

ANNUAL REPORT
DEPARTMENT OF PLANNING

For Fiscal Year July 1, 2011- June 30, 2012

Michael A. Dahilig, Director of Planning

Dee M. Crowell, Deputy Director of Planning

I. MISSION STATEMENT

To provide, through an open and public process, a long range vision for physical, social and cultural growth, enhancement and preservation of our unique past and present rural island lifestyle and values for future generations, and to implement this vision.

II. DEPARTMENT GOALS

- 1) To preserve and protect our unique resources through sensible development of our economy and built environment.
- 2) To preserve our diverse historic and cultural resources.
- 3) To provide regulatory and enforcement efforts to achieve the long range vision.
- 4) To provide open communication with the people of Kaua'i and all levels of government.
- 5) To remember that we serve the people of Kaua'i.

A. DUTIES AND FUNCTIONS

Article XIV of the County Charter provides that:

- 1) The Commission shall:
 - a. Advise the Mayor, Council, and Planning Director in matters concerning the planning program for the County.
 - b. Review the general plan and development plans as well as zoning and subdivision ordinances and amendments thereto developed and recommended by the Planning Director and transmit such plans and ordinances, with its recommendations thereon, through the Mayor, to the

- Council for its consideration and action.
- c. Hear and determine petitions for varying the application of the zoning ordinance.
- d. Prepare a capital improvement program with the advice of the Mayor.
- e. Adopt regulations having the force and effect of law pertaining to the responsibilities of the Department.

The following are the members and officers of the Planning Commission during this period:

<u>Commissioners</u>	<u>Term of Appointment</u>
Caven Raco	01/01/10-12/31/12
Camilla Matsumoto	01/01/10-12/31/12
James Nishida	01/01/11-12/31/13
Herman Texeira	01/01/11-12/31/13
Wayne Katayama	01/01/11-12/31/13
Hartwell Blake (Vice Chair)	01/01/11-12/31/14
Jan Kimura (Chair)	01/01/11-12/31/14

- 2) The Planning Director shall:
 - a. Prepare a general plan and development plans for the County.
 - b. Administer the zoning and subdivision ordinances and regulations adopted thereunder.
 - c. Prepare zoning and subdivision ordinances, zoning maps and regulations and any amendments or modifications thereto for the Council.
 - d. Consolidate the lists of proposed capital improvements contemplated by the several departments in order of their priority for the County.
 - e. Advise the Mayor, Council, and Planning Commission on matters concerning the planning programs of the County.
 - f. Perform other related duties such as the administration and enforcement of the State Land Use Commission Rules and Regulations, the Shoreline Setback Rules and Regulations, Special Management Area Rules and Regulations, and "plan approvals" of building permit applications.

III. PROGRAM DESCRIPTION - (Administration and Planning)

This program is responsible for operations of the department and administers and staffs the Kaua'i Planning Commission, the Kaua'i Historic Preservation Review Commission, the Public Access, Open Space, and Natural Resources Preservation Fund Commission and other special citizen's advisory committees as may be formed. The Planning Director oversees administrative reviews and applications for zoning/building permits, sign permit reviews, subdivision recommendations, enforcement of land use ordinances, statutes and rules, landscape plans, County and State clearing-house reviews, CDUA and EA/EIS reviews, Special Management Area minor permits, provides recommendations on various permit and related issues to the Planning Commission, Mayor and Council and serves as a party to State Land Use boundary petitions pertaining to Kaua'i. Other responsibilities include general and community planning, protection of cultural resources, data collection, consolidation of the capital improvement program of the County, mapping, special projects and providing the public with information and assistance on matters within the department's jurisdiction. The Planning Department also collects revenues from various permit processing fees and park dedication/environmental impact assessments. The Planning Commission reviews and acts on applications for use, variance, Class IV, project development, subdivisions, special management area major and shoreline setback variance permits and State land use special permits. The Commission also recommends actions for changes in zoning, general plan designations, district boundary amendments and hears and determines appeals from the decision of the Planning Director regarding zoning and subdivision matters. Rule making, review and recommendations on land use ordinances and amendments, issuance of declaratory rulings are additional duties of the Commission.

