

**County of Kauai**  
**Department of Finance - Purchasing Division**

**Professional Services Procurement Disclosure**

Pursuant to the requirements of HRS 304-103D,  
the following information is hereby publicly disclosed.



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**Award Date : 9/25/19**  
**Contract # : 211517**

1. **Professional Services Publication Number:**
  - **Publication Number:** 2020-PROF-1,E.2;
2. **Description of Services Required:**
  - **Kauai Bus Space Needs Assessment**
3.  **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
  - **PBR Hawaii & Associates, Inc.**
  - **Clifford Planning**
  - **Belt Collins**
5. **The legal name of the person or organization receiving the award:**  
**PBR Hawaii & Associates, Inc.**
6. **The Dollar amount of the contract: \$125,000.00**
7. **The names of the Selection Committee members:**
  - **Jeremy K. Lee, Assistant Executive of Transportation**
  - **Lea Kaiakamaile, Long Range Planner**
  - **Dale Cua, Planner**
8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
  - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
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*Date Posted :9/30/19,*



**PURCHASING DIVISION  
DEPARTMENT OF FINANCE  
THE COUNTY OF KAUAI**

**DEREK S. K. KAWAKAMI, MAYOR  
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA  
DIRECTOR**

**MICHELLE L. LIZAMA  
DEPUTY DIRECTOR**

September 30, 2019

PBR Hawaii & Associates, Inc.  
1001 Bishop Street, Suite 650  
Honolulu, HI 96813

Attn: R. Stan Duncan, ASLA

RE: **CONTRACT 211517 – KAUAI BUS SPACE NEEDS ASSESSMENT**

Your firm has been awarded the negotiated contract to provide KAUAI BUS SPACE NEEDS ASSESSMENT, for the Transportation Agency, County of Kauai in accordance with 2020-PROF-1 E.2, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

Insurance as required per solicitation or negotiation.

The contract amount shall not exceed ONE HUNDRED TWENTY FIVE THOUSAND AND NO/100 DOLLARS (\$125,000.00).

The contract term shall be for duration of the case upon the date set forth in the official Notice to Proceed.

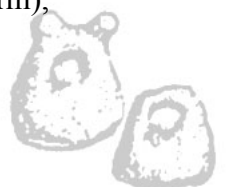
Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **211517** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

Tax clearance compliance required by HRS 103D-328; and 103D-310(c)

Contractor's Certificate of Compliance for Final Payment (self-certification form),



Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division  
Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful  
and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

**Ernest Barreira**

Digitally signed by Ernest  
Barreira  
Date: 2019.09.30 14:22:47  
-10'00'

Ernest W. Barreira, M.S.  
Assistant Chief Procurement Officer

cc: Trans- J. Lee

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