



## DISABILITY AND COMMUNICATION ACCESS BOARD

919 Ala Moana Boulevard, Room 101 • Honolulu, Hawaii 96814  
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### HOW TO OBTAIN A SIGN LANGUAGE INTERPRETER (as of 3/8/16)

#### Finding an Interpreter for an Assignment

- 1) You may contact and negotiate with an interpreter directly. Download from our website the Communication Access Providers list of sign language interpreters and negotiate the fees directly. Our website is:  
<http://health.hawaii.gov/dcab/communication-access/>
- 2) Contact an interpreter referral service to get a quote and they will send the interpreter to the job assignment. There are three (3) interpreter referral agencies in Honolulu (listed below in alphabetical order):

Hawaii Interpreting Services  
Phone: (808) 394-7706  
Website: <http://interpretinghawaii.com/>

Isle Interpret (\*)  
Phone: (808) 445-9125  
Website: <http://www.isleinterpret.com>

Language Services Hawaii  
Phone: (808) 393-7060  
Website: <http://languageserviceshawaii.com/about.htm>

- The State Department of Human Services, Division of Vocational Rehabilitation (DVR), has a contract with the interpreter agency noted above with an asterisk (\*) through 6/30/17.

#### Paying for an Interpreter

- You may pay the interpreter directly or you may arrange with the interpreter referral agency to pay the interpreter and then pay the agency. This will involve a fee but may be more desirable if you have multiple interpreters and wish to minimize paperwork or delay (with purchase orders) in payment to the interpreters.

(see reverse)

- The fee schedule is negotiable. However, the Disability and Communication Access Board issues a recommended fee schedule for providers which can be found at <http://health.hawaii.gov/dcab/about-us/Admin-Rules/Title-11-218/> as part of its administrative rules. This will provide guidance on appropriate fees including mileage and related costs, especially if you are a state agency.
- If the assignment is related to vocational training or assistance referred by DVR, ask the deaf person if he or she is a vocational rehabilitation (VR) client. If yes, please contact their counselor to assist with the provision of a sign language interpreter.
- If the assignment is related to a medical evaluation or appointment, please ask what type of insurance the deaf person has. Some medical insurance pay for interpreters. There is also a tax credit, Disabled Access Credit – Form 8826.

For more information, contact the Disability and Communication Access Board at (808) 586-8121 or email at [dcab@doh.hawaii.gov](mailto:dcab@doh.hawaii.gov).