



DEPARTMENT OF LIQUOR CONTROL  
THE COUNTY OF KAUA'I

DEREK S. K. KAWAKAMI, MAYOR  
MICHAEL A. DAHILIG, MANAGING DIRECTOR

LEO SANDOVAL  
DIRECTOR

**REQUEST FOR APPROVAL OF PERMANENT REDUCTION OR  
TEMPORARY/PERMANENT INCREASE OF LICENSED PREMISES**  
HRS §281-62

Complete this form to request approval of permanent reduction, temporary increase, or permanent increase of licensed premises, and provide the required attachments as requested below. For temporary reduction of a licensed premises refer to form LIQ-LIC-158.

**CHECK ONE:**

- Permanent Reduction                       Temporary Increase                       Permanent Increase

**LICENSEE INFORMATION:**

Liquor License No. \_\_\_\_\_

Licensee Name: \_\_\_\_\_

Trade Name/DBA: \_\_\_\_\_

Premises Address: \_\_\_\_\_

Reason for Increase or Reduction of Licensed Premises: \_\_\_\_\_

**PERMANENT REDUCTION – Required documents to be provided with request**

- Existing Floor Plan drawn to scale; outline the licensed area in "red".
- New Proposed Floor Plan showing the reduced area drawn to scale and outlined in "red".
- Reduced 8 ½" x 11" copies of both floor plans.
- Landlord Authorization for permanent reduction of licensed premises (LIQ-LIC-128)

**TEMPORARY INCREASE – Required documents to be provided with request**

- Existing Floor Plan with the dimensions of the current licensed premises in "black", and the limits of the proposed temporary increase outlined in "red".
- Landlord Authorization for temporary increase of licensed premises (LIQ-LIC-128)
- Duration Date(s)/Time(s) From \_\_\_\_\_ To \_\_\_\_\_
- Zoning Clearance (LIQ-LIC-128)

**PERMANENT INCREASE – Required documents to be provided with request**

- Existing Floor Plan drawn to scale; outline the licensed area in "red".
- New Proposed Floor Plan showing the increased area drawn to scale and outlined in "red".
- Reduced 8 ½" x 11" copied of both floor plans.
- Landlord Authorization for permanent increase of licensed premises (LIQ-LIC-128).
- Zoning Clearance (LIQ-LIC-128)

\_\_\_\_\_  
SIGNATURE OF LICENSEE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PRINTED NAME OF LICENSEE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
BUS. PH. #

\_\_\_\_\_  
MOBILE PH. #

\_\_\_\_\_  
E-MAIL

