPLIES, SAFETY EQUIPMENT, UNIFORMS (T-SHIRTS)

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**CR: REPLACE COMPUTERS**

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**CR: 3RD OF 5 YEAR LEASE**
- *REPLACE 213 - $40,000 @ 3%/YR
- 9,826
**2ND OF 5 YEAR LEASE**
- *REPLACE 182 - $45,000 @ 3%/YR
- 9,826
- *REPLACE 181 - $45,000 @ 3%/YR
- 9,826
- *REPLACE 175 - $45,000 @ 3%/YR
- 9,826

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**CR: 4TH OF 5 YEAR LEASE**
- *(REPLACE 826,333,329,573)
- *(REPLACE 211, 034)

**3RD OF 5 YEAR LEASE**
- *(REPLACE 302, 583, 695)
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<tr>
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<td>*2200 GALLON WATER TRUCK (REPLACE 221)</td>
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<tr>
<td>*</td>
<td>KAPAA BASEYARD</td>
<td>2,064,771</td>
<td>2,408,521</td>
<td>1,540,572</td>
<td>2,302,685</td>
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PREPARED 05/10/19, 15:43:57
BUDGET PREPARATION WORKSHEET
FOR FISCAL YEAR 2020
ACCOUNTING PERIOD 07/2019
PROGRAM GM601L
ACCOUNT NUMBER ACCOUNT DESCRIPTION BUDGET BUDGET & ENCUMBRANCES COUNCIL
417,814
* KAPAA BASEYARD 2,064,771 2,408,521 1,540,572 2,302,685
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<th>YTD EXPENDITURE</th>
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**LEVEL TEXT AMT**

**CR TEMPORARY ASSIGNMENT, NIGHT SHIFT, MEALS**

**TEXT AMOUNT:**

**34,334-**

**FRINGE BENEFITS FOR PROJECTS & SPECIAL PROJECTS**

**TEXT AMOUNT:**

**34,334-**

**ROAD MAINTENANCE MATERIALS: MATERIALS NEEDED TO**

**TEXT AMOUNT:**

**150,000**
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<th>YTD EXPENDITURE</th>
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<tr>
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**ACCOUNT DESCRIPTION**: MAINTAIN ROADWAYS. ITEMS INCLUDE MATERIALS NEEDED FOR PAVEMENT PATCHING AND SHOULDER STABILIZATION. DRAINAGE MAINTENANCE MATERIALS: MATERIALS NEEDED FOR DRAINAGE WAYS AND ROAD SHOULDERS TO CONTROL VEGETATION. MATERIALS INCLUDE WEED CONTROL, TOOLS USED FOR DAILY MAINTENANCE WORK AND TO REPLACE TOOLS THAT ARE WORN OUT OR BROKEN, FIRST AID, SAFETY SUPPLIES, UNIFORMS (T SHIRTS)

**LEVEL**
- CR: REPLACE COMPUTERS

**TEXT**: 150,000

**ACCOUNT NUMBER**: 201-2074-624.61-03
**ACCOUNT DESCRIPTION**: CONTROLLED ASSETS
**LEVEL**: CR
**TEXT**: 2ND OF 5 YR LEASE*
  - REPLACE 172 - $45000 @ 3%/YR
  - 1ST OF 5 YEAR LEASE*
  - REPLACE 245 - $45000 @ 3.5%/YR
**TEXT AMT**: 9,826

**ACCOUNT NUMBER**: 201-2074-624.62-02
**ACCOUNT DESCRIPTION**: COMPUTER PERIPHERALS/SUPP
**LEVEL**: CR
**TEXT**: 5,000

**ACCOUNT NUMBER**: 201-2074-624.88-02
**ACCOUNT DESCRIPTION**: LEASED
**LEVEL**: CR
**TEXT**: 2ND OF 5 YR LEASE*
  - REPLACE 172 - $45000 @ 3%/YR
  - 1ST OF 5 YEAR LEASE*
  - REPLACE 245 - $45000 @ 3.5%/YR
**TEXT AMT**: 9,826

**ACCOUNT NUMBER**: 201-2074-624.89-05
**ACCOUNT DESCRIPTION**: LEASED
**LEVEL**: CR
**TEXT**: 4TH OF 5 YEAR LEASE* ($250,000 @ 3%/YR)
  - JOHN DEERE TRACTOR MOWER (REPLACE 422) - $90,000
  - JOHN DEERE BUSHWACKER (REPLACE 570) - $160,000
  - DUMP TRUCK 6 YD (REPLACE 035) - $200,000
  - DUMP TRUCK 3 YD (REPLACE 224) - $75,000
  - 1ST OF 5 YEAR LEASE* ($650,000 @ 3.5%)
  - WATER TRUCK 1500 (REPLACE 216) - $250,000
  - BACKHOE 580M (REPLACE 585) - $150,000
  - LEEBOY GRADER (REPLACE 533) - $250,000
**TEXT AMT**: 143,962

**ACCOUNT NUMBER**: HANALEI BASEYARD
**ACCOUNT DESCRIPTION**: 1,231,063
**LEVEL**: CR
**TEXT**: HANALEI BASEYARD
**TEXT AMT**: 255,076
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<td>UNIT ($100K) YEAR 1 OF 5 YR LEASE @3.5%</td>
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<td>1 OF 5 YEAR LEASE ($150,000 @3.5%)</td>
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<td>CAR RENTAL &amp; PARKING, TRN</td>
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- **TEXT**: 5,000
- **AMT**: FOR TRAINING OF MAINTENANCE EMPLOYEES AND SUPERVISORS IN SAFETY ISSUES AND HIGHWAY STANDARDS COMPLIANCE. OSHA COMPLIANCE.

- **LEVEL**: Text
- **TEXT**: 5,000
- **AMT**: TREE TRIMMING
- **TEXT**: 1,200
- **AMT**: 1,200

- **LEVEL**: Text
- **TEXT**: 100,000
- **AMT**: MULTI MODAL IMPROVEMENTS
- **TEXT**: 100,000
- **AMT**: ROADWAY SAFETY
- **TEXT**: 200,000
- **AMT**: 400,000

- **LEVEL**: Text
- **TEXT**: 1,800
- **AMT**: PER DIEM AND HOTEL OVERAGE
- **TEXT**: 1,800
- **AMT**: 1,800

- **LEVEL**: Text
- **TEXT**: 1,800
- **AMT**: CAR RENTAL/PARKING
- **TEXT**: 330
- **AMT**: DOT-H ADVISORY BOARD MEETINGS
- **TEXT**: 1,200
- **AMT**: 1,200

- **LEVEL**: Text
- **TEXT**: 2,400
- **AMT**: DRO CONFERENCE ON BIG ISLAND
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- **AMT**: 2,400

- **LEVEL**: Text
- **TEXT**: 1,800
- **AMT**: PER DIEM AND HOTEL OVERAGE
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- **AMT**: 1,800
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<th>YTD EXPENDITURE</th>
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<th>REVIEW</th>
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<th>GEAR: SAFETY ITEMS AS REQUIRED PER COLLECTIVE BARGAINING CONTRACTS</th>
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**LEVEL** TEXT AMT

CR SERVICES TO REMOVE USED OIL AND COOLANTS MAINTAIN PARTS WASHERS AND DISPOSAL OF SOLVENTS 10,000

201-2077-624.41-03 OTHER RENTALS 1 1 0 1

201-2077-624.43-01 R&M BUILDING 1 1 12,999

**LEVEL** TEXT AMT

CR REPLACE SODIUM LIGHT FIXTURES WITH EFFICIENT LED FIXTURES (24) SODIUM NO LONGER AVAILABLE 6,999

REPLACE (3) WOODEN DOORS DUE TO TERMITE DAMAGE AT PW-AUTO SHOP 6,000 12,999

201-2077-624.43-02 R&M EQUIPMENT 140,000 163,812 155,729 140,000

**LEVEL** TEXT AMT

CR ROAD MAINTENANCE & ROAD PROJECTS WILL KEEP HEAVY EQUIPMENT BUSY THROUGHOUT THE YEAR. FUNDS IN THE NEXT FISCAL YEAR ARE FOR PARTS, PARTS, SERVICE, FREIGHT AND TIRES COST INCREASE EQUIPMENT REPAIRS ARE FOR SMALL TOOLS, WRENCHES, GRINDERS, DRILLS, AND TESTERS CONSTANTLY USED AND REQUIRE REPAIRS, CALIBRATIONS, AND ADJUSTMENTS. 140,000

