



# **Kaua'i Police Department**

**Fiscal Year 2020 Annual Report**

**July 1, 2019 – June 30, 2020**

Todd Raybuck  
Chief of Police

## **KAUA'I POLICE DEPARTMENT**

### **I. MISSION STATEMENT**

The employees of the Kaua'i Police Department, in full understanding of the "Aloha Spirit," are committed to enhancing the quality of life in our community.

#### **WE EMBRACE THE VALUES OF:**

##### **PONO:**

##### ***RESPECT***

We acknowledge and accept our individual differences and unique cultural diversity, and promise to treat each other and everyone we serve with dignity and respect.

##### ***INTEGRITY***

We strive to maintain public trust and confidence by upholding the highest moral and ethical standards, and are honest and open in our mission.

##### ***PROFESSIONALISM***

We pledge to provide superior level of services, and to take responsibility for our actions and decisions.

*As Kaua'i Police Department employees, we promise to strive to be leaders in public safety through teamwork and an unwavering commitment to excellence.*

**E Ho`omālama Pono**  
*"To Serve and Protect"*

### **II. KAUA'I POLICE DEPARTMENT (KPD) GOALS**

1. Review/Revise/Establish Department Mission, Vision and Strategic Goals, Identify Bureau tasks, Enhance Long-term Department Performance.
2. Enhance Community Policing and Community Engagement Efforts.
3. Enhance Recruitment and Retention Efforts

### III. PROGRAM DESCRIPTION

#### **KAUA'I POLICE COMMISSION**

<u>COMMISSIONERS</u>	<u>DATE APPOINTED</u>	<u>TERM</u>	<u>TERM EXPIRES</u>
Chair Roy Morita	January 1, 2020	2 <sup>nd</sup>	December 31, 2022
Vice-Chair Catherine Adams	January 1, 2019	2 <sup>nd</sup>	December 31, 2021
Mary Kay Hertog	January 1, 2019	2 <sup>nd</sup>	December 31, 2021
Gerald Bahouth	January 1, 2020	2 <sup>nd</sup>	December 31, 2022
Kevin T. Mince	January 1, 2019	2 <sup>nd</sup>	December 31, 2021
Jonelle Leina'ala Jardin	January 1, 2018	1 <sup>st</sup>	December 31, 2020
Dean Pigao	January 1, 2018	1 <sup>st</sup>	December 31, 2020

The Police Commission consists of seven members who are appointed by the Mayor and confirmed by the County Council. The Commission adopts rules as It may consider for conduct of it business and regulation of matters relating to The goals and aims of the department. (Article XI 11.03.A)

Appointments are for a three-year term with a maximum of two terms.

The Police Commission receives, considers and investigates charges brought by the public against the conduct of the department or any of its members. The Commission is also responsible for reviewing the annual budget. (Article XI 11. 03. B/C)

#### **OFFICE OF THE CHIEF OF POLICE**

The Chief of Police is responsible for perseverance of public peace, protection of the rights of persons and property, prevention of crime, detection and arrest of offenders, and enforcement of all laws of State and County ordinances and all rules and regulations.

The Chief of Police is responsible to equip, train, maintain and supervise a force of police officers and civilian staff. The Chief is also responsible for the serving of processes and notices both in criminal and civil proceedings.

The Chief of Police plans, organizes staffs, directs and controls the personnel and resources of the department, and administers the department in a manner consistent with Charter of County of Kaua'i and the laws of the State of Hawai'i.

The Office of the Chief of Police provides overall direction and supervision to all of the subunits and personnel of the department. It establishes departmental goals and priorities and monitors the progress of bureaus in attaining these

goals. It also directs and supervises the information gathering and enforcement efforts of the Criminal Intelligence Unit (CIU) and Office of Professional Standards (OPS) which investigates complaints against police officers.

A. Objectives

1. To enhance and institutionalize the philosophy of Community Policing and the creation of a positive and pro-active partnership between police officers and our citizens; to be responsive to the needs of our community.
2. To increase positive interactions and programs with and for youth of our community to reduce the probability of your crimes.
3. To develop and promote an internal work environment based on mutual respect, dignity, and trust; to ensure that all employees are treated fairly and equitably.
4. To provide efficient law enforcement to prevent criminal behavior, and to apprehend those responsible for criminal acts.
5. To persistently pursue and obtain the resources, training, and equipment needed by our employees to maximize their efficiency and effectiveness.
6. The Kaua'i Police Department supports the belief that there is a direct correlation between an increase in drug arrests and seizures, and subsequent decrease in the number of overall crimes. To this extent, we remain committed to ensuring that all possible efforts will be taken to reduce drug related elements within the Community.
7. The amount of new hires, especially police officers, continues to be a reflection of the positive strides being made in this area. However, keeping pace with retirement and other attrition factors have been and will remain a challenge.

