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TO: ALL ON-PREMISES LICENSEES

FROM: GERALD T. RAPOZO, DIRECTOR *GR*

SUBJECT: BLUE CARD (MANAGERS) EXAMS

We've been having employees come in to take exams for "Blue Cards" who have no management responsibilities and are not in "active charge" as Rule 7.8(a) states. Having a maintenance manager, room's supervisor, kitchen personnel or any other position that does not have the person in direct supervision of liquor service, does not fulfil the requirement of being in "active charge".

Rule 7.9(a) states: "The manager on duty is strictly accountable for the conduct of all employees, including other management personnel, and for the sales of liquor in the licensed premises".

Those employees being instructed to take the Blue Card exam should have in their duties what is stated above.

As a reminder, as Rule 2.9(b) states: "Every licensee shall ensure that its employees involved with the sale of liquor are familiar with the rules of the commission and liquor laws of Hawai'i.