



**PURCHASING DIVISION
DEPARTMENT OF FINANCE
THE COUNTY OF KAUAI**

**DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA
DIRECTOR**

**MICHELLE L. LIZAMA
DEPUTY DIRECTOR**

June 10, 2020

Okahara and Associates, Inc.
200 Kohola Street
Hilo, HI 96720-4323

Attn: Mr. Bruce K. Myers, P.E., President

RE: **CONTRACT 212709- HVAC SYSTEM ASSESSMENT AND IMPROVEMENTS
AT THE KAUAI MAIN POLICE FACILITY**

Your firm has been awarded the negotiated contract to provide HVAC SYSTEM ASSESSMENT AND IMPROVEMENTS AT THE KAUAI MAIN POLICE FACILITY, for the Department of Parks and Recreation, in accordance with 2020-PROF-1 E.2, and to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance as required per solicitation or negotiation. **** An electronic copy of your Certificate of Insurance must be emailed within five (5) working days of receipt of Notice of Award.**

The negotiated contract amount shall not exceed **TWENTY-SEVEN THOUSAND, ONE HUNDRED FORTY NO/100 DOLLARS (\$27,140.00)**.

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **212709** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

- Tax clearance compliance required by HRS 103D-328; and 103D-310(c)



Contractor's Certificate of Compliance for Final Payment (self-certification form),
Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division
Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira

Ernest Barreira (Jun 10, 2020 12:28 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: Parks & Rec. B. Inouye

:hs

NOA C212709

Final Audit Report

2020-06-10

Created:	2020-06-10
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-  Document created by Hope Stem (hstem@kauai.gov)
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**County of Kauai
Department of Finance - Purchasing Division**

Professional Services Procurement Disclosure

**Pursuant to the requirements of HRS 304-103D,
the following information is hereby publicly disclosed.**



**Award Date : 6/10/2020
Contract # : 212709**

1. **Professional Services Publication Number:**
 - **Publication Number:** 2020-PROF-1,E.2;
2. **Description of Services Required:**
 - HVAC System Assessment and Recommendations for Kauai Main Police Facility
3. **Check if Small Purchase procedures used.**
4. **The ranking and names of a minimum of the top three (3) persons or organizations ranked by the Selection Committee for negotiation of a contract (note- the minimum of 3 persons may be limited to less than 3 by the review committee or by the number of responses to the solicitation):**
 - **Okahara and Associates, Inc.**
 - **Insynergy Engineering Inc**
 - **Mechanical Engineers of Hawaii Corporation**
5. **The legal name of the person or organization receiving the award:**
 - **Okahara and Associates, Inc.**
6. **The Dollar amount of the contract: \$27,140.00**
7. **The names of the Selection Committee members:**
 - **Brian Inouye, Building Manager**
 - **William Trujillo, Parks Project Manager**
 - **Elliott Ke, Captain, Office of the Chief of Police**
8. **Describe the relationship of any of the principals to any of the persons making the recommendation of award and award:**
 - **DIRECTOR OF FINANCE (AUTHORITY TO AWARD): NONE**
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Date Posted 6/10/2020,