A. PROGRAM OBJECTIVES

- 1) To provide expertise and staff to administer and enforce the County's comprehensive zoning ordinance, subdivision ordinance, special management area and shoreline setback rules and regulations and related State and Federal mandates; to ensure that projects reviewed are in conformance with County policies as expressed in the Kaua'i General Plan and appropriate Community Development Plans; to provide for prompt processing of all permit applications and continuous improvement of the permitting process and related policies.
- 2) To assist the public in understanding the regulatory codes, ordinances and programs relating to land use and to respond to requests for information in a courteous and timely manner.
- 3) To facilitate planning efforts with the Planning Commission, Administration and Council and to assist in the dissemination of information relating to all planning issues by coordinating with all other departments, agencies, boards and commissions that may need accurate and appropriate planning

information for the administration of their respective programs.

- 4) To promote efficiency in operations and activities and exercise sound personnel management practices and policies to maintain a high level of moral and work output from department employees.

B. PROGRAM HIGHLIGHTS

General Plan Update Technical Studies

Funding is currently in place to conduct three (3) General Plan Technical Studies which are being undertaken to support the update of the 2000 General Plan. These technical studies will focus on the following areas:

- Socio-economic analysis and forecast;
- Land use buildout analysis; and
- Infrastructure analysis.

The Department is in the process of finalizing contracts for these three (3) technical studies. Funding for the General Plan Update will follow as the technical studies are being completed.

Planning Projects

There are eight long range projects that are currently underway:

- 1) County Zoning Ordinance (CZO) Update – Phase II

The update of the Comprehensive Zoning Ordinance involves updating the entire CZO taking into account all of the previous work that was done earlier and also implementing recommendations of the Kaua'i General Plan. The contract for the project has been executed along with the work plan and schedule for the project. The several meetings between the consultant and the Planning Department staff have begun to review and assess the concerns and recommendations of the Planning Department relating to specific changes to the CZO.

The project began in 2007 with a first draft for review completed in November 2008. The planning department has provided comments to the consultant on this draft, specifically to determine its consistency with the recommendations of the 2000 General Plan and to ascertain its “readability” for public, partner agencies, and the staff. The planning department has reformatted the draft document into two parts. The first part includes no substantive changes and codifies all amendments made to the CZO to date. The second part of the document includes substantive changes to the code. The Planning Commission reviewed and

recommended approval of the proposed Bill to for Phase I of the CZO update on February 28, 2012. The proposed bill amending the CZO was transmitted to the County Council for its review on March 7, 2012.

2) Coastal Erosion Study

This project is being conducted by the University of Hawaii Coastal Geology Group, under the supervision of Dr. Charles H. Fletcher, III. It consists of a three-phased approach for providing the necessary scientific data to support new and/or revised setback rules regulating construction and setback lines adjacent to Kaua'i's shoreline. The Kaua'i Coastal Erosion Study, which involves an in-depth analysis and mapping of shoreline changes of Kaua'i's sandy shores over the past 100 years, is almost complete. The project, funded primarily by Kaua'i County, with supplemental funding from the HI CZM Program, is being conducted by the University of Hawaii's School of Ocean & Earth Science and Technology. The study includes erosion rates for all sandy shores based on an analysis of a maximum of 11 historic shoreline positions between 1927 and 2006 and plotted on 40 individual shoreline change maps covering the entire Island. The erosion rate data are to be used in the application of Kaua'i County's Shoreline Setback and Coastal Protection Ordinance by establishing variable building setbacks from the shoreline in order to protect life and property, preserve the beneficial functions of coastal resources, and ensure uninterrupted public lateral beach access. The comprehensive data and maps will be provided by the University of Hawaii to the County in the form of a Kaua'i Coastal Atlas, in both hard copy and electronic form. A University of Hawaii Sea Grant Program specialist has been retained to assist the County in proper interpretation and application of the erosion data and to conduct further data analysis to identify erosion hot spots to enhance on-going, successful coastal and shoreline management along Kaua'i's shores.