B. Highlights

1. The Office of Professional Standards (OPS), in coordination with the Office of the Prosecuting Attorney (OPA), developed a streamlined process for sharing body worn camera video to assist in the sharing of video evidence for successful prosecutions. OPS received 1059 requests for body worn camera footage and shared 4980 videos with the OPA.
2. Chief Todd G. Raybuck was sworn in as the 8<sup>th</sup> Chief of Police of the Kaua'i Police Department on April 22, 2019. Throughout this beginning of this FY, the Chief continued to "meet and greet" with

community, county and elected officials including, State Senator Kouchi and State Representative Nakamura.

3. The Chief provided community presentations to the Principal Brokers Association, Contractor's Association of Kaua'i , The Royal Coconut Coast Business Association, the Department of Education Principal and Assistant Principal monthly meetings, and the Human Trafficking Forum.
4. The Chief participated in numerous community events across the island including: Waimea Harvest/Agriculture Festival, Northshore Community Town Hall, Lights on Rice Parade, Waimea Christmas Parade, Get Fit Kaua'i Walk to School events, as well as events hosted by the Kaua'i Visitor Bureau and the Kaua'i Chamber of Commerce.
5. Chief Raybuck expanded KPD community engagement efforts establishing "Coffee with a Cop" community events hosted at Kaua'i Coffee Company and the Anaina Hou Community Center. Unfortunately, additional Coffee with a Cop events were cancelled due to COVID-19.
6. The Chief initiated a community engagement event through partnerships with a local church and community sponsors to establish the weekly free meal distribution program "Police, Pastors and Platters." This program provided meals to families financially impacted by COVID-19. During the 8-weeks, more than 6,000 meals were provided to Kaua'i community members.
7. In order to continue to enhance transparency and engagement with our community, a Public Information Officer was hired. The PIO has significantly increased communications with the community providing timely information on KPD activities through social media.

### **PATROL SERVICES BUREAU (PSB)**

The Patrol Services Bureau, regarded as the "backbone of the department", is responsible for providing first responder police services throughout the island of Kaua'i . They engage in the preservation of the public peace, prevention of crimes, and the pursuit of offenders. PSB enforces State and County laws and ordinances and protects the rights of individuals. PSB accomplishes this while maintaining the department's mission of treating people with respect.

The bureau is divided into three (3) main districts, Kawaihau, Līhu'e, and Waimea. The bureau also has four vital support sections: Traffic Safety Section, Communications/Dispatch Center, Detention Center/Holding Facility and Domestic Violence Intervention Coordinator. These districts and sections operate 24 hours a day, 365 days a year.

The Traffic Safety Section is responsible for traffic enforcement and investigating major traffic collisions involving serious injuries or fatalities. They assist with various community events throughout the island which may have a traffic related concern and conduct car seat checks island wide. The Abandoned and Derelict Vehicle Coordinator position is now under the Traffic Safety Section.

The Communications/Dispatch Center is responsible for dispatching the entire County of Kaua'i Police, Fire and Medical personnel, as well as other county agencies after hours.

The Detention Center/Holding Facility is responsible for providing continuous supervision and security for individuals being held within police custody.

The Domestic Violence Intervention Coordinator primary area of responsibility is as a special case manager for all incidents of family, child and elder abuse, as well as protective order and temporary restraining order violations.

#### A. Objectives

1. Patrol Services Bureau Officers respond to calls for services and conduct initial investigations both criminal and non-criminal incidents. Officers remain proactive and patrol the island to deter crime, assist when needed and enforce federal, state and local laws. Officers engage in community oriented policing activities to help collaborate with public to identify and deter criminal activities

#### B. Highlights

1. Personnel from the Patrol Services Bureau attended and/or conducted numerous presentations for community organizations, schools and business-related events. As in previous years, there was an effort by officers and supervisors to attend community meetings.
2. Officers taught students at various schools about seatbelt use, bicycle safety, Halloween safety and personal safety awareness. They also participated in various projects, parades, and numerous community and non-profit fundraisers. PSB personnel also participated in youth sports programs as coaches, referees, and parent volunteers. Traffic Safety Section personnel directed traffic or closed roads for several annual events which included Hospice Concert in the Sky, Koloa Plantation Days Parade and the Kaua'i Marathon.
3. PSB personnel worked as members of strike teams and task forces to enforce the Governor Ige's and Mayor Kawakami's Emergency Proclamations related to COVID-19.
4. The Traffic Safety Section officers are certified Child Passenger Safety Technicians. They participated with Child Car Seat events

around the island, teaching parents or caregivers with the proper installation of child car seat restraints.

