



**PURCHASING DIVISION
DEPARTMENT OF FINANCE
THE COUNTY OF KAUA'I**

**DEREK S. K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR**

**REIKO MATSUYAMA
DIRECTOR**

**MICHELLE L. LIZAMA
DEPUTY DIRECTOR**

November 19, 2020

GITC, Inc. dba Garden Island Tree Care
1291 Puuopae Road #2
Kapaa, HI 96746

Attn: Jim Campbell, Owner

RE: **Contract No. 213422 – COCONUT TREE TRIMMING SERVICES AT VARIOUS PARKS
AND RECREATION FACILITIES**

Your firm has been awarded the contract to provide COCONUT TREE TRIMMING SERVICES AT VARIOUS PARKS AND RECREATION FACILITIES, for the Department of Parks and Recreation, County of Kaua'i.

This award is issued in accordance with the County's Bid Document IFB 3732 and is conditioned upon your execution and return of the executed contract together with:

Insurance as required per solicitation or negotiation.

The contract amount is for the total sum of **THREE HUNDRED THIRTY-NINE THOUSAND, ONE HUNDRED TWO AND NO/100 (\$339,102.00), with a first year payment of \$113,034.00.**

This **three (3) year** multi-term contract is subject to the availability and appropriation of funds, effective upon issuance of the official Notice to Proceed.

Contract documents will be sent under separate cover for your review and execution. **Contract No. 213422** is assigned. Please refer to this number in all future communications.

After the contract is fully executed a "Notice To Proceed" will be issued to designate the official contract starting date. Until said Notice is issued the County may find cause for cancellation of the award and any expenses incurred by you will be at your own risk.



Further, as a reminder, the following is a requirement for final payment and should be submitted with your final payment invoice:

- Tax compliance is required by HRS 103D-328;
- Contractor's Certificate of Compliance for Final Payment (self-certification form), required by HRS 3-122-112 (c), Responsibility of Offerors. Purchasing Division Schedule G-1 is available upon request.

Please feel free to call us on any question or if we may be of service.

Very truly yours,

Ernest Barreira

Ernest Barreira (Nov 19, 2020 10:22 HST)

ERNEST W. BARREIRA, M.S.

Assistant Chief Procurement Officer

c: P&R/K.Dela Cruz

EWB:wt






NOA C213422

Final Audit Report

2020-11-19

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