



ARBORIST ADVISORY COMMITTEE

4444 Rice Street, Suite 300

Līhu'e, Kaua'i 96766

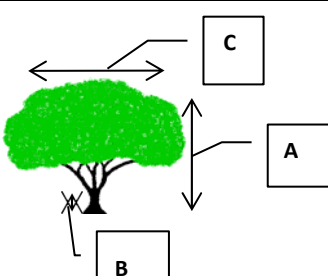
PHONE (808) 241-4920

EXCEPTIONAL TREE and PALM NOMINATION APPLICATION

Date: _____

Nominator		
Name:		
Mailing Address:		
City:	State:	Zip:
Contact Phone:		
E-Mail Address:		
Tree/Palm Information		
Scientific Name:		
Common (English or Hawaiian):		
Location of Tree(s)/Palms(s). Is tree or palm in a: (Please check below) <input type="checkbox"/> Row <input type="checkbox"/> Grove <input type="checkbox"/> Single		
Tax Map Key: (e.g., TMK 4-5-222:333)		
Address and Location of the Tree (e.g., 222 East Street, west side of lot)		
*Also, attach a map with tree location to application form		
Owner of the Tree/Palm (Please check box below)		
<input type="checkbox"/> Individual <input type="checkbox"/> Organization <input type="checkbox"/> County <input type="checkbox"/> State <input type="checkbox"/> Other _____		
Owner's Name:		
Address:	City:	Zip:
Contact Phone:		
Owner has been informed of this nomination or if Owner is a CPR unit owner, all CPR unit owners have been informed of this nomination: <input type="checkbox"/> Yes <input type="checkbox"/> No		

Criteria for Exceptional Trees

Exceptional Tree Definition States: “An Exceptional Tree is an individual tree or stand or grove of trees with historic or cultural value, or which by reason of its age, rarity, location, size, esthetic quality, or endemic status has been designated by the county committee as worthy of preservation. Exceptional trees may be designated generally by biotaxy or individually by location or class.” <i style="text-align: right;">Act 105 Enacted by the Legislature of the State of Hawai`i.</i>	
Information about the Nomination Applications are reviewed monthly as received, and if approved are submitted to the County Council.	
Criteria <ul style="list-style-type: none"> ■ Attach at least one recent photo of the tree(s) or palm(s). ■ For a tree/palm to be designated “Exceptional,” it must have one or more of the following attributes: 	
Age: (In years) <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> 0-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-75 <input type="checkbox"/> 76-100 <input type="checkbox"/> 101+ </div>	
Rarity: (There are others.....) Please check box below <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> In the surrounding area <input type="checkbox"/> In the County <input type="checkbox"/> In the State </div>	
Size in Height: (In feet from ground to top of tree.) See diagram A. Please check box below <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> 0-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-75 <input type="checkbox"/> 76-100 <input type="checkbox"/> 101+ </div>	
Diameter of Trunk in Inches: (measured at 54 inches above the ground) See diagram B. Please check box below <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> 0-10 <input type="checkbox"/> 11-20 <input type="checkbox"/> 21-30 <input type="checkbox"/> 31-50 <input type="checkbox"/> 51-70 <input type="checkbox"/> 71+ </div>	
Size of Canopy: (From edge to edge of tree canopy in feet) See diagram C. Please check box below. <div style="display: flex; justify-content: space-around;"> <input type="checkbox"/> 0-20 <input type="checkbox"/> 21-50 <input type="checkbox"/> 51-75 <input type="checkbox"/> 76-100 <input type="checkbox"/> 101+ </div>	
Exceptional Qualities of this tree are: Please check all that apply. <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Historic Value <input type="checkbox"/> Endemic Status: (Unique to a Hawai`i, not found elsewhere) </div> <div style="display: flex; justify-content: space-between;"> <input type="checkbox"/> Aesthetic Quality: (What makes it stand out?) <input type="checkbox"/> Cultural Value </div>	
 <p style="text-align: center;">Diagram</p>	Please explain based on the criteria selected above, why this tree is exceptional:

Exceptional Tree Nomination Notice

Purpose

The Arborist Advisory Committee was created to advise the County Council in determining which trees are to be designated as Exceptional Trees. To ensure this Committee conducts its due diligence to make a recommendation to the County Council, all Nominators will be asked to obtain written accord of the owner(s) of the property on which a nominated tree is located. In lieu of written accord, at a minimum Nominators must show they provided notice to the owner(s) of the nomination.

Instructions

Provide the following Notice to all owners. Make as many copies of this Notice as necessary. Failure to provide notice to all owners will result in delays as the Committee must strive to obtain written accord of the owner(s).

Owner includes the owner listed on the County's Real Property website and each owner of a unit in a Condominium Property Regime (CPR). Nominators should consider the impact a nomination may have to the neighborhood and are strongly encouraged to provide notice of the nomination to their neighbors.

Notice of Nomination of an Exceptional Tree

I intend to propose the nomination of the tree listed on page one of this Nomination Application form as an Exceptional Tree to the Arborist Advisory Committee of the County of Kauai (the "Committee").

The Committee is required to strive to obtain written accord from the owner of the property on which the nominated tree is located. This Notice will provide proof that I, as the Nominator, have given notice to the owner and interested parties.

Please complete the Notice then sign and return it to me.

***Email address will be used to notify you when the nomination is placed on the Arborist Committee Agenda.**

I am:	
<input type="checkbox"/> Owner/CPR Unit Owner*	<input type="checkbox"/> Neighbor <input type="checkbox"/> Other: _____
<input type="checkbox"/> I agree with the nomination.	
<input type="checkbox"/> I disagree with the nomination.	
<input type="checkbox"/> I have been notified of the nomination but neither agree nor disagree with the nomination.	
Address: _____ Email address: _____	
Name (print): _____	
Signature: _____ Date: ____/____/____	

****Declaration: I declare under penalty of perjury and under the laws of the State of Hawai'i (Unsworn Falsification HRS §710-1063) that I am the owner of the property on which the nominated tree is situated, and I personally filled out the above information, that the foregoing is true and correct, and I certify its accuracy.***

The Nomination Application Checklist:

- 1. Application form**
- 2. Current photo of the tree(s)/palm(s)**
- 3. Site map**
If the tree/palm is located on a CPR, the map should include and indicate all other CPR units and the respective owners.
- 4. Arborist report on health of tree(s) or palms (s)**
(Recommended)
- 5. Notice of Nomination of an Exceptional Tree**
If the tree/palm is located on a CPR, submit a Notice of Nomination of an Exceptional Tree Form for each CPR unit owner.

Return by mail to:
Arborist Advisory Committee
4444 Rice Street, Suite 300
Līhu'e, Hawai'i 96766

Or by email to:
boardsandcommissions@kauai.gov