C. Activities

1. Patrol Services Bureau conducted special projects throughout fiscal year 2020. The following are the projects by districts.

**KAWAIHAU DISTRICT:**

Special Projects accomplished by the Kawaihua District Personnel:

- Officers assisted with the staffing of two major ocean related community events on the north shore such as the Garden Island Canoe Championship and HCRA Regatta.
- Assisted with traffic control during the Kaua'i Marathon.
- Conducted major cleanup projects such as the Kapaa Bike Path and the Anahola Clean Up.
- Coffee with a Cop.
- Active Threat Training held for the Kaua'i Christian Academy.
- Hā'ena Parking Enforcement and Hanalei Black Pot Land Dispute Protest.
- Kapaa High School Graduation.
- Conducted numerous warrant sweeps that resulted in the arrest of several subjects that had high bail warrants.

**LĪHU'E DISTRICT**

Special Projects accomplished by Līhu'e District Personnel:

- Traffic Enforcement Grant Projects (i.e., Speeding & Seatbelt) conducted at various locations in the Līhu'e District throughout the year resulting in numerous citations for speeding and seatbelt violations.
- New Year's Eve project for the purpose of showing presence, respond to & enforce Firework Violations and other related duties.
- Numerous OVUII Projects conducted at various locations in the Līhu'e District in attempts to reduce the number of traffic collisions due to intoxicated drivers.
- Special projects to check all parks in the Līhu'e area to ensure that they are safe for park goers.
- Abandon vehicle project behind of the Wailua Golf Course. During this project, PSB collaborated with various entities such as Women In Need, KEO DLNR, Parks and Rec.
- Conducted numerous Officer ride-along throughout the year with potential officers and members of the public interested in seeing what police officers do.

- Abandon vehicle project behind of the Wailua Golf Course. During this project, PSB collaborated with various entities such as Women In Need, KEO DLNR, Parks and Rec.
- Conducted a homeless project at the empty lot on Aleka Loop in Kapaa. Several people were arrested or cited for trespassing.
- Officers conducted a warrant sweep in the Kawaihau District to try and lessen the amount of outstanding warrants in that area.
- Assisted the State of Hawai'i Department of Transportation with rock replacement at the Wailua Bridge to help in curtailing homeless people from driving under the bridge project to remove the homeless from around the Historic County Building.
- Assisted with manning the COVID-19 check checkpoint at the Līhu'e Airport.
- Beginning in May, each Friday officers were assigned to protest at the Historic County Building. Protestors were their protesting the curfew and closure of numerous businesses and the quarantine for travelers.
- Numerous other protests throughout the Līhu'e and Kawaihau Districts. Protestors protesting the "COVID-19 closures" and "Black Lives Matter".

#### **WAIMEA DISTRICT**

Special Projects accomplished by Līhu'e District Personnel:

- Continuous traffic monitoring of the Omao Road area (vicinity of the park).
- Traffic enforcement of the Papalina Road area for speeding violations.
- Monitored Hanapepe River Crossing for illegal squatting.
- Traffic enforcement of Kekaha Road for speeding violations.
- Meeting with PMRF Security Officer regarding a Memorandum of Understanding between the County of Kaua'i and PMRF.
- Traffic enforcement at Mile Marker 19 due to numerous citizen complaints.
- Assisted with evacuation drills for Waimea High School, Waimea Canyon Middle and Kekaha Elementary School.
- Monitored Waimea High School Homecoming walk to River Mouth for Homecoming Celebration.
- Monitored traffic on Poipu Road for speeding violations.
- Per Citizen complaint monitored parking violations on Ho'onani Road.
- Conducted OVUII check points during 1<sup>st</sup> Watch.

#### **INVESTIGATIVE SERVICES BUREAU (ISB)**

The Investigative Services Bureau is responsible for investigating all felony offenses that are referred by the Patrol Services Bureau and include more complicated misdemeanor offenses. When appropriate, they initiate their own investigations.

The Bureau is divided into four (4) Major sections: General Crimes, Special Focus, Vice, and Crime Scene and Laboratory Section.

The Bureau support sections include: Sexual Assault Nurse Examiner (SANE) Program.

The General Crimes Section primarily conducts investigations associated with crimes against persons.

The Special Focus Section primarily conducts investigations associated with crimes against property.

The Vice Section is responsible for investigating and enforcing all laws related to illegal drug activity.

The Crime Scene and Laboratory Section is responsible for scientific investigations including crime scene response, digital forensics, and laboratory analysis of evidence.

