

**County of Kauai
Department of Finance - Purchasing Division**

Professional Services Procurement Disclosure

Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.



Award Date: 3/24/22

Contract #: 9946

1. **Professional Services Publication Number:**
 - **Publication Number: 2022-PROF-1, G.1**
2. **Description of Services Required:**
Design Services for KFD Helicopter Hangar
3. **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **Marc Ventura AIA, LLC**
 - **Bowers + Kubota Consulting, Inc.**
 - **Ushijima Architects**
5. **The legal name of the person or organization receiving the award:**
 - **Marc Ventura AIA, LLC**
6. **The Dollar amount of the contract: \$85,864.36**
7. **The names of the Selection Committee members:**
 - **Keith Perry**
 - **Todd Ozaki**
 - **Justin Kinoshita**
8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**

Date Posted: 3/24/22

**DEPARTMENT OF FINANCE
PURCHASING DIVISION**

REIKO MATSUYAMA, DIRECTOR
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

March 21, 2022

Marc Ventura AIA, LLC
4202 Rice Street, Suite 102
Lihue, HI 96766

Attn: Marc Ventura, Owner

RE: **CONTRACT 9946 – DESIGN SERVICES FOR KFD HELICOPTER HANGAR**

Your firm has been awarded the negotiated contract to provide DESIGN SERVICES FOR THE KFD HELICOPTER HANGAR for the Kauai Fire Department, County of Kauai in accordance with 2022-PROF-1, G.1 and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance certificates as required by solicitation or negotiated terms.

The contract amount shall not exceed **EIGHTY FIVE THOUSAND EIGHT HUNDRED SIXTY FOUR AND 36/100 DOLLARS (\$85,864.36)**.

The contract term shall be for one hundred eighty (180) days upon the date set forth in the official Notice to Proceed.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **9946** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed, a Notice to Proceed will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expense incurred by you will be at your own risk.

Further as a reminder, the following is a requirement for final payment and should be submitted you're your final payment invoice:

- Tax clearance compliance required by HRS 103D-328;
- Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HAR 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira
Ernest Barreira (Mar 21, 2022 13:01 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: KFD – M.Gibson
/krm

NOA C9946

Final Audit Report

2022-03-21

Created:	2022-03-21
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