The final deliverables were received by the Department in December 2009. Ordinance to adopt new erosion rates and maps scheduled for Planning Commission hearing in July, 2010. However, in light of substantive comments provided by the University of Hawai'i Sea Grant program at the Council's inquiry, the Department requested a receipt of the measure and aims to rehash the bill with the Sea Grant program.

3) East Kaua'i Development Plan Update

The purpose of the plan update is to guide the development of the East Kaua'i district to ensure that current and future growth is consistent with the General Plan; protects and where feasible enhances the rural character, cultural and historic assets of the area; and integrate recommendations for

policy and design requirements provided by members of the community and partner agencies.

The department is in the process of reviewing and updating data in the draft plan to reflect current U.S. Census and Kaua‘i housing figures. Once this review is completed, the plan will be presented to the plan’s citizens advisory committee and public prior to submittal to the Planning Commission and County Council for review and adoption.

4) Līhu‘e Development Plan Update

The purpose of the plan update is to guide the development of the Līhu‘e district to ensure that future growth is consistent with the General plan and integrates recommendations for policy and design detailed in the Līhu‘e Town Core Design Plan, Līhu‘e-Hanamā‘ulu Urban Design Plan, Līhu‘e Civic Center Master Plan, the Sustainable Design Assessment Team (SDAT) Report, as well as other applicable public facilities and transportation plans for the area.

The Department is in the process of completing the procurement process to initiate the update process.

5) Kōloa-Po‘ipū-Kalāheo Development Plan Update

The purpose of the project is to implement the Kaua‘i General Plan’s goals and vision for the Kōloa-Po‘ipū-Kalāheo planning district. The project will provide guidance for future population growth and economic development in the district, while ensuring growth occurs in a manner that is compatible with the protection and enhancement of community assets and is coordinated with the development of public infrastructure and facilities.

The Department is in the process of completing the procurement process to retain a consultant for the update.

6) Important Agricultural Lands (IAL) Study

The purpose of this project is to identify “important agricultural lands” pursuant to Act 183 of the Hawai‘i State Legislature as well as to examine the diversity of agricultural use/activities in the County through discussion with various stakeholders, partner agencies, and members of the public.

An essential part of this study will be the identification of agricultural lands (in production or being used for other purposes) through research and mapping. Assessing an inventory of agricultural lands, including soil

types, water availability, and other useful features will assist the County to generate land use scenario [maps] for discussion of potential zoning or other land use changes and to determine support and feasibility of such by stakeholders, agencies, and communities.

The University of Hawai‘i’s Department of Urban and Regional Planning (DURP) has been retained to conduct this project. The project commenced in June 2009.

The project is in its final stages of completion. To date, the department has held ten (10) meetings with its twenty-one member Stakeholder/Technical Advisory Committee and four (4) community meetings.

The final draft report with attached maps indicating recommended lands for IAL designation is being reviewed by the Department, which will be followed by the County Council’s review and recommendations on IAL designation to be made to the State Land Use Commission.

The website with information, data, maps, meeting minutes, and downloadable presentations can be found at:

<http://sites.google.com/site/Kauaiial/>

Ongoing Initiatives

In addition to the eight projects described above, the department, through the Long Range Division, is working to build the department’s to improve research and reporting on a daily basis, to adopt schedules for the update of plans and ordinances, the use of Geographic Information Systems (GIS), the creation of planning and permitting databases, and new planning tools and techniques. The Planning Department continues to participate in other planning related programs such as:

- Get Fit Kaua‘i Built Environment Task Force
- State Complete Streets Task Force
- State DOT Bicycle Implementation Plan
- State DOT Pedestrian Master Plan
- State DOT Long-Range Land Transportation Plan
- Kaua‘i GIS User Group

