

OFFICE OF THE PROSECUTING ATTORNEY

I. Mission Statement

It is our mission to promote the fair, impartial and expeditious pursuit of justice in every case, to ensure safer communities, and to promote integrity in our profession. It is our mission to temper justice with compassion, and to do our work in an open, transparent, and accountable way.

II. Departmental Goals

1. Diligently represent the County of Kaua‘i and the State of Hawai‘i in the prosecution of all offenses arising under the laws of the State and the ordinances and regulations of the County of Kaua‘i in a swift manner, and to ensure justice is served in each case.
2. Advocate for crime victims’ rights and ensure that victims have an active voice in the criminal process by maintaining a fully functional Victim/Witness Program (VWP).
3. Maintain close relationships with local, state, and federal law enforcement agencies to ensure successful prosecution of criminal offenses and increasing presence and participation at the State Legislature to ensure a coherent legislative agenda regarding public safety.
4. Develop Community Oriented Prosecution by strengthening outreach, accessibility, and participation.
5. Maintain a high level of ethical integrity and professionalism.
6. Practice effective fiscal management and strive to achieve optimum levels of operational efficiency.

III. Program Description

A. Case Management and Workflow

1. Goals for FY ‘14
 - a. Implement the New Dawn Case Management System and transition away from HOKU. Reduce duplicative and redundant data entry by support staff. Interface with new KPD RMS to streamline work flow.
 - b. Work towards paperless workflow (receive reports from KPD electronically instead of hardcopy, provide discovery to defense bar electronically instead of hardcopy).
 - c. Mobile solutions (continue work on integrating CMS into tablet devices for attorneys so that productivity continues regardless of location).

2. Objectives
 - a. Continue to improve utilization of New Dawn JustWare system to be able to generate statistical reports.
 - b. Provide innovative mobile solutions that can interface with the data systems utilized by OPA and KPD to allow for easy access to court documents and reports.
 - c. Continue to develop charging language on statutes not currently in the manual and upload to JustWare in a timely manner.
- B. Victim/Witness Program (VWP)
1. Goals for FY '14
 - a. Reorganize and strengthen the VWP by reestablishing the VWP Director position to oversee the day to day operations of the program, supervise the Counselors, and fulfill grant reporting requirements.
 - b. Enhance and improve the program by increasing the number of VW Counselors utilizing JRI grant (state monies) and ongoing Victims of Crime Act (VOCA) grant (federal monies).
 - c. Serve victims more effectively by providing increased levels of direct services including outreach.
 - d. Renew partnerships with related county and state agencies as well as non-profit service providers.
 - e. Restore relationships with neighbor island VW Programs.
 2. Objectives
 - a. Respond to victims in a timely manner – within three days of request for services.
 - b. Keep assigned attorney informed of any information that the victim wants relayed.
 - c. Develop and implement a tracking system to manage responses and feedback from the victim/witness clients.
- C. Cold Case Unit
1. Goals for FY '14
 - a. Continue to review and prioritize unsolved homicides (approximately 24) and undertake review of suspicious missing person cases.
 - b. Three OPA investigators (Burgess, Adric, Kanoho), First Deputy (Takata), DPA (Mendes), KPD (Det. Ponce, Miller, AC Asher).
 - c. Continue to make wise use of existing grant funds for sophisticated forensic testing.
 2. Objectives
 - a. Utilize grant opportunities to cover the extensive cost of DNA analysis, and other forensic testing

D. Legislation

1. Goals for FY '14
 - a. Strengthen our presence in the legislative arena by taking a more active role in working with lawmakers.
 - b. Lobby for increased protection for victims of domestic violence.
 - c. Support Constitutional Amendment establishing Crime Victim Rights (SB 509/HB 1085). Hawaii is one of 17 states without a Constitutional Amendment guaranteeing specific rights of crime victims and their immediate surviving family members.
 - d. Work closely with Hawai'i Prosecuting Attorney's Association (HPAA) and Law Enforcement Coalition (LEC) partners to support a coherent legislative agenda.
2. Objectives
 - a. Utilize and maintain the Hawai'i Legislative Tracker system to track and manage the activity of bills, status on testimony, and opportunity to partner with other agencies towards a common goal.
 - b. Engage the community in OPA's legislative activity and provide updates at community meetings on the impacts of proposed legislation on public safety.

E. Property Crime Prosecution

1. Goals for FY '14
 - a. Reduce time it takes to get repeat property crime offenders through the court system.
 - b. Eliminate screening backlog.
3. Objectives
 - a. Partner with community organizations and law enforcement to recognize and respond to trends.

F. Community-Oriented Prosecution:

1. Goals for FY '14
 - a. Continue and strengthen community outreach and listening efforts by participating in community/neighborhood group meetings. Respond to inquiries for services and information.
2. Objectives
 - a. Attend community and/or Mayor's Community meetings.

G. Support Staff

1. Goals for FY '14
 - a. Reduce turnover
 - b. Train Deputies, Managers, and Administrators; keep them engaged in their subject matter areas.