Hawai'i Inter-Island Bomb Squad (HIBS) is responsible for addressing and investigating hazardous devices or explosives.

#### A. Objectives

1. Bureau investigators are responsible for the preparation of arrest and search warrants, apprehending perpetrators, gathering evidence, conducting interviews and preparing their respective cases for prosecution.
2. The Bureau conducted community outreach through informational presentations and is supported by personnel from other Bureaus. Presentations included internet theft and burglary prevention to minimize victimization.
3. A standby-detective program is in place to ensure an immediate response for after-hour investigations involving major felony offenses and incidents of specific interest.
4. A standby-Criminalist program is in place to ensure an immediate response to after-hour investigations requiring specialized crime scene evidence processing.
5. The Vice Section conducts investigations of drug offenses at local, state and federal levels. The Vice Section strives to increase the number of drug investigations conducted to curtail the use, sale, and distribution of illegal narcotics and drugs.
6. Bomb technicians respond to hazardous or suspicious devices, military ordinances, explosives and conduct post blast investigations to provide safety and to minimize the impact to the public.

B. Highlights

**General Crimes Section**

**Electronic Enticement of a Minor**

The Department of the Attorney General, through its Internet Crimes Against Children Task Force and along with numerous counties, federal and military law enforcement partners, conducted an unprecedented series of law enforcement operations through 2019 aimed at protecting Hawai'i's keiki (Hawaiian for child, children).

The operations are named "Keiki Shield" and have thus far involved 95 law enforcement officers and professional staff from over a dozen county, state, federal and military law enforcement agencies, including: Homeland Security Investigations, Federal Bureau of Investigations, U.S. Secret Service, the U.S. Attorney's Office, the Honolulu Police Department, the Maui Police Department, the Kaua'i Police Department, the Kaua'i County Prosecutors, the Hawai'i County Prosecutors, the State of Hawai'i Department of Public Safety, the U.S. Army Criminal Investigations Command, Naval Criminal Investigative Service, the U.S. Coast Guard Investigative Service, and the Air Force Office of Special Investigations (AFOSI), together with each of their Judge Advocate Generals.

During this operation the Kaua'i Police Department engaged in 6 possible suspects on the internet and effectively arresting and charging 3 men for soliciting children for sex on the internet in the County of Kaua'i.

**Homicide Multiple Agency Assist**

Kaua'i Police Department arrested 47-year-old Lori Vallow (a.k.a. Lori Daybell) of Idaho in February in relation to an investigation being conducted by the Rexburg Police Department. Vallow was arrested on a warrant issued by Madison County when she failed to comply with a court order to produce her missing children, 17-year-old Tylee Ryan and 7-year-old Joshua "J.J." Vallow. She was charged with two felony counts of desertion and nonsupport of dependent children, as well as other various arrests and seizures, along with willful disobedience of court process or order.

Rexburg PD requested KPD's help in locating Vallow and her husband, Chad Daybell, in December 2019, as it was alleged that the couple was visiting Kaua'i. KPD subsequently received an affidavit requesting assistance in securing a search warrant, which was obtained by the 5<sup>th</sup> Circuit of the District Court in Hawai'i. On January 25, Kaua'i police presented an Idaho order to Vallow to produce her children before authorities in Madison County and on the following day, KPD served a search warrant related to Rexburg PD's investigation on the rented vehicle occupied by Vallow and Daybell, as well as the condo they were

renting in Princeville. The remains of Lori Vallow's children have since been found on Chad Daybell's property in Salem, Idaho, in June 2020.

### **Search Warrants**

In fiscal year 2020, General Crimes detectives initiated and executed 60 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts from all ten districts on Kaua'i. Numerous items related to evidence of a homicide, attempted homicide, sex assaults, robberies, assaults and other violent crimes were recovered and seized. The recovery of evidence led to numerous arrests and convictions. Some cases are still pending trial.

### **Special Projects**

In keeping with continued efforts regarding Sexual Assault Kit Initiative (SAKI), House Bill 1907, Act 207, KPD has sent out 12 Sexual Assault Kits for analysis from July 2019 to July 2020.

### **Vice Section**

#### **Drug Seizures**

- 3,648 grams Meth
- 318 grams Heroin
- 2,037.4 grams Marijuana
- 189.5 grams Cocaine

#### **Notable Drug Investigation**

The Kaua'i Police Department Vice Section, in conjunction with – the Bureau of Alcohol, Tobacco, Firearms and Explosives; Homeland Security Investigations; the U.S. Attorney's Office for the District of Hawai'i; and the Federal Bureau of Investigation arrested 12 individuals, including a Kaua'i County Councilmember. The suspects were identified as part of a major drug trafficking organization that had been supplying a significant amount of methamphetamine throughout the community. KPD initiated a narcotics investigation, which expanded into identifying a drug trafficking organization that was responsible for selling large quantities of methamphetamine on Kaua'i. This investigation took up approximately 6 months of the fiscal year.