IV. BUDGET BY PROGRAM

General Fund (Administration & Planning):	\$2,788,079.00
PAOS/General Fund:	\$19,085.00
Grant Revenue (CZM):	<u>\$ 287,721.00</u>
Total Departmental Budget:	\$3,094,885.00

A. COASTAL ZONE MANAGEMENT (CZM) PROGRAM

Program Description

The Coastal Zone Management Program is responsible for administering ongoing monitoring and enforcement for ensured compliance with the Hawai'i Coastal Zone Management program sub-grant agreement between the State of Hawai'i and the County of Kaua'i and for implementing the objectives, policies and guidelines in Chapter 205A, Hawai'i Revised Statutes to guide and regulate public and private uses in the designated Special Management Area of the County. The program also provides project monitoring for compliance to permit conditions and regulations, preparation of semi- annual reports, facilitates, where possible, the development review process, and participates in statewide coastal zone management issues. The eligibility for this funding is established in a Section 309 Assessment and Strategy for Fiscal Year 2011-2015.

Program Objectives

The program objectives are to guide and regulate public and private land use development in compliance with the scope of services the coastal zone management area by:

- 1) Administering development permit activities within the Special Management Area (SMA) through major and minor permits and shoreline setback determinations to ensure the protection of coastal resources and the provision of public access to those resources.
- 2) Administer ongoing monitoring and enforcement programs to assure compliance with Chapter 205A, SMA and shoreline setback ordinance requirements and to prevent or minimize environmental and ecological degradation.
- 3) Support by attendance and participation in CZM related meetings, workshops and seminars.

Budget

This program is funded 100% by a Federal/State grant in the amount of \$287,721.00 (est.)

B. CERTIFIED LOCAL GOVERNMENT PROGRAM

Program Description

Since 1986, Kaua'i County has been a Certified Local Government (CLG) under provisions of the National Historic Preservation Act of 1966, as amended. The CLG program provides funds and standards for historic preservation from the

Department of Interior via the State Dept. of Land & Nat. Resources to local governments. Both the funds and standards are used to assist local governments in promoting historic preservation endeavors. To qualify as a CLG, local government preservation activities must include public participation and use of a qualified local review commission (Kaua'i Historic Preservation Review Commission), survey and inventory of historic resources and participation in State/Federal preservation activities. Kaua'i County alternates with Maui County in receiving the Hawaii CLG grant funds.

The Kaua'i Historic Preservation Review Commission, which consists of nine members, meets on a monthly basis and is staffed by the Planning Department. Meetings usually entail project reviews at which time the KHPRC provides recommendations on various aspects of archaeological and building design review of historic resources and in-fill development. Other issues relating to the promotion of historic preservation on Kaua'i are also discussed.

The following are the members and officers of the KHPRC during this period:

<u>Commissioners</u>	<u>Term of Appointment</u>
Danita Aiu	01/01/12-12/31/14
Jane Grey	01/01/12-01/31/14
Pat Griffin(Vice Chair)	01/01/11-12/31/13
David Helder	01/01/10-12/31/12
Kuuleialoha Santos(Chair 2011)	01/01/10-12/31/12
Patsy Sheehan	01/01/12-12/31/14
Randy Wichman	03/02/06-12/31/12
Dennis Alkire	03-01/07-12-31/11
Molly Summers	01/01/09-12/31/11

Program Objectives

- 1) To provide recommendations to the Planning Department and Commission regarding projects that may impact historic resources.
- 2) To expand the listing of historic resources in the County of Kaua'i.
- 3) To promote historic preservation and provide information and educational opportunities.
- 4) To facilitate listing of historic structures on the State and National Registers of Historic Places.