201-2077-624.43-03 R&M VEHICLES 113,021 102,136 68,570 113,021

**LEVEL** TEXT AMT

CR THE AMOUNT REQUESTED IS BASED ON AGE, CONDITION, USAGE AND INCREASE OF VEHICLES AND EQUIPMENT. INCREASES IN PARTS & SERVICE FOR SUPPLY OF PARTS INCLUDES THE DAILY USE OF BOLTS, NUTS, WASHERS, SCREWS, CLAMPS, HOSES, FUSES, TUBING, AND SERVICE ETC. 113,021

201-2077-624.61-01 OFFICE SUPPLIES 2,300 2,300 2,760 3,000

201-2077-624.61-02 OTHER SUPPLIES 54,500 54,500 51,973 63,500

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**REPLACE 129** - $70,000

**REPLACE 125** - $50,000

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CR | NEW DESKS/WORKSTATIONS | 11,000
CR | REPLACEMENT REFRIGERATOR | 2,500
CR | (2) REPLACEMENT WATER FOUNTAINS W/BOTTLE FILLERS | 3,000
CR | MISC SUPPLIES | 1,000
| | | 24,500

**LEVEL** | **TEXT** | **TEXT AMT**
--- | --- | ---
CR | TWO (NEW) LAP TOPS - OPS ASSISTANTS | 5,000
CR | ONE (NEW) LAP TOP - REPAIR SHOP | 2,500
CR | TWO IDS MODULES - FORD DIAGNOSTIC | 4,000
CR | TWO (REPLACEMENT) COMPUTERS - ACCOUNTING STAFF | 5,000
| | | 16,500

**LEVEL** | **TEXT** | **TEXT AMT**
--- | --- | ---
CR | TWO (NEW) LAP TOPS - OPS ASSISTANTS | 5,000
CR | ONE (NEW) LAP TOP - REPAIR SHOP | 2,500
CR | TWO IDS MODULES - FORD DIAGNOSTIC | 4,000
CR | TWO (REPLACEMENT) COMPUTERS - ACCOUNTING STAFF | 5,000
| | | 16,500

**LEVEL** | **TEXT** | **TEXT AMT**
--- | --- | ---
CR | UNCOLLECTABLE GRANTS | 1,560
CR | PRELIMINARY ENGINEERING | 0
CR | CONSTRUCTION | 4,743
CR | AUTOMOBILES | 650,000
| | | 1,159,164
| | | 1,067,952
| | | 650,000

**LEVEL** | **TEXT** | **TEXT AMT**
--- | --- | ---
CR | 8 REPLACEMENT VEHICLES | 650,000
CR | LEASED | 1
CR | COMPUTERS AND ACCESSORIES | 35,000
| | | 0

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**LEVEL** | **TEXT**                                             | **TEXT AMT** |
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* ADMINISTRATION 22 22 77 598,244
## BUDGET PREPARATION WORKSHEET

**PROGRAM GM601L**

**FOR FISCAL YEAR 2020**

**ACCOUNTING PERIOD 07/2019**

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**BUS DRIVERS (63 @ $51012)**

(9295, 9296, 9297, 9300, 9302,
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9317, 9318, 9319, 9339, 9341,
9345, 9346, 9381, 9407, 9410,
9421, 9425, 9427, 9428, 9429,
9430, 9435, 9436, 9437, 9438,
9303, 9304, 9310, 9342, 9343,
9383, 9385, 9389, 9406, 9409,
9414, 9418, 9422, 9426, 9442,
9452, 9453, 9454, 10393, 10394
9458**, 9460**, 9461**, 9462**,
9463**, 9464**, 9465**, 9299**)  

**BUS DRIVERS SALARIES FUNDED BY HIGHWAY FUND**

(APPROX. 50%)  

(1,606,878)

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*PARTIALLY FUNDED BY OTHER SOURCE*

**POSITIONS MOVED FROM WAGES AND HOURLY PAY**

***POSITIONS MOVED FROM PW-GET**
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*POSITIONS MOVED TO REG SALARIES*
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## BUDGET PREPARATION WORKSHEET

**PROGRAM GM601L**

**FOR FISCAL YEAR 2020**

**ACCOUNTING PERIOD 07/2019**

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**204-5001-591.01-04 SALARIES/ADJUSTMENTS**

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** PUBLIC WORKS

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* CHIEF'S OFFICE  | 80,008  | 80,008  | 317  | 80,008  |
** POLICE         | 80,008  | 80,008  | 317  | 80,008  |
*** CRIMINAL ASSETS FUND | 80,008  | 80,008  | 317  | 80,008  |
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950 | SW PROGRAM DEVELOPMENT COORDINATOR | 84,876 | SR26
827 | CIVIL ENGINEER VI | 72,528 | SR28
1890 | SW PROGRAM TECHNICIAN | 58,824 | SR17
1855 | DEPARTMENTAL ACCOUNTING TECH | 43,008 | SR15
1949 | OFFICE MANAGER | 57,324 | SR18
1994 | PROJECT MANAGER | 52,956 | SR22
1948 | SOLID WASTE SUPERINTENDENT | 68,796 | SR24
1055 | LANDFILL WORKSITE SUPERVISOR | 69,924 | F112
1054 | SCALE ATTENDANT I | 46,476 | SR8
938 | SCALE ATTENDANT I | 30,240 | SR8
1076 | FIELD OPERATIONS CLERK | 35,340 | SR10
1998 | LANDFILL OPERATOR IV | 63,492 | BC12
1928 | LANDFILL OPERATOR III | 61,152 | BC11
1929 | LANDFILL OPERATOR III | 61,152 | BC11
1930 | LANDFILL OPERATOR III | 61,152 | BC11
1931 | LANDFILL OPERATOR III | 61,152 | BC11
1921 | LANDFILL OPERATOR II | 58,992 | BC10
1979 | LANDFILL OPERATOR II | 58,992 | BC10
1887 | SOLID WASTE WORKER I | 47,148 | BC5
1882 | SOLID WASTE WORKER I | 47,148 | BC5
1881 | SOLID WASTE WORKER I | 47,148 | BC5
1888 | LANDFILL OPERATOR IV | 63,492 | BC12
1922 | LANDFILL OPERATIONS ASSISTANT | 49,044 | BC6
1923 | LANDFILL OPERATIONS ASSISTANT | 49,044 | BC6
1978 | LANDFILL OPERATIONS ASSISTANT | 49,044 | BC6
1997 | LANDFILL OPERATIONS ASSISTANT | 49,044 | BC6
1932 | LANDFILL WORKING SUPERVISOR | 67,248 | WS12
1924 | LANDFILL LABORER I | 43,584 | BC3
1926 | LANDFILL LABORER I | 43,584 | BC3
1925 | LANDFILL LABORER I | 43,584 | BC3

**208-2031-641.02-01 REGULAR OVERTIME**

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**208-2031-641.03-01 PREMIUM PAY**

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LEVEL TEXT  TEXT AMT
CR  12-MONTH REQUIREMENT FOR DELIVERY OF POTABLE DRINKING WATER FOR SOLID WASTE EMPLOYEES AT THE KEKAHA SCALEHOUSE AND LANDFILL (INCLUDES CONTAINER RENTAL)  2,600

LEVEL TEXT  TEXT AMT
CR  TELEPHONE FOR KEKAHA SCALEHOUSE, SW MGMT OFFICE, & CELL PHONES FOR FIELD SUPERVISORS  6,350

LEVEL TEXT  TEXT AMT
CR  INTERNET/CABLE USAGE  1

LEVEL TEXT  TEXT AMT
CR  POSTCLOSURE: MAINTENANCE OF HALEHAKA & KEKAHA  420,000

PHASE 1 CLOSED LANDFILLS
STATE SOLID WASTE SURCHARGE  33,400
KEKAHA LANDFILL OPERATION  2,500,000
FINANCIAL ASSURANCE (LANDFILL CLOSURE)  555,100
PUBLIC EDUCATION  5,000
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208-2032-641.01-01 REGULAR SALARIES

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208-2032-641.02-01 REGULAR OVERTIME

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**Notes:****
- For further details, please refer to the budget preparation worksheet for the fiscal year 2020.
- The review and encumbrances are to be finalized by the council.
- All figures are in USD.
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---|---|---|---|---|---|---  
208-2077-641.01-01 REGULAR SALARIES | 95,000 | 95,000 | 57,173 | 95,000 |  
| CR | SALARIES FOR VEHICLE & EQUIPMENT REPAIRS | 95,000 | 95,000 |  
208-2077-641.05-10 OTHER EMPLOYEE BENEFITS | 69,100 | 69,100 | 45,545 | 69,100 |  
| CR | FRINGE FOR EQUIPMENT & VEHICLE REPAIRS | 69,100 | 69,100 |  
208-2077-641.43-03 R&M VEHICLES | 400,000 | 380,643 | 270,834 | 400,000 |  
| CR | PARTS, SERVICE, & SUPPLY FOR EQUIPMENT AND VEHICLE REPAIR | 400,000 |  
208-2077-641.66-01 GASOLINE | 6,000 | 6,000 | 4,702 | 6,000 |  
208-2077-641.66-03 DIESEL | 200,000 | 230,000 | 183,285 | 200,000 |  
* AUTO MAINTENANCE | 770,100 | 780,743 | 561,539 | 770,100 |  
** PUBLIC WORKS | 20,181,817 | 23,642,521 | 17,522,416 | 22,191,366 |  
*** SOLID WASTE FUND | 20,181,817 | 23,642,521 | 17,522,416 | 22,191,366 |
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CR SPOUTING HORN VENDOR BOOTH REPLACEMENT 700,000
KOLOA PARK REPLACE BASEBALL BACKSTOPS 88,000
KALAWAI PARK ELECTRICAL REPAIRS 125,000
PARK & SPORTSFIELD ENHANCEMENTS 120,000
PARKING LOT RESURFACING 130,000