#### **Drug Detection Dogs**

KPD's canines Bika and Tora assist KPD in keeping the community safe with drug interdiction which includes incoming mail/packages and drug investigations. A couple of highlights involved the recovery of drugs:

Case 1: K9 screening at a mailing facility resulted in the seizure of 6,721 grams of Marijuana Concentrate.

Case 2: K9 screening at a mailing facility resulted in the seizure of 3,804 grams of Marijuana.

### **Search Warrants**

In fiscal year 2020, the Vice Section initiated and executed 57 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts related to evidence of a drug sales, distribution and use. The recovery of evidence led to numerous arrests and convictions. Some cases are still pending trial.

### **Special Focus Section**

Special Focus Detectives assisted lead investigator/Detective Barry Deblake with the “Anahola Cleanup 19” project in conjunction with DHHL and DOT personnel. Over 100 derelict and abandoned vehicles were observed situated throughout DHHL property. Removal of the vehicles are pending DHHL securing a contract with a removal company. There were numerous campsites and two multi-level illegal structures documented for future removal.

Special Focus Detectives responded to a Burglary 1<sup>st</sup> case in the Hanapepe Heights residential area. It was discovered that property belonging to two unauthorized subjects were observed situated within the residence that had been vacant since 2018. The Detectives conducted covert surveillance of the area and as night fell, the two subjects involved were apprehended without incident. The two subjects were interrogated and one of the subjects admitted to Detectives that they had entered the residence without the owner’s knowledge or permission. The two subjects were arrested for Burglary 1<sup>ST</sup>.

### **Special Projects**

Special Focus Detectives conducted a Special Project in conjunction with Grove Farm Company Security Personnel. There had been numerous complaints of subjects illegally trespassing and camping on Grove Farm property. Several of the subjects were allegedly involved in thefts occurring at Walmart and other nearby establishments. One subject was arrested for an outstanding warrant. The remaining subjects vacated the property without incident.

### **Search Warrants**

In fiscal year 2020, Special Focus Detectives initiated and executed 18 search warrants on homes, vehicles, persons, bags, backpacks, cellphones, and social media accounts from all ten districts on Kaua’i.

## **Crime Scene and Laboratory Section**

During fiscal year 2020, the Crime Scene and Laboratory Section (CSLS) sent one Criminalist to the Ron Smith and Associates International Latent Print Examiner Training Academy saving an estimated \$50,000 dollars and at least three years of time to bring critical fingerprint and biometric analyses back online. CSLS also hired one additional criminalist to decrease excessive workload, improve response times and add dual coverage to critical fingerprint and biometric analysis to prevent future lapses in service.

CSLS personnel responded to the tragic helicopter crash at the end of 2019. CSLS responded to the site to assist in documentation and recovery and performed victim identification. Disaster victim identification regularly takes months. By utilizing Rapid DNA technology KPD CSLS performed all victim identification within two weeks of the crash, simultaneously saving \$20,000-50,000 in outsourcing costs.

CSLS also obtained two federal improvement grants. Under these grants CSLS obtained a new three-dimensional scene scanner aimed at reducing road closure times during traffic investigations by 25% and brought in an accreditation consultant to aid in efforts to become an accredited forensic provider and provide the highest quality services to our community.

## **Bomb Technicians**

The Kaua'i Police Department has joined the Hawai'i Police Department and Maui Police Department in forming the first-ever Hawai'i Interisland Bomb Squad.

As part of the HIBS, specially trained officers from KPD's Investigative Services Bureau have taken on the advanced task of becoming certified bomb technicians. They are now responsible for responding to all accidental explosions, bombings, explosives, military ordnances and other related hazardous materials on the island.

KPD's bomb technicians have undergone extensive training and have acquired a high level of expertise not only related to how to render an explosive devise safe, but also how to properly handle, remove and dispose of said devices.

Prior to becoming bomb technicians, the officers were required to complete a Public Safety Bomb Technician course at the Hazardous Devices School at Redstone Arsenal in Alabama, where they underwent many weeks of intense training.

In June, following completion of all bomb-technician training and certification, HIBS was officially accredited by the U.S. Department of Justice's Federal Bureau of Investigation Hazardous Devices School for

meeting all the National Bomb Squad Commanders Advisory Board requirements.

The officers are now required to retain their certification with active-duty status that includes maintaining physical and operational requirements and pursuing ongoing training.