2. Objectives
 - a. Fill vacancies with qualified and experienced individuals to ensure a seamless transition into the new Administration.
 - b. Provide on-going training and updates on all information systems utilized by OPA, KPD, and the Judiciary including but not limited to: JustWare, CJIS, HAJIS, JEFS, RMS, etc.
 - c. Provide the necessary office equipment to enable the staff to complete tasks timely and efficiently (i.e. – individual desk scanners, efficient printers, etc.).

IV. Program Measures – Accomplishments/Evaluation

Goal/Objective	Outcome
<p><i>Case Management and Workflow:</i></p> <ul style="list-style-type: none"> • Implement the New Dawn Case Management System and transition away from HOKU. Reduce duplicative and redundant data entry by support staff. Interface with new KPD RMS to streamline work flow. • Work towards paperless workflow (receive reports from KPD electronically instead of hardcopy, provide discovery to defense bar electronically instead of hardcopy). • Mobile solutions (tie CMS into tablet devices for attorneys so that productivity continues regardless of location). 	<p>-Completed; Interface with RMS on-going</p> <p>-On-going</p> <p>-iPads assigned to DPAs; pending interface with JW</p>
<p><i>Victim/Witness Program:</i></p> <ul style="list-style-type: none"> • Reorganize and strengthen Victim/Witness Program by reestablishing the VWP Director position to oversee the day to day operations of the program. • Enhance and improve the program by increasing the number of VW Counselors through a new JRI grant (state monies) and the ongoing Victims of Crime Act grant (federal monies). • Serve victims more effectively by providing increased levels of direct services such as outreach. • Renew partnerships with related county and state agencies as well as non-profit service providers. • Restore relationships with neighbor island VW Programs. 	<p>-Victim/Witness Trainee hired</p> <p>-Completed; Progress on-going</p> <p>-Completed; Progress on-going</p> <p>-Attended meetings; JRI, SAVIN, V/W Coordinators, Children’s Justice Center, etc.</p>

<p><i>Cold Case Unit:</i></p> <ul style="list-style-type: none"> • Continue to review and prioritize unsolved homicides (approximately 24) and undertake review of suspicious missing person cases. • Three OPA investigators (Burgess, Adric, Kanoho), First Deputy (Takata), DPA (Mendes), KPD (Det. Ponce, Miller, AC Asher). • Continue to make wise use of existing grant funds for sophisticated forensic testing. 	<p>On-going; Attend monthly meetings w/KPD Investigative Bureau</p> <p>-On-going</p>
<p><i>Legislative Arena:</i></p> <ul style="list-style-type: none"> • Strengthen our presence in the legislative arena by taking a more active role in working with lawmakers. • Lobby for increased protection for victims of domestic violence (HB 1993). • Support Constitutional Amendment establishing Crime Victim Rights (SB 509/HB 1085). Hawaii is one of 17 states without a Constitutional Amendment guaranteeing specific rights of crime victims and their immediate surviving family members. • Work closely with HPAA partners to support a coherent legislative agenda. 	<p>-Completed; On-going</p> <p>-Completed and signed into law</p> <p>-On-going</p> <p>-On-going</p>
<p><i>Property Crime Prosecution:</i></p> <ul style="list-style-type: none"> • Reduce time it takes to get repeat property crime offenders through the court system. • Eliminate screening backlog. 	<p>-In Progress</p> <p>-Completed</p>
<p><i>Community-Oriented Prosecution:</i></p> <ul style="list-style-type: none"> • Continue and strengthen community outreach and listening efforts by participating in community/neighborhood group meetings. Respond to inquiries for services and information. 	<p>-Attended Mayor’s Community Meetings, Līhu‘e Business Association, etc.</p>
<p><i>Support Staff</i></p> <ul style="list-style-type: none"> • Reduce turnover • Train Deputies, Managers, and Administrators; keep them engaged in their subject matter areas. 	<p>-Continue creative use of funds to leverage training opportunities</p>

V. Budget

FY 2014 Actual Budget \$3,486,072.00

VI. Statistics

A. Caseload

- a. Family Adult – 512
- b. Felony – 934
- c. OVUII – 385
- d. Traffic Infractions – 9,146
- e. Traffic Crimes (non-OVUII) – 4,084
- f. Misdemeanor – 495
- g. Juvenile – 376
- h. Petty Misdemeanor – 815
- i. Violation – 216
- j. Traffic Felony – 28
- k. Forfeiture – 12

B. Victim/Witness Program

Type of Service	Victims	Witness
<i>Education & Information</i>	305	162
<i>Advocacy</i>	297	115
<i>Counseling</i>	263	37
<i>CVCC</i>	85	0
<i>Referrals</i>	21	0
<i>Outreach</i>	0	0
<i>Case Preparation</i>	78	115
<i>Court Accompaniment</i>	48	90
<i>Transportation</i>	9	9
<i>Accommodations</i>	0	0
<i>Shelter</i>	0	0
TOTAL SERVED	163	83

VII. Holo Holo 2020 Projects & Status

The Office of the Prosecuting Attorney is not currently responsible for any Holo Holo 2020 Initiatives