

**COUNTY OF KAUA'I
TRANSPORTATION AGENCY
TRANSIT ADVISORY COMMITTEE
MEETING NOTICE and AGENDA**

Friday, July 29, 2016 @ 9:00 am to 10:00 am

Transportation Agency
3220 Hoolako St.
Līhu'e, Kaua'i, Hawai'i

CALL TO ORDER

Called to order by Chair William Trugillo at 9:20 a.m.

ATTENDANCE

Members Present: Elena Kaauwai, Jo Manea, Wailana Mata, Caryn Sakahashi,
William Trugillo

Members Absent: John Constantino, Harold Matsunaga

Staff Present: Celia Mahikoa, Jeremy Lee, Rosie Rapozo

APPROVAL OF AGENDA

Approved and accepted without changes

MEETING MINUTES

Minutes of July 29, 2016 – Official Quorum

STANDING BUSINESS

1. **Transportation Agency Updates**

We have implemented Route Match software dealing primarily with paratransit. July 3, 2016 “optimization” implemented. Software takes all reservations and decides efficient assignments to drivers. Riders experience change in different drivers based on demand for the day; location pickups; and scheduling instead of having dedicated vehicles to certain area. Celia went on a ride along with our drivers and monitored that there needs to be refinement on the schedules in order to get the kinks out.

Question was posed to Ms. Mata of Easter Seals Hawai'i and Ms. Sakahashi of Kaua'i Adult Day Health TAC members on the status of pick up and drop offs. Ms. Mata said it has gotten better. Families are contacted on time changes. Families that have English as second language don't understand but this also has been getting better.

Ms. Sakahashi said it is a little better as the families are now informed of the situation. Working with elderly is very challenging, their caregivers need to go to work and are concerned on the fluctuating pick up and drop off times. Please continue to communicate with KADH.

Training Sessions – Staff Disaster Response Training for 3 weekends;
Fire Drill – admin/repair did drill; success; will do annually
Vehicle Accident – Wailua Bridge accident; victims were airlifted; bus had
Transit Safety Specialist position open through Aug 5 – training for staff and
compliance safety management system; reallocated this position
Operations Manager 0 out 3mo. scheduled to return Monday 8-1-16
PT position - adopt a bs program and bus maintenance – not going to
happened; item shelved
GET Tax proposal – voted down; not a revenue option
DOT – 984,000.00 supplement from Fed; 500,000.00 in capital-

1.6 million vehicles grant application for this for 12 vehicles

Tropic Care – successful; last minute give more stations at ESH Waimea
How did we pay for tropic care; no added expense; revenue \$25,000 reduction
during this period; possibly tropic care returning 2017. Putting together stats
for tropic care on total number of riders.

2. Holoholo Initiatives

Mayor's Bus Stop project – completed 6 stop Phase I; Phase II involved 17
locations and contractor starting this week; Anahola to Kekaha;
Legislator gave 300,000 and from capital funding; Phase II legislature gave
1.5 million; with new shelters will total 49 bs
Construction goes through bidding process. Phase III will go out to bid also.

Going to council this Wednesday for other bus stop locations that public
asking for; i.e., Kapahi Food Mart on Kawaihau Rd; looking into ADA
compliance; will be on call in beginning, trial basis.

Budget – no budget cuts this year

Planning – transit feasibility study; management through planning dept.
Looking at visitor industry for north, south shore. Working closely with CTA;
schedule end date Jan 2017. Recvd funding from dot short range transit plan
through next 5-7 yrs. Awarded to current consultants for this. Had mtg
going over time line.

NEW BUSINESS

1. Election of Officers defer until we get more members; Rosie send out by-laws to everyone email ok, 1st J; 2nd Elena to defer this; Celia makes

recommendations to Mayor. We can get 9 members. Celia will contact John Constantino/KCC

Jo – Hotel industry, i.e., hotel staff housekeeping

2. By-Laws Review

For both 1.2. review membership and future of TAC committee;

Currently 6 members but can go to 9 members. C – challenge has been CTA keeping clear vision of overall purpose of committee; what we're able to as far as taking Kauai Bus and taking actions needed and taking input from various committee to give us a good sound foundation that we are serving the population. CTA want to make it a user friendly service to customers; Come up with ideas and new initiatives that will improve what we do. All members have high value to work together to improve service to agencies clients and public in general.

Jo – specific examples of how ; Kalawaia used our input on bus stop designs; consultant needed our input on long range plans; surveys on bus ride along; agencies that keep dialog. Members get benefit from CTA reports and governmental reports. KCC students were actively involved. Committee members put in a valuable exchange with KCC. Need student representation. Recommended 1 or 2 students be on committee; tourist industry also should get involved.

Caryn – Does Harold ride the bus; a senior community member; can we ask Owen again? Wm, maybe not

Celia – looking at 2 possible committee members

Wm – Youth could be another level other than KCC guys; possibly students younger than college; possibly counselor, group leader

Any suggestions, refer to Celia

Joanne Yukimura and Kipukai Kualii rode Kapahi shuttle to experience middle school; yes very crowded.

End meeting 1000

NEXT MEETING DATE & ADJOURNMENT – 1st Jo Manea; 2nd Caryn Sakahashi

Date & Time: Friday, October 21, 2016 9:00 am to 10:00 am

Location: Piikoi Building - Conference Room B

NOTE: PUBLIC TESTIMONY WILL BE TAKEN AS THE AGENDA ITEM OCCURS

SPECIAL ACCOMMODATIONS, SIGN LANGUAGE INTERPRETERS & INTERPRETERS FOR NON-ENGLISH SPEAKING PERSONS ARE AVAILABLE UPON REQUEST FIVE (5) DAYS PRIOR TO THE MEETING DATE, TO THE EXECUTIVE ON TRANSPORTATION, 3220 HOOLAKO STREET, LĪHU'E, KAUA'I. TELEPHONE NO. 246-8110.