### **Covid- 19 Emergency Rules and Enforcement Operations**

For the months of March, April, May, and June 2020, ISB detectives assisted with enforcing COVID-19 Governor's and Mayor's Emergency Proclamations. These activities included but not limited to enforcement of stay at home orders, curfew violations, COVID-19 related emergency rule violations, quarantine compliance checks, airport passenger screening and all other emergency rules set in place to curb the spread of COVID-19.

## **ADMINISTRATIVE AND TECHNICAL BUREAU (ATB)**

The primary function of the Administrative & Technical Bureau (ATB) is to provide support services to all other police units, assisting them in meeting their own departmental goals and objectives.

Sections or Units within ATB include: Fiscal & Personnel, Records, Evidence, Training, Information & Technology, Research and Development, Recruitment & Retention, Department Fleet, School Resource Officers (SRO), and Community Relations. The Communications & Support Team (CST), Peer Support Team, and the Police Chaplaincy Program are auxiliary units that also fall under ATB's responsibility.

### **A. Objectives**

#### **Fiscal / Personnel**

Manage the department's fiscal database and the department's personnel matters. Assists in coordinating and developing the department's annual operational budget and provides technical support for all matters relating to accounting, purchasing, inventory, contracts, payroll, human resources, and fiscal management activities. The Personnel Assistant plays a key role in expediting the hiring process in the departments continues effort to fill vacancies. The Fiscal Officer controls the requisitioning and purchasing of agency supplies and equipment, offers fiscal management and guidance based on governing rules, regulations, and laws.

#### **Records**

Responsible for maintaining records and services governed by Federal, State, and County laws, as well as departmental rules, regulations and

policies. Overall, the section is responsible for the following processes: Legal documents (warrants, subpoenas, summons, and TRO's), firearms registration and permits, civil employment fingerprinting services, insurance requests, report duplication, police and criminal record checks, for criminal conviction and sex offender registry inquiries, expungement orders, Uniform Information Practices Act (UIPA) requests, National Crime Information Center (NCIC) records management system data entry & maintenance, Uniformed Crime Reporting statics, maintaining individual arrest records and all police reports filed with the department.

### **Evidence**

This section plays a critical role by maintaining strict measures for the receipt, handling, security, and disposition of property and evidence control. They are responsible for ensuring issued evidence items are accounted for from initial receipt to final disposition, including maintaining proper chain of custody procedures when items are sent for testing or used during trials.

### **Training**

The Training Section is committed to remaining at the forefront of all aspects of law enforcement training. The goal is to ensure that training is relevant, sound, and appropriate to the community we serve and complement KPD's mission, purpose, and values. The Training Section provides recruit training, in-service training, specialized training and in select cases, training to civilians and outside organizations.

### **Information & Technology**

Maintain the departments computer-related systems communications, perform as the Records Management System application administrator, provide computer and electronic device related systems technical support. Configure install, maintain mobile devices and maintain secure VPN network connectivity. Maintain and control portable radios, mobile devices, laptops, and body worn cameras. Responsible for computer-related system contracts and service/maintenance agreements. Responsible for providing and maintaining employee's access to various computer-related systems utilized.

### **Research & Development**

This section is responsible for procuring uniforms, equipment and supplies, assisting with department inventory, initiating and formulating contracts, coordinating physical examinations and medical lab screening, conducts project research, establishing safety and health programs,

obtaining funding through various grants, and participating in various community related service projects.

### **Recruitment & Retention**

This section does continuous recruitment, background investigations, and hiring of both sworn and civilian employees as well as contract hires. The Recruitment and Retention Section continues to explore ways to streamline and enhance the recruitment/hiring process, as we continue our goal of attracting, screening, and retaining the most qualified and best-suited applicants for the department.

### **Department Police Fleet Coordinator**

The Police Fleet and Equipment Maintenance Coordinator is responsible for the Police Fleet Maintenance budget and expenditures and coordinates all repairs and maintenance for approximately 200 of the department's vehicles and equipment. The Fleet Coordinator maintains a service plan to ensure all police vehicles run safely and efficiently, and is responsible for generating requisitions for parts, supplies, and coordinating all repairs that are needed. In addition to fleet responsibilities, the Fleet Coordinator maintains other types of department equipment, including the Mobile Incident Command Center vehicle, forklift, emergency generators, light generators, off road emergency vehicles, and various types of trailers to transport, and house emergency equipment including signage road light trailers for the Traffic safety Unit.