1,163,000

209-3001-661.43-02 R&M EQUIPMENT 1 1 0 1
209-3001-661.62-02 COMPUTER PERIPHERALS/SUPP 0 0 0 1
209-3001-661.85-02 CONSTRUCTION 1 1 0 1
209-3001-661.89-01 EQUIPMENT 1 1 0 1

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**LEVEL** | **TEXT** | **AMT**
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**ADMINISTRATION**
- 829 CIVIL ENGINEER VII
- 1937 CIVIL ENGINEER VI
- 201 DEPARTMENTAL ACCOUNTING TECH
- 1041 ACCOUNTANT I

**OPERATIONS**
- 1481 SANITARY CHEMIST III
- 1933 SANITARY CHEMIST I
- 1870 PROGRAM SUPPORT TECHNICIAN II
- 1475 WTP SUPERINTENDENT

**ALL PLANTS**
- 1482 WWP MAINT. MECH II
- 915 SEWER MAINT. REPAIRER II
- 907 SEWER MAINT. REPAIRER I
- 1003 WWP MAINT. MECH I
- 1936 WWP MAINT. MECH I
- 1024 WWP MAINT. MECH.I
- 1918 ELEC/PLANT/ELECTR TRADES I
- 1479 SEWER MAINT. HELPER
- 1079 SEWER MAINT. REPAIRER I

**WAILUA WWT**
- 1476 WASTEWATER PLANT WORKING SUPERVISOR
- 1858 WTP OPERATOR IV
- 1026 WTP OPERATOR ASSISTANT
- 1938 WTP OPERATOR ASSISTANT
- 1477 WTP OPERATOR ASSISTANT

**LIHUE WWT**
- 1478 WASTEWATER PLANT WORKING SUPERVISOR
- 1851 WTP OPERATOR IV
- 1841 WTP OPERATOR ASSISTANT
- 1843 WTP OPERATOR ASSISTANT
- 1886 WTP OPERATOR ASSISTANT

**ELELE WWT**
- 1483 WASTEWATER PLANT WORKING SUPERVISOR
- 1859 WTP OPERATOR ASSISTANT
- 1480 WTP OPERATOR ASSISTANT
- 1844 WTP OPERATOR ASSISTANT
- 1989 WTP OPERATOR ASSISTANT

**WAIMEA WWT**
- 1852 WASTEWATER PLANT WORKING SUPERVISOR
- 1840 WTP OPERATOR ASSISTANT
- 920 WTP OPERATOR ASSISTANT
- 1077 WTP OPERATOR ASSISTANT
- 1078 WTP OPERATOR ASSISTANT

**PROJECT MANAGER -CONTRACT-**
<p>| ACCOUNT NUMBER | ACCOUNT DESCRIPTION                         | ORIGINAL | ADJUSTED | YTD EXPENDITURE | COUNCIL | ACCOUNT NUMBER | ACCOUNT DESCRIPTION                         | ORIGINAL | ADJUSTED | YTD EXPENDITURE | COUNCIL |
|---------------|--------------------------------------------|----------|----------|----------------|---------|---------------|--------------------------------------------|----------|----------|----------------|---------|---------------|--------------------------------------------|----------|----------|----------------|---------|---------------|--------------------------------------------|----------|----------|----------------|---------|---------------|--------------------------------------------|----------|----------|----------------|---------|---------------|
| 502-2061-642.01-05 | VACATION CREDIT PAYOUT                      | 1        | 1        | 0              | 1       | 502-2061-642.02-01 | REGULAR OVERTIME                           | 390,000  | 390,000  | 288,950        | 390,000 | 502-2061-642.03-01 | PREMIUM PAY                               | 50,000   | 50,000   | 47,508         | 50,000  |
| 502-2061-642.05-01 | SOCIAL SECURITY CONTRIBUTION                | 194,176  | 194,176  | 141,019        | 214,929 | 502-2061-642.05-02 | HEALTH FUND CONTRIBUTION                    | 194,176  | 194,176  | 141,019        | 214,929 | 502-2061-642.05-03 | RETIREMENT CONTRIBUTION                   | 473,044  | 473,044  | 287,182        | 575,862 |
| 502-2061-642.05-04 | WORKERS COMPENSATION TTD                    | 1        | 1        | 0              | 1       | 502-2061-642.05-05 | WORKERS COMPENSATION MEDI                   | 1        | 1        | 57,034         | 1       |
| 502-2061-642.05-06 | UNEMPLOYMENT COMPENSATION                   | 1        | 1        | 0              | 1       | 502-2061-642.05-07 | MILEAGE                                    | 3,600    | 3,600    | 683             | 3,600   | 502-2061-642.05-10 | OTHER EMPLOYEE BENEFITS                   | 1        | 1        | 0              | 1       |
| 502-2061-642.05-12 | OTHER POST EMPLOY BENEFIT                   | 485,829  | 485,829  | 340,673        | 533,262 | 502-2061-642.10-01 | ELECTRICITY                                 | 1,500,000| 1,409,000| 1,190,346       | 1,500,000| 502-2061-642.10-02 | WATER                                     | 250,000  | 341,000  | 364,685        | 320,000 |
| 502-2061-642.10-03 | TELEPHONE                                   | 18,000   | 18,000   | 12,398         | 18,000  | 502-2061-642.24-00 | TRAINING                                   | 20,000   | 32,286   | 14,250          | 20,000  |
| 502-2061-642.30-00 | OTHER SERVICES                              | 18,000   | 23,763   | 21,152         | 18,000  | 502-2061-642.30-00 | OTHER SERVICES                              | 16,000   | 16,000   | 16,000          | 16,000  |</p>
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**LEVEL** | **TEXT** | **AMT**
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CR | CURRENT OBLIGATIONS: | 
LIHUE EFFLUENT DISPOSAL SYSTEM C#6784 (13TH YEAR) | 119,352 |
WAIMEA WWTP BACKUP EFF. INJ. WELL C#7324 (12TH YR) | 113,865 |
MARRIOTT WW PUMP STATION IMPV. C#7356 (12TH YR) | 24,704 |
WAILUA/KAPAA SEWER SYS IMPV. (13TH YR) | 222,128 |
LIHUE WWTP DIGESTER REPAIRS (11TH YR) | 282,608 |
WAIMEA WWTP EXPANSION (10TH YR) | 608,187 |
WAILUA WWTP IMPROVEMENTS PHASE I (6TH YR) | 111,481 |
ELELEE WWTP IMPROVEMENTS (5TH YR) | 247,215 |
| | | | | | 1,729,540 |

**LEVEL** | **TEXT** | **AMT**
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CR | MEETINGS WITH REGULATORY AGENCIES | 1,300 |
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<td>LEVEL TEXT CR FIELD OFFICE AND LAB ADMINISTRATIVE OFFICE COPIER SUPPLIES</td>
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<td>LEVEL TEXT CR CHEMICAL SUPPLIES</td>
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Includes HWA COLLECTION COMMITTEE WEFTEC CONFERENCE JANITORIAL SUPPLIES.

