

PURCHASING DIVISION
DEPARTMENT OF FINANCE
REIKO MATSUYAMA, DIRECTOR
MICHELLE L. LIZAMA, DEPUTY DIRECTOR



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

December 6, 2022

Marr Jones and Wang, LLLP
1003 Bishop Street, Suite 1500
Honolulu, HI 96813

Attn: Sarah O. Wang, Partner

RE: Contract 10027- SPECIAL COUNSEL TO REPRESENT THE COUNTY OF KAUAI IN GENERAL CIVIL LITIGATION

Your firm has been awarded the negotiated contract to provide SPECIAL COUNSEL TO REPRESENT THE COUNTY OF KAUAI IN GENERAL CIVIL LITIGATION, for the Office of the County Attorney, County of Kauai in accordance with 2023-PROF-1 .1. to the terms and conditions set forth in the contract document. The award is subject to your return of the executed contract together with:

- Insurance certificates as required by solicitation or negotiated terms.

The negotiated contract amount shall not exceed **FIFTY THOUSAND AND 00/DOLLARS (\$50,000.00)**.

Contract documents will be transmitted under separate cover for your review and execution. Contract No. **10027** is assigned. Please refer to this number in all future communications.

After the contract is fully executed a "Notice to Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the Count may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further, as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

- Tax clearance compliance required by HRS 103D-328; and 103D-310(c)
- Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira
Ernest Barreira (Dec 6, 2022 14:23 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: OCA – E. Takekuma

:hs/cb