### **School Resource Officers (SRO)**

School Resource Officers are permanently assigned to three of Kaua'i's main public high schools, Kaua'i High, Kapaa High, and Waimea High. They also teach the Drug Abuse Resistance Education (DARE) curriculum at middle schools. The SRO Unit uses a "triad concept" to define the three main roles of school resource officers: educator (i.e. guest lecturer), informal counselor/mentor, and law enforcement officer. Some goals of the SRO program are to provide a safe learning environment in our schools, provide valuable resources to school staff members, fostering positive relationships with youth, developing strategies to resolve problems affecting youth, and protecting all students, so that they can reach their full potential.

### **Community Relations/Kaua'i Police Activities League (K-PAL)**

Community Relations seek to develop partnerships and resources within the community to build problem-solving coalitions. Objectives include building relationships and collaborate with the community through interactions with local agencies, organizations, members of the public, and especially juveniles, to instill a sense of mutual responsibility for enhancing public safety, and to increase the community's capacity to

resolve issues related to crime and the fear of crime. The hope is that the developed partnerships and programs will increase the community's understanding of the activities and roles of the department and increase public confidence and trust.

**Communications Support Team**

The Communications Support Team (CST) is an auxiliary unit comprised of volunteer officers, who act as a logistical team, that deploy in emergency situations to provide alternate communications and support during times of emergency or for planned operations. The Communication Support Team is also the primary liaison with the other County, State, and Federal entities as it relates to emergency communications.

**Peer Support Team**

The mission of the Peer Support team is to provide all members of the department and their families, the opportunity to receive emotional and tangible peer support through times of personal or professional crisis, and to help anticipate and address potential difficulties. The Peer Support Team is made up of trained colleagues who are available to help augment existing employee assistance resources, but not replace them.

**Police Chaplaincy Program**

This is a volunteer position with great responsibility to the department as well as our community and the citizens we serve. Because police work can become very emotional for the officers and the public we serve, the Police Chaplain works to meet the needs of both the Officer and citizen who may need spiritual and/or emotional support. Chaplains sometimes do ride-a-longs with officers during their shifts and will also be on call to support and aid both officers and victims of trauma that they may encounter. Police Chaplains are equipped with knowledge to listen with empathy and calmly advise officers and citizens in a proper manner.

B. Highlights

**Records**

<b>COUNTER SERVICE</b>	<b>FY 2020</b>
Criminal Reports	144
Traffic Reports	2125
Miscellaneous Reports	151
Autopsy Reports	12
Firearm License to Carry	8
Pepper Spray	42
General Photos	34

AV Towing Fees	31
Public Access Printout	107
Rapback fingerprints w/photos	530
Rolled Fingerprints	307
Sex Offender Registry	174
No Pay Fingerprints	59
Legal Service	267
Miscellaneous walk up service	1007
Expungements	109
Insurance Requests	1910

<b>PROCESSED LEGAL SERVICE</b>	<b>FY 2020</b>
Warrant of Arrest	144
Bench Warrant	54
eBW Traffic	514
eBW Criminal	1251
Summons	272
Temporary Restraining Order	319
Protective Order	44
Restraining Order Civil	32
Juvenile Detention Order	13
Subpoena Civil	21
Subpoena OPA	380
<b>FIREARMS REGISTRATION</b>	<b>FY 2020</b>
Handguns	1690
Rifles	2819
Shotguns	682
TOTAL	5224

### **Evidence**

July 1, 2019, implemented an official standby program, policy, and schedule for the Evidence Custodian Unit. This allows 24/7 availability for the proper intake and processing of evidence related to major crimes and traffic collisions.

### **Information & Technology**

May 1, 2020, hired an Information Technology Program Coordinator that is assigned specifically to service the Kaua'i Police Department's essential I.T. needs related to 24/7 public safety and emergency response.

## Training

<b>Training Provided by Kaua'i Police Department</b>		
<b>Number of Training</b>	<b>Personnel</b>	<b>Hours</b>
88	773	3411
<b>Training Attended off Island: Provided by Outside Agency</b>		
<b>Number of Training</b>	<b>Personnel</b>	<b>Hours</b>
46	80	1861
46	80	1861
<b>Training Attended on Island: Provided by Outside Agency</b>		
<b>Number of Training</b>	<b>Personnel</b>	<b>Hours</b>
27	289	284

5,556 documented hours of training involving 161 different training sessions were provided to Department personnel during FY20.

## Recruitment & Retention

Streamlined background report writing: Eliminated retyping of documents, statements, and forms that are already included in the report; Eliminated redundancy of information in report reducing the number of pages in the background report by approximately 66 percent. Created a paperless background report which resulted in significant cost and times savings reducing the time to complete a background report by approximately 2-3 weeks. Streamlined the approval process by identifying and eliminating areas causing delays, creating an electronic/paperless review process, and consolidating the notification process.

