

**County of Kauai  
Department of Finance - Purchasing Division**

**Professional Services Procurement Disclosure**

Pursuant to the requirements of HRS 304-103D,  
the following information is hereby publicly disclosed.



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**Award Date: 4/4/22**

**Contract #: 9952**

1. **Professional Services Publication Number:**
  - **Publication Number: 2022-PROF-4**
2. **Description of Services Required:**  
**Lihue Civic Center Mobility Plan**
3.  **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
  - **Nelson/Nygaard Consulting Associates, Inc.**
  - **Walker Consultants**
  - **SSFM International**
5. **The legal name of the person or organization receiving the award:**
  - **Nelson/Nygaard Consulting Associates, Inc.**
6. **The Dollar amount of the contract: \$250,000.00**
7. **The names of the Selection Committee members:**
  - **Alan Clinton**
  - **Marie Williams**
  - **Michael Moule**
8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
  - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**

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*Date Posted: 4/4/22*

**DEPARTMENT OF FINANCE  
PURCHASING DIVISION**

REIKO MATSUYAMA, DIRECTOR  
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR  
MICHAEL A. DAHLIG, MANAGING DIRECTOR

April 4, 2022

Nelson/Nygaard Consulting Associates, Inc.  
2 Bryan Street, Suite 300  
San Francisco, CA 94105

Attn: Jennifer Wieland, Managing Director

RE: **CONTRACT 9952 – LIHUE CIVIC CENTER MOBILITY PLAN**

Your firm has been awarded the negotiated contract to provide services for the LIHUE CIVIC CENTER MOBILITY PLAN for the Planning Department, County of Kauai in accordance with 2022-PROF-4 and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance certificates as required by solicitation or negotiated terms.

The contract amount shall not exceed **TWO HUNDRED FIFTY THOUSAND AND 00/100 DOLLARS (\$250,000.00)**.

The contract term shall be for three hundred sixty five (365) days upon the date set forth in the official Notice to Proceed.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **9952** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed, a Notice to Proceed will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expense incurred by you will be at your own risk.

Further as a reminder, the following is a requirement for final payment and should be submitted you're your final payment invoice:

- Tax clearance compliance required by HRS 103D-328;
- Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HAR 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

*Ernest Barreira*  
Ernest Barreira (Apr 4, 2022 09:39 HST)

Ernest W. Barreira, M.S.  
Assistant Chief Procurement Officer

cc: Planning – J. Higuchi Sayegusa  
/krm






# NOA C9952

Final Audit Report

2022-04-04

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