Program Highlights

The CLG program continues its efforts to update the listing of historic buildings in the County of Kaua‘i and offers assistance and brochures to property owners on techniques and advantages of rehabilitation of historic buildings. The KHPRC meets on a monthly basis at which time they provide valuable input on design and preservation treatment on projects before the Planning Commission and Planning Department which may impact historic resources. Past funding has been also used to co-sponsor educational programs in the form of speakers' series, conferences and Archaeology Week activities. The Commission and staff attended the Historic Hawai‘i Foundation workshop entitled “Partners in Preservation Training in August 26, 2011.

A new grant request is being prepared for submittal to the State and NPS to update the County listing of historic resources.

C. PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES PRESERVATION FUND COMMISSION

Program Description

In November 2002, Kaua‘i voters approved a ballot measure amending the County Charter to create the Public Access, Open Space, and Natural Resources Preservation Fund, which receives a minimum of one half of one percent (0.5%) of Kaua‘i’s certified real property taxes. In December 2003, Ordinance 812 was signed into law, adding Article 14 to the Kaua‘i County Code establishing procedures for the administration and priorities for expenditure of monies in the fund.

Article 14 also established the Public Access, Open Space, and Natural Resources Preservation Fund Commission, a nine member volunteer advisory commission whose charge is to work with the Planning Department to solicit public input to develop an annual list of priority projects to be considered for funding. Two contract Planning Department staff-the Open Space/Public Access Specialist and the Open Space/Public Access Support Clerk-are assigned to the program.

The following were members of the Commission during the fiscal year:

<u>Commissioner</u>	<u>Term of Appointment</u>
Linda Dela Cruz	01/28/10-12/31/12
Theresita Kinnaman	09/16/04-05/01/12
Nathaniel Childs	07/14/11-12/31/12
Maurice Nakahara(Vice Chair)	08/26/10-05/01/14
John Lydgate	11/17/11-12/13/13
Jean Souza	05/02/04-05/01/12
Luke Evslin	07/12/12/12/31/13

Joseph Figaroa(Chair)
Patrick Gegen

09/08/11-05/01/13
04/26/12-12/31/14

Program Objectives

1. Work with the Public Access, Open Space, and Natural Resources Preservation Commission to develop an annual list of priority of projects to be considered for funding.
2. Support the Public Access, Open Space, and Natural Resources Preservation Commission's solicitation of public input on development of the annual list of priority projects to be considered for funding.
3. Work to improve and expand beach and mountain access opportunities for Kaua'i's residents and visitors.
4. Strive to preserve Kaua'i's natural resources and open spaces for the enjoyment of current and future generations.

Program Highlights

During the fiscal year, the commission conducted twenty (19) regular commission meetings. Commission accomplishments include:

- Introduction and passing of Ordinance 925 amendments to original Ordinance 812;
- Completing the 2011 Annual Report to the Kaua'i County Council and the Mayor;
- Presentation of 2011 Annual Report to Kaua'i County Council;
- Presentation of 2011 Annual Report to Mayor;
- Continuous discussions on new development ideas for open, space public access and unresolved access issues "Opala List";
- Continual dialogue and education sessions with the County and State departments and non-profit organizations on working as a partner on public access, open space and natural resources preservation for Kaua'i;
- Ongoing strategies for biennial Annual report and public input process for 2013 and how to solicit more public input by keeping the online survey, joining with established community neighborhood associations and advertisements in the Garden Island and MidWeek newspapers;
- Development of the 2012 Annual Status Report;
- Continual dialogue and discussions of providing dossiers to Kaua'i County Council for concerns and recommendations and actions to be considered regarding past and current commission recommendations;

- Work with the Planning Department staff in developing current and future goals with the new implementations of Ordinance 925 expanding the scope of duties of the Open Space Commission.
- Continual strategies in developing an Open Space plan for the commission as a working document to track history and provide the commissions vision for the future.
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Budget

General Fund (Staffing)	79,756.00
Open Space Fund (10% Administrative Cost)	<u>\$19,085.00</u>
Total Administrative Budget	\$98,841.00