SUPPLIES TO MAINTAIN CLEANLINESS OF OFFICES AND GROUNDS. INCLUDES CHLORINE. POLYMER DEODORANTS DEGREASER, YARD MAINT. & CLEANUP.
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<th>ITEMS COVER MISCELLANEOUS MATERIALS NECESSARY IN THE OPERATIONS AND MAINTENANCE OF WASTEWATER FACILITIES SUCH AS PAINT, OIL, GREASE, PIPE FITTINGS, MANHOLE RISERS, SAND, CEMENT, LUMBER, REPAIR CLAMPS, PAINT BRUSHES, LIGHT BULBS, NUTS &amp; BOLTS, SCREWS, SHEET METAL, ELECTRICAL ITEMS, ETC. COMPUTER SUPPLIES SUPPLIES TO SERVICE WWTP AND OFFICE STAFF COMPUTER REQUIREMENTS.</th>
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**MISCELLANEOUS SUPPLIES**
- INCLUDES WWTPS PROCESS CONTROL MONITORING NEEDS.
- MISCELLANEOUS SUPPLIES ITEMS COVER MISCELLANEOUS MATERIALS NECESSARY IN THE OPERATIONS AND MAINTENANCE OF WASTEWATER FACILITIES SUCH AS PAINT, OIL, GREASE, PIPE FITTINGS, MANHOLE RISERS, SAND, CEMENT, LUMBER, REPAIR CLAMPS, PAINT BRUSHES, LIGHT BULBS, NUTS & BOLTS, SCREWS, SHEET METAL, ELECTRICAL ITEMS, ETC.
- COMPUTER SUPPLIES SUPPLIES TO SERVICE WWTP AND OFFICE STAFF COMPUTER REQUIREMENTS.

**ACCOUNT NUMBER 502-2061-642.61-03 CONTROLLED ASSETS**

|BUDGET AMT| 9,700|
|AMT| 9,700|
|BUDGET AMT Review| 8,104|
|AMT Review| 5,600|

**LEVEL 502-2061-642.62-01 OTHER SMALL EQUIPMENT**

|BUDGET AMT| 16,000|
|AMT| 16,000|
|BUDGET AMT Review| 15,495|
|AMT Review| 18,000|

**LEVEL 502-2061-642.62-02 COMPUTER PERIPHERALS/SUPP**

|BUDGET AMT| 0|
|AMT| 0|
|BUDGET AMT Review| 0|
|AMT Review| 1|

**LEVEL 502-2061-642.65-00 COLLECTIVE BARGAINING**

|BUDGET AMT| 11,000|
|AMT| 11,000|
|BUDGET AMT Review| 6,890|
|AMT Review| 11,000|

**LEVEL 502-2061-642.66-01 GASOLINE**

<p>|BUDGET AMT| 12,700|
|AMT| 8,700|
|BUDGET AMT Review| 6,072|
|AMT Review| 9,000|</p>
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<th>ACCOUNT NUMBER</th>
<th>ACCOUNT DESCRIPTION</th>
<th>ORIGINAL</th>
<th>ADJUSTED</th>
<th>YTD EXPENDITURE</th>
<th>ENCUMBRANCES</th>
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**LEVEL  TEXT**

- CR  3RD OF 5 YEAR LEASE* ($80,000 @ 3%/YR)
  - *REPLACE 234 - $35,000
  - *REPLACE 290 - $45,000
- 1ST OF 5 YEAR LEASE* ($265,000 @ 3.5%/YR)
  - *REPLACE 252 PICKUP/LIFTGATE - $50,000
  - *REPLACE 198 PICKUP - $50,000
  - *REPLACE 124 PICKUP/LIFTGATE - $50,000
  - *REPLACE 040 PICKUP - $40,000
  - *REPLACE 130 PICKUP W/DUMP - $75,000

502-2061-642.89-01 EQUIPMENT

- CR  REPLACE EQ. #113 3000 GVW UTILITY TRAILER

502-2061-642.89-05 LEASED

- CR  1ST OF 5 YEAR LEASE ($2,226,000 @ 3.5%/YR)

- AR2ADON SPS GENERATOR $125,000
- KAUAI SANDS SPS GENERATOR $75,000
- ALOHA LUMBER SPS GENERATOR $75,000
- COCO PALMS SPS GENERATOR $75,000
- ALA WAI SPS GENERATOR $50,000
- MENEHUNE SPS GENERATOR $50,000
- HALEKO SPS GENERATOR $50,000
- WAIMEA TERTIARY FILTER $750,000
- EQ #131 VAC-CON TRUCK $500,000
- EQ #307 4"WATERPUMP $60,000
- EQ #761 4"WATERPUMP $60,000
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* WASTEWATER                            10,240,526  11,668,790  9,398,458  11,671,859
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**LEVEL** | **TEXT** | **AMT** |
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**503-3051-661.01-02 WAGES AND HOURLY PAY**

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**503-3051-661.01-05 VACATION CREDIT PAYOUT**

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**503-3051-661.02-01 REGULAR OVERTIME**

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**503-3051-661.03-01 PREMIUM PAY**

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**503-3051-661.05-01 SOCIAL SECURITY CONTRIBUTION**

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**503-3051-661.05-02 HEALTH FUND CONTRIBUTION**

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**503-3051-661.05-03 RETIREMENT CONTRIBUTION**

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**LEVEL TEXT**
- **TEXT AMT**
- **CR**
  - AVERAGE $8,000/MONTH (SUMMER MONTHS HIGHER)
  - PUMP RUNS 30-50% MORE DUE TO DRY WEATHER

**503-3051-661.10-02** WATER
- ORIGINAL: 30,000
- ADJUSTED: 21,479
- YTD EXPENDITURE: 9,691
- COUNCIL: 30,000

**503-3051-661.10-03** TELEPHONE
- ORIGINAL: 4,000
- ADJUSTED: 4,000
- YTD EXPENDITURE: 3,410
- COUNCIL: 4,000

**503-3051-661.10-04** SEWER
- ORIGINAL: 4,000
- ADJUSTED: 4,000
- YTD EXPENDITURE: 1,651
- COUNCIL: 4,000

**503-3051-661.24-00** TRAINING
- ORIGINAL: 720
- ADJUSTED: 720
- YTD EXPENDITURE: 0
- COUNCIL: 720

**503-3051-661.30-00** OTHER SERVICES
- ORIGINAL: 65,500
- ADJUSTED: 72,536
- YTD EXPENDITURE: 72,536
- COUNCIL: 65,500

**503-3051-661.31-00** DUES AND SUBSCRIPTIONS
- ORIGINAL: 3,500
- ADJUSTED: 5,650
- YTD EXPENDITURE: 4,575
- COUNCIL: 4,000

**503-3051-661.41-02** COPIER
- ORIGINAL: 1,100
- ADJUSTED: 1,100
- YTD EXPENDITURE: 484
- COUNCIL: 1,100

**503-3051-661.42-00** INDIRECT COSTS/CENTRAL SE
- ORIGINAL: 130,000
- ADJUSTED: 130,000
- YTD EXPENDITURE: 0
- COUNCIL: 130,000

**503-3051-661.43-01** R&M BUILDING
- ORIGINAL: 96,100
- ADJUSTED: 2,261
- YTD EXPENDITURE: 749
- COUNCIL: 96,100

**LEVEL TEXT**
- **TEXT AMT**
- **CR**
  - ANNUAL ON-GOING:
    - PLUMBING/ELECTRICAL/CARPENTRY REPAIRS: 94,500
    - SECURITY MONITORING: 500
    - QUARTERLY PEST CONTROL TREATMENT: 600
    - GUTTER CLEAN UP SHOP AREA: 500
    - 96,100

**503-3051-661.43-02** R&M EQUIPMENT
- ORIGINAL: 75,000
- ADJUSTED: 76,172
- YTD EXPENDITURE: 55,876
- COUNCIL: 78,000

**LEVEL TEXT**
- **TEXT AMT**
- **CR**
  - EQUIPMENT REPAIRS- VARIOUS EQUIP WITH NO WARRANTY: 65,500
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<td>2,403,716</td>
<td>WAILUA GOLF COURSE</td>
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<td>HOUSING REVOLVING FUND</td>
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**Other Services**

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<th>COUNCIL AMT</th>
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<td>513-4401-681.32-00</td>
<td>CONSULTANT SERVICES</td>
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<td>377,846</td>
<td>305,000</td>
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<td>* HOUSING PROGRAMS</td>
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<td>1,638,936</td>
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<td>** HOUSING AGENCY</td>
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<td>1,638,936</td>
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<td>*** KALEPA HOUSING FUND</td>
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- **CR**: County Reserve
- **AMT**: Actual Monthly Total

- **LEVEL 2**: Programs
- **LEVEL 3**: Activities
- **LEVEL 4**: Sub-Activities
- **LEVEL 5**: Transactions

**Notes:**
- *Partially Funded by Other Source* indicates partial funding from other sources.
- **PREPARED**: 05/10/19, 15:43:58
- **ACCOUNTING PERIOD**: 07/2019
- **ACCOUNTING PERIOD**: 07/2019
- **PREPARED**: 05/10/19, 15:43:58
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<th>COUNCIL</th>
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<td>CONTROLLED ASSETS</td>
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<td>0</td>
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<td>COMPUTER PERIPHERALS/SUPP</td>
<td>0</td>
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<td>1</td>
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<td>**</td>
<td>HOUSING AGENCY</td>
<td>880,925</td>
<td>922,235</td>
<td>367,900</td>
<td>845,764</td>
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<td>***</td>
<td>PAANAU HOUSING FUND</td>
<td>880,925</td>
<td>922,235</td>
<td>367,900</td>
<td>845,764</td>
</tr>
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# Kauai County Housing Agency

