

KAUA‘I PLANNING COMMISSION  
SUBDIVISION COMMITTEE MEETING  
**January 12, 2021**

The regular meeting of the Planning Commission Subdivision Committee of the County of Kaua‘i was called to order at 8:31 a.m., Microsoft Teleconference. The following Commissioners were present: Microsoft Teams Audio: + 1469-848-0234, Conference ID: 618 526 353#

Mr. Roy Ho  
Ms. Apisa  
Mr. Francis DeGracia

Absent and Excused:

The following staff members were present: Planning Department Director Kaaina Hull – Planning Deputy Director Jodi Higuchi Sayegusa, Dale Cua, Kenneth Estes, and Planning Commission Secretary Shanlee Jimenez; Office of the County Attorney –Deputy County Attorney Laura Barzilai; Office of Boards and Commissions – Commission Support Clerk Arleen Kuwamura.

Discussion of the meeting, in effect, ensued:

**CALL TO ORDER**

Subdivision Committee Chair Ho: Called the meeting to order at 8:31 a.m.

**ROLL CALL**

Chair Ho: Good morning all, this is Subdivision Committee Meeting. Mr. Hull will you start us with the roll call?

Planning Director Kaaina Hull: Roll call, Mr. Chair. Commissioner Apisa.

Ms. Apisa: Here

Mr. Hull: Commissioner DeGracia.

Mr. DeGracia: Here

Mr. Hull: Chair Ho.

Chair Ho: Here

Mr. Hull: You have a quorum, Three Present. Mr. Chair.

## **APPROVAL OF AGENDA**

Mr. Hull: The next on the Agenda is the the approval of the Agenda. The Department has no amendments for this Agenda.

Ms. Apisa: I move the agenda be approved as presented.

Mr. DeGracia: Seconded.

Chair Ho: The motion before us is the approval of the Agenda. All in favor, signify by say Aye? Aye (Unanimous voice vote). Motion carried 3:0.

## **MINUTES of the meeting(s) of the Subdivision Committee**

Mr. Hull: Next is the Minutes. There are no minutes for the previous Subdivision Committee meeting.

## **RECEIPT OF ITEMS FOR THE RECORD (None)**

Mr. Hull: There is no Receipt of Items for the Record.

## **HEARINGS AND PUBLIC COMMENT**

Mr. Hull: Next up is Hearings and Public Comment. At this time, in the Agenda, we have not, testimony has to be submitted 24 hours in advance, we have not received any written testimony for any agenda items for this Subdivision Committee Meeting. For anybody who has called in and would anybody would like to speak on any item on the agenda and this is just for the general public. Is there any member of the public that has called in that would like to speak on any item on the agenda at this time? Hearing none. Mr. Chair, we can go to New Business, before we just a small point of order.

I just want to make an introduction and we actually have two new faces here at the meeting. First, is Laura Brazilai who is on as our new assigned Deputy County Attorney. The Planning Commission and the Department have been bouncing between attorneys for the past year. Matt Bracken and his shop have been wonderful in providing us with services of attorneys, but Laura has been officially assigned to the Commission she is your designated attorney. The Department has gotten some time to meet and go over some preliminary things with her and it seems to be working wonderfully with the Department. Laura I do not know if you had any introductory remarks or statements for the Commission.

Deputy County Attorney Laura Barzilai: Just welcome and hello and aloha to you all and, if you have any questions please contact me, I am on the email system. You can call me and I look forward to getting to know all of you and being available to all of you to answer your questions as we proceed.

Chair Ho: Welcome Laura.

Ms. Apisa: Welcome.

Ms. Barzilai: Thank you so much.

Mr. Hull: Thanks Laura. Then next, we have a new Subdivision Planner, Kenneth Estes, who actually, Kenny is a former longtime member of the Planning ohana. He actually was the Subdivision Planner before Chance Bukoski and went to work in the private sector for some time, and has seen the light and has decided to return to the family. Kenny's here and he is able to jump right in and get his hands right in to the thick of it because of his familiarity and previous history with both the Planning Department and the Subdivision. So we are really excited to have Kenny back. I don't know Kenny if you have some words for the Subdivision Committee? Your muted Kenny.

Staff Planner Kenneth Estes: Hello and nice to meet you all.

Chair Ho: Welcome.

Ms. Apisa: Hey.

Staff Planner Kenneth Estes: Thank you.

Mr. Hull: He is definitely a man of few words but he know what he is doing.

## **GENERAL BUSINESS MATTERS**

### **UNFINISHED BUSINESS (For Action)**

Mr. Hull: We will move on to Unfinished Business, there is no Unfinished Business.

