



**PURCHASING DIVISION
DEPARTMENT OF FINANCE
THE COUNTY OF KAUA'I**

**DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA
DIRECTOR**

**MICHELLE L. LIZAMA
DEPUTY DIRECTOR**

July 2, 2020

Smith Dawson & Andrews, Inc.
1150 Connecticut Ave. NW, Ste 730
Washington DC 20036

Attn: Ms. Catherine Beal

RE: Contract No. 212832 – WASHINGTON D.C. LOBBYIST FACILITATOR SERVICE

Your firm has been awarded the negotiated contract to provide the WASHINGTON D.C. LOBBYIST FACILITATOR SERVICE, for the Finance Department, County of Kaua'i in accordance with 2020-EX-71 and to the terms and conditions set forth in the contract. The award is conditioned upon the return of the executed contract together with:

Insurance as required per solicitation or negotiation.

The contract amount is for **SEVENTY THOUSAND AND NO/100 DOLLARS (\$70,000.00)**.

Contract documents will be sent under separate cover for your review and execution. **Contract No. 212832** is assigned. Please refer to this number in all future communications.

After the contract is fully executed a "Notice To Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Please feel free to call us on any question or if we may be of service.

Further, as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

Tax compliance is required by HRS 103-53;

Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HRS 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.



Please feel free to call us on any question or if we may be of service.

Very truly yours,

Ernest Barreira

[Ernest Barreira \(Jul 2, 2020 14:20 HST\)](#)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

c: Mayor's – L. Agoot

:hs






NOA C212832

Final Audit Report

2020-07-03

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