



**PURCHASING DIVISION
DEPARTMENT OF FINANCE
THE COUNTY OF KAUA'I**

**DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA
DIRECTOR**

**MICHELLE L. LIZAMA
DEPUTY DIRECTOR**

April 8, 2020

Bow Engineering & Development, Inc.
1953 S. Beretania St. PH-A
Honolulu, HI 96826-1342

Attn: Mr. William H.Q. Bow, P.E., President

RE: **CONTRACT 212410 – ASSESSMENT & DESIGN SERVICES FOR PLAYCOURT
AT FIVE (5) COUNTY PARKS**

Your firm has been awarded the negotiated contract to provide ASSESSMENT & DESIGN SERVICES FOR PLAYCOURT AT FIVE (5) COUNTY PARKS, for the Department of Parks and Recreation, County of Kauai in accordance with 2020-PROF-1 E.2, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance as required per solicitation or negotiation. *** An electronic copy of your Certificate of Insurance must be emailed within five (5) working days of receipt of Notice of Award.*

The negotiated contract amount shall not exceed **ONE HUNDRED THIRTY- EIGHT THOUSAND SEVEN HUNDRED AND NO/100 DOLLARS (\$138,700.00).**

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **212410** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

- Tax clearance compliance required by HRS 103D-328; and 103D-310(c)



Contractor's Certificate of Compliance for Final Payment (self-certification form),
Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division
Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful
and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira

Digitally signed by Ernest
Barreira
Date: 2020.04.08 09:30:56
-10'00'

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: Parks & Rec. – N. McMahon

:hs

**County of Kauai
Department of Finance - Purchasing Division**

Professional Services Procurement Disclosure

Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.



**Award Date : 4/8/2020
Contract # : 212410**

1. **Professional Services Publication Number:**
 - **Publication Number:** 2020-PROF-1,E.2;
2. **Description of Services Required:**
 - Assessment & Design Services for Playcourts at Five County Parks
3. **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **Bow Engineering & Development Inc**
 - **Kodani & Associates Engineers Inc**
 - **SSFMI International**
5. **The legal name of the person or organization receiving the award:**
 - **Bow Engineering & Development Inc.**
6. **The Dollar amount of the contract: \$138,700.00**
7. **The names of the Selection Committee members:**

Nancy McMahon, Project Manager
Klayford Nakahiki, Project Manger
Brian Inouye, Building Manager
8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
 -
 -
 -
 -

Date Posted 4/8/2020,