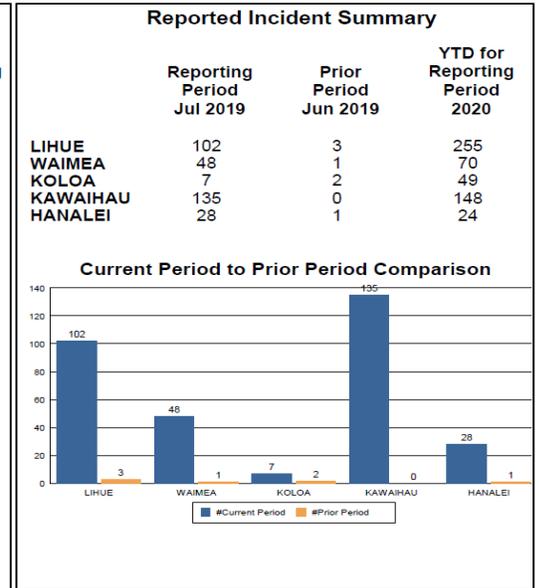
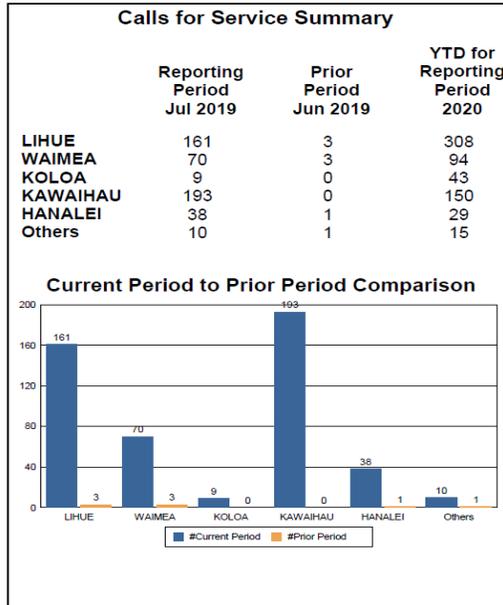
<b>Background Investigations</b>	
Administrative Support Assistant	9
Contract Workers-Outside Contractors	64
Criminalist	2
Abandoned/Derelict Vehicle Coordinator	9
Emergency Services Dispatcher	25
Grant Specialist	5
Information Specialist	6
I.T. Project Coordinator	9
KPD Short Term Employment	6
Police Services Officer	56
Public Information Officer	14
Sex Assault Nurse Examiner	1

Drug Abuse Awareness Education (DARE)		
Number of schools	Students	# Classes
8	1086	450

**School**

**Resource**

**Officers**



**Community Relations**

Conducted community presentations to senior citizens at neighborhood center and Elder Law Fair; Conducted multiple career fairs; conducted multiple threat / CPTED assessments for community businesses; participated in multiple "Walk to School" events

Kaua'i Police Activities League (K-PAL)	
Number of Programs	Participants
7	1150



**Coffee with a Cop**



**Career Day**



**IV. BUDGET FY2020**

<b>General Fund</b>	<b>FY 2020-Budget</b>	<b>FY 2020-Actual</b>
Equivalent Personnel	226	192
Salaries and Wages	\$ 19,713,591	\$ 19,706,986
Employee Benefits	\$ 13,231,398	\$ 12,763,788
Operations	\$ 6,751,282	\$ 6,222,547
<b>Total</b>	<b>\$ 39,696,271</b>	<b>\$ 38,693,321</b>

**V. ACCOMPLISHMENTS/EVALUATION**

*Refer to highlights*

**VI. STATISTICS**

<b>Agency Statistics</b>	<b>FY 2020</b>
Dispatch Center calls received	56,588
KPD calls for service	48,241
KPD units responded	59,794
KPD reports generated	24,791

<b><u>Legal Documents Served</u></b>	<b><u>FY 2020</u></b>
Criminal Warrants	1,402
Restraining Orders	277
Subpoenas	208
Summons	20
Others	327
<b>Total</b>	<b>2,234</b>

<b><u>Arrest Summary</u></b>	<b><u>FY 2020</u></b>
Adult	3,809
Juvenile	502
Felonies	938
Misdemeanors	3,092
Petty Misdemeanors	1,554
Others	776
OVUII	137

<b><u>Traffic Violations</u></b>	<b><u>FY 2020</u></b>
Parking	1,589
MISC	8,508
Seat Belt and Child Restraint	465
Moving	4,761
Speeding	1,416
Mobile Device	179
<b>Total</b>	<b>16,918</b>