

WASTEWATER MANAGEMENT DIVISION

DEPARTMENT OF PUBLIC WORKS

TROY K. TANIGAWA, P.E., ACTING COUNTY ENGINEER

BOYD GAYAGAS, DEPUTY COUNTY ENGINEER



DEREK S.K. KAWAKAMI, MAYOR
MICHAEL A. DAHLIG, MANAGING DIRECTOR

Dear Sewer Customer,

Mayor Derek S. K. Kawakami encourages all residential sewer customers to apply for the County's Sewer Credit Program that can save you \$20 per month in sewer utility payments. If qualified, take advantage of this wonderful opportunity provided by the County of Kaua'i. Highlights of the Sewer Credit Program are outlined below including simple step-by-step instructions on how to complete the application form.

To ensure the health and safety of our associates and customers, the Wastewater Management Office will remain closed and no walk-in customers will be allowed. Any questions, please call 241-4082 or 241-4216 for information or assistance. Customers are highly encouraged to email their Sewer Credit application forms to pwww@kauai.gov.

Sewer Credit Program Highlights

Even if you are receiving a sewer credit in 2022, you **MUST REAPPLY** to be eligible in 2023.

To Qualify:

1. You must be receiving sewer service from the County of Kaua'i.
2. Your 2021 annual adjusted gross income cannot exceed **\$40,000.00**
3. You must not be receiving sewer assistance payments from any organizations.
4. You must claim only one (1) residence for the credit.
5. The dwelling unit for which you are claiming the credit must be your principal residence.
6. You must be current on your sewer utility payments including any sewer payment plan.

To Apply For Credit:

1. Applicants must attach a copy of page 1 of their 2021 Federal Income Tax Return and pages 1 & 2 of their 2021 State Income Tax Return. **Failure to attach copies of the tax forms will result in sewer credit disqualification.** Applicants that were not required to file Tax Returns in 2021 may complete the Self-Prescribing Affidavit form in lieu of submitting copies of the required tax forms.
2. Mail your completed application and tax return copies to: Wastewater Management, 4444 Rice Street, Suite 500, Lihue, HI 96766, postmarked no later than January 2, 2023.
3. Scan and email completed application and tax returns to pwww@kauai.gov no later than 4:30pm, January 2, 2023.

SEE REVERSE SIDE FOR ADDITIONAL INSTRUCTIONS

2023 SEWER CREDIT APPLICATION INSTRUCTIONS

Part I: Credit Qualification

- a. Answer each question by checking the appropriate box "YES" or "NO". If you mark "NO" for any of the questions in Part I, do **not** proceed because you are not eligible for the sewer credit.
- b. If all questions are marked "YES" please proceed with the application.

Part II: Total Adjusted Gross Income for the 2021 INCOME TAX YEAR

- a. Enter your TOTAL ADJUSTED GROSS INCOME from your Federal Tax Return on Line A.
- b. Enter your TOTAL ADJUSTED GROSS INCOME from your State Tax Return on Line B.
- c. **Attach a copy of page 1 of your 2021 Federal Tax Return and pages 1 & 2 of your State Tax Return. (Failure to attach copies of the tax forms will result in sewer credit disqualification). If you were not required to file a 2021 Income Tax Return, please complete the Affidavit on the back of the application.**

NOTE: Total Adjusted Gross Income (AGI) means the combined adjusted gross income of the residential sewer customer and spouse.

Part III: Other Information

- a. Answer each question by checking the appropriate box "YES" or "NO".

NOTE: If you are not the owner occupant, please provide the **Name of Residential Owner** as requested in Part IV of this application.

Part IV. Applicant Information

- a. Complete all portions of Part IV.

Part V. Declaration

- a. Read the Declaration and penalty provisions; be sure that you have completed all parts of the application, and sign and date.

For more information or assistance, please contact the County of Kaua'i Wastewater Management at 241-4082 or 241-4216.

Notes:

- a. Upon approval, your sewer credit will appear on your bi-monthly sewer bill.
- b. If you become delinquent on your account, the credit will be voided until the following calendar year pending qualification.
- c. You must inform the County of Kaua'i when you are no longer living in the residence for which you are receiving the sewer credit.
- d. You must inform the County of Kaua'i when your Total Adjusted Gross Income exceeds \$40,000.

Sewer Credit Applications are also available at the County of Kaua'i website at www.kauai.gov/publicworks/wastewater