

**DEPARTMENT OF FINANCE
PURCHASING DIVISION**

REIKO MATSUYAMA, DIRECTOR
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

December 5, 2022

Warren S. Doi
5143 Iolani Place
Princeville, HI 96722

Attn: Warren S. Doi, Owner

RE: **CONTRACT NO. 10025- KAUAI BUSINESS FACILIATORY MENTOR PROGRAM**

You have been awarded the negotiated contract for KAUAI BUSINESS FACILIATORY MENTOR PROGRAM for the Office of Economic Development, County of Kauai, in accordance to Exempt No. 2023-EX-38. The award is conditioned upon your return of the executed contract together with:

Insurance certificates as required by the solicitation or negotiated terms. *** An electronic copy of your Certificate of Insurance must be emailed within five (5) working days of receipt of Notice of Award.*

The contract amount shall be **TWO HUNDRED TWENTY FIVE THOUSAND AND NO/100 DOLLARS (\$225,000.00) with a first year payment of \$45,000.00.**

This **five (5) year** multi-term contract is subject to the availability and appropriation of funds, effective upon issuance of the official Notice to Proceed.

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **10025** is assigned and should be referenced in all future communications relating to this Contract.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following is requirement for final payment and should be submitted with your final payment invoice:

Tax clearance compliance required by HRS 103D-328; and 103D-310(c)

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira
Ernest Barreira (Dec 5, 2022 08:52 HST)

Ernest W. Barreira, M.S.

Assistant Chief Procurement Officer

cc: OED – N.Brun
:krm