## Fiscal Year 2019-2020

### Salary Schedule

<table>
<thead>
<tr>
<th>Range</th>
<th>No.</th>
<th>Position</th>
<th>Amount</th>
<th>%</th>
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<td>Director</td>
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<tr>
<td>SR-24</td>
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<tr>
<td>SR-16</td>
<td>9535</td>
<td>Adm Sup Aast</td>
<td>54,432</td>
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<tr>
<td>EX</td>
<td>9536</td>
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<tr>
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### Total Salaries: 1,521,813

### Vacation Credit Payout: 26,717

### Overtime: 7,930

### Temporary Assignment: 1,000

### Employee Benefits: 879,724

### Total Personnel: 2,437,184

### Total Other Expenses: 445,387

### Total Administration: 2,982,571

### Total Programs: 14,706,172

### Grand Total: 17,588,743

---

## Operating Budget Summary

### Housing & Community Development Division

<table>
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<tr>
<th>Category</th>
<th>Amount</th>
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<td>Life's Choices</td>
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### Administration

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<th>Fund</th>
<th>Amount</th>
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</tr>
<tr>
<td>Kalepa 1</td>
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<tr>
<td>Kalepa 4</td>
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</tr>
<tr>
<td>Paanau</td>
<td>48,948</td>
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<tr>
<td>Home</td>
<td>48,948</td>
</tr>
<tr>
<td>HTF</td>
<td>48,948</td>
</tr>
</tbody>
</table>

### Total Administration: 2,982,571

### Total Programs: 14,706,172

### Grand Total: 17,588,743

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## GTA Operations & Projects

### Lease Assistance

<table>
<thead>
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<td>48,948</td>
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<tr>
<td>Home</td>
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### Temporary Assignment

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<td>Accounting Technician</td>
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### Employee Benefits

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<tr>
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<td>Kalepa 1</td>
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<td>Kalepa 4</td>
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<td>Paanau</td>
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<td>Home</td>
<td>48,948</td>
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</table>

### Total Personnel: 2,437,184

### Total Other Expenses: 445,387

### Total Administration: 2,982,571

### Total Programs: 14,706,172

### Grand Total: 17,588,743
<table>
<thead>
<tr>
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<th>FY2018-19</th>
<th>FY2019-20</th>
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## KAUAI COUNTY HOUSING AGENCY

### GENERAL FUND

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**Salaries & Wages / Regular**

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**Miscellaneous**

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**Waimea Theatre**

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## Kauai County Housing Agency
### Kalepa Village Operating
#### #1 & #4 FY2017-18 FY2018-19 FY2019-20

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<td>4622 Grounds Equipment/Supplies</td>
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### Replacement Reserve:
- **Annual need**: $203,000, $203,000, $203,000
- **Repair stair railings & window trims**: $500,000
- **Exterior Painting (KV4)**: $200,000, $350,000
- **Exterior Painting (KV1)**: $250,000
- **Lighting - Pole Mounts (KV1, KV4)**: $45,000
- **Flooring (KV4)**: $300,000
- **Stair Railings, Deck (KV4)**: $200,000
- **Total**: $903,000, $753,000, $798,000
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# KAUAI COUNTY HOUSING AGENCY

## PAANAU VILLAGE OPERATING

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<th>FY2018-19 Approved</th>
<th>FY2019-20 Proposed</th>
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<td>4700 LP Gas</td>
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<th>FY2019-20 Proposed</th>
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<td>4538 Mgmt. Office Equipment</td>
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**Replacement Reserve:**
- Annual need: $80,000
- Playground Equipment Replacement: $50,000
- Parking Lot Seal Coat & Restriping
- Solar Panel Replacement: $250,000
- Painting: $350,000
- Stair Landing Repair: 250,000
- Storage Room: 30,000
- Storage Door Replacement: $20,000

**Total: $380,000**
**KAUAI COUNTY HOUSING AGENCY**

**HOME INVESTMENT PARTNERSHIP PROGRAM**

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<th>FY2017-18</th>
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<th>FY2019-20</th>
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<td><strong>Approved</strong></td>
<td><strong>Approved</strong></td>
<td><strong>Proposed</strong></td>
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| Grant Funds | 0 | 0 | 2,850,000 |
| Grant Funds (uncommitted) | 210,575 | 0 | 0 |
| Program Income (anticipated) | 133,248 | 107,000 | 130,346 |
| CHDO (uncommitted) | 0 | 0 | 221,338 |
| Admin | 170,938 | 89,000 | 85,445 |
| Program Income Admin | 129,910 | 11,900 | 15,990 |

**TOTAL REVENUE**: 644,671

<table>
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<th>FY2017-18</th>
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<tr>
<td><strong>Approved</strong></td>
<td><strong>Approved</strong></td>
<td><strong>Proposed</strong></td>
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</tbody>
</table>

| 250-4401-681.01-01 Salaries & Wages / Regular (see detail) | 143,641 | 18,362 | 16,761 |
| 250-4401-681.02-01 Overtime / Regular | 500 | 500 | 500 |
| 250-4401-681.05-01 Emp Benefits / SS contrib | 11,387 | 1,490 | 1,282 |
| 250-4401-681.05-02 Emp Benefits / Health Fund Contrib | 10,522 | 1,377 | 1,594 |
| 250-4401-681.05-03 Emp Benefits / Retirement Contrib | 28,684 | 3,754 | 3,185 |
| 250-4401-681.05-04 Emp Benefits / Workers Comp TTD | 1 | 1 | 1 |
| 250-4401-681.05-05 Emp Benefits / Workers Comp Medical | 1 | 1 | 1 |
| 250-4401-681.05-06 Emp Benefits / Unemployment Comp | 1 | 1 | 1 |
| 250-4401-681.05-12 Emp Benefits / Other Post Emp Benefits | 35,315 | 4,621 | 3,687 |

**TOTAL PERSONNEL**: 230,052

| 250-4401-681.30-00 Other Services | 500 | 500 | 1,298 |
| 250-4401-681.35-00 Special Projects | | | 1 |
| 250-4401-681.55-00 Advertising | 250 | 750 | 750 |
| 250-4401-681.56-01 Travel / Airfare | 2,400 | 2,400 | 4,200 |
| 250-4401-681.56-02 Travel / Per Diem | 160 | 160 | 280 |
| 250-4401-681.56-03 Travel / Car Rental & Parking | 688 | 688 | 1,168 |
| 250-4401-681.56-04 Travel / Other Travel | 0 | 0 | 0 |
| 250-4401-681.56-07 Travel / Airfare, Training | 3,000 | 3,000 | 3,900 |
| 250-4401-681.56-08 Travel / Per Diem, Training | 4,500 | 4,500 | 4,520 |
| 250-4401-681.56-09 Travel / Car Rental & Parking, Trng | 400 | 400 | 555 |
| 250-4401-681.56-10 Travel / Other, Training | 1,500 | 1,500 | 1,500 |
| 250-4401-681.61-01 Office Supplies | 1,848 | 2,000 | 2,755 |
| 250-4401-681.61-02 Other Supplies | 3,600 | 3,600 | |

**TOTAL OTHER EXPENSES**: 15,246

**TOTAL ADMINISTRATION**: 245,298

| 250-4401-681.69-00 13-Project Funds (uncommitted) | 0 | 0 | 1 |
| 250-4401-681.69-00 16-Project Funds (uncommitted) | 210,575 | 0 | |
| 250-4401-681.69-00 16-CHDO (uncommitted) | 0 | 0 | |
| 250-4401-681.69-00 Program Income (unassigned) | 133,248 | 0 | |

**TOTAL PROGRAMS**: 343,823

**TOTAL EXPENSES**: 589,121

| 250-4401-681.01-01 PHDPS II | 20% 9532 | 26,746 | 0 | 0 |
| 250-4401-681.01-01 PHDPS IV | 0% 9542 | 7,232 | 0 | 0 |
| 250-4401-681.01-01 PHDPS III | 0% 9538 | 7,232 | 0 | 0 |
| 250-4401-681.01-01 Accountant IV | 0% 9547 | 25,384 | 0 | 0 |
| 250-4401-681.01-01 PHDPS II | 25% 9662 | 37,094 | 14,829 | 16,761 |
| 250-4401-681.01-01 PHDPS I | 0% 9563 | 9,386 | 0 | 0 |
| 250-4401-681.01-01 PHDPS III | 5% 9548 | 13,373 | 3,533 | 0 |
| 250-4401-681.01-01 Hsg Assistance Specialist III | 0% 9539 | 12,857 | 0 | 0 |
| 250-4401-681.01-01 Hsg Assistance Clerk III | 0% 9545 | 4,337 | 0 | 0 |