V. DEPARTMENTAL ACTIVITIES AND STATISTICS

As shown by the tabulation of permits, applications, meetings, etc., that follow, staff activities involve daily administration of the Subdivision and Comprehensive Zoning Ordinances, General Plan and Development Plans, State Land Use Commission Rules and Regulations, Shoreline Setback Rules and Regulations, as well as the SMA Rules and Regulations. These activities include review and processing of all building, zoning, use, variance, and SMA permits, as well as General Plan and zoning amendments and subdivision applications. Other duties include review and recommendation to the State Board of Land and Natural Resources of all applications for uses located within the State Conservation District, recommendations to the State Clearing-house Review for all Federal-funded projects affecting the County of Kaua‘i and coordinate the County Clearinghouse process for grading permits.

CURRENT STATISTICS

SUBDIVISION

A total of 21 subdivision applications were received and processed during the fiscal year. These applications involve a total of 84 lots, of which 61 lots are within the Urban District; 0 lots within the Rural District; 23 lots within the Agricultural District and 0 lots within the Conservation District.

Actions taken during the fiscal year are as follows:

Tentative approvals.....	14
Final approvals	16
Disapproved	0
Withdrawals/Cancellations..	0
Outstanding	1
Extensions.....	26

Modifications.....	0
Prior Tentatives Revised.....	1

ZONING PERMIT, USE PERMIT, VARIANCE PERMIT, SMA PERMIT APPLICATIONS

Under procedures established in the Comprehensive Zoning Ordinance and SMA Rules and Regulations, all construction or development within the County require the issuance of a zoning, use, SMA, or a variance permit. This involves detailed review of all building permit applications; use, variance and Class IV Zoning Permits require careful review and analysis of recommendations by other governmental agencies; conducting of public hearings and final decision by the Planning Commission.

Following is a tabulation of applications processed, fees collected, and meetings:

STATE LAND USE COMMISSION MATTERS

Special Permit Applications.....	39
Boundary Change Petitions:	
State.....	0
County.....	0

SPECIAL MANAGEMENT AREA USE PERMITS (SMA)

Minor Permits	Processed	25
SMA Permits	Processed	0
Emergency Permits	Processed	1
Shoreline Setback Determinations	Processed	40

ZONING PERMITS

Class I & II Zoning Permits	718
Class III Zoning Permit.....	1
Class IV Zoning Permit	20
Use Permit	16
Variance Permit.....	8
Shoreline Setback Variance	0

GENERAL PLAN AMENDMENTS..... 0

ZONING AMENDMENTS..... 5

COUNTY CLEARING-HOUSE..... 19

STATE DEPARTMENT OF LAND AND NATURAL RESOURCES

CDUA Reviews.....	1
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PLANNING COMMISSION MEETINGS

Regular Commission Meetings 22
Special Commission Meetings(Hearings Officer)..... 5
Subdivision Committee Meetings 18
Public Hearings on Zoning Permits, SMA
Permits, General Plan & Zoning
Amendments, CZO and SMA Rules and Regulations 45
Field Trips/Investigations 0
Non Hearing Actions 185
Workshops 1

KAUA ‘I HISTORIC PRESERVATION REVIEW COMMISSION

Meetings 9
Special Meetings 0
Field Trips..... 0
Planning Commission
 Project Reviews 1
 Other Reviews 22

PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES
PRESERVATION FUND COMMISSION

Commission Meetings 19
Committee Meetings 0
Public Hearings 0
Community Meetings..... 3

CODE ENFORCEMENT

Comprehensive Zoning Ordinance
 Inspections 612
 Violations 353
 Resolved..... 201
 Pending 245
 Prosecuting Atty/County Atty 9

SMA & Shoreline Setback
 Inspections 397
 Violations 24
 Resolved..... 15
 Pending..... 9
 Prosecuting Atty/County Atty 3

