



**PURCHASING DIVISION
DEPARTMENT OF FINANCE
THE COUNTY OF KAUAI**

**DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA
DIRECTOR**

**MICHELLE L. LIZAMA
DEPUTY DIRECTOR**

November 17, 2020

Office Depot, LLC
6600 North Military Trail
Boca Raton, FL 33496
Attn: Steven Blyth, Senior Vice President, BSD Sales

RE: Notice of Award – IFB 3730 Personal Protective Equipment & Related Supplies Group c

Gentlemen,

Your firm has been awarded the contract to provide **Personal Protective Equipment & Related Supplies Group C** for the Kauai Emergency Management Agency, County of Kauai. This award is issued in accordance with Invitation for Bid Document 3730.

The contract amount shall not exceed **FORTY ONE THOUSAND FIVE HUNDRED SEVENTY SEVEN AND 30/100 DOLLARS (\$41,577.30)**.

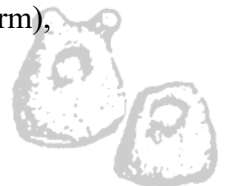
The contract term shall be for 30 calendar days starting on the date set forth in the official Notice to Proceed.

Contract documents will be emailed to you under separate cover for your review and execution. Contract No. **213412** is assigned and should be referenced in all future communications relating to this contract.

After the contract is fully executed a “Notice to Proceed” will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.

Further as a reminder, the following are requirements for final payment and should be submitted with your final payment invoice:

- Tax clearance compliance required by HRS 103D-328; and 103D-310(c)
- Contractor’s Certificate of Compliance for Final Payment (self-certification form),



Required by HAR 3-122-112 (c), Responsibility of Offers. Purchasing Division
Schedule G-1 is available upon request.

We appreciate the opportunity to work with you on this project and look forward to its successful
and timely completion.

Please feel free to call us on any questions or if we may be of service.

Very truly yours,

Ernest Barreira
Ernest Barreira (Nov 17, 2020 18:13 HST)

Ernest W. Barreira, M.S.
Assistant Chief Procurement Officer

cc: KEMA
/jc






NOA C213412

Final Audit Report

2020-11-18

Created:	2020-11-18
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