**TOTAL SALARIES & WAGES / REGULAR**: 143,641

18,362

16,761
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KAUAI COUNTY HOUSING AGENCY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  

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<td>2,133,626</td>
<td>1,824,649</td>
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<th>FY2019-20</th>
</tr>
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<tr>
<td><strong>250-4401-681.01-01</strong> Salaries &amp; Wages / regular (see detail)</td>
<td>76,649</td>
<td>70,268</td>
<td>67,044</td>
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<td><strong>250-4401-681.02-01</strong> Overtime / Regular</td>
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<td><strong>250-4401-681.05-01</strong> Emp Benefits / SS Contrib</td>
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<td>5,130</td>
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<td><strong>250-4401-681.05-03</strong> Emp Benefits / Retirement Contrib</td>
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<td>13,984</td>
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<td><strong>250-4401-681.05-04</strong> Emp Benefits / Workers Comp TTD</td>
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<td>2,199</td>
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<td><strong>250-4401-681.05-05</strong> Emp Benefits / Workers Comp Medical</td>
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<td><strong>250-4401-681.05-06</strong> Emp Benefits / Unemployment Comp</td>
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<td><strong>250-4401-681.05-12</strong> Emp Benefits / Other Post Emp Benefits</td>
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<td><strong>250-4401-681.30-00</strong> Other Services (see detail)</td>
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<td>11,975</td>
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<td><strong>250-4401-681.56-03</strong> Travel / Car Rental &amp; Pkg</td>
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<td>920</td>
<td>920</td>
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<td><strong>250-4401-681.56-04</strong> Travel / Other Trvl</td>
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<td><strong>250-4401-681.56-07</strong> Trvl / Air, Training</td>
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<td><strong>250-4401-681.61-02</strong> Other Supplies</td>
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<td>3,700</td>
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<td><strong>250-4401-681.66-01</strong> Vehicle Maintenance/Fuel-Other</td>
<td>0</td>
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<td><strong>250-4401-681.88-01</strong> Vehicles Automobiles</td>
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<td><strong>250-4401-681.62-02</strong> Computer Peripherals / Supp</td>
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<td><strong>TOTAL OTHER EXPENSES</strong></td>
<td>41,669</td>
<td>41,769</td>
<td>51,814</td>
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<td><strong>TOTAL ADMINISTRATION</strong></td>
<td>164,004</td>
<td>153,922</td>
<td>160,053</td>
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<td>Project Funds Unawarded</td>
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<td>567,171</td>
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<td>KEO Home Delivered Meals</td>
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<td>Ae Kamalii</td>
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<td>Namahoe</td>
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<td>Kalena Park</td>
<td>295,876</td>
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<td>YWCA Family Violence Center</td>
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<td>16,614</td>
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<td>24,750</td>
<td>42,500</td>
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<td>KEO Homeless Emergency-Transitional Shelter</td>
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<td>HCDC Local Family</td>
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<td><strong>TOTAL PROJECTS</strong></td>
<td>807,337</td>
<td>730,743</td>
<td>567,171</td>
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CDBG/ CDBG disaster REVOLVING LOAN PROGRAMS
Rehabilitation Loan Program                               | 0                  | 0                  | 0                  |
HomeBuyer Loan Program                                    | 2,808,949          | 489,000            | 300,000            |
Home Purchase program                                      | 599,964            | 401,000            | 300,000            |
**TOTAL RLF PROJECTS**                                     | 3,408,913          | 890,000            | 600,000            |
**TOTAL PROGRAMS**                                         | 4,216,250          | 1,620,743          | 1,167,171          |
**TOTAL EXPENSES**                                         | 4,380,254          | 1,774,665          | 1,327,224          |
<table>
<thead>
<tr>
<th>Budget Year</th>
<th>PHDPS 3 - CDBG Coordinator (SR24) 100%</th>
<th>PHDPS 3 - HOME/CDBG Specialist (SR22) 0%</th>
<th>250-4401-681.30-00 TOTAL OTHER SERVICES</th>
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<tbody>
<tr>
<td>FY2017-18</td>
<td>Approved</td>
<td>Approved</td>
<td>Proposed</td>
</tr>
<tr>
<td>FY2018-19</td>
<td>64,284</td>
<td>67,044</td>
<td>11,975</td>
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<tr>
<td>FY2019-20</td>
<td>67,044</td>
<td>67,044</td>
<td>12,175</td>
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</table>

- **INDIRECT COST**:
  - Office Rent, Janitorial, EDP: $1,000 each year
  - Liability & Various Insurance: $3,000 each year
  - ADA services: $800 each year
  - Fair Housing: $1,175 each year
  - CDBG Week Activities: $1,500 each year
  - Technical Assistance: $2,000 each year
  - "Forced-Placed" Insurance: $2,000 each year
  - Other Expense: $500 each year

**TOTAL OTHER SERVICES**: $11,975, $11,975, $12,175
<table>
<thead>
<tr>
<th>Category</th>
<th>FY2017-18</th>
<th>FY2018-19</th>
<th>FY2019-20</th>
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<td></td>
<td>Approved</td>
<td>Approved</td>
<td>Proposed</td>
</tr>
<tr>
<td>512-000-441.18-00  Lease fee revenue</td>
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<td>7,200</td>
<td>7,200</td>
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<tr>
<td>512-000-441.18-00  Rents/Concessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>512-0000-451.10-00  TCD interest</td>
<td>41,000</td>
<td>60,000</td>
<td>60,000</td>
</tr>
<tr>
<td>512-000-491.15-00  Misc Revenue</td>
<td>360,000</td>
<td>360,000</td>
<td>360,001</td>
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<tr>
<td>Contribution from fund balance</td>
<td>666,800</td>
<td>3,922,800</td>
<td>3,922,800</td>
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<tr>
<td><strong>TOTAL REVENUE</strong></td>
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<td><strong>4,350,000</strong></td>
<td><strong>4,350,001</strong></td>
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<tr>
<td>512-4401-681.30-00  Other Services</td>
<td>75,000</td>
<td>150,000</td>
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<tr>
<td>512-4401-681.35-00  Special Projects</td>
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<td>4,200,000</td>
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<tr>
<td>512-4401-681.62-02  Computer Peripherals / Supp</td>
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<td><strong>TOTAL EXPENSES</strong></td>
<td><strong>1,075,000</strong></td>
<td><strong>4,350,000</strong></td>
<td><strong>4,350,001</strong></td>
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## SECTION 8 RENTAL ASSISTANCE PROGRAM

<table>
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<tr>
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<tbody>
<tr>
<td><strong>HAP BUDGET - FY2018 (est)</strong></td>
<td>5,700,000</td>
<td>6,324,000</td>
<td>6,324,000</td>
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<td><em>Admin Fee</em></td>
<td>500,000</td>
<td>660,000</td>
<td>650,000</td>
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<tr>
<td><em>Est Admin Fee Funding for FY 2018-19</em></td>
<td>745,000</td>
<td>831,000</td>
<td>835,000</td>
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<tr>
<td><strong>Ttl Administrative Fees Available</strong></td>
<td>1,245,000</td>
<td>1,491,000</td>
<td>1,485,000</td>
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<tr>
<td><strong>Payable HUD Admin Fee Recapture</strong></td>
<td>323,952</td>
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<td><strong>TOTAL REVENUE</strong></td>
<td>921,048</td>
<td>1,491,000</td>
<td>1,485,000</td>
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<table>
<thead>
<tr>
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<th>FY2017-18</th>
<th>FY2018-19</th>
<th>FY2019-20</th>
</tr>
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<tbody>
<tr>
<td><strong>252-4401-681.01-01 Salaries &amp; Wages / Regular (detail below)</strong></td>
<td>566,940</td>
<td>632,939</td>
<td>582,800</td>
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<td><strong>252-4401-681.01-05 Vacation Credit Payout</strong></td>
<td>22,678</td>
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<td>25,318</td>
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<tr>
<td><strong>252-4401-681.02-01 Overtime / Regular</strong></td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
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<td><strong>252-4401-681.05-01 Employee Benefits / Social Security Cont.</strong></td>
<td>46,975</td>
<td>52,397</td>
<td>46,975</td>
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<td><strong>252-4401-681.05-02 Employee Benefits / Health Fund Cont.</strong></td>
<td>43,407</td>
<td>48,418</td>
<td>47,407</td>
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<td><strong>252-4401-681.05-03 Employee Benefits / Retirement Cont.</strong></td>
<td>118,329</td>
<td>131,988</td>
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<td><strong>252-4401-681.05-04 Emp Benefits / Workers Comp TTD</strong></td>
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<td><strong>TOTAL PERSONNEL</strong></td>
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<td>977,846</td>
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<tr>
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<td><strong>252-4401-681.24-00 Training</strong></td>
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<td><strong>252-4401-681.30.00 Other Services</strong></td>
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<td><strong>252-4401-681.30.00 Other Services-ADA Services</strong></td>
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<tr>
<td><strong>252-4401-681.31-00 Dues/Subscriptions</strong></td>
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<td><strong>252-4401-681.41-02 Rent-Copy Machine</strong></td>
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<td><strong>252-4401-681.43-05 R&amp;M Computers</strong></td>
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<td><strong>252-4401-681.55-00 Advertising/Legal Notices</strong></td>
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<td>4,500</td>
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<td><strong>252-4401-681.56-02 Travel-Per Diem-General</strong></td>
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<td><strong>252-4401-681.56-03 Travel-Ground Transportation</strong></td>
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<td><strong>252-4401-681.56-04 Misc. Travel</strong></td>
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<td><strong>252-4401-681.56-07 Travel /Airfare, Training</strong></td>
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<td><strong>252-4401-681.61-01 Office Supplies</strong></td>
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<td><strong>252-4401-681.61-02 Other supplies-Computer</strong></td>
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<td><strong>252-4401-681.61-02 Other supplies-Misc.</strong></td>
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<td><strong>252-4401-681.61-02 Other supplies-Photo &amp; Processing</strong></td>
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<td><strong>252-4401-681.67-00 Other Commodities</strong></td>
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**TOTAL ADMINISTRATION**