FEES COLLECTED

Zoning, Use, Variance Permit	\$4,018.00
General Plan, Zoning, District Boundary Amendment	200.00
Subdivision	174.00
SMA Use Permit	150.00
Subdivision Payment in lieu of Park Dedication	1,326.90
Printing Fees	1,326.90
Environmental Impact Assessment Fees	56,470.00
Maps	383.00
TVR Registration	77,100.00

TRANSIENT VACATION RENTAL REGISTRATION

Applications for TVR registration and Non-Conforming Use.....	17
Approved Non-Conforming Use Certificates.....	68
Denied/withdrawn/inapplicable Non-Conforming Use Certificates	2
Registrations pending processing	6
TVR Renewals approved.....	244
Special Permit for Non-Conforming Use Certificates	47

VI. HOLOHOLO 2020 PROJECTS:

The Mayor has charged the Department as the primary agency for three (3) *Holo Holo 2020* projects:

1. Implementing the Līhu‘e Town Core Plan
2. Expanding the Līhu‘e Civic Center Park/Lawn
3. Implement Complete Streets island-wide

The Department has worked over the past year identifying specific projects for implementation furthering the Mayor’s vision to grow Kaua‘i responsibly.

1. Implementing the Līhu‘e Town Core Plan

The Department has processed 10 zoning permits within the core area since July 2011 and has continued working with the managers of the parcel located at 3-3122 Kūhi‘ō Highway, across from the Hilo Hattie store. This redevelopment project will support the goals of the Plan by building a sidewalk and pedestrian arcade along the portion of the lot fronting the highway. The Department also regularly meets with the Līhu'e Tomorrow

Committee of the Līhu'e Business Association and provides them with updates on planning initiatives in the core area.

2. Expanding the Līhu'e Civic Center Park/Lawn

The Department is working closely with the Department of Public Works on a pilot project to temporarily close Eiwa St, as called for in the Civic Center Master Plan. This would make the Līhu'e Civic Center a safer environment for pedestrians. The purpose of the potential temporary closure would be to study the actual traffic impact a closure would cause.

3. Implement Complete Streets island-wide

Department Staff helped create a Kaua'i Complete Streets Action Plan at a County-wide workshop on Complete Streets implementation in October 2011. Since then, the Department has developed a draft amendment to the Subdivision Ordinance to make future residential subdivisions more walkable, and also added a Complete Streets evaluation to the Six-Year Capital Improvements Program. Staff continues to be actively involved in the Built Environment Task Force of Get Fit Kaua'i. The Department is working closely with the Department of Public Works to update the County's standard details for roadways.

STAFF

Michael A. Dahilig	Planning Director
Dee M. Crowell	Deputy Planning Director
Myles Hironaka	Planner VII
Peter Nakamura	Planner VII
Dalmacio Cua	Planner VII
Ka'aina Hull	Planner IV
Wesley Masumura	Land Use Plan Checker III
Villamor Balisacan	Inspector
Norman Ve	Drafting Technician II
Sheilah N Miyake	Planning Inspector III
Andres Emayo	Inspector
Leslie Takasaki	Planning Commission Secretary
Shanlee Jimenez	Secretary
Leila Villon	Staff Services Assistant
Lani Agoot	Commission Support Clerk
Leanora Kaiaokamalie	Planner V
Marie Williams	Planner IV

Patrick Henriques	Inspector
Michael Laureta	TVR Specialist
Fred Duyanen	Land Use Permit Technician
Jody Galinato	Planner II
Kenneth Estes	Planner I

CZM CONTRACT EMPLOYEES

Lisa Ellen Smith	CZM Planner IV
Leslie Milnes	CZM Inspector
Joan Ludington-Braun	CZM Land Use Permit Technician

PUBLIC ACCESS, OPEN SPACE, AND NATURAL RESOURCES
PRESERVATION FUND COMMISSION CONTRACT EMPLOYEES

Nani Sadora	PAOS Specialist
Duke Nakamatsu	Commission Support Clerk