### **NEW BUSINESS (For Action)**

#### Tentative Subdivision Extension Request.

Subdivision Application No. S-2019-18 Salvatore F. & Jo-Ann  
Dileonardo, Trust, 2-lot Boundary Adjustment TMKs: (4) 4-9-013:  
013 & 014 Moloa'a, Kawaihau, Kauai

Mr. Hull: New Business. I.1, Tentative Subdivision Application No. S-2019-18 the Applicant is *Salvatore F. & Jo-Ann Dileonardo, Trust, 2-lot Boundary Adjustment TMKs: (4) 4-9-013: 013 & 014* and the parcels located in Moloa'a Kawaihau, Kauai. I will turn it over to Kenny for the Subdivision report for this matter.

Staff Planner Kenneth Estes: I will read the Report for the record. The proposed development involves a boundary adjustment between two existing lots.

Mr. Estes read the Subdivision Report for the record (on file with the Planning Department).

Mr. Estes: It is recommended for an extension until September 10, 2022, be granted to obtain final subdivision map approval; however, the applicant is made aware that the updated Status Report on the subdivision with a detailed time chronology on the progress of the tentative approval requirements shall be submitted to the Planning Department or review for further extension request. The Status report shall be submitted to the Planning Department no later than 60 days prior to the expiration date.

Chair Ho: Let us see; is there anyone from the Dileonardo Trust here to make any comments? Or offer any comments?

Mr. Brian Hennessy: Hi. Yes, this is Brain Hennessy the surveyor for the project representing the trust.

Chair Ho: Commissioners, are there any questions for Mr. Hennessy, here?

Ms. Apisa: No questions. It sounds like a good thing to give a kuleana better access.

Chair Ho: I have a question Mr. Hennessy. On your map, here that I am looking at, on your plot plan, you have a footnote on number two (2) that there is no domestic water services available from the Department of Water. Do you have any other water service?

Mr. Hennessy: They have a private well on the property, not on the kuleana side itself, but adjacent to it. I would think the new owner would need to develop their own private well.

Chair Ho: So they comments on the (inaudible)—

Mr. Hennessy: It is fairly common down in Moloa'a, Yeah?

Chair Ho: Good, good. Thank you. Commissioners, is there anything else you would like to add, ask, or comments?

Ms. Apisa: Speaking of water, do they have electricity? Are they completely (inaudible)?

Mr. Hennessy: Yes, they do have.

Ms. Apisa: Some properties in Moloa'a are completely off the grid.

Mr. Hennessy: Yes, there is actually underground power in the Hui Road there adjacent to the property.

Ms. Apisa: No other questions?

Chair Ho: Francis, is there anything you would like to ask?

Mr. DeGracia: Just a question about extension request. Do you foresee completing? Is it a reasonable time request for you folks in completion?

Mr. Hennessy: Yes, the remaining items are just very clerical in nature, so we are expecting to get them resolved next month.

Mr. DeGracia: Thank you, no further questions.

Chair Ho: There is no further questions. What is your recommendations Mr. Estes?

Mr. Estes: The Department would like to recommend an extension until September 10, 2021, to be granted to obtain final subdivision approval.

Chair Ho: Commissioners, a motion, please.

Mr. DeGracia: I move to approve tentative subdivision extension request for subdivision application No. S-2019-18 Salvatore F. & Jo-Ann Dileonardo Trust.

Ms. Apisa: Second.

Chair Ho: Motion before us is for an extension request to September 10, 2021 for Salvatore F. & Jo-Ann Dileonardo Trust. All in favor, signify by say aye? Aye. (Unanimous voice vote). Motion carried 3:0. Extension is granted.

Mr. Hennessy: Thank you.

## **ADJOURNMENT**

Mr. Hull: With that Mr. Chair, we have no, we do not have any additional items on the agenda and we would be ready for adjournment at this time.

Ms. Apisa: Move to adjourn.

Mr. DeGracia: Second.

Chair Ho: Motion is to adjourn. All in favor please signify by saying aye? Aye. (Unanimous voice vote).

Ms. Apisa: Aye.

Mr. DeGracia: Aye.

Chair Ho: We have concluded our business. Motion carried 3:0. We are adjourned. Thank you.

Mr. Hull: Thank you, all. We will see you all at the Planning Commission meeting at 9:00.

Subdivision Committee Chair Ho adjourned the meeting at 8:42 a.m.

Respectfully submitted by:

Arleen L. Kuwamura  
Arleen Kuwamura  
Commission Support Clerk

Approved as circulated 10/26/2021 Meeting.

Approved as amended. See minutes of \_\_\_\_\_ meeting