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<td><strong>252-4401-681.69-00 ASSISTANCE TO LANDLORDS</strong></td>
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**TOTAL EXPENSES**

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<td><strong>252-4401-681.01-01 PDHP III (SR 24) 90%</strong></td>
<td>53,491</td>
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<td>65,277</td>
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<td><strong>252-4401-681.01-01 Housing Self Sufficiency Spec II (SR 22) 9656</strong></td>
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<td>75,432</td>
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<td><strong>252-4401-681.01-01 Housing Assistance Spec III (SR 20) 9544</strong></td>
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<td>57,324</td>
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<td><strong>252-4401-681.01-01 Housing Assistance Spec III (SR 20) 9539</strong></td>
<td>51,427</td>
<td>69,720</td>
<td>52,956</td>
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<td><strong>252-4401-681.01-01 Housing Services Worker I (SR 13) 9562</strong></td>
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<td>53,760</td>
<td>54,432</td>
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<td><strong>252-4401-681.01-01 HQS Inspector II (SR 17) 9553</strong></td>
<td>54,876</td>
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<td><strong>252-4401-681.01-01 Housing Assistance Clerk III (SR 14) 9545</strong></td>
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<td><strong>252-4401-681.01-01 Senior Clerk (SR 10 9544)</strong></td>
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<td><strong>252-4401-681.01-01 Senior Clerk (SR 10) 9565</strong></td>
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<td><strong>252-4401-681.01-01 Housing Assistance Spec III (SR 20) 9660</strong></td>
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<td><strong>252-4401-681.01-01 Housing Assistance Spec I (SR 16) 9661</strong></td>
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<td>46,932</td>
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**TOTAL SALARIES & WAGES / REGULAR**

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<th>FY2019-20</th>
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<td><strong>252-4401-681.01-01</strong></td>
<td>566,940</td>
<td>632,939</td>
<td>582,800</td>
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SECTION 3. Appropriations for salaries and premium pay as well as benefits as appropriate, may be disbursed within the pertinent office, department, agency, or program for the following: (1) a temporary position to functionally replace a permanent employee who is on long-term, sick, or disability leave, or who has been temporarily assigned to replace a permanent employee who is on long-term, sick, or disability leave; provided the disbursement shall be limited in duration to the long-term, sick, or disability leave of the permanent employee who is on long-term, sick, or disability leave; and provided that the disbursement shall end when the permanent employee terminates County employment and the permanent position is subsequently filled; and (2) a temporary position to be filled by a permanent employee who is deemed to have a long-term temporary disability, and who is certified by a doctor of medicine to be able to perform the duties of the temporary position; provided that the disbursement shall end when the permanent employee vacates the temporary position; and (3) trainee or successor positions for which there is an existing or anticipated vacancy for which hiring and replacing is critical to continued operations, provided that funds are available; and (4) a temporary position to functionally replace a permanent or probationary employee who has been called to active duty in the United States Armed Forces, or who has been temporarily assigned to replace a permanent or probationary employee who has been called to active duty in the United States Armed Forces; provided that disbursement shall be limited in duration to the period of the employee’s active duty status in the United States Armed Forces; and provided that the disbursement shall end when the permanent or probationary employee terminates County employment and the permanent or probationary position is subsequently filled.

SECTION 4. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Self-Insurance Fund.” All interest shall accrue to the fund and all expenditures related to fleet vehicle claims, liability, and property claims shall be recorded in said fund. The Self-Insurance Fund shall be maintained with a minimum of $1,000,000. Balances in the Self-Insurance Fund shall not lapse at the end of the Fiscal Year. The Director of Finance shall use Generally Accepted Accounting Principles and procedures for said transactions.

SECTION 5. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Debt Service Fund,” to which $11,334,314 is hereby appropriated. All interest shall accrue to the General Fund and all expenditures related to bond principal and interest shall be recorded in said fund. Balances in the Debt Service Fund shall lapse at the end of the Fiscal Year and be appropriated to the Debt Service Fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures for said transactions.
SECTION 6. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Public Access, Open Space, Natural Resources Preservation Fund,” to which $719,375 is hereby appropriated, pursuant to Section 19.15(C) of the Charter of the County of Kaua‘i, and Ordinance Nos. 812 and 936.

SECTION 7. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, and in accordance with Resolution No. 2017-28, the Director of Finance is authorized to establish a “Reserve Fund.”

SECTION 8. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Highway Fund.” All funds derived from fuel taxes, motor vehicle weight taxes, and public utility franchise taxes shall be deposited in the Highway Fund and all expenditures shall be as provided by law. The Director of Finance shall use Generally Accepted Accounting Principles and procedures for said transactions.

SECTION 9. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Special Golf Fund.” All funds derived from the operation of the Wailua Golf Course, including various fees and rents, shall be deposited in the Special Golf Fund and all expenditures relating to this operation, including salaries, fringe benefits costs, equipment, and improvements shall be recorded in said fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures for said transactions.

SECTION 10. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Liquor Fund.” All funds derived from the collection of Liquor Fees shall be deposited in the Liquor Fund and all expenditures relating to this operation, including salaries, fringe benefits costs, equipment, and improvements shall be recorded in said fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.

SECTION 11. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Sewer Fund.” All funds derived from the collection of Sewer Fees shall be deposited in the Sewer Fund and all expenditures relating to this operation, including salaries, fringe benefits costs, equipment, and improvements, shall be recorded in said fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.

SECTION 12. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Solid Waste Fund” pursuant to Ordinance No. 601. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.
SECTION 13. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Beautification Fund.” Expenditures relating to the disposal of abandoned vehicles, beautification projects, and other road maintenance projects shall be recorded in said fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.

SECTION 14. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Criminal Assets Forfeiture Fund.” Expenditures relating to undercover and covert operations shall be recorded in said fund. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.

SECTION 15. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i and Ordinance No. 941, the Director of Finance is authorized to establish a “Parks and Recreation Improvement and Maintenance Fund,” for expenditures relating to the repair, maintenance, and improvement projects for Parks and Recreation facilities. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.

SECTION 16. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a special revolving account in the Office of the County Clerk for the sale of publications and documents. Funds derived from such sales shall be used to cover the replenishment costs incurred by the Office of the County Clerk. Balances in the special account shall lapse at the end of the Fiscal Year.

SECTION 17. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i, the Director of Finance is authorized to establish a “Plan Review Permit Processing & Inspection Revolving Fund,” pursuant to Ordinance No. 733. Authorized E/P (Equivalent Personnel) = (to be determined; not to exceed 8).

SECTION 18. Pursuant to Section 19.15(B) of the Charter of the County of Kaua‘i and Ordinance No. 1021, the Director of Finance is authorized to establish a “G.E. Tax Fund,” for expenditures relating to operating or capital costs of public transportation systems and expenses in complying with the Americans with Disabilities Act of 1990 as allowed by law. The Director of Finance shall use Generally Accepted Accounting Principles and procedures in making such determination.
SECTION 19. Pursuant to Section 19.08(A) of the Charter of the County of Kaua‘i, agencies authorized to make expenditures pursuant to the annual budget ordinance may proceed without other authority from the County Council to incur obligations or make expenditures for proper purposes as shown in SECTION 2, to the extent that the moneys are available and as allotted.

Pursuant to Section 19.08(F) of the Charter of the County of Kaua‘i, the Mayor may at any time transfer an unencumbered appropriation balance or portion thereof between existing accounts within a Division or between Divisions in the same Department. Establishment of new items, new programs, and/or new accounts shall be by amendment to the annual budget ordinance pursuant to Section 19.07(B) of the Charter of the County of Kaua‘i. Pursuant to Section 7.08(A)(4) of the Charter of the County of Kaua‘i, the Managing Director shall provide to the County Council electronic copies of all budget appropriation transfers, to be transmitted as processed.

Pursuant to Section 19.08(F) of the Charter of the County of Kaua‘i, transfers of unencumbered appropriation balances between Departments, Boards, or Commissions shall be made only by the County Council by ordinance upon the recommendations of the Mayor.

SECTION 20. Whenever the County of Kaua‘i shall receive from the United States of America, the State of Hawai‘i, or from any public or semi-public agency or from any private person, firm, or corporation, any moneys, other than the normal revenues and realizations provided by law or ordinances, the Director of Finance shall maintain special funds or accounts showing the moneys and specifying the purpose for which they have been received. Any expenditure shall be in accordance with this Ordinance and the terms and conditions for receipt of said moneys.

SECTION 21. Pursuant to the Kaua‘i County Code 1987, as amended, Section 6-12.2(b) and (c), and Ordinance No. 641, all grant applications shall be submitted to the County Council for consideration of a grant award. This Section will apply to all Departments or Agencies of the County of Kaua‘i that are requesting grant funds from the Federal or State government, or any outside source. No payment shall be authorized or made, and no obligation incurred against the County, utilizing moneys from the Federal or State government, or any outside source, or in anticipation or receipt of such moneys, unless written approval is obtained from the County Council and an account is first established. This provision applies to all grants and Federal, State, or private financial assistance for emergency disaster relief.

If any provision of this Section jeopardizes the receipt by the County of Kaua‘i of any Federal grant-in-aid or other Federal allotment of moneys, such provision may, insofar as such receipt is jeopardized, be waived by the County Council upon the recommendation of the Mayor pursuant to Ordinance No. 641.
SECTION 22. Expenditures for equipment, furniture, and vehicles shall only be for those items listed and described in SECTION 2. Except for emergency purchases as authorized herein, written approval by the County Council shall be required prior to the purchase of any equipment, furniture, and vehicles, in excess of $25,000, that is not contained and described in SECTION 2 for which unencumbered appropriation balances are available.

The Director of Finance shall provide written quarterly updated reports (September 30, 2019, December 31, 2019, March 31, 2020, and June 30, 2020) to the Mayor of all County equipment and furniture purchases, which indicate:

   a. a description and quantity of all equipment funded in SECTION 2; and
   b. the estimated budgetary appropriation; and
   c. the actual purchase price; and
   d. a description and quantity of the comparable equipment to be replaced and its disposition.

The Mayor shall submit the quarterly reports to the County Council no later than twenty (20) days after the close of each quarter.

SECTION 23. Pursuant to Section 19.19(F) of the Charter of the County of Kaua‘i, the Director of Finance may, by rules adopted pursuant to Chapter 91, Hawai‘i Revised Statutes, provide for emergency purchases. Such emergency purchases shall be made only in accordance with the rules. The Director of Finance shall inform the County Council, in writing, of any emergency equipment purchases and justification within ten (10) days from the date of procurement.

SECTION 24. Pursuant to Section 7.08(A)(4) of the Charter of the County of Kaua‘i, the Managing Director shall provide written reports to the County Council on or about March 15, 2020 and May 1, 2020 of any vacancies within the County during the Fiscal Year indicating the following:

Reports for all vacancies shall indicate:
   a. effective date of the vacancy
   b. the affected Department/Division
   c. the position number and position title
   d. position salary range
   e. the funding source
   f. the total number of days the position was vacant
   g. the total number of days in the current Fiscal Year the position was vacant
   h. the estimated salary savings for the current Fiscal Year

The Managing Director shall submit the reports to the County Council no later than ten (10) days after the dates indicated above.
SECTION 25. The Director of Finance shall post quarterly updated reports (September 30, 2019, December 31, 2019, March 31, 2020, and June 30, 2020) to the Mayor of the current balances in all accounts in SECTION 2 of this Ordinance.

SECTION 26. No later than thirty (30) calendar days after the close of each quarter, the Director of Finance shall submit to the County Council a Combined Statement of Cash Receipts and Disbursements (Combined Statement) showing for each month for each individual account and fund the cash balance at the start of the accounting period. Upon receipt of each quarterly Combined Statement, the County Council may hold hearings for purposes of reviewing each Combined Statement. All information submitted pursuant to this Section shall be provided in an electronic soft copy format.

SECTION 27. All accounts in SECTION 2 for which no appropriations have been made ($0) are listed solely for accounting purposes for the prior Fiscal Year’s audit trail, and shall not be deemed accounts for this Fiscal Year’s budget to which moneys can be transferred or expended.

SECTION 28. Where a vacancy in an authorized position creates unexpended moneys in the salary account of the Kaua‘i Police Department, the Chief of Police, with the approval of the Mayor and the County Council, may hire a maximum of eight (8) additional Police Service Officers over the number of Police Service Officer positions authorized herein; provided that unexpended moneys or Criminal Assets Forfeiture Account moneys are available in the Kaua‘i Police Department’s salary account or Criminal Assets Forfeiture Account. If any person is hired under this Section, the Mayor shall immediately report the same to the County Council at its next regular meeting. If additional Police Service Officers are hired under this Section and funds are depleted, those Police Service Officers shall be placed on leave of absence without pay, after following proper personnel procedures.

SECTION 29. Pursuant to Section 2-1.16(j) of the Kaua‘i County Code 1987, as amended, the County Council and the Kaua‘i County Housing Agency (KCHA) hereby approve for application, acceptance, appropriation, expenditure, and indemnification the various Kaua‘i County Housing Agency program grants for the purposes and in the amounts specified in the applicable Kaua‘i County Housing Agency submittal. No expenditure of moneys shall be permitted from the Housing and Urban Development (HUD) Section 8 program contingency and HOME Investment Partnerships Program (HOME) and Community Development Block Grant (CDBG) Programs without amendment to this Ordinance. All applicable budget provisos contained in this Ordinance shall apply to the Kaua‘i County Housing Agency.
SECTION 30. All contracts shall be in compliance with Act 90 (Session Laws of Hawai‘i 2001), relating to privatization of government services.

SECTION 31. The Director of Finance shall be authorized to enter into contracts to design and install renewable energy equipment and fund said contracts from “Electricity” budget line items not to exceed the annual budget allotment for said Electricity accounts.

SECTION 32. The Director of Finance shall be authorized to enter into lease financing agreements with financial institutions for equipment, furniture, and vehicle expenditures that require the County to indemnify, defend, and hold harmless the financial institutions for claims, losses, liability, actions, suits, and expenses (including attorneys’ fees) arising out of the following:
   a. Possession, use, operation, maintenance, condition of, or rejection of the equipment;
   b. Any trademark, patent, or copyright infringement related to the equipment;
   c. Failure to obtain and maintain licensing and registration of any equipment that is required by law; and
   d. Failure to pay all required taxes or fees related to the purchase, sale, delivery, ownership, possession, use, operation, maintenance, return of the equipment, or equipment rental.

SECTION 33. If any provision of this Ordinance, or the application thereof to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of the Ordinance which can be given effect without the invalid provision or application, and to this end, the provisions of this Ordinance are severable.

SECTION 34. This Ordinance shall take effect on July 1, 2019.

Introduced by: /s/ ARRYL KANESHIRO
(By Request)

DATE OF INTRODUCTION:

March 27, 2019

Līhuʻe, Kauaʻi, Hawaiʻi
CERTIFICATE OF THE COUNTY CLERK

I hereby certify that heretofore attached is a true and correct copy of Bill No. 2738, Draft 1 which was adopted on second and final reading by the Council of the County of Kaua'i at its meeting held on May 29, 2019 by the following vote:

FOR ADOPTION: Brun, Chock, Evslin, Kagawa, Kuali'i, Kaneshiro
AGAINST ADOPTION: None
EXCUSED & NOT VOTING: Cowden
RECUSED & NOT VOTING: None

TOTAL – 6,
TOTAL – 0,
TOTAL – 1,
TOTAL – 0.

Lihu'e, Hawai'i
May 29, 2019

Jade K. Fountain-Tanigawa
County Clerk, County of Kaua'i

ATTEST:

Arryl Kaneshiro
Chairman & Presiding Officer

DATE OF TRANSMITTAL TO MAYOR:

May 29, 2019

Approved this 4th day of June, 2019.

Derek S.K. Kawakami,
Mayor
County of Kaua'i